

In accordance with Procedure By-law 111-2017, any member may request the Clerk to place an item included in this Information Package on the agenda that the Clerk determines is appropriate in relation to the item's subject matter.

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Items pulled from this package will be added to agendas for meetings starting the week of April 8, 2024.

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Sent by Email

March 1, 2024

Alexander Harras  
Regional Clerk, Director of Legislative Services  
The Regional Municipality of Durham  
605 Rossland Road East  
Whitby, ON L1N 6A3  
[clerks@durham.ca](mailto:clerks@durham.ca)

Subject: (Acting) Director, Community Services, Report CS 02-24  
Durham Region Transit Services  
- Accessibility Advisory Committee

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The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 26, 2024 and adopted the following resolution:

1. That Report CS 02-24 regarding Durham Region Transit Service Changes be endorsed;
2. That, further to the recommendation of the Accessibility Advisory Committee, Council be requested to send a letter to the Region of Durham requesting reinstatement of transit services in Pickering that were offered prior to January 1, 2024; and,
3. That the letter be copied to the local area Minister of Provincial Parliament, the Association of Municipalities in Ontario, and all Durham Region Municipalities.

A copy of Report CS 02-24 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel  
City Clerk

Encl.

SC:am

Copy: The Honourable Peter Bethlenfalvy, MPP, Pickering – Uxbridge;  
Nicole Cooper, Deputy Chief Administrative Officer, Town of Ajax;  
June Gallagher, Municipal Clerk, Municipality of Clarington;  
Chris Harris, Clerk, Town of Whitby;  
Fernando Lamanna, Clerk, Township of Brock;  
Debbie Leroux, Clerk, Township of Uxbridge;  
Mary Medeiros, City Clerk, City of Oshawa;  
Ralph Walton, Interim, City Clerk, Township of Scugog;  
The Association of Municipalities of Ontario (AMO);

Chief Administrative Officer  
(Acting) Director, Community Services;  
Accessibility Coordinator

**From:** Laura Gibbs  
(Acting) Director, Community Services

**Subject:** Durham Region Transit Services  
- Accessibility Advisory Committee  
- File: A-1440-001

**Recommendation:**

1. That Report CS 02-24 regarding Durham Region Transit Service Changes be received;
2. That, further to the recommendation of the Accessibility Advisory Committee, Council be requested to send a letter to the Region of Durham requesting reinstatement of transit services in Pickering that were offered prior to January 1, 2024; and,
3. That the letter be copied to the local area Minister of Provincial Parliament, the Association of Municipalities in Ontario, and all Durham Region Municipalities.

**Executive Summary:** The purpose of this report is to advise Council that the Accessibility Advisory Committee (AAC) recommends advocating for the return of Durham Region Transit Services (DRTS) to Pickering, and consult with key stakeholders, including those with accessibility needs on any future service changes.

On January 2, 2024, Durham Region Transit made changes to bus routes and services in Pickering, and across the Region. The Region issued a statement on December 19, 2023, indicating that bus routes would be changing to maximize transit ridership and improve on-time performance. Some bus stops and routes have been taken out of service. The impact of the changes means transit users need to walk further to reach an active bus stop. Updates to some bus routes have significantly increased transit times for Pickering transit users.

The Accessibility Advisory Committee adopted the following recommendation at their meeting of January 17, 2024:

1. That the AAC finds the service changes, implemented by DRTS on January 1, 2024, to be in contravention of the Ontario Human Rights Code (OHRC) and the *Accessibility for Ontarians with Disabilities Act (AODA)*; and,
2. That the AAC request that the Council of the City of Pickering send a letter to the Region of Durham (ROD) requesting that they reverse the service changes immediately and consult with Pickering residents and key stakeholders, including those with accessibility needs, on any future service changes.

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**Relationship to the Pickering Strategic Plan:** The recommendations in this report respond to the Pickering Strategic Plan Priority of Advocate for an Inclusive, Welcoming, Safe & Healthy Community.

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**Financial Implications:** There are no direct financial impacts to the City of Pickering that result from adopting the recommendations in this report.

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**Discussion:** At the AAC Meeting on January 17, 2024, the AAC tabled a “DRT Service Update” as an agenda item. The Durham Region Transit Service made a number of service changes effective January 2, 2024, that have had an impact on the transit services offered to Pickering residents. The most notable change included the introduction of a standardization of 800 metre distances between bus stops, as well as the reduction of buses serving the Pickering community. The AAC has expressed concern about the lack of community input on the implemented changes which have resulted in numerous complaints the City received regarding this matter and suggested that the changes created barriers to elderly users and users living with disabilities, as well as for youth requiring services for school access.

Discussion among the AAC Members included:

- concerns regarding the lack of volume for audible bus stop announcements;
- concerns regarding the lack of consultation with Pickering residents on proposed route and service changes;
- concerns regarding poor signage indicating that bus stops are no longer in service;
- concerns regarding the service changes being implemented in winter season;
- concerns that DRTS On Demand bus service only picks up passengers from the nearest bus stop rather than a convenient location for the transit user;
- the DRTS past refusal to implement audible bus stop announcements in light of the Ontario Human Rights Commission order to implement that measure; and,
- concerns regarding how the service changes were communicated to the public.

The purpose of this report is to advise Council that the AAC recommends advocating for the return of Durham Region Transit Services to Pickering. The AAC requests that Council sends a letter to Durham Region to request the reinstatement of these services and consult with key stakeholders, including those with accessibility needs on any future service changes.

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**Attachments:**

1. None
-

**Prepared By:**

Original Signed By

Timothy Higgins  
Accessibility Coordinator

**Approved/Endorsed By:**

Original Signed By

Laura Gibbs, MBA, MSc.  
(Acting) Director, Community Services

LG:th

Recommended for the consideration  
of Pickering City Council

Original Signed By

Marisa Carpino, M.A.  
Chief Administrative Officer



## INFO-24-55

-----Original Message-----

From: Rob Adams <M.F.I.P.P.A. Sec. 14(1)>

Sent: Monday, February 19, 2024 11:20 AM

To: Deb Dutta <[DDutta@oshawa.ca](mailto:DDutta@oshawa.ca)>; David Sappleton <[DSappleton@oshawa.ca](mailto:DSappleton@oshawa.ca)>

Cc: Andrew Johnson <M.F.I.P.P.A. Sec. 14(1)>; fred eismont <M.F.I.P.P.A. Sec. 14(1)>;

Dean Lindsay <M.F.I.P.P.A. Sec. 14(1)>; DOUG THOMSON <M.F.I.P.P.A. Sec. 14(1)>

Subject: Committee of Adjustment

I will be moving to M.F.I.P.P.A. Sec. 14(1) and understand that disqualifies me from membership on the committee. My last meeting will be April 17.

I have enjoyed my time on the committee and wish you and all members the best health and happiness.

All the best Rob Adams







February 29, 2024

Mary Medeiros  
Clerk  
City of Oshawa  
50 Centre Street South  
Oshawa, ON L1H 3Z7

Dear Ms. Medeiros:

**RE: Durham Agricultural Advisory Committee Resolution re:  
Backyard Chickens within Urban and Rural Settlement  
Areas, Our File: C00**

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**The Regional  
Municipality of  
Durham**

Corporate Services  
Department –  
Legislative Services  
Division

605 Rossland Rd. E.  
Level 1  
PO Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102

durham.ca

**Alexander Harras  
M.P.A.  
Director of  
Legislative Services  
& Regional Clerk**

Council of the Region of Durham, at its meeting held on February 28, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

“That as the introduction of chickens within urban and rural settlement areas (which includes towns, villages and hamlets) can result in the potential spread of Avian Influenza and other diseases to livestock in the Region, particularly poultry farms;

And that backyard chickens attract pests and predators, resulting in conflicts between predatory animals and chickens, and additional vectors for spreading disease;

Therefore be it resolved that Durham Regional Council be advised that the Durham Agricultural Advisory Committee (DAAC) does not support permitting chickens being kept in urban settlement areas and rural settlement areas (which includes towns, villages and hamlets); and

That a copy of this resolution be forwarded to the area municipalities for information.”

*Alexander Harras*

Alexander Harras,  
Director of Legislative Services & Regional Clerk

AH/vw

c: B. Bridgeman, Commissioner of Planning & Economic  
Development



## INFO-24-57

From: [noreply@oshawa.ca](mailto:noreply@oshawa.ca) <[noreply@oshawa.ca](mailto:noreply@oshawa.ca)> On Behalf Of Zohab Iqbal Paracha  
Sent: Friday, March 8, 2024 8:16 AM  
To: [Mayor@Oshawa.ca](mailto:Mayor@Oshawa.ca)  
Subject: Parking on Boulevard

Good Morning Sir,

I am a resident of Oshawa, <M.F.I.P.P.A>.. I want to bring your attention to a matter that is of growing concern to the residents, and I say that as I have discussed this with a number of my neighbors.

The city of Oshawa bylaw 79-99 specifically section 4.28, is archaic, and has no place in our modern society. Gone are the days when people were able to buy properties for 200k or 300k. A price for a small family house, as you are aware, is over 800k, meanwhile the average income in Ontario is still 60k.

People can't afford rents, forget buying houses. In this economy, the only way for people to survive, in the face of higher taxes, inflation, is to live together and pool up resources.

The population of Oshawa has significantly increased, and there are more people living in houses because that's the only way they can afford paying rent and living a half decent life.

This also means more cars as most of us are hard working people and not just sitting at home cashing government support cheques. In the face of all this, we get these ridiculous tickets because of irrelevant bylaws.

I have 3 cars in our house because I am being supported by my parents, and I myself support my brother. My family is an immigrant and we don't have the money to buy multiple houses in this economy. Same is the situation with my neighbor who lives, like me, in the basement of his in-laws.

I work 12 hour shifts, day/night, pay my taxes and for a small part of the day, we have all 3 cars at home so everyone can get some rest only to wake up next morning and find these tickets on our cars.

We don't block the sidewalk, we don't block the bike lane on boulevard, we are not hurting anyone. We shovel the snow, maintain the boulevard, cut our grass, are friendly with everyone, so why are we being punished like this?

As a tax paying citizen, I hereby, request you to please repeal this bylaw and make life easier for your residents.



## INFO-24-58

**From:** Mary <[thecollectivemarketoshawa@gmail.com](mailto:thecollectivemarketoshawa@gmail.com)>

**Sent:** Sunday, March 10, 2024 11:41 AM

**To:** [grants@oshawa.ca](mailto:grants@oshawa.ca); Tito-Dante Marimpietri <[TDMarimpietri@Oshawa.ca](mailto:TDMarimpietri@Oshawa.ca)>; [Mayor@Oshawa.ca](mailto:Mayor@Oshawa.ca); Dan Carter <[DCarter@oshawa.ca](mailto:DCarter@oshawa.ca)>; Bob Chapman <[BChapman@oshawa.ca](mailto:BChapman@oshawa.ca)>; Rick Kerr <[RKerr@oshawa.ca](mailto:RKerr@oshawa.ca)>; Brian Nicholson <[BNicholson@oshawa.ca](mailto:BNicholson@oshawa.ca)>; [chair@durham.ca](mailto:chair@durham.ca)

**Subject:** Oshawa Help For Business and Issues Re: FW: Application for Oshawa Community Grant

Hello

The Mayor and Council members attended my Grand Opening in October 2023. There was a lot of talk and support for me opening a coffee shop, retail location supporting other businesses - in the core of Downtown Oshawa. The entire second floor of my location is dedicated to a free toddler playroom and craft room with tons of arts and crafts for kids - all of which are completely free. Since Opening I have been able to have a space for newcomers, families of different income levels and many more kids who come in just to be able to craft and play in a FREE and safe space. I support all of this while having a family of my own, because it is worth it to provide free things for kids and families in our community.

I am doing free kids workshops in my space, free organized book clubs, free markets for local businesses and for young entrepreneurs, free family days for the public like I have since we opened with face painting and bouncy houses etc. I am facilitating a free space to use for kids clubs and adult clubs, free adult workshops, free english classes. I have also set up kids reading circles with local authors who have published their own children's books.

I have also started an initiative that ALL the wall space at my location is free for all artists to come and put up their artwork. I have also been partnering with the masonic hall and booking events - for example in May we have a market that is FREE to the community, the hall costs me \$350 - Then I have the bouncy house costs \$250, the lawn games \$200, the free snacks for kids, the face painter \$200 and of course all of these free community events and groups need staff.

I am looking for followup to my email and questions as I have not received a response. I applied for various grants that Oshawa offers and was denied for ALL of them. The reason being the semantics of applying under my business name. I have requested several times to be able to reapply with the same application and simply take off The Collective Market and only add MY NAME - as the reasoning for being denied my applications for grants was this

I could easily apply via just my personal name if the business name I entered under is this huge hurdle, as I was denied because the criteria relates to the "APPLICANT RATHER THAN THE PROGRAM" - Please help me make this make sense? I have requested several times to then just apply as a member of the community since that is the issue, but no response addresses this. I am honestly disappointed that the actual programs have ZERO weight in this consideration.

Is this why good businesses are failing in Downtown Oshawa? There is a lack of support - and it's NOT easy having a kid friendly location in Oshawa when on the daily I have to ask people to not use my property as a toilet or place to shoot up drugs.

I paid for and did all of the renovations to the place myself because I could not apply for a single grant since the owners refused to sign the grant paperwork and Oshawa required it. Now I can't even be considered for the other grants because of a formality of not using my own name as the "community group" holding free events - I use my location and the Masonic Hall because are we not trying to better the downtown core? If location is an issue I can use grant money to rent other locations that are not in my location/business, but what is the point of that?

I have only been open for less than 5 months, but please see the attached photos of bringing the community together in downtown Oshawa.

Thank you so much for reading this and I appreciate any type of feedback/response or ideas of what else I can do to get some help from a city I live in, work in and love.

"The criteria relates to the applicant rather than the program offered.

A community group would be an organized group of community residents who are not incorporated, e.g. a group of Oshawa artistes collaborating to stage a free community concert.

A for-profit business, organizing an event in their place of business or otherwise, even if it is free to the community, does not meet criteria."

**Mary Kovacs**

Owner/Operator

THE COLLECTIVE MARKET  
83 CENTRE ST S - OSHAWA

🛒 Website: <https://thecollectivemarketoshawa.myshopify.com/>

✉ Email Us: [thecollectivemarketoshawa@gmail.com](mailto:thecollectivemarketoshawa@gmail.com)











# Storytime

puppets + bubbles + songs + crafts

Oshawa @thecollectivemarketoshawa









DANCING ALL THE WAY TO  
**BRAVE**

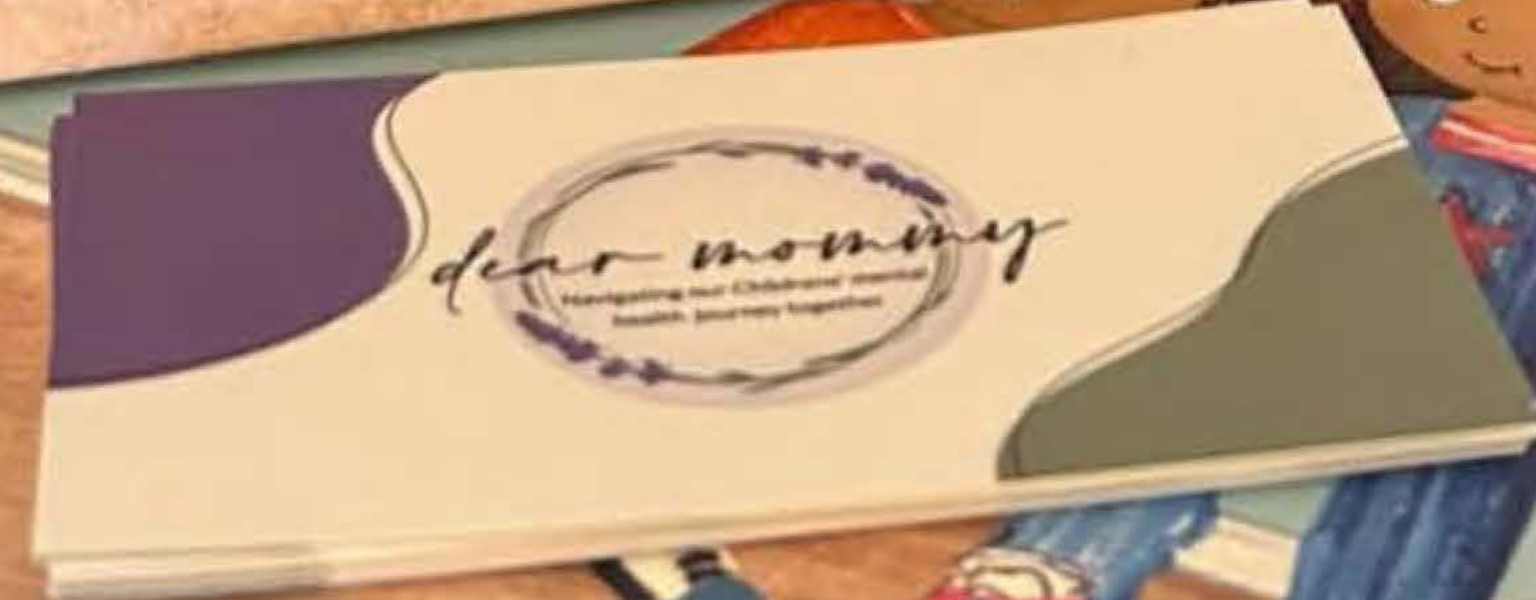
MYRAH HELPS HARMAN



Written by  
DR. ROBIN BAWEJA

Illustrated by  
ALEXANDRA ELLIOT

Written by  
DR. ROBIN BAWEJA



Illustrated by  
ALEXANDRA ELLIOT







374028 6TH LINE • AMARANTH ON • L9W 0M6

March 12, 2024

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

Sent by email to: [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

**Re: Operational Budget Funding**

At its regular meeting of Council held on March 6, 2024, the Township of Amaranth Council passed the following resolution.

**Resolution #: 4**

**Moved by:** G Little

**Seconded by:** A. Stirk

Whereas all Ontario municipalities are prohibited from running budget deficits for operating purposes, and;

Whereas all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing, and;

Whereas the City of Toronto has recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget, and;

Whereas the City of Toronto has the lowest tax rates in the Province, approximately 40% less than the average Dufferin rural municipal tax rate.

**Be it Resolved That** the Township of Amaranth call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

**CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.

CAO/Clerk

C: Premier of Ontario; AMO; Ontario Municipalities





**INFO-24-60**

Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.1.9 - Councillor Gilliland; Re: Council/Committee Meeting  
Structure Under Strong Mayor Powers**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and**

**Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and**

**Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;**

- 1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but rather remains the same as officials were originally elected to do; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.**

Town of Aurora Council Resolution of February 27, 2024  
Council/Committee Meeting Structure Under Strong Mayor Powers  
March 6, 2024

2 of 2

The above is for your consideration and any attention deemed necessary.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael de Rond".

Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
All Ontario municipalities





## 8. Standing Committee Reports

**Moved by** Councillor Thompson

**Seconded by** Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**

### 8.1 General Committee Meeting Report of February 6, 2024

#### 8.1.9 Member Motion - Councillor Gilliland; Re: Council/Committee Meeting Structure Under Strong Mayor Powers

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but

rather remains the same as officials were originally elected to do; and

2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.

**Carried**



**INFO-24-61**

Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.2.7 - Mayor Mrakas; Re: Request for Amenity Sharing  
Memorandum of Understanding (MOU) with School Boards for Evening/Weekend  
Gymnasium Use**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and**

**Whereas schools are funded by local taxpayers; and**

**Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and**

**Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and**

**Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;**

- 1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making school board facilities available to local municipalities on a priority, at a cost recovery rate; and**
- 2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and**
- 3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and**

- 4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and**
- 5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and**
- 6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and**
- 7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: York Region District School Board  
York Catholic District School Board  
Conseil scolaire catholique MonAvenir  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Hon. Stephen Lecce, Minister of Education  
Marit Stiles, Leader of the Ontario New Democratic Party  
Bonnie Crombie, Leader of the Ontario Liberal Party  
All Ontario Members of Provincial Parliament (MPPs)  
Association of Municipalities of Ontario (AMO)  
All Ontario municipalities



## 8. Standing Committee Reports

**Moved by** Councillor Thompson

**Seconded by** Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**

## 8.2 General Committee Meeting Report of February 20, 2024

### 8.2.7 Member Motion - Mayor Mrakas; Re: Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making

school board facilities available to local municipalities on a priority, at a cost recovery rate; and

2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and
3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and
4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and
5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and
6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and
7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.

**Carried**



Date: February 20, 2024 Resolution COU-2024-063

Moved By: Councillor Byron Faretis

Seconded By: Councillor Jeff Wheeldon

Whereas, the Municipality of Brighton faces challenges related to limited access to transportation, and there exists a pressing need for a ride-sharing service to address transportation gaps within our community;

And Whereas Rideshare services are increasingly relied upon by seniors, students, visitors and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel;

And Whereas, the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework;

And Whereas, transferring the responsibility of ride-share regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs;

Therefore, Be It Resolved that the Municipality of Brighton Council hereby expresses its support for the migration of ride-share regulations and licensing from the municipal level to the provincial level;

Be It Further Resolved that the Municipality of Brighton Council formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across the province;

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus, the County of Northumberland; and all six neighbouring Northumberland lower-tier municipalities, and all Ontario municipalities.

Carried  OR Defeated

\_\_\_\_\_  
Mayor

Recorded Vote		<i>For Clerks Use Only</i>			
<b>Recorded vote called by:</b> _____					
	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>	<b>COI</b>
Mayor Brian Ostrander					
Deputy Mayor Ron Anderson					
Councillor Byron Faretis					
Councillor Anne Butwell					
Councillor Emily Rowley					
Councillor Jeff Wheeldon					
Councillor Bobbi Wright					
Total					
Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/>					<b>Clerk's Initials</b> <span style="border: 1px solid black; padding: 2px;">CD</span>



CORPORATION OF THE CITY OF  
CLARENCE-ROCKLAND REGULAR MEETING

RESOLUTION



Council Regular meeting

**Resolution:** 2024-16  
**Title:** Resolution proposed by Councillor Kyle Cyr and seconded by Mayor Mario Zanth regarding the 9-8-8 National suicide and crisis hotline  
**Date:** February 14, 2024

---

**Moved by** Kyle Cyr  
**Seconded by** Mario Zanth

WHEREAS Canada has adopted 9-8-8, as National three-digit suicide and crisis hotline; and  
WHEREAS the City of Clarence-Rockland recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;  
BE IT RESOLVED THAT the City of Clarence-Rockland continues to endorse the 9-8-8 Crisis Line initiative and will display the 9-8-8 information poster in all its municipal buildings; and  
BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to Todd Doherty, MP for Cariboo-Prince George, as well as all Ontario municipalities.

CARRIED

**Monique Ouellet**  
Signé avec ConsignO Cloud (16/02/2024)  
Vérifiez avec verifio.com ou Adobe Reader.



---

Monique Ouellet/Clerk



# Clarington

If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

February 27, 2024

To Interested Parties:

**Re:** Intimate Partner Violence – Follow Up on Direction

**File Number:** PG.25.06

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At a meeting held on February 26, 2024, the Council of the Municipality of Clarington approved the following Resolution #GG-003-24:

That Report [LGS-003-24](#), and any related delegations or communication items, be received for information;

That, in an effort to help prevent Intimate Partner Violence, Council take the following actions:

- a. Affirm that Intimate Partner Violence (IPV) has reached epidemic proportions;
- b. Continue to advocate, to the Region of Durham, for transportation services for residents accessing IPV-related support where public transportation is inadequate, or not available;
- c. Continue advocating for expanded cell service and high-speed internet throughout the community; and
- d. Continue to promote and support community safety outreach programs across the Municipality.

That the IDEA Officer be directed to:

- e. Arrange training, in 2024, for front-line staff who may encounter IPV situations; f. Incorporate a reference to IPV within Clarington's 2024 Reconciliation Action Plan.

That Clarington Community Engagement Staff take the following actions:

- g. Promote and share public education campaigns to promote awareness about IPV including, where available, in multiple languages and formats;
- h. Identify/create, by end of 2024, private confidential spaces in libraries and community centres, where victims of IPV could make phone calls to shelters, police and victim services for support and guidance;
- i. Co-host age-appropriate community awareness programs which address IPV in 2024/2025;
- j. Propose a funding stream, as part of the 2025 budget, within the Community Funding Program, which supports community safety programs, including IPV, especially in rural areas of Clarington; and
- k. Install information and resources in recreation facility washrooms and community message boards in 2024.

That this resolution be forwarded to all Durham MPPs, the Ministry of the Attorney General, the Ministry of Women's Social and Economic Opportunity, Durham Region Council, all lower-tier Durham municipalities, and Durham Regional Police Services Board.

Yours truly,



---

John Paul Newman  
Deputy Clerk

JPN/lh

- c: The Honourable Doug Downey, Ministry of the Attorney General  
[doug.downey@pc.ola.org](mailto:doug.downey@pc.ola.org)  
The Honourable Charmaine A. Williams, Associate Minister, Women's Social and Economic Opportunity - [Charmaine.Williams@pc.ola.org](mailto:Charmaine.Williams@pc.ola.org)  
Patrice Barnes, M.P.P., Ajax - [Patrice.Barnes@pc.ola.org](mailto:Patrice.Barnes@pc.ola.org)  
Laurie Scott, M.P.P, Haliburton-Kawartha Lakes-Brock - [laurie.scott@pc.ola.org](mailto:laurie.scott@pc.ola.org)  
Jennifer K. French, M.P.P, Oshawa - [JFrench-QP@ndp.on.ca](mailto:JFrench-QP@ndp.on.ca)  
The Honourable Peter Bethlenfalvy, M.P.P., Pickering-Uxbridge -  
[peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)  
Lorne Coe, M.P.P., Whitby - [lorne.coe@pc.ola.org](mailto:lorne.coe@pc.ola.org)  
Susan Cassel, City Clerk, City of Pickering - [clerks@pickering.ca](mailto:clerks@pickering.ca)

Nicole Cooper, Director of Legislative & Information Services, Town of Ajax - [clerks@ajax.ca](mailto:clerks@ajax.ca)

Alexander Harras, Regional Clerk, The Regional Municipality of Durham - [clerks@durham.ca](mailto:clerks@durham.ca)

Christopher Harris, Town Clerk, Town of Whitby - [clerk@whitby.ca](mailto:clerk@whitby.ca)

R. Walton, Director of Corporate Services/Municipal Clerk, Township of Scugog – [clerks@scugog.ca](mailto:clerks@scugog.ca)

Fernando Lamanna, Clerk/Deputy CAO, Township of Brock - [clerks@brock.ca](mailto:clerks@brock.ca)

Debbie Leroux, Director of Legislative Services/Clerk, Township of Uxbridge - [dleroux@uxbridge.ca](mailto:dleroux@uxbridge.ca)

Mary Medeiros, City Clerk, City of Oshawa - [clerks@oshawa.ca](mailto:clerks@oshawa.ca)

Monika Machacek, Executive Director, Clarington Library Museums and Archives - [mmachacek@cplmas.ca](mailto:mmachacek@cplmas.ca)

Laura Burch, Executive Director, Bethesda House – [executivedirector@bethesdahouse.ca](mailto:executivedirector@bethesdahouse.ca)

Hermia Corbett, Executive Director, Community Development Council Durham – [hcorbette@cdcd.org](mailto:hcorbette@cdcd.org)

Sean Collier, Mayor of Ajax

Bill Clancy, Durham Regional Police Services

Anita Longo, Durham Regional Police Services

Cassy MacDonald, Councillor's Office Assistant





# The Corporation of the Town of Cobourg

INFO-24-65

## Resolution

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All Ontario Municipalities

Sent via email

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)  
Town of Cobourg

March 8, 2024

RE: Correspondence from the Architectural Conservancy Ontario regarding Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from municipal heritage registers

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

WHEREAS since January 1, 2023, municipal staff and members of the municipal heritage committee in the Town of Cobourg have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

WHEREAS the above-noted work involving 213 listed properties in the Town of Cobourg is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available.



# The Corporation of the Town of Cobourg

## Resolution

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NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Cobourg authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

FURTHER THAT Council direct staff to forward this resolution to all 443 municipalities in Ontario seeking support of the ACO correspondence.

Sincerely,

A handwritten signature in black ink that reads "Kristina Lepik".

Kristina Lepik  
Deputy Clerk/Manager, Legislative Services





**Legal Services / Clerk's Department**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

**Re: Lambton County Council Motion**

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

**WHEREAS** the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

**WHEREAS** like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

**WHEREAS** the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

**THEREFORE, BE IT RESOLVED:**

- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,

DocuSigned by:  
  
5897867E2272445...

Olivia Leger

Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario  
All Ontario Municipalities  
Bob Bailey, M.P.P. Sarnia-Lambton Riding  
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation



INFO-24-67

4800 SOUTH SERVICE RD  
BEAMSVILLE, ON L0R 1B1

905-563-8205

February 28, 2024

SENT VIA EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario**

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23

Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

**WHEREAS** the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

**WHEREAS** libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

**WHEREAS** the Town of Lincoln Council urges the Provincial Government to



consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

**WHEREAS** the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

**WHEREAS** the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

**WHEREAS** Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

**THEREFORE, BE IT RESOLVED THAT** the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

**BE IT FURTHER RESOLVED THAT** this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

**CARRIED**

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

[jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

JK/dp

Cc: Premier of Ontario  
Minister of Tourism, Culture and Sport  
Association of Municipalities of Ontario (AMO)  
Ann-Marie Norio, Clerk, Niagara Region  
Local Area Municipalities  
All Ontario Municipalities





# Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

February 26, 2024

*Via Email*

The Honourable Doug Ford, Premier of Ontario  
Premier's Office  
Room 281, Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for  
'Ineligible' Sources**

---

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

**"Resolution #2024-52**  
**Moved by: Paul Sowrey**  
**Seconded by: Jim Cushman**

**Whereas** under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**And Whereas** 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

**And Whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

...2

*Box so that producers are responsible for the end-of-life management of recycling products from all sources;*

***And further that*** Council hereby request the support of all Ontario Municipalities;

***And further that*** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

**Carried.”**

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton  
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks  
Honourable Graydon Smith, MPP Parry Sound-Muskoka  
All Ontario Municipalities





January 31, 2024

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

**The Regional  
Municipality of  
Durham**

Corporate Services  
Department –  
Legislative Services  
Division

605 Rossland Rd. E.  
Level 1  
PO Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102

[durham.ca](http://durham.ca)

**Alexander Harras  
M.P.A.  
Director of  
Legislative Services  
& Regional Clerk**

Dear Premier Ford:

**RE: Request the Province of Ontario to commit to undertaking with Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario, Our File: F00**

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Council of the Region of Durham, at its meeting held on January 31, 2024, passed the following resolution:

“Whereas current provincial-municipal fiscal arrangements are undermining Ontario’s economic prosperity and quality of life;

Whereas nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

Whereas municipal revenues, such as property taxes, do not grow with the economy or inflation;

Whereas unprecedented population and housing growth will require significant investments in municipal infrastructure

Whereas municipalities are being asked to take on complex health and social challenges – like supporting asylum seekers and addressing the homelessness, mental health and addictions crises;

Whereas inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

Whereas property taxpayers – including people on fixed incomes and small businesses – can’t afford to subsidize income re-distribution programs for those most in need;

If you require this information in an accessible format, please contact [Eamonn.Rodgers@durham.ca](mailto:Eamonn.Rodgers@durham.ca) or call 1-800-372-1102 extension 3677.

Whereas the province can, and should, invest more in the prosperity of communities;

Whereas municipalities and the provincial government have a strong history of collaboration;

Now therefore be it resolved that the Chair write a letter on behalf of Council to the Premier of Ontario requesting that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and

That a copy of this motion and the supporting letter be sent to the local MPPs, Association of Municipalities of Ontario, and the local area municipalities in Durham Region.”

*Alexander Harras*

Alexander Harras,  
Director of Legislative Services & Regional Clerk

AH/sr

Enclosure

- c: Hon. P. Bethlenfalvy, Minister of Finance, MPP, Pickering/Ajax  
P. Barnes, MPP, Ajax  
L. Coe, MPP, Whitby  
Hon. T. McCarthy, Minister of Public and Business Service  
Delivery, MPP, Durham  
J. French, MPP, Oshawa  
L. Scott, MPP, Haliburton/Kawartha Lakes/Brock  
D. Piccini, MPP, Northumberland/Peterborough South  
B. Rosborough, Executive Director, Association of Municipalities  
of Ontario  
N. Cooper, Clerk, Town of Ajax  
F. Lamanna, Clerk, Township of Brock,  
J. Gallagher, Clerk, Municipality of Clarington  
M. Medeiros, Clerk, City of Oshawa  
S. Cassel, Clerk, City of Pickering  
R. Walton, Clerk, Township of Scugog  
D. Leroux, Clerk, Township of Uxbridge  
C. Harris, Clerk, Town of Whitby



February 29, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, Ontario, M7A 1A1  
[Premier@ontario.ca](mailto:Premier@ontario.ca)

**RE: Social and Economic Prosperity Review**

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**The Regional  
Municipality of  
Durham**

Office of the Regional  
Chair

605 Rossland Rd. E.  
Level 5  
PO Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102  
[john.henry@durham.ca](mailto:john.henry@durham.ca)  
[durham.ca](http://durham.ca)

**John Henry**  
Regional Chair and CEO

Dear Premier Ford:

Municipalities across Ontario provide critical services to Ontarians that enhance their quality of life. Actively responding to the rise of homelessness, a changing climate, a growing population and the housing crisis among other complex issues come at a significant cost. Our limited municipal revenue tools are insufficient to meet required investments— property taxes do not grow with the economy and nearly a third of municipal spending in Ontario is for services in areas of provincial responsibilities. Municipal expenditures across Ontario outpace provincial contributions by nearly \$4 billion a year.

To help advance our shared priorities and support the critical needs of residents and businesses, a new financial framework is needed. On behalf of Durham Regional Council, I request that the province commit to the Association of Municipalities of Ontario's call for a comprehensive social and economic prosperity review, to promote the stability and sustainability of municipal finances across Ontario.

Yours truly,

*Original Signed by*

---

*John Henry*  
*Regional Chair and CEO*

c: Durham Members of Provincial Parliament  
Durham Regional Council  
Durham local area municipalities  
Elaine Baxter-Trahair, Chief Administrative Officer





**Resolution No.**

94

**Title:**

Enbridge Gas Inc.

**Date:**

Tuesday, February 13, 2024

---

**Moved by**

J. DeMarsh

**Seconded by**

J. Flieler

WHEREAS access to natural gas is important to residents and businesses in our community for affordability and reliability;

AND WHEREAS the Ontario Energy Board's (OEB) decision on Phase 1 of the Enbridge Gas 2024 rebasing application, issued on 21 December 2023, has concerning implications including putting into question the future access to natural gas that support of economic development, affordable housing growth, and energy reliability in communities such as the Municipality of Tweed;

AND WHEREAS Ontario is growing and access to affordable energy to support this growth for homes and businesses is crucial, as is a measured approach to energy transition as not having access to natural gas will stifle economic growth and put housing and energy affordability at risk;

NOW THEREFORE BE IT RESOLVED:

THAT the Municipality of Tweed supports a measured approach to Ontario's energy transition;

AND FURTHER, that the Municipality of Tweed recognizes that there may not be enough electricity available to replace the energy provided by natural gas and meet the increased demand from electrification;

AND FURTHER, that natural gas must continue to play an integral role in meeting the energy needs of Ontario;

AND FURTHER, that the Municipality of Tweed supports the work the Government of Ontario has done to date, including the Natural Gas Expansion Program and Electrification and Energy Transition Panel's call for a clear policy on the role of natural gas to secure access to affordable energy;

AND FURTHER, that this resolution be circulated to the President of AMO, Colin Best, Hon. Doug Ford, Premier of Ontario, Hon. Todd Smith, the Minister of Energy, Ric Bresee, Member of Provincial Parliament for Hastings-Lennox and Addington, all regional municipalities as significant actors to ensuring the need for natural gas in Ontario as part of a measured approach towards energy transition, and submitted to [municipalaffairs@enbridge.com](mailto:municipalaffairs@enbridge.com).

**Carried**



To: City Council

From: Anthony Ambra, P.Eng, Commissioner,  
Economic and Development Services Department

Item Number: INFO-24-53

Date: March 20, 2024

Subject: Province of Ontario's 2021 Air Quality Report

File: 12-02-2108

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## 1.0 Purpose

The purpose of this Report is to provide an overview of the Province's Air Quality in Ontario 2021 Report (the "2021 Report") and in particular, data recorded at the Air Quality Index (A.Q.I.) monitoring station located at the former E.P. Taylor Stables at Ontario Tech University (285 Britannia Avenue West) in Oshawa (the "Site"). The 2021 Report was released on December 19, 2023.

A copy of the 2021 Report is available at the following website:  
<https://www.ontario.ca/document/air-quality-ontario-2021-report>

In 2014, staff were directed to provide Council with relevant information on the results and trends analysis by the Province from the A.Q.I. monitoring station located at the Site, as it becomes available.

## 2.0 Input From Other Sources

A copy of INFO-24-53, dated March 20, 2024 and the 2021 Report will be provided to the Oshawa Environmental Advisory Committee for information.

## 3.0 Analysis

### 3.1 Provincial Air Quality Monitoring

The Province, through the Ministry of the Environment, Conservation and Parks (M.E.C.P.), operates a network of A.Q.I. monitoring stations across Ontario. In 2021, the M.E.C.P. monitored ambient air quality in real time at 39 A.Q.I monitoring stations in Ontario, in collaboration with the federal National Air Pollutant Surveillance program. The M.E.C.P.'s A.Q.I. monitoring stations are sited to be representative of general population exposure and do not necessarily reflect the air quality in locations that are most influenced by local or industrial sources of air contaminants.

Staff note that in 2022, the number of A.Q.I. monitoring stations in the Province was reduced to 38 with the closure of the Ministry's Petawawa air monitoring station.

Staff note that there is only one A.Q.I. monitoring station in Durham Region, which is located on the Site. Prior to 2005, this station was located at Ritson Road Public School (300 Ritson Road South).

A.Q.I. monitoring stations generally measure common air pollutants associated with smog formation across the ambient air monitoring network. These key air pollutants can have adverse effects on human health and the environment, when detected at certain levels. These pollutants are:

- Ground level ozone;
- Fine particulate matter;
- Nitrogen dioxide;
- Carbon monoxide;
- Sulphur dioxide; and,
- Total Reduced Sulphur Compounds.

Information from the A.Q.I. monitoring stations is used by the M.E.C.P. to:

- Inform the public about Ontario's ambient air quality;
- Assess Ontario's air quality and evaluate long-term trends;
- Identify areas where criteria and standards are exceeded;
- Provide the basis for air quality policy/program development;
- Determine the impact from the United States and Canadian sources of Ontario's air quality;
- Provide scientists with air quality data to link environmental and human health effects to pollution levels; and,
- Provide smog advisories for public health protection.

The M.E.C.P.'s monitoring is continuous and can be viewed on a real time basis (hourly summaries) on the M.E.C.P.'s website. A link to the hourly air quality summaries in Ontario can be found at the following City website: <https://www.oshawa.ca/en/home-property/air-quality.aspx>

Overall, air quality in Ontario has improved over time as both ambient concentrations of common air pollutants and emissions have decreased. Generally, this improvement can be attributed to:

- Eliminating coal-fired power plants;
- Implementing Drive Clean vehicle emissions testing;



- Placing emissions caps on sulphur dioxide and nitrogen oxides;
- Developing new air standards and rules for industrial air emissions including:
  - New rules to regulate industrial sources of air pollution for petroleum and petrochemical industries;
  - New rules for regulating air contaminants for the metal finishers and foundries sectors;
  - Creating provincial air zones that will help direct government actions to maintain and improve air quality based on the unique circumstances of each area of the province; and,
  - More stringent sulphur dioxide air standards since it is a by-product of fossil fuel combustion and industrial smelting processes.

It is important to note that the 2021 Report includes references to the Canadian Ambient Air Quality Standards (C.A.A.Q.S.), which were published by the Canadian Council of Ministers of the Environment in May 2013 to replace the Canada-wide standards for ozone and fine particulate matter. The purpose of the new non-building standards is to promote continuous improvement in air quality monitoring.

With respect to Oshawa, the 2021 Report indicates that Oshawa's A.Q.I. monitoring station monitored three pollutants:

- Ozone;
- Fine particulate matter; and,
- Nitrogen dioxide.

The 2011 Air Quality Report noted that the other pollutants (i.e. sulphur dioxide, carbon monoxide and total reduced sulphur compounds) have reached background levels and are no longer required to be monitored at the Oshawa A.Q.I. monitoring station.

## **3.2 Ozone in Oshawa**

### **3.2.1 Sources of Ozone**

Ground-level ozone (denoted as O<sub>3</sub>) is a colourless, odourless gas at typical ambient concentrations and is formed when nitrogen oxide and volatile organic compounds react in the presence of sunlight. The formation and transport of ozone is strongly dependent on weather conditions and emissions of chemicals that contribute to the formation of ozone (i.e. nitrogen oxide and volatile organic compounds). Ozone is a major component of smog and major sources of ozone include the transportation and industrial sectors and general solvent use.

### **3.2.2 Health and Environmental Effects**

Ozone irritates the respiratory tract and eyes and exposure can result in chest tightness, coughing and wheezing. Children who are active outdoors during the summer, when

ozone levels are highest, are particularly at risk of adverse effects. Individuals with pre-existing respiratory disorders, such as asthma and chronic obstructive pulmonary disease, are also at risk. Ozone is also associated with increased hospital emissions and premature deaths.

### **3.2.3 Oshawa Trends**

In 2021, Oshawa experienced a mean ozone level of 26.9 parts per billion (p.p.b.), with 100% of all daily values less than or equal to the C.A.A.Q.S. standard of 62 p.p.b. The maximum ozone level after 24 hours was 47.58 p.p.b., which is also below the criteria of 62 p.p.b. established by the C.A.A.Q.S.

Overall, the 10 year trend indicates that ozone levels have decreased 0.37% in Oshawa from 27.0 p.p.b. in 2012 to 26.9 p.p.b. in 2021. The overall annual mean ozone levels have been volatile since 2015 with some increases and decreases year-to-year as shown below:

- 27.2 p.p.b. in 2016;
- 27.9 p.p.b. in 2017;
- 25.8 p.p.b. in 2018;
- 24.4 p.p.b. in 2019;
- 26.4 p.p.b. in 2020; and,
- 26.9 p.p.b. in 2021.

## **3.3 Fine Particular Matter in Oshawa**

### **3.3.1 Sources of Fine Particulate Matter**

Airborne particulate is the general term used to describe a mixture of microscopic solid particles and liquid droplets suspended in the air. Particulate matter (P.M.) includes aerosols, smoke, fumes, dust, fly ash and pollen. Fine particulate matter (denoted as P.M.<sub>2.5</sub>) is less than 2.5 micrometers in diameter, which is approximately 30 times smaller than the average diameter of a human hair.

Fine particulate matter consists of primary and secondary P.M.<sub>2.5</sub>. Primary P.M.<sub>2.5</sub> is emitted directly into the atmosphere and major sources include residential fireplaces, wood stoves, motor vehicles, smelters, power plants, industrial facilities, agricultural burning and forest fires. Secondary P.M.<sub>2.5</sub> is formed indirectly in the atmosphere through a series of complex chemical reactions involving gases such as nitrogen dioxide and sulphur dioxide.

### **3.3.2 Health and Environmental Impacts**

Fine particulate matter can have various negative health effects, especially on the respiratory and cardiovascular systems. Exposure to fine particulate matter is associated with increased hospital admissions and emergency room visits, as well as death from heart or lung diseases. Both long and short-term particle exposures have been linked to health issues. Individuals with heart or lung diseases, children and older adults are particularly sensitive to this pollutant.

In 2021, Ontario experienced the effects of several wildfire events, including one particular event that caused widespread, elevated P.M.<sub>2.5</sub> concentrations across the province on July 19, 2021. Smoke from active forest fires burning in eastern Manitoba and northwestern Ontario travelled over southern Ontario, causing deteriorating air quality and reduced visibility across wide regions and affecting fine particulate matter levels.

### **3.3.3 Oshawa Trends**

In 2021, Oshawa experienced a mean fine particulate matter level of 6.2 micrograms per cubic metre ( $\mu\text{g}/\text{m}^3$ ), with 100% of all daily values less than or equal to the C.A.A.Q.S. standard of 27  $\mu\text{g}/\text{m}^3$ . The maximum fine particulate matter level after 24 hours was 18  $\mu\text{g}/\text{m}^3$ , which is below the 2020 C.A.A.Q.S. maximum 24 hours reference level standard.

Overall, the 10-year trend indicates that fine particulate matter levels have decreased 11.4% from 7.0  $\mu\text{g}/\text{m}^3$  in 2012 to 6.2  $\mu\text{g}/\text{m}^3$  in 2021. However, the overall annual mean fine particulate matter levels have increased since 2016, as shown below:

- 5.9  $\mu\text{g}/\text{m}^3$  in 2016;
- 5.9  $\mu\text{g}/\text{m}^3$  in 2017;
- 6.4  $\mu\text{g}/\text{m}^3$  in 2018;
- 6.1  $\mu\text{g}/\text{m}^3$  in 2019;
- 6.2  $\mu\text{g}/\text{m}^3$  in 2020; and,
- 6.2  $\mu\text{g}/\text{m}^3$  in in 2021.

## **3.4 Nitrogen Dioxide in Oshawa**

### **3.4.1 Sources of Nitrogen Dioxide**

Nitrogen dioxide is a reddish-brown gas with a pungent odour, which transforms in the atmosphere to form gaseous nitric acid and nitrates. Nitrogen dioxide plays a major role in atmospheric reactions that produce ground-level ozone, as well as reactions with other gaseous contaminants (i.e. sulphur dioxide, ammonia and volatile organic compounds) leading to the formation of fine particulate matter.

The transportation sector is the main source of nitrogen dioxide in Ontario. In addition, combustion or burning of carbon-based materials (e.g. wood, gasoline, etc.) in air produces nitrogen oxides, of which nitrogen dioxide is a component.

### **3.4.2 Health and Environmental Impacts**

Nitrogen dioxide can irritate the lungs and lower resistance to respiratory infection, especially individuals with asthma and bronchitis. Nitrogen dioxide chemically transforms into nitric acid in the atmosphere and, when deposited, contributes to the acidification of lakes and soils in Ontario. Nitric acid can also corrode metals, fade fabrics, degrade rubber and damage trees and crops.

### **3.4.3 Oshawa Trends**

In 2021, Oshawa experienced a mean nitrogen dioxide level of 3.4 p.p.b., which is well below the C.A.A.Q.S. annual reference level of 17.0 p.p.b.

Overall, the 10 year trend indicates that nitrogen dioxide levels have decreased 39.3% from 5.6 p.p.b. in 2012 to 3.4 p.p.b. in 2021. Other than a marginal increase in 2017 and 2020, the overall annual mean of nitrogen dioxide levels has steadily decreased since 2016, as shown below:

- 6.3 p.p.b. in 2016;
- 6.4 p.p.b. in 2017;
- 3.8 p.p.b. in 2018;
- 3.5 p.p.b. in 2019;
- 3.6 p.p.b. in 2020; and,
- 3.4 p.p.b. in 2021.

## **4.0 2021 Air Quality Report Summary**

Based on the 2021 Report, the three pollutants currently being measured in Oshawa as noted above have continued to trend downwards in terms of pollutant levels over the course of the last ten years. This is an encouraging statistic from an environmental and sustainability perspective, showing that even while Oshawa is experiencing significant growth and development in many of its sectors, the City's mean air quality continues to improve. Most importantly, in consideration of the health risks associated with these pollutants, there is a continued benefit to the overall community as local businesses, community members and the City alike, continue to do their part to ensure safe air quality levels.

## **5.0 Financial Implications**


There are no financial implications associated with this Report.

## **6.0 Relationship to the Oshawa Strategic Plan**

This Report advances the Environmental Responsibility goal of the Oshawa Strategic Plan.



Tom Goodeve, M.Sc.Pl., MCIP, RPP, Director,  
Planning Services



Anthony Ambra, P.Eng, Commissioner,  
Economic and Development Services Department

To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-24-71

Date: March 20, 2024

Subject: 2023 Annual Statement of Building Permit Revenues and  
Expenses

File: 03-05

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## 1.0 Purpose

Section 7(4) of the Building Code Act requires that “Every 12 months, each principal authority shall prepare a report...” of building permit fees and related costs.

The purpose of this report is to provide that information.

## 2.0 Input From Other Sources

Chief Building Official

## 3.0 Analysis

Section 7(4) of the Building Code Act, 1992, as amended, (the “Act”) requires that the Council of the municipality prepare a report every twelve months that contains such information as may be prescribed about any fees authorized under clause 1(c) of the Act, specifically fees on applications for and issuance of permits, as well as the municipality’s cost to administer and enforce the Act.

The annual public report is required to contain the total amount of building permit fees collected, the direct and indirect cost of delivering the services, and the balance in the Building Permit Reserve.

The City uses a financial model that identifies all direct and indirect costs of delivering the services related to the administration and enforcement of the Act.

The Act states that fees must not exceed the anticipated reasonable costs and excess revenue must be transferred to the Building Permit Reserve to support the building permit program during periods of decline. If building permit costs exceed revenue, a transfer from the Building Permit Reserve is required to cover this amount.



The following financial summary indicates that revenues exceeded costs by \$258,000, which has been transferred to the Building Permit Reserve.

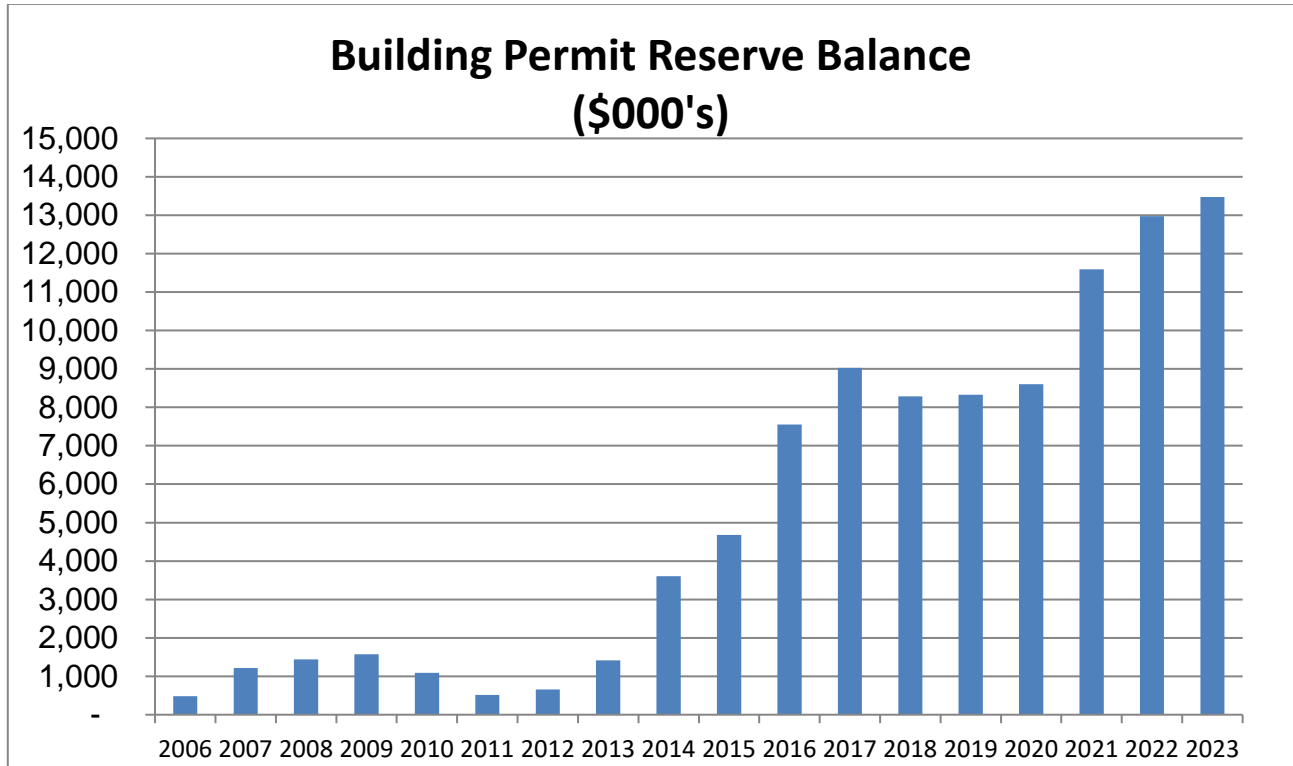
**Building Permit Statement of Revenue and Expense**  
**For the year ended December 31, 2023**

<b>Building Permit Revenues and Expenses</b>	<b>\$000's</b>
Direct Costs	\$3,652
Indirect Costs	<u>767</u>
<b>Total Building Permit Costs</b>	<b>4,419</b>
<b>Total Building Permit Revenues Collected</b>	<b><u>4,677</u></b>
<b>Excess Revenues over Costs to be transferred to Building Permit Reserve</b>	<b><u>\$258</u></b>

**Building Permit Reserve**

<b>Description</b>	<b>\$000's</b>
<b>Opening balance, January 1, 2023</b>	<b>\$12,973</b>
Interest Earned	368
Fund Project 21130125 - New Vehicle Acquisition	(37)
Fund Project 22130133 - New Vehicle Acquisition	(37)
Fund Project 19300082 - Colour Scanner & Digitizing	(48)
Excess Building Permit Revenues transferred in	<u>258</u>
<b>Closing balance, December 31, 2023</b>	<b><u>\$13,477</u></b>

The following graph illustrates the December 31<sup>st</sup> balance in the Building Permit Reserve since it was established in 2006.



As illustrated, the reserve fund balance declined in 2010 and 2011. In 2012 and 2013, the City examined and reduced its building permit issuance costs. These adjustments as well as higher building permit revenues resulted in a significant reserve balance increase between 2012 and 2017. In 2018, funds were drawn to cover operating costs. There have been regular contributions to the reserve since then.

On January 30, 2023, council approved ED-23-11 amending the City’s Building By-Law 33-2003, removing the automatic 3% annual increase, providing the Chief Building Official with flexibility to consider maintaining current fees when appropriate.

Best practice indicates that the Building Permit Reserve should have a target balance of approximately two times the total costs of the building permit function. This will ensure that the building permit function is self-sustaining and will not require tax levy subsidization during periods of building permit decline. The reserve fund target should be approximately \$8.83 million. As at December 31, 2023, the uncommitted balance in the Building Permit Reserve Fund is \$13.47 million. As is the current policy, any operating and capital expenditures funded from the Building Permit Reserve will be presented to Council for approval.

#### **4.0 Financial Implications**

There are no financial implications resulting from this report.

## **5.0 Relationship to the Oshawa Strategic Plan**

This report meets the Oshawa Strategic Plan goal of Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-24-72

Date: March 20, 2024

Subject: Summary of Contracts Awarded During the Period of  
December 1, 2023 to February 29, 2024

File: 03-05

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## **1.0 Purpose**

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

Further, Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

The purpose of this report is to provide a summary of contracts awarded during the period of December 1, 2023 to February 29, 2024 in accordance with the Purchasing By-Law.

## **2.0 Input From Other Sources**

Not Applicable

## **3.0 Analysis**

During the period of December 1, 2023 to February 29, 2024 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- C2023-105 Robert McLaughlin Library Elevator Modernization to Element Elevators Inc. in the estimated amount of \$541,567 (includes non-rebatable portion of H.S.T.).
- C2023-107 Tree Pruning & Removal Services to Advanced Tree Care Inc. in the estimated amount of \$1,950,230 (includes non-rebatable portion of H.S.T.).

- C2023-115A Data Centre Retrofit to Micon Group o/a DDMac Electric in the estimated amount of \$866,385 (includes non-rebatable portion of H.S.T.).
- O24-07 Harmony Creek Watercourse Restoration to Cambridge Landscaping & Construction Ltd. in the estimated amount of \$ 686,105 (includes non-rebatable portion of H.S.T.).
- O24-01 Asphalt & Pavement Rehabilitation to D. Crupi & Sons Limited in the estimated amount of \$1,291,611 (includes non-rebatable portion of H.S.T.).

During the period of December 1, 2023 to February 29, 2024 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Supply & application of protective epoxy coating at Animal Services to Everline Coatings and Services in the amount of \$38,775 (includes non-rebatable portion of H.S.T.).
- Supply & install of cameras to various City facilities to DBS Security Solutions Ltd. in the amount of \$89,157 (includes non-rebatable portion of H.S.T.).
- Repairs to Mobark chipper to Brandt Tractor Ltd. in the amount of \$37,348 (includes non-rebatable portion of H.S.T.).
- Supply & delivery of fire mechanic tools to 1320755 Ontario Inc./Snap-on Tools in the amount of \$34,047 (includes non-rebatable portion of H.S.T.).
- Supply & delivery of fire SCBA washer kit to Canadian Safety Equipment Inc. in the amount of \$97,547 (includes non-rebatable portion of H.S.T.).

During the period of December 1, 2023 to February 29, 2024 the following emergency contracts were awarded in accordance with the Purchasing By-Law:

- Remove & install of concrete works, vestibule & accessible door for Laval Clubhouse to Fayer Construction Ltd. in the estimated amount of \$105,963 (includes non-rebatable portion of H.S.T.)

#### **4.0 Financial Implications**

There are no financial implications resulting from this report.

#### **5.0 Relationship to the Oshawa Strategic Plan**

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department



To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-24-73

Date: March 20, 2024

Subject: Remuneration and Expenses for the Office of the Mayor,  
Members of Council, and Council Appointees for 2023

File: 03-05

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## **1.0 Purpose**

Section 284 of the Municipal Act, 2001, requires the Treasurer to submit to Council an itemized statement of the prior year's remuneration and expenses paid by the municipality to each member of Council and to Council appointees to local boards or other bodies by March 31st of the following year. The City of Oshawa Councillor Expense Policy also requires the City to provide Council with a summary of expenses incurred by members of Council.

The purpose of this report is to provide the information required under both the Municipal Act and the City of Oshawa's Councillor Expense Policy.

A list of attachments to Report INFO-24-73 are as follows:

- Attachment 1 Schedule A – Remuneration and Expenses for Members of Council for the year ending December 31, 2023
- Attachment 1 Schedule B – Expenses from Members of Council for the year ending December 31, 2023
- Attachment 1 Schedule C – Remuneration and Expenses for Council Appointees for the year ending December 31, 2023
- Attachment 1 Schedule D – Program Expenses for the Office of the Mayor and Members of Council for the year ending December 31, 2023
- Attachment 2 – Region of Durham Finance and Administration Committee Report 2024 F-1

## **2.0 Input From Other Sources**

Region of Durham

### **3.0 Analysis**

The Municipal Act and the City's Councillor Expense Policy require an annual report on members of Council and Council appointees' remuneration and expenses.

Attachment 1 – Schedules A, B and C provide a summary of the remuneration and expenses paid by the City for each member of Council and Council appointee in 2023. Per Report FIN-22-67, throughout the term of Council each Councillor can spend up to \$6,000.

Attachment 1 – Schedule D provides a summary of the program expenses for the operations of the Offices of the Mayor and Councillors.

Consistent with the September 28, 2020 (FIN-20-45) City Council direction, Schedule E of the Councillor Remuneration Report be replaced by the Regional Council Remuneration report (Report 2023-F-7), Attachment 2, in order to provide the same information and to remain consistent with the City Council direction of March 2009.

### **4.0 Financial Implications**

There are no financial implications resulting from this report.

### **5.0 Relationship to the Oshawa Strategic Plan**

This report meets the Oshawa Strategic Plan goal of Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

The Corporation of The City of Oshawa  
Remuneration and Expenses for Members of  
Council for the year ending December 31, 2023

Item: INFO-24-73  
Attachment 1  
Schedule A

<i>Members of Council</i>	<i>Salary</i>	<i>Other<sup>1</sup></i>	<i>Benefits</i>	<i>Retiring/ Severance<sup>2, 3</sup></i>	<i>Car Mileage/Allow<sup>4</sup></i>	<i>Total Remuneration</i>	<i>Expenses</i>
<b>Mayor D. Carter</b>	132,563	-	15,871	15,364	-	163,798	5,729
<b>Councillor B. Chapman</b>	48,648	8,117	7,586	5,266	5,200	74,817	1,126
<b>Councillor D. Giberson</b>	48,648	5,411	12,274	5,027	5,200	76,560	4,310
<b>Councillor J. Gray</b>	48,648	5,411	12,292	5,244	5,200	76,794	-
<b>Councillor R. Kerr</b>	48,648	2,706	7,462	5,222	5,200	69,238	654
<b>Councillor J. Lee</b>	48,648	2,706	7,360	-	5,200	63,914	745
<b>Councillor T. Marimpietri</b>	48,648	5,411	12,292	5,244	5,378	76,972	5,672
<b>Councillor B. Marks</b>	48,648	2,706	12,076	5,222	5,200	73,852	-
<b>Councillor R. McConkey</b>	49,047	-	10,603	-	5,671	65,322	1
<b>Councillor J. Neal</b>	48,648	-	7,412	4,766	5,200	66,026	1,206
<b>Councillor B. Nicholson</b>	48,648	5,411	12,274	5,027	5,200	76,560	36
<b>Total</b>	619,438	37,881	117,503	56,381	52,649	883,851	19,479

Remuneration is authorized under by-law 39-2005, pursuant to the Municipal Act 2001, S.O. 2011, c.25, s. 283.

1. Other includes allowance for Deputy Mayor, Committee Chair and Vice Committee Chair paid during the calendar year.
2. Payment in lieu of pension is based on 2022 earnings and is paid upon request. and pursuant to section 5.01 & 5.02 of the City Council Remuneration By-Law 39-2005
3. Payment for severance is pursuant to section 5.05 of the City Council Remuneration By-Law 39-2005
4. Includes Mayor's car mileage and travel expense reimbursement

Note: Columns and rows may not add due to rounding.

The Corporation of The City of Oshawa  
 Expenses for Members of Council  
 for the year ending December 31, 2023

Item: INFO-24-73  
 Attachment 1  
 Schedule B

Members of Council	Communications	Advertising	Civic Receptions and Meals	Other expenses*	Total Expenses
Mayor D. Carter	343	-	196	5,190	5,729
Councillor B. Chapman	1	-	357	768	1,126
Councillor D. Giberson	4	-	195	4,110	4,310
Councillor J. Gray	-	-	-	-	-
Councillor R. Kerr	302	-	353	-	654
Councillor J. Lee	-	-	745	-	745
Councillor T. Marimpietri	-	214	5,153	304	5,672
Councillor B. Marks	-	-	-	-	-
Councillor R. McConkey	1	-	-	-	1
Councillor J. Neal	175	-	161	870	1,206
Councillor B. Nicholson	36	-	-	-	36
<b>Total</b>	<b>861</b>	<b>214</b>	<b>7,161</b>	<b>11,243</b>	<b>19,479</b>

\* Includes Mayor's car mileage and travel expense reimbursement; Councillor souvenirs & mementos, seminars & training  
 Expenses for Regional Councillors do not include expenses reimbursed by the Region of Durham.  
 Note: Columns and rows may not add due to rounding.



The City of Oshawa  
Remuneration and Expenses for Council Appointees  
for the year ending December 31, 2023

Committee of Adjustment	Remuneration	Expenses	Total
R. Adams	975	-	975
F. Eismont	1,050	-	1,050
A. Johnson	1,575	-	1,575
D. Lindsay	900	-	900
D. Thompson	1,050	-	1,050
<b>Total</b>	<b>5,550</b>	<b>-</b>	<b>5,550</b>

The above payments were authorized by Council resolution of September 5, 1989 as per By-law 121-89, pursuant to the *Planning Act*, R.S.O. 1990, c.P.13, s.44(9).

Livestock Valuer	Remuneration	Expenses	Total
G. Whitfield	800	145	945
<b>Total</b>	<b>800</b>	<b>145</b>	<b>945</b>

The above payments were authorized under By-law 120-97, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

Property Standards Committee	Remuneration	Expenses	Total
C. Benton	300	-	300
R. Ford	300	-	300
M. Gobin	150	-	150
J. Wallace	225	-	225
K. Wildman	300	-	300
<b>Total</b>	<b>1,275</b>	<b>-</b>	<b>1,275</b>

The above payments were authorized under By-law 1-2002, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

Hearings Officer Fees	Remuneration	Expenses	Total
J. Gorycki	900	-	900
B. Johns	2,100	-	2,100
<b>Total</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>

The above payments were authorized under By-law 26-2008, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

The Corporation of the City of Oshawa  
Program Expenses for the Office of the Mayor  
and Members of Council  
for the year ending December 31, 2023

<b>Office of the Mayor</b>	<b>Actual</b>	<b>Budget</b>
<b>Car or Mileage Allowance</b>	-	5,000
<b>Civic Receptions and Meals</b>	376	1,000
<b>Communications</b>	1,095	2,700
<b>Office Materials and Supplies</b>	828	2,100
<b>Seminars &amp; Training</b>	5,190	6,500
<b>Furniture, Fixtures &amp; Equipment</b>	785	1,500
<b>Souvenirs and Mementos</b>	104	1,500
<b>Total</b>	<b>8,379</b>	<b>20,300</b>

<b>Members of Council</b>	<b>Actual</b>	<b>Budget</b>
<b>Advertising</b>	-	1,000
<b>Communications</b>	2,115	8,000
<b>Office Materials and Supplies</b>	809	1,600
<b>Furniture, Fixtures &amp; Equipment</b>	743	-
<b>Total</b>	<b>3,667</b>	<b>10,600</b>

Note: Columns and rows may not add due to rounding.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2303



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2024-F-1  
Date: March 19, 2024

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**Subject:**

The Remuneration and Expenses in 2023 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25

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**Recommendation:**

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to provide a statement of the remuneration and expenses that were paid in 2023 to Regional Councillors and Regional Council Appointees, as required by the Municipal Act.

**2. Background**

2.1 The Municipal Act, 2001 Section 284(1) requires that:

"The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).”

### **3. Previous Reports and Decisions**

3.1 This report is presented to Regional Council annually, in compliance with the Act.

### **4. Remuneration and Expenses of Regional Council Members and Appointees to Boards and Committees**

4.1 Remuneration and expenses of Regional Council members represent the amounts reimbursed directly to or paid on behalf of Regional Council members in 2023, as recorded on the Region’s accounts (Schedules 1 and 2).

4.2 The information concerning Regional Council appointees (Schedule 3) was obtained directly from the Local Boards, except for the Boards, Committees, and Taskforces whose accounting records are maintained by the Regional Finance Department:

the 9-1-1 Management Board, Accessibility Advisory Committee, Debenture Committee, Development Charges Complaint Committee, Durham Active Transportation Committee, Durham Advisory Committee on Homelessness, Durham Agricultural Advisory Committee, Durham Environment and Climate Advisory Committee, Durham Local Immigration Partnership Council, Durham Nuclear Health Committee, Durham Region Anti-Racism Taskforce, Durham Region Child & Youth Advocate, Durham Region Community Safety and Well-Being Plan Steering Committee, Durham Region Police Services Board, Durham Region Transit Commission, Durham Region Transit Advisory Committee, Durham Region Transit Executive Committee, Durham Regional Local Housing Corporation, Durham Vision Zero Task Force, Energy from Waste – Waste Management Advisory Committee, and the Land Division Committee.

### **5. Relationship to Strategic Plan**

5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

a. Goal 5: Service Excellence

5.3 Demonstrate commitment to continuous quality improvement and communicating results. This report is in compliance with the requirements of the applicable legislation and is part of the Region’s commitment to accountability and transparency framework.



**6. Attachments**

- Schedule #1: Schedule #1: Regional Council Members 2023 Remuneration and Expenses
- Schedule #2: Schedule #2: Regional Council Members 2023 Compensation Paid in Lieu of Pension Plan and Severance
- Schedule #3: Schedule #3: Regional Council Appointees to Local Boards 2023 Remuneration and Expenses

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair  
Chief Administrative Officer

**REGIONAL COUNCIL MEMBERS  
2023 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>SEVERANCE</u>	<u>CONFERENCES, CONVENTIONS &amp; MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$	\$
<b><u>REGIONAL COUNCILLORS</u></b>					
Anderson, G. (3)	59,866.37	-	2,832.31	1,407.16	64,105.84
Ashe, K. (4)	65,845.59	-	-	659.41	66,505.00
Barton, D. (3) (4)	65,845.59	-	2,716.87	1,366.66	69,929.12
Brenner, M.	59,866.37	-	-	734.07	60,600.44
Carter, D.	59,866.37	-	-	259.93	60,126.30
Chapman, R. (4)	65,845.59	-	1,048.69	332.17	67,226.45
Collier, S. (3)	59,866.37	-	3,515.47	184.48	63,566.32
Cook, L.	59,866.37	-	-	198.21	60,064.58
Crawford, M. (3) (4)	65,845.59	-	1,601.40	708.22	68,155.21
Dies, J. (3)	59,866.37	-	972.57	353.30	61,192.24
Drew, R.	-	65,101.20	-	-	65,101.20
Foster, A. (3)	59,866.37	-	3,134.57	919.14	63,920.08
Garrod, B. (3)	59,866.37	-	1,475.73	1,794.39	63,136.49
Grant, J.	-	-	-	134.76	134.76
Highet, G. (3)	-	19,562.00	-	40.08	19,602.08
Jubb, M.	59,866.37	-	3,272.04	1,443.53	64,581.94
Kerr, R.	59,866.37	-	-	391.15	60,257.52
Leahy, C. (3)	59,866.37	-	2,436.47	5.51	62,308.35
Lee, S. (3)	59,866.37	-	5,034.71	247.90	65,148.98
Marimpietri, T.	59,866.37	-	3,137.66	412.75	63,416.78
McDougall, I.	59,866.37	-	1,040.37	1,288.67	62,195.41
McLean, W.	-	88,943.00	-	-	88,943.00
Mitchell, D. (3)	-	86,881.00	-	-	86,881.00
Mulcahy, R. (3)	59,866.37	-	5,079.06	5.11	64,950.54
Neal, Joe (3)	-	39,340.00	-	-	39,340.00
Neal, John	59,866.37	-	1,252.38	211.78	61,330.53
Nicholson, B.	59,866.37	-	-	142.01	60,008.38
Pickles, D.	59,866.37	-	2,427.87	659.42	62,953.66
Roy, E. (3) (4)	65,845.59	-	10,000.00	284.32	76,129.91
Ryan, D.	-	97,943.00	-	-	97,943.00
Schummer, W.	59,866.37	-	3,309.99	674.93	63,851.29
Shahid, M. (3)	59,866.37	-	4,082.98	89.13	64,038.48
Smith, T.	-	39,543.00	-	-	39,543.00
Woo, W. (3)	59,866.37	-	181.06	1,144.38	61,191.81
Wotten, W.	59,866.37	-	1,694.02	1,006.93	62,567.32
Yamada, S. (3)	59,866.37	-	5,119.28	4.91	64,990.56
	<u>1,706,154.46</u>	<u>437,313.20</u>	<u>65,365.50</u>	<u>17,104.41</u>	<u>2,225,937.57</u>

**REGIONAL COUNCIL MEMBERS  
2023 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>CONFERENCES, CONVENTIONS &amp; MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<b><u>REGIONAL CHAIR</u></b>				
Henry, J.	204,606.29	-	6,205.21	210,811.50
	<u>204,606.29</u>	<u>-</u>	<u>6,205.21</u>	<u>210,811.50</u>

**NOTES TO SCHEDULE OF REGIONAL COUNCIL MEMBERS 2023 REMUNERATION AND EXPENSES**

- (1) Remuneration to the Regional Chair and Regional Councillors is authorized under by-laws #70-2023, #42-2022 (repealed by #70-2023), #51-2023, #01-2005, #09-2004, #10-2004, #50-95 and #61-93.
- (2) Regional Councillors may claim reimbursement for expenses incurred for Regional business purposes in accordance with approved policies. Regional Councillors may decline reimbursement.  
Mileage - based on the approved rate per kilometre.  
Conferences, Meetings, etc. -  
Meals & Incidentals - based on the approved rate of \$75/day without receipts; however, if the daily rate is insufficient, actual expenses with receipts are reimbursed.  
Accommodation, registration, etc. - reimbursed based on actual receipts.  
Term Limit maximum of \$10,000 for conferences.
- (3) Remuneration paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (4) Denotes Chair of Regional Standing Committee or Transit Executive Committee.
- (5) Pursuant to by-laws #61-93, #50-95 and #9-2004, Regional Council members with more than three years service may become entitled to severance remuneration upon ceasing to be a member of Regional Council. Application for severance must be received within six months.

**REGIONAL COUNCIL MEMBERS  
2023 COMPENSATION PAID IN LIEU OF PENSION PLAN**

<u>REGIONAL COUNCIL MEMBERS</u>	<u>IN LIEU OF PENSION</u>
	\$
Ashe, K.	5,686.98
Brenner, M.	667.07
Carter, D.	5,229.83
Chapman, R. (3)	11,613.08
Collier, S.	7,330.39
Cook, L.	667.07
Crawford, M.	5,229.83
Dies, J.	5,162.33
Drew, R.	4,952.41
Grant, J.	4,495.26
Henry, J.	25,728.92
Jubb, M.	667.07
Kerr, R. (3)	10,550.30
Lee, S.	5,162.33
Marimpietri, T.	5,162.33
McDougall, I.	667.07
McLean, W.	4,495.26
Neal, John	5,162.33
Nicholson, B.	5,162.33
Pickles, D.	5,162.33
Ryan, D.	4,952.41
Schummer, W.	667.07
Smith, T.	4,495.26
Wotten, W.	5,162.33
	<u>134,231.59</u>

**NOTES TO SCHEDULE OF 2023 COMPENSATION PAID IN LIEU OF PENSION PLAN**

- (1) Pursuant to by-law #70-2023, members of Regional Council who are not enrolled in the Ontario Municipal Employees Retirement System (OMERS) are entitled to compensation in lieu of a pension plan. Payment made in the current year is based on earnings of the prior year.
- (2) Pursuant to by-law #51-2023, the Head of Council does not participate in the OMERS plan.
- (3) In Lieu of Pension amount includes entitlement based on 2022 and 2023 earnings.



REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2023 REMUNERATION AND EXPENSES

<u>REGIONAL COUNCIL APPOINTEES</u>	<u>REMUNERATION</u> \$	<u>MILEAGE</u> \$	<u>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</u> \$	<u>TOTAL</u> \$
<b>Association of Municipalities of Ontario</b>				
Mulcahy, R.	-	-	739.65	739.65
	-	-	<u>739.65</u>	<u>739.65</u>
<b>Central Lake Ontario Conservation Authority</b>				
Chapman, R.	350.00	-	-	350.00
Crawford, M.	350.00	108.80	-	458.80
Elhajjeh, S.	250.00	29.92	-	279.92
Garrod, B.	400.00	183.60	-	583.60
Hooper, R.	350.00	-	-	350.00
Kerr, R.	400.00	66.91	-	466.91
Leahy, C.	400.00	85.00	-	485.00
Marimpietri, T.	350.00	31.01	-	381.01
McDougall, I.	300.00	38.08	-	338.08
Mulcahy, R.	350.00	32.64	-	382.64
Neal, John	300.00	47.60	-	347.60
Pickles, D.	250.00	30.06	-	280.06
Roy, E.	2,850.00	184.28	-	3,034.28
Trail, C.	150.00	-	-	150.00
Yamada, S.	350.00	26.26	-	376.26
	<u>7,400.00</u>	<u>864.16</u>	<u>-</u>	<u>8,264.16</u>
<b>Durham Active Transportation Committee</b>				
Astley, B.	-	60.38	-	60.38
Gibbons, M.	-	36.72	-	36.72
Heywood, A.	-	-	-	-
Houston, C.	-	79.42	-	79.42
Kerr, R.	-	-	-	-
Lalonde, R.	-	11.02	-	11.02
Mirani, K.	-	158.30	-	158.30
Shahid, M.	-	-	-	-
Smith, P.	-	47.46	-	47.46
Van Helsdingen, T.	-	20.94	-	20.94
	<u>-</u>	<u>414.24</u>	<u>-</u>	<u>414.24</u>

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2023 REMUNERATION AND EXPENSES

<u>REGIONAL COUNCIL APPOINTEES</u>	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<b>Durham Agricultural Advisory Committee</b>				
Barrie, T.	-	683.13	-	683.13
Cohoon, Z.	-	525.78	-	525.78
Death, R.	-	82.14	-	82.14
Guthrie, N.	-	136.54	-	136.54
Hulshof, B.	-	300.42	-	300.42
Kemp, K. (2)	-	110.16	-	110.16
Kennedy, K. (2)	-	74.12	-	74.12
Neal, John	-	-	-	-
O'Connor, G.L.	-	384.20	-	384.20
Risebrough, D.	-	537.20	-	537.20
Schillings, H.	-	247.11	-	247.11
Shiers, M.	-	276.08	-	276.08
Smith, B.	-	562.36	-	562.36
Somerville, M.	-	72.90	-	72.90
Stevenson, D.	-	159.12	-	159.12
Swain, N.	-	216.10	-	216.10
Taylor, G.	-	249.42	-	249.42
Watpool, T.	-	666.26	-	666.26
Winter, D. (2)	-	50.18	-	50.18
Wotten, W.	-	-	-	-
	-	<u>5,333.22</u>	-	<u>5,333.22</u>
<b>Durham Environment and Climate Advisory Committee</b>				
Basztyk, W.	-	-	-	-
Carpentier, G.	-	196.52	-	196.52
Chaudhry, O.	-	121.45	-	121.45
Cohen, P.	-	-	-	-
Cuthbertson, J.	-	-	-	-
Foxton, B.	-	-	-	-
Lui, K.	-	-	-	-
Murray, K.	-	-	-	-
Nasir, M.	-	-	25.00	25.00
Nguyen, L.	-	-	-	-
Shahid, M.	-	-	-	-
Stathopoulos, D.	-	-	-	-
Widner, B.	-	-	-	-
Wotten, W.	-	-	-	-
	-	<u>317.97</u>	<u>25.00</u>	<u>342.97</u>

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2023 REMUNERATION AND EXPENSES**

<u>REGIONAL COUNCIL APPOINTEES</u>	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<b>Durham OneNet, Inc.</b>				
Baxter-Trahair, E.	-	17.54	-	17.54
Garwe, F.	15,000.00	-	-	15,000.00
Henry, J.	4,500.00	-	-	4,500.00
Rosebrugh, C.	15,000.00	-	-	15,000.00
Robinson, I.	15,000.00	-	-	15,000.00
Stevens, D.	15,000.00	-	-	15,000.00
	<u>64,500.00</u>	<u>17.54</u>	<u>-</u>	<u>64,517.54</u>
<b>Durham Region Anti-Racism Taskforce</b>				
Anderson, G.	-	-	-	-
Baxter-Trahair, E.	-	-	-	-
Bookal, S.	300.00	-	-	300.00
Byrne, S.	300.00	-	-	300.00
Case, P.G.	300.00	-	-	300.00
Coelho, R.	300.00	-	-	300.00
Frempong, A.	300.00	-	-	300.00
Goodwin, B.	-	-	-	-
Hancock, T.	75.00	-	-	75.00
Lee, S.	-	-	-	-
Munawa, J.	300.00	-	-	300.00
Nelson, B.	225.00	-	-	225.00
Oyeniran, C.	300.00	-	-	300.00
Pule, R.	150.00	-	-	150.00
Samuel, N.	300.00	-	-	300.00
Shahid, M.	-	-	-	-
Vieneer, K.	300.00	-	-	300.00
Williamson, J.	150.00	-	-	150.00
Wilson-Beier, G.	300.00	-	-	300.00
	<u>3,600.00</u>	<u>-</u>	<u>-</u>	<u>3,600.00</u>
<b>Durham Region Non-Profit Housing Corporation</b>				
Ashe, K.	-	-	-	-
Dies, J.	-	-	2,898.74	2,898.74
Foster, A.	-	-	2,898.74	2,898.74
Henry, J.	-	-	-	-
Roy, E.	-	-	-	-
	<u>-</u>	<u>-</u>	<u>5,797.48</u>	<u>5,797.48</u>

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2023 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
<b>Durham Region Police Services Board</b>				
Carter, D.	5,979.22	-	-	5,979.22
Collier, S.	10,979.33	-	9,827.08	20,806.41
Fisher, K.	12,483.40	638.38	6,149.10	19,270.88
Woo, W.	5,979.22	-	988.67	6,967.89
	<u>35,421.17</u>	<u>638.38</u>	<u>16,964.85</u>	<u>53,024.40</u>
<b>Ganaraska Region Conservation Authority</b>				
Woo, W.	450.00	-	-	450.00
Zwart, M.	600.00	-	-	600.00
	<u>1,050.00</u>	<u>-</u>	<u>-</u>	<u>1,050.00</u>
<b>Kawartha Region Conservation Authority</b>				
Pettingill, C.	750.00	243.00	-	993.00
Rang, L.	-	-	-	-
Rock, R.	975.00	500.00	-	1,475.00
Wright, H.	675.00	392.00	-	1,067.00
	<u>2,400.00</u>	<u>1,135.00</u>	<u>-</u>	<u>3,535.00</u>
<b>Lake Simcoe Region Conservation Authority</b>				
Barton, D. (2)	100.00	-	-	100.00
Drew, B. (2)	100.00	-	-	100.00
Garrod, B.	800.00	326.40	-	1,126.40
LeRoy, D.	800.00	371.28	-	1,171.28
Pettingill, C.	1,000.00	734.40	-	1,734.40
	<u>2,800.00</u>	<u>1,432.08</u>	<u>-</u>	<u>4,232.08</u>
<b>Land Division Committee</b>				
Allore, P.	1,340.28	237.82	-	1,578.10
Arnott, J.	659.94	-	-	659.94
Bavington, K.	3,263.87	433.54	-	3,697.41
Camposeo, A.	439.96	-	-	439.96
Georgieff, A.	3,828.97	324.69	-	4,153.66
Hudson, E.	2,007.02	238.57	-	2,245.59
O'Connor, G.L.	2,446.98	176.45	-	2,623.43
Roberts, L.	1,563.66	-	-	1,563.66
Uprety, P.	223.38	-	-	223.38
Whittle, B.	1,563.66	277.45	-	1,841.11
	<u>17,337.72</u>	<u>1,688.52</u>	<u>-</u>	<u>19,026.24</u>



**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2023 REMUNERATION AND EXPENSES**

<b>REGIONAL COUNCIL APPOINTEES</b>	<b>REMUNERATION</b>	<b>MILEAGE</b>	<b>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</b>	<b>TOTAL</b>
	\$	\$	\$	\$
<b>Toronto and Region Conservation Authority</b>				
Ashe, K.	779.58	61.61	-	841.19
Barton, D.	1,212.68	167.14	-	1,379.82
Dies, J.	866.20	70.76	-	936.96
	<u>2,858.46</u>	<u>299.51</u>	<u>-</u>	<u>3,157.97</u>

**NOTES TO SCHEDULE OF REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS**

(1) No remuneration or expenses were paid to Regional Council Appointees to the:

- 911 Management Board
- Accessibility Advisory Committee
- Association of Local Public Health Agencies
- Business Advisory Centre Durham
- Canadian National Exhibition Association
- Debenture Committee
- Development Charges Complaint Committee
- Durham Advisory Committee on Homelessness
- Durham Local Immigration Partnership Council
- Durham Nuclear Health Committee
- Durham Region Child and Youth Advocate
- Durham Region Community Safety and Well-Being Plan Steering Committee
- Durham Region Transit Advisory Committee
- Durham Region Transit Executive Committee
- Durham Regional Local Housing Corporation
- Durham Vision Zero Task Force
- Energy from Waste - Waste Management Advisory Committee
- Friends of Second Marsh
- Golden Horseshoe Food & Farming Alliance
- Royal Agricultural Winter Fair Association
- Toronto and Region Conservation Authority - Regional Watershed Alliance
- Trent Conservation Coalition Source Protection Committee

(2) Regional Council Appointee for prior term. Payments received at end of term.





Corporate and Finance Services  
Innovation and Transformation

OAAC-24-04

**Date:** February 16, 2024

**To:** Members of the Oshawa Accessibility Advisory Committee (O.A.A.C.)

**From:** Julie Maclsaac, Director - Innovation & Transformation

**Re: 2023 Year End Status Update of the 2023-2027 Oshawa Accessibility Plan**

Please find attached the 2023 Year End Status Update of the 2023-2027 Oshawa Accessibility Plan Report for your review.

**Recommendation:**

1. That the City of Oshawa's 2023 Year End Status Update - 2023-2027 Oshawa Accessibility Plan provided as Attachment No. 1 to Report OAAC-24-04 be received as information; and,
2. That a copy of this report be included in the Information Package to Council.



# Oshawa Accessibility Plan



**2023 – 2027**  
2023 Year End Status Update



If you require this document in an alternate accessible format, please contact Service Oshawa at 905-436-3311 or email [service@oshawa.ca](mailto:service@oshawa.ca)

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## 2023 Year End Status Update - 2023-2027 Accessibility Plan

### Office of the Chief Administrative Officer – Corporate Communications (CAO-COM)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CAO-COM-1 Information/Communication Technological Website Accessibility	Review Corporate and Connect Oshawa website accessibility and develop plans to address any remaining WCAG 2.0 compliance requirements.	Ongoing	<ul style="list-style-type: none"> <li>Assessment completed and plans implemented.</li> </ul>	<ul style="list-style-type: none"> <li>Weekly and monthly assessments completed.</li> </ul>
CAO-COM-2 Technological Website Usability	Implement Oshawa.ca search function and results to ensure information is findable.	Ongoing	<ul style="list-style-type: none"> <li>Development of “how to” videos to provide assistance.</li> <li>Other plans/improvements made.</li> </ul>	<ul style="list-style-type: none"> <li>2024</li> </ul>



**Office of the Chief Administrative Officer – Legislative Services (CAO-LS)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CAO-LS-1 Information/Communication Live Chat	Reinstatement of Live Chat to website.	2023 – 1 <sup>st</sup> Quarter	<ul style="list-style-type: none"> <li>• Reinstated to facilitate communication with residents</li> <li>• Communication campaign developed to promote availability of service.</li> <li>• # Interactions with Live Chat.</li> </ul>	<ul style="list-style-type: none"> <li>• Reinstated January 2023. Average 356 chats/month.</li> <li>• Referenced in communications sent for various services.</li> <li>• As of the end of October 2023, 3557 chat interactions.</li> </ul>
CAO-LS-2 Information/Communication Fillable Forms	Investigate opportunities to use existing technologies for online fillable form functionality.	2024	<ul style="list-style-type: none"> <li>• # Staff trained.</li> <li>• # Forms developed.</li> </ul>	<ul style="list-style-type: none"> <li>• Acquired Form Builder software to ensure online forms are fillable and accessible. Working with various departments to transition necessary forms to this software.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CAO-LS-3 Information/Communication Internal Document Accessibility	Review Municipal Election Standards, identify improvements and review alternative voting methods where feasible for the 2026 Municipal Election.	2025-2026	<ul style="list-style-type: none"> <li>• Review previous election feedback for accessibility improvements.</li> <li>• Research alternative voting methods that will remove voting barriers.</li> <li>• Prepare and implement an Accessibility Municipal Election Plan with feedback from the public, groups representing people with disabilities and the O.A.A.C.</li> </ul>	<ul style="list-style-type: none"> <li>• Reported to Council on <a href="#">2022 Election Accessibility</a></li> <li>• Will prepare accessibility plan in 2026 for the election at that time. Further research and reporting will be done in 2024-2025 to determine voting methodology.</li> </ul>
CAO-LS-4 Information/Communication Barrier Identification	Coordinate the special council meeting to receive comments from the public concerning Diversity, Inclusion and Accessibility.	Annually	<ul style="list-style-type: none"> <li>• # Delegations to Council at special meeting.</li> <li>• # Meeting attendees.</li> <li>• # Recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>• Held May 31, 2023.</li> <li>• 10 delegations regarding diversity, inclusion and accessibility.</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
CAO-LS-5 Information/Communication Support Programs and Services	Provide information about support programs and services available in the community for people with disabilities.	Ongoing	<ul style="list-style-type: none"> <li>Document prepared identifying the #/type support requested through Service Oshawa.</li> </ul>	Registrations as of the end of October, 2023: <ul style="list-style-type: none"> <li>Side Blvd Grass Cutting Program – 51</li> <li>Bag Limit Program – 57</li> <li>Waste Cart Program – 0</li> <li>Snow Clearing Assistance Program – 888.</li> </ul>

### **Corporate and Finance Services – Finance Services - Financial Services and Procurement (CFS-FS-FSP)**

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
CFS-FS-FSP-1 Information/Communication Vendor Accessible Requirements	Develop a checklist to be completed by vendors during the bid process to identify accessibility features of software as it relates to WCAG 2.0.	2023	<ul style="list-style-type: none"> <li>Checklist completed.</li> </ul>	<ul style="list-style-type: none"> <li>Draft checklist prepared – undergoing staff review for implementation.</li> </ul>
CFS-FS-FSP-2 Information/Communication Bidding Opportunities	Work with the Accessibility Coordinator to explore connecting with businesses who support/employee people with disabilities.	2023	<ul style="list-style-type: none"> <li># Organizations/agencies connected with</li> </ul>	<ul style="list-style-type: none"> <li>Contacted Abilities Centre for opportunities.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-FS-FSP-3 Information/Communication Request for Proposal Process	Develop a social procurement policy.	2024-2026	<ul style="list-style-type: none"> <li>• Review completed of social/accessible procurement policy and practice.</li> <li>• # Consultations completed.</li> <li>• Policy developed.</li> </ul>	<ul style="list-style-type: none"> <li>• 2024-2026</li> </ul>
CFS-FS-FSP-4 Customer Service Accessibility Accommodations	Programs identify need for accessibility accommodation in the annual budgets based on historical data.	Annually	<ul style="list-style-type: none"> <li>• \$ Allocated.</li> <li>• Improvements achieved as a result.</li> <li>• Public feedback results.</li> </ul>	<ul style="list-style-type: none"> <li>• Capital budget funds for accessibility built into project allocation.</li> <li>• Annual capital funding for OAAC recommended accessible improvement projects.</li> </ul>



**Corporate and Finance Services – Human Resource (CFS-HR)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-HR-1 Information/Communication Accommodation Discussions	Automate tracking of accommodation plans and continue to incorporate into onboarding material.	2023	<ul style="list-style-type: none"> <li>• Accommodation plans loaded into new Health and Safety Management software.</li> <li>• Develop onboarding checklist for managers and include accommodation discussion.</li> </ul>	<ul style="list-style-type: none"> <li>• Ready to be implemented.</li> </ul>
CFS-HR-2 Information/Communication Job Postings	Review job posting language to proactively invite people of different backgrounds to apply and strengthen welcoming statements for diversity groups on job postings, and review language used and unnecessary requirements.	2023	<ul style="list-style-type: none"> <li>• Language reviewed and updated as necessary.</li> <li>• Review completed of unnecessary requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• To be completed by end of 2023.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-HR-3 Employment Accommodation Needs	Consider formal implementation of Work Life Program elements (job-sharing, flex hours and four-day work weeks) to be inclusive of employees who need flexible work arrangements.	2024	<ul style="list-style-type: none"> <li>• Review of current work-life program material and development of next steps</li> </ul>	<ul style="list-style-type: none"> <li>• 2024</li> </ul>
CFS-HR-4 Employment Hiring Practices	Consult with other municipalities, organizations on their recruitment best practices for accessibility.	2024	<ul style="list-style-type: none"> <li>• Networking and information sharing with other municipalities</li> <li>• Future capstone project</li> </ul>	<ul style="list-style-type: none"> <li>• 2024</li> </ul>
CFS-HR-5 Employment Recruitment	Research the use of alternative job boards, outreach and posting locations to attract individuals of diverse backgrounds to apply.	2024	<ul style="list-style-type: none"> <li>• Information gathered on alternative posting sources</li> <li>• Analysis on budget impacts and target audience numbers served/reached</li> </ul>	<ul style="list-style-type: none"> <li>• 2024</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
CFS-HR-6 Employment Training and Education	Educate hiring managers on unconscious biases, accessible and equitable selection and hiring practices and the benefits of a diverse workforce.	2024-2025	<ul style="list-style-type: none"> <li>• # Managers completed training.</li> <li>• # Training sessions.</li> <li>• # Hours in training.</li> </ul>	<ul style="list-style-type: none"> <li>• 2024-2025</li> </ul>
CFS-HR-7 Information/Communication Recruitment	Engage with organizations and employment agencies serving equity seeking groups to establish diverse recruitment sources.	Ongoing	<ul style="list-style-type: none"> <li>• Participation in job fairs, information events, meetings and discussions with applicable organizations and learning institutions</li> </ul>	<ul style="list-style-type: none"> <li>• Participated in 6 job fairs/community outreach initiatives in 2023.</li> </ul>
CFS-HR-8 Employment Training	Continue to work with applicable branches to utilize LMS use and enhance training topics and opportunities related to accessibility.	Ongoing	<ul style="list-style-type: none"> <li>• Training sessions completed.</li> <li>• Variety of new training topics available.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
CFS-HR-9 Employment Health and Safety	Include accessibility measures for persons with diverse disabilities in training delivery.	Ongoing	<ul style="list-style-type: none"> <li>• Review training offerings for inclusion and accessibility measures</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>

**Corporate and Finance Services – Innovation and Transformation (CFS-IT)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-1 Employment Training	Provide information and training about Accessibility to new Council/Corporate Leadership Team.	2023	<ul style="list-style-type: none"> <li>• # People trained.</li> <li>• # Training sessions.</li> <li>• # Hours trained.</li> </ul>	<ul style="list-style-type: none"> <li>• Provided an education and training session to City Council on Diversity, Equity and Inclusion as part of Council orientation.</li> <li>• Participated in coordination of a Special Council evening meeting to address community issues related to accessibility, diversity and inclusion.</li> <li>• 880 Cities presented to City Council on building inclusive cities.</li> <li>• In 2023 over 240 staff trained through iLearn on AODA and Human Rights.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-2 Employment Training	Roll out the Age Competencies Training developed with TeachingCity to City staff and OSCC staff.	2023	<ul style="list-style-type: none"> <li>• # Staff trained.</li> </ul>	<ul style="list-style-type: none"> <li>• Training offered in Fall 2023. 34 staff trained.</li> </ul>
CFS-IT-3 Information/Communication Website Access	Work with Communications to provide ASL (American Sign Language) messages on the website.	2023	<ul style="list-style-type: none"> <li>• Consult with people who are Deaf and hard of hearing and agencies that support them.</li> <li>• Provide ASL engagement messaging.</li> <li>• # Engagement website participants.</li> <li>• # Requests for service and feedback provided.</li> </ul>	<ul style="list-style-type: none"> <li>• Networked with Durham Deaf Services and Canadian Hearing Society to better understand service requirements.</li> <li>• ASL message prepared for website main page and community engagement page.</li> </ul>
CFS-IT-4 Information/Communication Accessibility Awards Program	Review and revise the Accessibility Awards program.	Start 2023	<ul style="list-style-type: none"> <li>• Review completed.</li> <li>• Revisions implemented.</li> </ul>	<ul style="list-style-type: none"> <li>• Checklist for site visit completed per Council's direction.</li> <li>• No nominations received in 2023.</li> </ul>



Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-5 Employment Training	Revise the Inclusive Language Manual, the Equity Lens and the importance of plain language. Roll out an associated training/communication program internally and externally as appropriate.	2023-2024	<ul style="list-style-type: none"> <li>• Conduct research and assessment.</li> <li>• Manual updated.</li> <li>• # Staff provided training workshop.</li> <li>• # Training sessions provided.</li> <li>• # Hours trained.</li> </ul>	<ul style="list-style-type: none"> <li>• Deferred to 2024.</li> </ul>
CFS-IT-6 Information/Communication Population Analysis	Conduct an analysis of Oshawa's aging population and people with disabilities and communicate internally and externally.	2023-2024	<ul style="list-style-type: none"> <li>• Provide training to staff to conduct analysis.</li> <li>• # Staff trained.</li> <li>• Analysis completed.</li> <li>• # Presentations.</li> <li>• # People informed.</li> </ul>	<ul style="list-style-type: none"> <li>• Oshawa Community Trends Report completed to review data from 2016-2021.</li> <li>• Presentation to Council in June 2023.</li> </ul>
CFS-IT-7 Information/Communication Stock photos	Increase the number of photos representing people with disabilities for use in corporate print and on-line material.	2023-2025	<ul style="list-style-type: none"> <li>• # photos collected</li> </ul>	<ul style="list-style-type: none"> <li>• Deferred to 2024.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-8 Customer Service Accessibility Assurance Certificates	Research types of Accessibility Assurance Certificates and decide which Certificate is preferable from vendors; continue to run accessibility checks on out of the box products.	2024	<ul style="list-style-type: none"> <li>• Complete research and analysis.</li> <li>• Implement a certificate for analysis.</li> </ul>	<ul style="list-style-type: none"> <li>• 2024.</li> </ul>
CFS-IT-9 Information/Communication Community Engagement	Develop an approved internal procedure for staff to engage with O.A.A.C. and people with lived experience for projects/policies /services etc.	2024	<ul style="list-style-type: none"> <li>• Procedure completed.</li> <li>• # consultations held with O.A.A.C.</li> <li>• # of participants with lived experience consulted.</li> </ul>	<ul style="list-style-type: none"> <li>• 2024.</li> </ul>
CFS-IT-10 Employment Recognition	Implement a Corporate program to recognize individual or departmental staff achievements in accessibility.	2024	<ul style="list-style-type: none"> <li>• # recognized</li> <li>• # achievements</li> </ul>	<ul style="list-style-type: none"> <li>• 2024.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-11 Employment Training	Develop KPIs to measure internal accessibility training impact.	2025	<ul style="list-style-type: none"> <li>Quarterly status reports about the # of pdfs posted to the City's website.</li> <li>Survey results from training sessions.</li> </ul>	<ul style="list-style-type: none"> <li>52 staff attended accessible document training sessions in 2023.</li> <li>2023 training feedback reported 89% found the training was knowledgeable and valuable to their job/professional development.</li> </ul>
CFS-IT-12 Employment Accessibility Training	Review and revise the Staff/Volunteer Accessibility On-Boarding program and process.	2025	<ul style="list-style-type: none"> <li>Revisions completed.</li> <li># Trained.</li> </ul>	<ul style="list-style-type: none"> <li>2025.</li> </ul>
CFS-IT-13 Employment Staff Census	Work with DEI and HR staff to plan next employee demographic census.	2025	<ul style="list-style-type: none"> <li>Plan completed</li> </ul>	<ul style="list-style-type: none"> <li>2025.</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
CFS-IT-14 Information/Communication Internal Communications for Staff	Develop a process/procedure to ensure that PDFs, WORD documents, RFPs and other internal files are accessible and identify future needs regarding accessibility of other internal communication resources.	2025-2026	<ul style="list-style-type: none"> <li>• Research completed.</li> <li>• Process/procedure developed.</li> <li>• # Accessible internal files available.</li> </ul>	<ul style="list-style-type: none"> <li>• 2025-2026.</li> </ul>
CFS-IT-15 Information/Communication Key Performance Indicators (K.P.I.)	Develop KPIs for non-legislated policies and initiatives, including accessibility through a lens of intersectionality.	2025-2026	<ul style="list-style-type: none"> <li>• # K.P.I.s generated.</li> <li>• \$ provided in budget to meet initiatives.</li> <li>• Outcomes of initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>• 2025-2026.</li> </ul>
CFS-IT-16 Information/Communication Accessibility Plan Development	Develop the next Accessibility Plan.	2026	<ul style="list-style-type: none"> <li>• Plan developed and approved by Council with O.A.A.C. and community/staff engagement.</li> </ul>	<ul style="list-style-type: none"> <li>• 2026.</li> </ul>
CFS-IT-17 Employment Accessible Document Training	Coordinate corporate accessible document training, as required.	Annually	<ul style="list-style-type: none"> <li>• # Sessions held.</li> <li>• # Staff trained.</li> <li>• # Hours trained.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed for 2023. 52 staff attended accessible document training sessions.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-18 Employment Mentoring Day	Celebrate Disability Mentoring Day.	Annually	<ul style="list-style-type: none"> <li>• # Mentors/mentee matches.</li> </ul>	<ul style="list-style-type: none"> <li>• Opportunity no longer available with agency.</li> </ul>
CFS-IT-19 Information/Communication Partnership Development	Continue to collaborate with the Region of Durham on a wide variety of initiatives related to accessibility.	Ongoing	<ul style="list-style-type: none"> <li>• # Initiatives in partnership.</li> <li>• Outcomes of initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>• Investigating opportunity for regional accessible document training.</li> <li>• Attended regional coordinators information sharing meetings.</li> </ul>
CFS-IT-20 Information/Communication Partnerships	Explore opportunities through TeachingCity to advance accessibility initiatives.	Ongoing	<ul style="list-style-type: none"> <li>• # Partnerships strengthened.</li> <li>• # student participants.</li> </ul>	<ul style="list-style-type: none"> <li>• Collaborated with 5 Ontario Tech students to create accessible budget communication tool.</li> <li>• Collaborated with 4 Ontario Tech students to review 4 Age Friendly elements in Oshawa.</li> </ul>



Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-IT-21 Information/Communication Accessibility Awareness	Lead internal accessibility awareness programs and advocate for change within the organization.	Ongoing	<ul style="list-style-type: none"> <li>• # Awareness Programs.</li> <li>• # Changes instituted.</li> </ul>	<ul style="list-style-type: none"> <li>• Celebrated National AccessAbility Week and Accessible Trick or Treating.</li> <li>• Advocated with staff for improved accessible access and the removal of barriers with the development of the new Accessibility Plan and during daily interactions.</li> </ul>
CFS-IT-22 Information/Communication Support to O.A.A.C.	Provide assistance and advice to the members of the Oshawa Accessibility Advisory Committee.	Ongoing	<ul style="list-style-type: none"> <li>• # meetings held.</li> <li>• # events attended.</li> </ul>	<ul style="list-style-type: none"> <li>• 8 + Monthly committee and subcommittee meetings held.</li> <li>• Hosted joint Oshawa Accessibility and Diversity Committee networking event. Approximately 20 people in attendance.</li> <li>• Coordinated 3 committee public awareness events.</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
CFS-IT-23 Information/Communication Accessible Document Process	Continue to address items identified in the Accessibility Document Review.	Ongoing	<ul style="list-style-type: none"> <li>• # Changes implemented.</li> <li>• Quarterly Accessible Documents completed.</li> </ul>	<ul style="list-style-type: none"> <li>• Annual training completed in 2023.</li> <li>• Monthly monitoring of website pdfs completed.</li> </ul>
CFS-IT-24 Information and Communication Policies/Procedure Development/Review	Continue to ensure that community members with lived experience from the O.A.A.C. when developing and/or reviewing policies/procedures, projects and strategies.	Ongoing	<ul style="list-style-type: none"> <li>• Development of a comprehensive process that is communicated to staff.</li> <li>• # Policies/processes reviewed by those with lived experience.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff continuing to bring projects to O.A.A.C. meetings to gather their feedback - 14 occasions.</li> </ul>
CFS-IT-25 Compliance Reporting	Complete the required bi-annual Compliance Reporting to the Ministry	2023, 2025	<ul style="list-style-type: none"> <li>• Compliance Report submitted to Ministry by deadline</li> </ul>	<ul style="list-style-type: none"> <li>• Compliance Report submitted to Ministry in December 2023 indicating A.O.D.A. compliance.</li> </ul>

## Corporate and Finance Services – Information Technology Services (CFS-ITS)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
CFS-ITS-1 Design of Public Spaces Meeting Rooms	Establish standard for technology within meeting rooms to ensure accessibility for users.	2023	<ul style="list-style-type: none"> <li>Standard completed</li> <li>Meeting room audits completed.</li> </ul>	<ul style="list-style-type: none"> <li>Review and planning for meeting room modernization is on-going.</li> </ul>
CFS-ITS-2 Information/Communication Recreation Software Replacement	Conduct a scan to establish accessibility baseline levels.	2023	<ul style="list-style-type: none"> <li>Scan completed.</li> </ul>	<ul style="list-style-type: none"> <li>Scan completed.</li> </ul>
CFS-ITS-3 Information/Communication Intranet Replacement	Execute a scan to establish baseline accessibility levels.	2023	<ul style="list-style-type: none"> <li>Scan completed.</li> </ul>	<ul style="list-style-type: none"> <li>Scan completed.</li> </ul>
CFS-ITS-4 Information/Communication Land Management Software Solution	Ensure that public facing portal meets Web Content Accessibility Guidelines (W.C.A.G.) 2.0 compliance.	2023	<ul style="list-style-type: none"> <li>Compliance achieved.</li> </ul>	<ul style="list-style-type: none"> <li>Project is in progress; an update will be provided once the appropriate stage of the project has been completed. Move to 2024.</li> </ul>

**Community and Operations Services - Parks Facilities Maintenance (COS-PFM)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
COS-PFM-1 Design of Public Spaces Maintenance	When public spaces are not working or available due to maintenance (both regular and emergency), a sign and/or website notice will be posted to explain the disruption and alternatives available.	Ongoing	<ul style="list-style-type: none"> <li># occasions when required.</li> </ul>	<ul style="list-style-type: none"> <li>5 notices posted in 2023.</li> </ul>

**Community and Operations Services - Recreation Services (COS-RS)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>COS-RS-1 Customer Service Registration</p>	<p>Use “how-to” videos more consistently to streamline program registration (e.g., for Parks and Recreation programs).</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>• # Published materials in Alternative languages</li> <li>• # Videos prepared.</li> <li>• # People/public engaged in development.</li> <li>• # People accessing the videos.</li> <li>• # Customer feedback.</li> </ul>	<ul style="list-style-type: none"> <li>• 8 “How to” videos created to assist with On-Line Registration system. Ability to add closed caption and select language for written instructions. Consultations with 6 internal staff along with analysis of what other municipalities have created.</li> <li>• 205 video views combined. activeOshawa Online Help page has been viewed 68 times since July.</li> </ul>



Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>COS-RS-2 Customer Service Programming for Older Adults</p>	<p>Provide opportunities for older adults to participate in social, recreational and continuing education programs.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>• # Opportunities for older adults to participate in programs.</li> <li>• # Older adults participating in programs.</li> </ul>	<ul style="list-style-type: none"> <li>• Added more Pickleball playing time at Delpark Homes Centre and Donevan Recreation Complex. Donevan - 10 hours a week total/10 participants - average; Delpark – 15 hours a week/30 participants average. Expanding Pickleball program to Children’s arena to begin in late November – 2 times/week.</li> <li>• Held Aquafit-athon in cooperation with OSCC 55+ - 36 participants</li> </ul>
<p>COS-RS-3 Customer Service Programming for Older Adults</p>	<p>Create and promote volunteer opportunities for older adults.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>• Prepare promotional tools to recruit older adults.</li> <li>• Develop a volunteer recruitment of older adults plan.</li> <li>• # Older adults recruited.</li> </ul>	<ul style="list-style-type: none"> <li>• No development at this time.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
COS-RS-4 Design of Public Spaces Facility Access/Use	Explore improved methods of wayfinding at recreation facilities.  i.e. wayfinding map for outdoor features i.e. fields; virtual facility tours to identify features available.	2023	<ul style="list-style-type: none"> <li>• Development of wayfinding map and virtual tours for outdoor features i.e. fields, facilities</li> <li>• Consultation completed with O.A.A.C./public/groups regarding improvements</li> </ul>	<ul style="list-style-type: none"> <li>• No development at this time.</li> </ul>
COS-RS-5 Customer Service Customer Service Awareness	Provide accessibility training for staff in related to invisible disabilities, different communication abilities, mental health, first aid, inclusion, physical assistance.	Ongoing	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• 3 training sessions held in Mental Health First Aid (30 participants –over 3 sessions; 4.5 hours.</li> <li>• De-escalation training held in 2023 –75 staff currently trained – ongoing expanding to part time staff in December and 2024.</li> </ul>
COS-RS-6 Customer Service Assistive Devices	Support use/training of various communication devices and methods for customer service staff i.e. apps, tablets.	Ongoing	<ul style="list-style-type: none"> <li>• # Training sessions.</li> <li>• # Trained.</li> <li>• # Hours of training. Training for assisting diverse populations</li> </ul>	<ul style="list-style-type: none"> <li>• No development at this time.</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
COS-RS-7 Customer Service Programming Options for People with Disabilities	Explore programming options for people with disabilities.	Ongoing.	<ul style="list-style-type: none"> <li>• Consult with the public/O.A.A.C. and research other groups/municipal programming.</li> <li>• # Opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>• Added Bocchia at South Oshawa Community Centre in consultation with community members. Held once a week 2 hour block; 3 participants average.</li> </ul>

### **Community and Operations Services - Road Operations (COS-RO)**

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
COS-RO-1 Design of Public Spaces Parking Spaces	Repainting of accessible symbols in the on–street/parking lot accessible parking stalls.	Annually or as required.	<ul style="list-style-type: none"> <li>• # Parking spaces repainted.</li> </ul>	<ul style="list-style-type: none"> <li>• 39 spaces repainted throughout Oshawa in 2023.</li> </ul>

**Community and Operation Services – Community Support Services – Traffic, Streetlighting and Transportation and Parking (COS-CSS-TSTP)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>COS-CSS-TSTP-1 Transportation Installation of Accessible Pedestrian Signals (A.P.S.)</p>	<p>The Region of Durham maintains A.P.S. request locations. Identified locations in Oshawa signalized intersections would be financed through the City’s budget.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• # Locations recommended to the Region of Durham.</li> </ul>	<ul style="list-style-type: none"> <li>• The 2023 A.P.S. will be installed in 2024. Staff have also submitted for an additional location to be completed as part of the 2024 Capital Budget process. Region of Durham to confirm locations.</li> </ul>
<p>COM-CSS-TSTP-2 Design of Public Spaces Review quantity and location of municipal on-street/parking lot accessible parking spaces</p>	<p>Respond to requests for additional on street/municipal parking lot parking spaces in downtown Oshawa.</p>	<p>Requests are reviewed on a case by case basis.</p>	<ul style="list-style-type: none"> <li>• Prepare a listing of the location and number of accessible spaces located.</li> <li>• # Requests for change.</li> <li>• # Additional spaces provided.</li> </ul>	<ul style="list-style-type: none"> <li>• Review of accessible downtown municipal parking lots to be continued in 2024. 12 accessible parking spaces added to parking garage G3 (Mary Street Garage) in 2023.</li> </ul>

**Economic and Development Services – Building Services (EDS-BS)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
EDS-BS-1 Information/Communication Public Information	Continue to provide on-line accessible documents.	Ongoing	<ul style="list-style-type: none"> <li>• # Forms made accessible.</li> </ul>	<ul style="list-style-type: none"> <li>• 100 percent completed.</li> </ul>



## Economic and Development Services – Business and Economic Development Services (EDS-BEDS)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>EDS-BEDS-1 Design of Public Spaces Accessibility Grants/ Community Improvement Plans (Urban Growth Centre and Simcoe Street South)</p>	<p>Process grant applications to land owners in the Urban Growth Centre area and in the Simcoe Street South area. Grants are subject to funding availability.</p>	<p>Annually- Quarter 1 and 3.</p>	<ul style="list-style-type: none"> <li>• # Grants received.</li> <li>• # Grants awarded.</li> <li>• # Accessibility projects/improvements made.</li> </ul>	<ul style="list-style-type: none"> <li>• 8 approved grant applications received in 2023.</li> <li>• 5 Accessible projects committed in 2023 include upgraded exterior lighting, environmental design modification, enclosing front entrance/alcove areas, new wiring and hook up for accessible door opener, barrier free residential apartment, and new front door with accessible push buttons.</li> </ul>
<p>EDS-BEDS-2 Information/Communication Grant Awareness</p>	<p>Clearly identify funds available to businesses and developers for accessibility enhancements i.e. grants, CIPs on the City website.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• Update to website provided.</li> <li>• # Views/inquiries received.</li> <li>• # Grants/\$ provided.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 YTD: 219 Page views, 158 unique visitors.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
EDS-BEDS-3 Information/Communication Restaurant Guide	Prepare promotional tool to identify accessibility features of restaurants.	Annually	<ul style="list-style-type: none"> <li>• Tool completed.</li> </ul>	<ul style="list-style-type: none"> <li>• Survey is currently underway with Downtown Business owners identifying accessibility features.</li> <li>• New section of Local Business Guide is highlighting self-reported accessibility features of Downtown Oshawa businesses</li> </ul>
EDS-BEDS-4 Information/Communication Gather statistical information regarding use of mobility devices/aids in the downtown	Investigate ways to work cross-functionally with other branches in order to use more precise technologies for measuring vehicle/pedestrian traffic.	Annually	<ul style="list-style-type: none"> <li>• Traffic count completed and comparison made from previous years.</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic counts were undertaken by Region of Durham.</li> </ul>
EDS-BEDS-5 Design of Public Spaces Inventory of barriers to entry – downtown stores and restaurants	Downtown vacancy and assessment of barriers to enter commercial stores and restaurants will be conducted.	Annually	<ul style="list-style-type: none"> <li>• Assessment completed.</li> <li>• Recommendations developed with feedback from people with lived experience.</li> </ul>	<ul style="list-style-type: none"> <li>• Downtown Assessment of barriers conducted and completed.</li> </ul>

## Economic and Development Services – Engineering Services (EDS-ES)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>EDS-ES-1 Design of Public Spaces Active Transportation</p>	<p>Explore opportunities to increase active transportation among accessibility community during the Integrated Transportation Master Plan update.</p> <p>Host discussions with the accessibility community throughout the study.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>• Identify active transportation opportunities near older adult housing.</li> <li>• # Discussions held.</li> </ul>	<ul style="list-style-type: none"> <li>• Deferred to 2024.</li> </ul>
<p>EDS-ES-2 Design of Public Spaces Active Transportation</p>	<p>Respond to requests to add rest stops and/or benches along active transportation routes, in the downtown and at facilities to meet the needs of people with disabilities and older adults when possible.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>• Identify opportunities for benches or rest stops.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing – Recommend stops and/or benches along active transportation routes during design of public spaces.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
EDS-ES-3 Design of Public Spaces E-Scooter Pilot	Have discussions with the accessibility community prior to launch and throughout the pilot.	2023	<ul style="list-style-type: none"> <li>• Assessment and improvements recommended</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing.</li> <li>• Conducted discussions with the O.A.A.C. prior to launch. Will continue to receive feedback throughout the pilot.</li> </ul>
EDS-ES-4 Customer Service Transportation Options	Recommend awareness and/or education program when implementing new programs or facilities.	Ongoing	<ul style="list-style-type: none"> <li>• # Tools created.</li> <li>• # People reached.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing.</li> <li>• Websites and educational information available in accessible formats.</li> </ul>
EDS-ES-5 Design of Public Spaces Older Adult Pedestrian Safety	Explore solutions to increase safety for older adult pedestrians.	Ongoing	<ul style="list-style-type: none"> <li>• Research solutions to increase safety and prepare recommendations for improvement.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing.</li> <li>• Recommended improvements to increase safety for older adult pedestrians during design of public spaces.</li> </ul>

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
EDS-ES-6 Design of Public Spaces Road construction	Use accessibility lens with transportation studies, designs, road construction /reconstruction to ensure safety and access.  Continue to circulate designs to Accessibility Program Coordinator for review.	Ongoing	<ul style="list-style-type: none"> <li>• # Review of lens for road construction completed.</li> <li>• .# Consultations with public, organizations to ensure accessibility.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. Continue to circulate designs/studies to Accessibility Program Coordinator for review.</li> </ul>

### **Economic and Development Services – Planning Services (EDS-PS)**

<b>Area of Focus</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Key Performance Indicators</b>	<b>Status Update</b>
EDS-PS-1 Design of Public Spaces Site Plan, Rezoning Reviews	Review plans monthly for accessibility features with the O.A.A.C.	Ongoing	<ul style="list-style-type: none"> <li>• # applications reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>• 16 applications reviewed.</li> </ul>
EDS-PS-2 Design of Public Spaces Review Planning Studies	Review plans/studies for accessibility with the O.A.A.C. as necessary.	Ongoing	<ul style="list-style-type: none"> <li>• # studies reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>• 3 planning studies reviewed.</li> </ul>



## Safety and Facilities Services – Facilities Management Services (SFS-FMS)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>SFS-FMS-1 Transportation Electric Vehicle Charging Stations</p>	<p>Investigate a standard detail for EV parking.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>Review completed.</li> <li>Standard recommended for inclusion in O.A.D.S.</li> </ul>	<ul style="list-style-type: none"> <li>Detail in draft stages. Public facing EV Chargers parking stalls are revised from three existing to two van accessible (3400mm); hatched area between c/w protection bollards. Detail to be reviewed by Engineering Services.</li> </ul>
<p>SFS-FMS-2 Design of Public Spaces Accessibility Parking at City Facilities</p>	<p>Re-examine the distance of travel from accessible parking to city facility entrances. Evaluate the need for additional rest areas.</p>	<p>2023</p>	<ul style="list-style-type: none"> <li>Audits completed</li> <li># modifications implemented</li> </ul>	<ul style="list-style-type: none"> <li>Completed audit of Delpark –Facility Operations to revise parking layout on the south side. Reviewed with OAAC.</li> <li>SOCC – accessible parking; rest areas/benches at concrete apron before main entrance doors.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
SFS-FMS-3 Design of Public Spaces Size of Family Change Rooms	Re-audit existing family change rooms for maneuverability.	2023	<ul style="list-style-type: none"> <li>• Review with other municipalities</li> <li>• Audit completed</li> <li>• # modifications made</li> </ul>	<ul style="list-style-type: none"> <li>• Delpark audit completed.</li> <li>• Existing amenities comply/exceed the minimum accessible standards. Consideration to be given to expand change room areas in future renovations.</li> </ul>
SFS-FMS-4 Design of Public Spaces Meeting Rooms	Conduct audits of meeting spaces to identify potential barriers to staff to attend.	2024	<ul style="list-style-type: none"> <li>• Complete meeting room audits with feedback from staff, user groups, O.A.A.C. etc. regarding meeting room barriers.</li> <li>• Generate a plan of action for addressing barriers to participation.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 City Hall physical audits completed.</li> <li>• Discussions held regarding meeting room technology needs.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
SFS-FMS-5 Customer Service Parks, Trail, Path Usage	Explore opportunities to increase older adult usage of parks, trails and paths.	2024	<ul style="list-style-type: none"> <li>• Research other municipalities /gather public/O.A.A.C. feedback for gaps.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 complete audits of OVBG and Columbus with OAAC. Opportunities identified to increase bench allocation through operations.</li> <li>• Existing rails and pathways deemed compliant.</li> </ul>
SFS-FMS-6 Design of Public Spaces Corporate Signage Standard Review	Update signage standards for city facilities, parks and trails to ensure consistency and accessibility.	2025	<ul style="list-style-type: none"> <li>• Review completed.</li> <li>• # changes implemented.</li> <li>• Staff training provided.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 - New parks – Ed Broadband, Sandy Hawley, Deer Valley. New signage.</li> <li>• Older parks signage being addressed on an ongoing basis through Operations.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>SFS-FMS-7</p> <p>Design of Public Spaces</p> <p>Facility Barrier Removal</p>	<p>Coordinate capital improvements to remove accessibility barriers identified by audits in City facilities using the Council approved Oshawa Accessibility Design Standards (O.A.D.S.) with budget or grant approval.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• # Upgrades made.</li> <li>• \$ Spent.</li> <li>• Grants received.</li> </ul>	<ul style="list-style-type: none"> <li>• City Hall accessible washroom complete; Lease space renovations to Mary St (PG3) ongoing</li> <li>• Received grant (Enabling accessibility Fund) for Mary St. lease space; modify entrance door to comply with OADS. Renovation ongoing.</li> <li>• Preliminary design/assessment for RM Library completed, requires larger capital commitment.</li> <li>• DRC main door modification ongoing.</li> </ul>
<p>SFS-FMS-8</p> <p>Design of Public Spaces</p> <p>Identification of Barriers</p>	<p>Prioritize and audit/re-audit City facilities that have been upgraded or improved with members of the O.A.A.C. Three (3) per year.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• Re-audits completed.</li> <li>• Inventory/budget updated.</li> </ul>	<ul style="list-style-type: none"> <li>• Re-audits completed for 2023 with OAAC.</li> <li>• City Hall, Donevan.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
<p>SFS-FMS-9</p> <p>Design of Public Spaces</p> <p>Identification of Barriers</p>	<p>Prioritize and audit City facilities based on the City's facility audit program.</p> <p>Participate in Provincial Audits/Inspections as required.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• Audits completed.</li> <li>• Inventory/budget updated.</li> </ul>	<ul style="list-style-type: none"> <li>• Audits completed with OAAC for 2023.</li> <li>• Participated in a Design of Public Spaces provincial inspection in September 2023, and no issues of non-compliance were found.</li> </ul>
<p>SFS-FMS-10</p> <p>Design of Public Spaces</p> <p>Built Environment Improvement Plan</p>	<p>Generate a list of potential parks/trails grant accessibility projects and continue to monitor funding opportunities (e.g. provincial or federal grants, Rick Hansen Foundation).</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• List generated</li> <li>• Grants applied for</li> <li>• Grants received.</li> </ul>	<ul style="list-style-type: none"> <li>• Grant (Infrastructure Canada) received for ATMP3 (Abourwood/Conlin).</li> </ul>
<p>SFS-FMS-11</p> <p>Design of Public Spaces</p> <p>Park Development/ Redevelopment</p>	<p>Audit all relevant approved capital park development/redevelopment projects with the Oshawa Accessibility Advisory Committee.</p>	<p>Annually</p>	<ul style="list-style-type: none"> <li>• # Audits completed.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Audits complete with OAAC.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
SFS-FMS-12 Design of Public Spaces Plans and Studies Review	Review applicable new park development and redevelopment plans, for accessibility features as it relates to O.A.D.S./A.O.D.A. and present to the O.A.A.C. when applicable.	Ongoing	<ul style="list-style-type: none"> <li># Plans and studies reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Sunnyside and Raglan Park redevelopment design presented to OAAC.</li> </ul>
SFS-FMS-13 Design of Public Spaces Maintaining Areas	When public spaces are not working or available due to maintenance (both regular and emergency), a sign and/or website notice will be posted to explain the disruption and alternatives available.	Ongoing	<ul style="list-style-type: none"> <li># occasions when required</li> </ul>	<ul style="list-style-type: none"> <li>7 occasions</li> </ul>



**Safety and Facilities Services – Fire Services (SFS-FS)**

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
SFS-FS-1 Employment Recruitment	Recruit firefighters, and other service professions, in local high schools and colleges on a yearly basis, through job fairs, flyers, posters, and email and social media campaigns.	Annually	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• Posted a hiring video on @OshawaFire Twitter account 4 times and generated 8131 views. Hired 28 firefighters</li> </ul>

## Safety and Facilities Services – Municipal Law Enforcement and Licensing Services (SFS-MLELS)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
SFS-MLELS-1 Transportation On-demand accessible cabs	Update the progress made in meeting the need for on-demand accessible cabs as per Ontario Regulation 191/11.	Annually	<ul style="list-style-type: none"> <li>• # meetings held</li> <li>• # accessible cabs</li> </ul>	<ul style="list-style-type: none"> <li>• 5 active/issued accessible Taxicab plates in 2023.</li> <li>• 55% less active/issued Taxicab plates (9) from 2022.</li> <li>• 3 complaints related to availability.</li> <li>• Meetings held with DRT provider and taxicab broker.</li> </ul>
SFS-MLELS-2 Transportation Audits/Inspections	Verification that cabs and cab drivers are meeting the requirements identified in Ontario Regulation 191/11.	Ongoing	<ul style="list-style-type: none"> <li>• .# inspections completed</li> </ul>	<ul style="list-style-type: none"> <li>• Annual inspection completed in March 2023.</li> <li>• 5 inspections for 5 Accessible Taxicab plates.</li> </ul>

### Oshawa Senior Community Centres - (OSCC)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
OSCC-1 Design of Public Space Signage	Install universal accessible signage (braille) at John St. Branch.	2023	<ul style="list-style-type: none"> <li># Signs installed.</li> </ul>	<ul style="list-style-type: none"> <li>8 signs installed. Completed</li> </ul>
OSCC-2 Customer Service Housing and Community Support Options	Provide community referrals and forms to assist seniors navigate housing options. Support Durham Access to Social Housing (D.A.S.H.) applicants with D.A.S.H. website.	Ongoing	<ul style="list-style-type: none"> <li>Track # of referrals provided.</li> <li>Track # of DASH applicants supported.</li> </ul>	<ul style="list-style-type: none"> <li>Completed.</li> </ul>

### Oshawa Accessibility Advisory Committee – (O.A.A.C.)

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
O.A.A.C.-1 Information/Communication Public Awareness	Prepare a “Growth of Accessibility” display in celebration of Oshawa’s 100 <sup>th</sup> Anniversary.	2024	<ul style="list-style-type: none"> <li># People who visited display.</li> <li># Volunteer hours.</li> </ul>	<ul style="list-style-type: none"> <li>2024</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
O.A.A.C.-2 Information/Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	<ul style="list-style-type: none"> <li>• Event held.</li> <li>• # People/groups recognized with awards.</li> </ul>	<ul style="list-style-type: none"> <li>• Special Council meeting held 2023.</li> <li>• 1 group recognized.</li> </ul>
O.A.A.C.-3 Information/Communication Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	<ul style="list-style-type: none"> <li>• Attended event.</li> <li>• # People who visited display.</li> </ul>	<ul style="list-style-type: none"> <li>• Attended event.</li> <li>• Many people attended booth.</li> </ul>
O.A.A.C.-4 Information/Communication Public Awareness	Host an Accessibility Awareness event at Tribute Community Centre or sports event.	Annually	<ul style="list-style-type: none"> <li>• Attended event.</li> <li>• # People who visited display.</li> <li>• # Volunteer hours.</li> </ul>	<ul style="list-style-type: none"> <li>• Attended event – promoted Treat Accessibly.</li> <li>• Approximately 250 people visited display.</li> <li>• 15 volunteer hours.</li> </ul>
O.A.A.C.-5 Information/Communication Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	<ul style="list-style-type: none"> <li>• # Events attended.</li> <li>• # People who visited display.</li> <li>• # Volunteer hours.</li> </ul>	<ul style="list-style-type: none"> <li>• Attended 2023 Peony Festival - 158 connections.</li> </ul>

Area of Focus	Action to be taken	Timing	Key Performance Indicators	Status Update
O.A.A.C.-6 Information/Communication Education/Community Outreach	Learn about the services community agencies provide for people with disabilities.	Ongoing	<ul style="list-style-type: none"> <li>• # Community agency presentations provided.</li> </ul>	<ul style="list-style-type: none"> <li>• Received presentation from Durham Region 311 program.</li> </ul>
O.A.A.C.-7 Information/Communication Public Awareness	Prepare social media (i.e. Facebook, Twitter, etc.) announcements to promote accessibility awareness and City programs, services and facilities.	Ongoing	<ul style="list-style-type: none"> <li>• # Announcements prepared.</li> </ul>	<ul style="list-style-type: none"> <li>• Prepared social media campaign for National AccessAbility Week/Redshirt Day.</li> <li>• Prepared social media messaging for Treat Accessibly.</li> <li>• Flag raising ceremony held at City Hall for National Accessibility Week.</li> </ul>

**Economic and Development Services Department**

**Date:** February 16, 2024

File: 12-03

**To:** Heritage Oshawa

**From:** Harrison Whilsmith, Planner A  
Economic and Development Services Department

**Re: Heritage Oshawa 2023 Year End Budget Update**

The purpose of this memo is to inform Heritage Oshawa of their 2023 Year End Budget Update.

The 2023 Heritage Oshawa Year End Budget is affixed to this memo.

**Recommendation**

That Report HTG-24-10 dated February 16, 2024, concerning Heritage Oshawa's 2023 Year End Budget Update, be received for information.

If you have any questions please contact Harrison Whilsmith at 905-436-3311, extension 2697 or [hwhilsmith@oshawa.ca](mailto:hwhilsmith@oshawa.ca).



Harrison Whilsmith, Planner A  
Policy



## 2023 Heritage Oshawa Year End Budget Update

Program: 120 - ADVISORY COMMITTEES OF COUNCIL

Location: 403 - Heritage Oshawa Advisory

Account	Description	2023 Approved	2023 Actuals	Comments on Actuals
11653	Civic Awards and Mementos	\$1,000	\$0	
20000	Office Materials and Supply	\$2,500	\$1,623	Heritage Oshawa branded foldable display canopy + 3 walls
21000	Printing and Reproduction	\$1,500	\$575	Printing of Heritage Oshawa brochures
43000	Professional & Technical	\$25,000	\$25,000	Heritage Research Reports
46000	Gas Mileage	\$600	\$0	
47000	Seminars and Training	\$3,000	\$2,827	\$1500 per person for 3 days, 2 nights 2 delegates should be attending + Ajax Physical Packages
48000	Memberships and Dues	\$200	\$200	National Heritage Trust, Community Heritage Ontario, Ontario Historical Society
<b>Total Expenses</b>		\$33,800	\$30,225	
<b>Total Revenues</b>		\$0	\$0	
<b>Total Budget</b>		\$33,800	\$30,225	



**Oshawa Environmental Advisory  
Committee Minutes**

**February 6, 2024, 6:30 p.m.  
Committee Room**

Present: Emily Posteraro, Chair  
A.J. Groen, Vice-Chair  
Emily Noel  
Gregory Waclawek  
Councillor Lee  
Joseph Young  
Chris Biancaniello  
Tim Speirs

Absent: Peter Kanellos

Also Present: P. Aguilera, Council Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
B. Morris, Planner A

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**Call to Order**

Emily Posteraro, Chair, called the meeting to order and stated that all members of the Committee were participating from the Committee Room except for Emily Noel and Chris Biancaniello who were participating virtually. Peter Kanellos was absent.

**Land Acknowledgement**

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

**Mind Your Plastic - Available Programs at Mind Your Plastic**

Michelle Brake, Programs and Policy Manager, Mind Your Plastic, provided a presentation to the Committee regarding Mind Your Plastic's scope of work and available programs.

The Committee questioned the presenter.

Moved by Joseph Young

That based on the presentation from Mind Your Plastic, a Mind Your Plastic Working Group be created in order to review the information and report back at the March 5, 2024 meeting of the Oshawa Environmental Advisory Committee; and,

That the Working Group consist of three members of the Oshawa Environmental Advisory Committee; and,

That Emily Posteraro, Joseph Young and Gregory Waclawek be appointed to the Working Group; and,

That Emily Posteraro be Chair of the Mind Your Plastic Working Group.

Motion Carried

**Planning Services - Bloor-Simcoe Intensification Study**

Victoria White, Principal Planner, Planning Services provided a presentation to the Committee regarding the Bloor-Simcoe Intensification Study.

The Committee questioned the presenter.

Moved by Gregory Waclawek

That based on the presentation from Planning Services a Bloor-Simcoe Intensification Study Working Group be formed to provide comments and/or concerns related to the study; and,

That the Working Group consist of five members of the Oshawa Environmental Advisory Committee; and,

That Gregory Waclawek, A.J. Groen, Emily Noel, Tim Spiers and Josph Young be appointed to the Working Group; and,

That Gregory Waclawek be appointed as Chair.

Motion Carried

### **Ontario Tech University - Sustainability Initiatives**

Isabel Savransky, Sustainability & Asset Planner, Ontario Tech University provided the Committee with a presentation on sustainability initiatives.

The Committee questioned the presenter.

### **Delegations**

None

### **Referrals from Council and Committees**

None

### **Correspondence**

#### **OEAC-24-09 - Durham College Inviting the Oshawa Environmental Advisory Committee to Host a Booth at the Climate Symposium**

Moved by Joseph Young

That based on Correspondence OEAC-24-09 dated January 19, 2024 from Durham College, the Oshawa Environmental Advisory Committee attend and display a booth at the Climate Symposium at Ontario Tech University on March 27 from 11:00 a.m. to 2:00 p.m.; and,

That Joseph Young, Gregory Waclawek and A.J. Groen attend the event on behalf of O.E.A.C.

Motion Carried

### **Reports**

#### **OEAC-24-10 - Oshawa Environmental Advisory Committee Approved 2024 Work Plan**

Moved by Councillor Lee

That Report OEAC-24-10 concerning the Oshawa Environmental Advisory Committee's approved 2024 Work Plan be received for information.

Motion Carried

#### **OEAC-24-11 - Tree Giveaway Working Group Report - February 2024**

Moved by A.J. Groen, Vice-Chair

That based on Report OEAC-24-11 from the Tree Giveaway Working Group the Committee vote on increasing the budget from \$4,600 to \$6,000, and that the event be held on September 21, 2024.

Motion Carried

**OEAC-24-12 - Fall Film Night Working Group Report - February 2024**

Moved by Joseph Young

That based on Report OEAC-24-12 from the Fall Film Night Working Group:

1. That up to \$2000 from OEAC’s annual budget be allocated for the 2024 Fall Film Night; and,
2. That city staff reserve one of the following dates from the Regent Theatre for the 2024 Fall Film Night: October 10, 17, or 24, 2024; and,
3. That the film “The Climate Baby Dilemma” be selected for the 2024 Fall Film Night.

Motion Carried

**OEAC-24-13 - Road Salt Working Group Report - February 2024**

Moved by A.J. Groen, Vice-Chair

That Report OEAC-24-13 from the Road Salt Working Group be received for information.

Motion Carried

**Items Introduced by Members**

**OEAC-24-14 - Investigation of the purchase of an OEAC Tent**

Moved by A.J. Groen, Vice-Chair

That staff investigate the purchase of a tent with the Oshawa Environmental Advisory Committee name/logo on it.

Motion Carried

**OEAC-24-15 - Request for a Presentation from Maggie Chan, Climate Advisory Group**

Moved by Gregory Waclawek

That Maggie Chan from the Climate Advisory Group be invited to provide the Committee a presentation.

Motion Carried

**Adjournment**

Moved by Joseph Young

That the meeting adjourn at 8:07 p.m.

Motion Carried



**Community and Operations Services  
Committee Minutes**

**February 12, 2024, 9:30 a.m.  
Council Chamber**

Present: Councillor Gray  
Councillor Lee  
Councillor Chapman  
Councillor Neal  
Councillor Nicholson

Also Present: Councillor McConkey  
P. Aguilera, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
K. Christopher, Council-Committee Coordinator  
L. Davis, Manager, Legislative Services/Deputy City Clerk  
K. Alexander, Commissioner, Community and Operations  
Department  
M. Saulnier, Director, Operations  
B. Mullen, Director, Community Support Services  
J. Naumovski, Director, Recreation Services  
S. Gray-McQuat, Manager, Centralized Recreation Services  
M. Sluggett, Manager, Traffic, Streetlighting and Parking

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**Public Meeting**

Councillor Gray called the meeting to order and stated that all members of the Committee were participating from the Chamber except for Councillor Nicholson who was participating electronically. Also present in the Chamber was Councillor McConkey.

**Land Acknowledgement**

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.



As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

None

**Delegations**

Moved by Councillor Neal

That the Rules of Procedure be waived to allow Genevieve Letts to provide a delegation concerning Report CO-24-09 regarding Review of Municipality of Clarington and Town of Whitby Use of Speed Cushions on Rural Roads. **(Requires 2/3 vote of Members present)**

Motion Carried

Moved by Councillor Neal

That the delegation of Genevieve Letts be heard.

Motion Carried

Genevieve Letts addressed the Community and Operations Services Committee regarding Report CO-24-09 regarding review of Municipality of Clarington and Town of Whitby use of speed cushions on rural roads.

Members of the Committee questioned Genevieve Letts.

**Referrals from Council**

None

**Reports from Advisory Committees**

**CO-24-11 - Road Salt Working Group Report (Previously OEAC-24-05 ) (All Wards)**

Moved by Councillor Chapman

That the Community and Operations Services Committee recommend to City Council:

That AJ Groen be appointed to make a delegation to Durham Environmental Advisory Committee on behalf of the Oshawa Environmental Advisory Committee with respect to the Road Salt Working Group.

**Items Requiring Direction**

None

**Public Consent Agenda**

**Correspondence with recommendations**

None

**Staff Reports/Motions with recommendations**

See Matters Excluded from the Consent Agenda

**Public Discussion Agenda**

**Matters Excluded from the Consent Agenda**

**CO-24-08 - Funding Agreement for use of Campus Ice Centre (All Wards)**

Moved by Councillor Nicholson

That the Community and Operations Services Committee recommend to City Council:

That pursuant to Report CO-24-08 dated February 7, 2024 concerning the Campus Ice Agreement:

1. That Council advise Ontario Tech University that the Funding Agreement for the Shared Athletic Facility at Campus Ice Centre will not be renewed; and,
2. That staff be authorized to notify the City's minor affiliated clients as per Section 5.5 of this Report that the Funding Agreement for the Shared Athletic Facility at Campus Ice Centre expires on August 31, 2024, and will not be renewed; and,
3. That staff be authorized to begin the allocation of seasonal ice for the 2024/25 season at City-owned ice pads, including Tribute Communities Centre as per the Ice Allocation Policy; and,
4. That in accordance with the City's Ice Allocation Policy, affiliated clients will be required to assume their hours of entitlement at City-owned facilities; and,
5. That staff continue to work with Ontario Tech University to identify collaboration opportunities that will better serve the Oshawa community.

Affirmative (4): Councillor Gray, Councillor Lee, Councillor Chapman, and Councillor Nicholson

Negative (1): Councillor Neal

Motion Carried (4 to 1)

**CO-24-09 - Review of Municipality of Clarington and Town of Whitby Use of Speed Cushions on Rural Roads (Ward 1)**

Moved by Councillor Nicholson

That the Community and Operations Services Committee recommend to City Council:

That Report CO-24-09 be referred back to staff to investigate further speed calming measures along Columbus Road West.

Affirmative (4): Councillor Gray, Councillor Lee, Councillor Neal, and Councillor Nicholson

Negative (1): Councillor Chapman

Motion Carried (4 to 1)

**Items Introduced by Council Members**

None

**Items Pulled from the Information Package**

**CO-24-07 - Pilot Curbside Giveaway Event (INFO-24-02) (All Wards)**

Moved by Councillor Neal

That the Community and Operations Services Committee recommend to City Council:

That Item CO-24-07 from the Region of Durham concerning the Pilot Curbside Giveaway Event be referred to staff for a report for the next meeting.

Motion Carried

**Questions to Staff concerning the Committee's Outstanding Items List**

None

**Closed Consent Agenda**

**Closed Correspondence with recommendations**

None

**Closed Staff Reports/Motions with recommendations**

None

**Closed Discussion Agenda**

**Matters Excluded from the Consent Agenda**

None

**Items Requiring Direction**

None

**Matters Tabled**

**Item CO-23-11 - Memorials, Recognizing Unmarked Graves**

No items were lifted from the table.

**Adjournment**

Moved by Councillor Neal

That the meeting adjourn at 10:27 a.m.

Motion Carried





**Oshawa Accessibility Advisory Committee  
Minutes**

**February 20, 2024, 6:30 p.m.  
Committee Room**

Present: Dorothy McFarlane, Chair  
Gino Vendetti, Vice-Chair  
Adeel Haq  
Shanjay Kailayanathan  
Lisa Knowlton  
Julia McCrea  
Anagha Sumant  
Councillor McConkey

Absent: Amit Arora  
Yvonne Parks

Also Present: K. Christopher, Council-Committee Coordinator  
L. Davis, Manager, Legislative Services/Deputy City Clerk  
J. MacIsaac, Director, Innovation and Transformation  
V. White, Principal Planner  
R. Bedic, Principal Planner

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**Public Meeting**

The Chair called the meeting to order and stated that all members of the Committee were participating from the Committee Meeting Room except Gino Vendetti, Adeel Haq, Shanjay Kailaynathan, Julia McCrea and Anagha Sumant who were participating electronically.

**Land Acknowledgement**

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.



As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

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**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

**Planning Services - Bloor-Simcoe Intensification Study - Consultation Process**

Victoria White, Principal Planner, provided a presentation to the Committee regarding the public consultation process for the Bloor-Simcoe Intensification Study.

The Committee questioned Victoria White.

Moved by Councillor McConkey

That based on the presentation from Planning Services regarding the Bloor-Simcoe Intensification Study, the area be identified as a champion of accessibility with all new units having accessible bathroom doors and due to the limited parkland in the area, that buildings with over four floors have rooftop gardens.

Moved by Councillor McConkey

The vote to withdraw the motion concerning accessible bathroom doors and rooftop gardens

Motion Carried

Moved by Julia McCrea

That the Oshawa Accessibility Advisory Committee recommend to the Economic and Development Services Committee:

That based on the presentation from Planning Services regarding the Bloor-Simcoe Intensification Study, the Oshawa Accessibility Advisory Committee receive a special report on the potential for model accessibility improvements in the Bloor-Simcoe Intensification Study in both publicly owned lands and private lands in alignment with Oshawa, Durham Region, Ontario Ministry of Transportation and Metrolinx official plans.

**Amendment:**

Moved by Julia McCrea

That the motion be amended to add: 'and that this shall include key features of Highway 401, CN Rail, Future Go Expansion, Oshawa Creek and Trail Network, Heritage Status and Local Business.

Motion Carried

The vote on the motion related to the presentation concerning the Bloor-Simcoe Intensification Study, as amended.

Motion Carried

**HVJ Properties Inc - Community Improvement Program Accessibility Plan for 35, 40 and 45 Division Street and 46 Kenneth Avenue and 196, 200, 204 Bond Street**

Marc Chiasson of HVJ Properties Inc. and Robert Bedic, Principal Planner, provided a presentation to the Committee regarding the the Community Improvement Program Accessibility Plan for 35, 40 and 45 Division Street and 46 Kenneth Avenue and 196, 200, 204 Bond Street.

The Committee questioned the presenters.

**Delegations**

None

**Referrals from Council and Committees**

None

**Correspondence**

None

**Reports**

**OAAC-24-02 - Accessibility Plan for the Lands located at 35, 40 and 45 Division Street and 46 Kenneth Avenue and 196, 200, 204 Bond Street**

Moved by Lisa Knowlton

That based on Report OAAC-24-02 concerning the Accessibility Plan for the lands located at 35, 40 and 45 Division Street, 46 Kenneth Avenue and 196, 200 and 204 Bond Street, the Oshawa Accessibility Advisory Committee approve the Plan as set out in the Report.

Motion Carried

**OAAC-24-03 - 2024 Accessibility Awards**

Moved by Julia McCrea

That Report OAAC-24-03, dated February 15, 2024 concerning the 2024 Accessibility Awards be received for information.

Motion Carried

**OAAC-24-04 - 2024 Year End Status Update of the 2023-2027 Oshawa Accessibility Plan**

Moved by Councillor McConkey

That Report OAAC-24-04 being the 2024 Year End Status Update of the 2023-2027 Oshawa Accessibility Plan be deferred to the next meeting of the Committee.

Motion Carried

### **Items Introduced by Members**

#### **OAAC-24-05 - Durham Region Transit Stop at Harmony Taunton Smart Centres**

Moved by Councillor McConkey

That the Oshawa Accessibility Advisory Committee recommend to the Economic and Development Services Committee:

That the Oshawa Accessibility Advisory Committee advise Durham Region Transit that the transit stop changes recently initiated that removed the Harmony Taunton Smart Centres Stop is adversely impacting people with disabilities and that Durham Region Transit consider returning the stop to the shopping plaza.

Motion Carried

#### **OAAC-24- 06 - Oshawa Accessibility Advisory Committee Inclusion in Centennial Events**

Moved by Julia McCrea

That the Oshawa Accessibility Advisory Committee request an update at the next meeting on the plans to include the Committee and accessibility in plans for the City of Oshawa centennial celebrations.

Motion Carried

#### **OAAC-24-07 - Investigation for Volt Hockey Program**

Moved by Councillor McConkey

That the Oshawa Accessibility Advisory Committee recommend to the Community and Operations Services Committee:

That the City investigate starting a recreation program for Volt Hockey, a newly adopted sport for the disability community, played on a city gym or court using specially designed hockey sport chairs, played as a three vs. three game with chairs that are battery operated and controlled with a joystick.

Motion Carried

#### **OAAC-24-08 - Presentation from Durham Region Transit**

Moved by Julia McCrea

That Durham Region Transit be invited to provide a presentation to the Oshawa Accessibility Advisory Committee regarding changes affecting transit users in Oshawa and accessibility.

Motion Carried

**Adjournment**

Moved by Lisa Knowlton

That the meeting adjourn at 9:20 PM

Motion Carried





**Heritage Oshawa  
Minutes**

**February 22, 2024, 6:30 p.m.  
Committee Room**

**Present:** Diane Stephen, Chair  
Robert Bell  
Nadim Lalani  
John O'Boyle  
James Bountrogiannis  
Jennifer Weymark, Oshawa Historical Society  
Sarah Smale

**Absent:** Patty Davis  
Brian Nicholson

**Also Present:** K. Christopher, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
H. Whilsmith, Planner A

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**Public Meeting**

Diane Stephen called the meeting to order and advised that all members of the Committee were in attendance in the Committee Room except Jennifer Weymark and Nadim Lalani who were participating electronically, and Patty Davis and Council Nicholson who were absent.

**Land Acknowledgement**

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

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**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

None

**Delegations**

None

**Referrals from Council and Committees**

None

**Correspondence**

None

**Reports**

**HTG-24-10 - Heritage Oshawa 2023 Year End Budget Update**

Moved by John O'Boyle

That Report HTG-24-10 dated February 16, 2024, concerning Heritage Oshawa's 2023 Year End Budget Update, be received for information.

Motion Carried

**HTG-24-11 - Information regarding the City's Planned Activities for the Centennial Year Celebrations**

Moved by Robert Bell

That Report HTG-24-11 dated February 16, 2024, concerning the information regarding the City's Planned Activities for the Centennial Year Celebrations, be received for information.

Motion Carried

## **Items Introduced by Members**

### **HTG-24-12 - Canada Day Event**

Moved by Robert Bell

That Heritage Oshawa recommend to the Economic and Development Services Department:

That staff in Corporate Communications be informed of Heritage Oshawa's participation at the Canada Day Celebrations at Lakeview Park.

Motion Carried

Robert assumed the Chair

### **HTG-24-13 - List of Properties with Structures 70 Years Old**

Moved by Diane Stephen

That staff prepare a list of properties with structures that are 70 years old as of 2024.

Motion Carried

### **HTG-24-14 - Evaluation and Inventory Working Group**

Moved by Diane Stephen

That an Evaluation and Inventory Working Group be formed and tasked with adding, as best possible, the date when a property was included in the Heritage Oshawa Inventory, confirming all photos of Heritage Oshawa Inventory properties are correct and if not, a new photo be added to the property listing, review the current evaluation form and system, and to report progress at each Heritage Oshawa meeting; and,

That Diane Stephen, Sarah Smale, Robert Bell and James Bountrogiannis be appointed to the Working Group; and,

That Diane Stephen be appointed as Chair of the Working Group.

Motion Carried

### **HTG-24-15 - Reimbursement for Meals - Heritage Week Event**

Moved by Diane Stephen

That Diane Stephen be reimbursed \$29.38 for meals purchased at the Oshawa Markets during Heritage Week using funds from the Civic Receptions & Meals Account of the Heritage Oshawa 2024 Operating Budget.

Motion Carried

**HTG-24-16 - Printer Ink Purchase**

Moved by John O'Boyle

That the meeting recess for five minutes.

Motion Carried

The meeting recessed at 7:13 p.m. and reconvened at 7:18 p.m. with all members in attendance in the Committee Meeting Room except Jennifer Weymark and Nadim Lalani who were participating electronically, and Patty Davis and Council Nicholson who were absent.

Moved by Diane Stephen

That Diane Stephen be authorized to purchase printer ink up to a limit of \$200 and be funded from the Office Materials and Supply account of the Heritage Oshawa 2024 Operating Budget.

Motion Carried

Diane resumed the Chair

**Adjournment**

Moved by John O'Boyle

That the meeting adjourn at 7:24 p.m.

Motion Carried



**Corporate and Finance Services Committee  
Minutes**

**March 4, 2024, 9:30 a.m.  
Council Chamber**

Present: Councillor Giberson  
Councillor Marks  
Councillor Marimpietri  
Councillor McConkey  
Councillor Neal  
Mayor Carter

Also Present Councillor Chapman  
Councillor Gray  
Councillor Kerr  
Councillor Lee  
S. Sinnott, Commissioner, Corporate and Finance Services  
S. Yoon, City Solicitor  
M. Medeiros, Director, Legislative Services/City Clerk  
F. Bianchet, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
P. Aguilera, Council-Committee Coordinator  
A. Grant, Commissioner, Safety and Facilities Services  
J. Martin, Senior Manager, Financial Services and Reporting  
R. Garey, Director, Facilities Management Services  
J. Turpin, Property & Quality Assurance Manager  
H. Beglarov, Corporate Security Manager  
T. Barker, Manager, Procurement and Accounts Payable  
L. Fuller, Manager, Financial Reporting and Planning

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**Public Meeting**

Councillor Giberson called the meeting to order and stated that all members of the Committee were participating from the Chamber. Also in attendance were Councillors Chapman, Gray, Kerr and Lee.

**Land Acknowledgement**

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### **Additional Agenda Items**

None

### **Declarations of Pecuniary Interest**

None

### **Presentations**

#### **Sandra Austin, Executive Director, Strategic Initiatives, Region of Durham - Durham Region's Strategic Plan Process and Online Survey**

Moved by Councillor Marks

That due to audio issues, the presentation concerning the Durham Region's Strategic Plan Process and Online Survey be deferred to the next City Council meeting.

Motion Carried

### **Delegations**

None

### **Referrals from Council**

None

### **Reports from Advisory Committees**

None

### **Items Requiring Direction**

Councillor Marks assumed the Chair.

Mayor Carter entered the meeting at 10:03 a.m.

#### **CF-24-10 - The Region of Durham Submitting a Funding Request for the Creation of a Durham Region-Wide Family Physician Recruitment Program (All Wards)**

Moved by Councillor Marimpietri

That the Corporate and Finance Services Committee endorse Item CF-24-10 concerning the Region of Durham's funding request for the creation of a Durham Region-wide Family Physician Recruitment Program.

Moved by Mayor Carter

That Item CF-24-10 be referred to the Mayors budget for consideration.

Affirmative (3): Councillor Marimpietri, Councillor McConkey, and Councillor Neal

Negative (3): Councillor Giberson, Councillor Marks, and Mayor Carter

Motion Lost (3 to 3)

The vote to adopt the main motion to endorse Item CF-24-10 concerning the Region of Durham's funding request for the creation of a Durham Region-wide Family Physician Recruitment Program

Affirmative (5): Councillor Marks, Councillor Marimpietri, Councillor McConkey, Councillor Neal, and Mayor Carter

Negative (1): Councillor Giberson

Motion Carried (5 to 1)

### **Public Consent Agenda**

Councillor Giberson resumed the Chair.

Moved by Councillor Marks

That all items listed under the heading of Public Consent Agenda for the March 4, 2024 Corporate and Finance Services Committee meeting be adopted as recommended, except Reports CF-24-18, CF-24-21, CF-24-16 and Items CF-24-15 and CF-24-20.

Motion Carried

### **Correspondence with recommendations**

None

### **Staff Reports/Motions with recommendations**

#### **CF-24-12 - 2023 Annual Investment Report (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-24-12, dated February 28, 2024 concerning the 2023 annual investment activity be received for information.

#### **CF-24-13 - Corporate Payments for the Months of October, November and December 2023 (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-24-13, dated February 28, 2024 concerning the corporate payments for the months of October, November and December 2023 be received for information.

**CF-24-14 - Contract Award - RFT-C2024-005 Roof Replacement - Harman Park Arena (Ward 5)**

That the Corporate and Finance Services Committee recommend to City Council:

Whereas, the Purchasing By-Law 80-2020 requires Council approval to award contracts greater than \$2,000,000; and,

Whereas, Council approved funding in the 2023 and 2024 budget for Project 11-0071 in the amounts of \$1,500,000 and \$2,300,000 respectively, for a total of \$3,800,000 including non-rebateable H.S.T. for Roof Replacement – Harman Arena; and,

Whereas, there has been a total of \$161,000 committed to date for design and contract management, and structural reinforcement; and,

Whereas, Procurement issued a Request for Tender (R.F.T.) C2024-005 for Roof Replacement – Harman Park Arena; and,

Whereas, four (4) bids were received and opened by Procurement on February 5, 2024; and,

Whereas, Bids received are publically posted on the City website at Oshawa's Bids and Tenders; and,

Whereas, the bid received from Bel-Con Design-Builders Ltd. in the amount of \$2,105,878 excluding H.S.T., meets the requirements of the tender and is within budget; and,

Whereas, the bidders provided optional pricing for work related to roof area 6 and supply and install of low emissivity ceiling; and,

Whereas, Bel-Con Design-Builders Ltd. cost to complete the optional work is \$309,066 for a total cost of \$2,414,944 excluding H.S.T.;

Therefore, be it resolved that pursuant to CF-24-14, that the Manager, Procurement award a contract to Bel-Con Design-Builders Ltd. in the amount of \$2,414,944 excluding H.S.T., for Roof Replacement – Harman Park Arena.

**CF-24-19 - Security Surveillance and Guard Services Contract (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

1. That the Manager, Procurement be authorized to extend the existing contract for a one year term as outlined in Report CF-24-19, "Security Surveillance and Guard Services Contract", dated February 28, 2024, to Logixx Security Inc. for the provision of security surveillance and guard services; and,
2. That the Manager, Procurement be authorized to extend the contract for an additional two one-year terms to Logixx Security Inc. subject to favourable service and pricing; and,
3. That the Region of Durham be requested to assist with the cost and enter into a memorandum of understanding with the City of Oshawa for fifty (50) per cent of the cost of the Dedicated Downtown Patrol Enforcement Resource for the calendar year 2024,



and that the Commissioner, Corporate and Finance Services be authorized to enter into the agreement in a form and content to the satisfaction of the Commissioner, Corporate and Finance Services and the City Solicitor; and,

4. That a copy of this report and Council resolution be provided to the Region of Durham Council, Region of Durham Social Services Department, Region of Durham Health Department, Region of Durham Planning & Economic Development Department, Lakeridge Health and Durham Regional Police Service Board, Chief of Police and Greater Oshawa Chamber of Commerce.

#### **CF-24-17 - Reserves and Reserve Funds Funding (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

1. That pursuant to Report CF-24-17, dated February 28, 2024, concerning reserves and reserve funds funding, a transfer of surplus funds from the Tax Appeal Reserve in the amount of \$4,000,000 be transferred to the following reserves:
  - a. Parks and Recreation Infrastructure Reserve \$1,000,000
  - b. Energy Management Fund \$500,000
  - c. Conditions Audit (CARS) Reserve \$1,000,000
  - d. Information Technology (IT) Reserve \$500,000
  - e. Tribute Communities Centre (TCC) Reserve \$1,000,000; and,
2. That the 2023 Operating Surplus in the amount of approximately \$4.5 million be utilized:
  - a. to repay interfund note (IFN) #70, City of Oshawa By-law 12-2023, in the amount of \$1,666,000; and,
  - b. to repay interfund note #71, City of Oshawa By-law 11-2023, in the amount of \$800,000; and,
  - c. to provide additional funding to the Growth Related Non-DC Reserve in the amount of approximately \$2.0M; and,
3. That unclaimed Site Alteration securities and applicable interest in the amount of \$371,700 be transferred to the Civic Property Development Reserve.

#### **CF-24-22 - Corporate and Finance Services Committee Outstanding Items Status Report - First Quarter 2024 (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

1. Whereas on February 19, 2019 the Corporate Services Committee referred the following motion to staff for a report: "That administrative or procedural direction given by a Council without passage of a motion at City Council shall terminate at the end of the term of Council."; and,

Whereas such administrative or procedural directions given without motion or decision of Council are verbal only and therefore are not captured in minutes of a meeting and cannot be tracked; and,

Whereas on June 10, 2022 Council adopted and new Procedure By-law; and,

Whereas Section 26.1d) of Council's Procedure By-law states that all direction to staff will be given in the form of a motion;

Therefore that all administrative or procedural directions given by previous Councils without the passage of a motion be terminated and Item 4 be removed from the Corporate and Finance Services Committee's Outstanding Items List; and,

2. Whereas on May 1, 2023 Council referred Correspondence CF-23-33 from the Ontario Regiment requesting 10 parking spaces for Armoury members in Parking Lot 20 and options for parking in adjacent City garages to staff for a report; and,

Whereas as a result of this direction, this item appears on the Corporate and Finance Services Committee's Outstanding Items Status Report; and,

Whereas such parking requests are more appropriately handled by Community and Operations Services Department staff;

Therefore that Item 14 from the Ontario Regiment requesting 10 parking spaces for Armoury members in Parking Lot 20 and options for parking in adjacent City garages be removed from the Corporate and Finance Services Committee Outstanding Items list and placed on the Community and Operations Services Committee's Outstanding Items List; and,

3. Whereas on June 23, 2023, Council directed that staff receive feedback from the Community, members of Council and staff concerning a new Oshawa Strategic Plan; and,

Whereas this direction includes reporting back to Council directly, not Committee, and was erroneously included on the Committee's Outstanding Items Status Report; and,

Whereas Council has a special meeting scheduled on April 12, 2024 to provide feedback, following which staff will report to Council at a later meeting;

Therefore that Item 17 regarding the 2024-2027 Strategic Plan be removed from the Corporate and Finance Services Committee's Outstanding Items List; and,

4. That the remainder of Report CF-24-22 dated February 28, 2024 being the Corporate and Finance Services Committee's Outstanding Items Status Report for the first quarter of 2024 be received for information.

## **Public Discussion Agenda**

### **Matters Excluded from the Consent Agenda**

#### **CF-24-15 - Disclosure of Property Standards Orders and Notices (All Wards)**

Moved by Mayor Carter

That the Corporate and Finance Services Committee recommend to City Council:

Whereas at its February 8, 2021 meeting, the Corporate Services Committee (“Committee”) meeting provided the following direction:

“Whereas Council members in instances where Municipal Law Enforcement has received complaints on vacant properties and issued Orders, when these matters come before Committee and Council, members receive copies of the Orders and a summary of the history of complaints and Municipal Law Enforcement actions in order to make informed decisions regarding requests for demolition; and,  
That a summary of complaint history on vacant properties be referred to the City Solicitor”; and,

Whereas the City’s Property Standards By-law 1-2002, as amended – which was modernized by way of By-law 136-2021, as approved by Council at its November 22, 2021 meeting – prescribes minimum standards for the maintenance and occupancy of buildings, structures and surrounding lands, including with respect to vacant buildings that are in a state of disrepair and/or maintenance, and is established pursuant to the Ontario Building Code Act, 1992, S.O. 1992, c. 23; and,

Whereas at its May 1, 2023 Council meeting, Council approved of a Vacant Buildings and Land Registry By-law in accordance with Report SF-23-17 dated April 19, 2023, which establishes a requirement to register a vacant building or land and establishes a regular full-cost recovery inspection system in order to ensure that such properties continue to comply with the Property Standards By-law and all applicable law; and,

Whereas specific enforcement activities, including the issuance of Property Standards Orders and related details, are not disseminated to Committee or Council pursuant to Enforcement By-law 92-2014 (“Enforcement By-law”) as they contain confidential and personal information; and,

Whereas disclosure of personal information is subject to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 and related processes;

Therefore be it resolved:

1. That members of Committee and Council not be provided with copies of Orders and a summary of the complaint history on vacant properties; and,
2. That the Item “Request for Summary of Complaint History on Vacant Properties” be removed from the Corporate and Finance Services Committee’s Outstanding Items List.

Affirmative (4): Councillor Giberson, Councillor Marks, Councillor Neal, and Mayor Carter

Negative (2): Councillor Marimpietri, and Councillor McConkey

Motion Carried (4 to 2)

## **CF-24-18 - Capital Project Status as of December 31, 2023 (All Wards)**

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-24-18, dated February 28, 2024 concerning the Capital Project Status Report as of December 31, 2023 be received for information.

Motion Carried

**CF-24-20 - Contract Award - RFT- C2024-010 Supply Delivery of 8 Side Loading Refuse Trucks - Split Packers (All Wards)**

Moved by Councillor McConkey

1. That the additional funding being requested in Item CF-24-20 for the \$585,729 including non rebateable HST for the Eight side loading refuse trucks – split packers is deferred for the period of time up to the next Oshawa Council meeting when an alternate motion may be recommended once staff and Council Members have considered the merits of staggering the refuse truck acquisition so that the order for seven side loading split packer refuse trucks may be advanced and the acquisition of an eighth refuse truck is contemplated with regard to the merits of ordering an electric refuse truck, similar to the Region of Peel’s pilot project, and,
2. That the Manager, Procurement award a contract to Winslow-Gerolamy Motors Limited in the amount of \$4,506,416 excluding H.S.T. and minus the amount for the truck in Part 1, for Supply and Delivery of 7 Side Loading Refuse Trucks Split Packers.

Affirmative (4): Councillor Marks, Councillor Marimpietri, Councillor McConkey, and Councillor Neal

Negative (2): Councillor Giberson, and Mayor Carter

Motion Carried (4 to 2)

**CF-24-21 - Analysis of a Reduced Boulevard Presence and Time Limits Concerning the Placement of Election Signs (All Wards)**

Moved by Councillor Marimpietri

That the Corporate and Finance Services Committee recommend to City Council:

1. That Report CF-24-21 concerning an Analysis of a reduced boulevard presence and time limits concerning the placement of election signs be referred back to staff to prepare a public presentation on the function and mechanics of the proposed Election Signs By-law, inclusive of comparators to those of neighbouring municipalities in addition to relevant GTA municipalities; and,
2. Further report back to Council via a future special Committee of the Whole to be scheduled in consultation with Council members and City staff.

Affirmative (5): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor McConkey, and Councillor Neal

Negative (1): Mayor Carter

Motion Carried (5 to 1)

**CF-24-16 - Combined Heat and Power Plant at Delpark Centre (Ward 1)**

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

That in accordance with Report CF-24-16 dated February 28, 2024 concerning the Combined Heat and Power Plant at Delpark Homes Centre, staff be directed to terminate all agreements related to the Combined Heat and Power Plant at Delpark Homes Centre.

Motion Carried

Councillor Kerr left the meeting at 1:30 p.m.

**Items Introduced by Council Members**

**CF-24 23 - First-Year Canadian Medical Student Placements (All Wards)**

Moved by Councillor Marimpietri

That the Corporate and Finance Services Committee recommend to City Council:

1. The Province of Ontario and the Federal Government of Canada work together to effectively boost the number of first year medical student placements within Ontario and Canadian Universities in order to secure the much needed physician recruitment of family doctors for communities like Oshawa and the Region of Durham; and,
2. This motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), MPPs and MPs for endorsement and support.

**Amendment:**

Moved by Councillor Marimpietri

That the motion be amended to add the words 'and that the Mayor communicate accordingly' after the word 'support'.

Motion Carried

**Amendment:**

Moved by Councillor McConkey

That the motion be further amended to add the words 'The Council of the City of Oshawa encourage' before the words 'The Province of Ontario'.

Motion Carried

The vote to adopt the motion concerning First Year Canadian Medical Student Placements, as amended.

Motion Carried

**Items Pulled From the Information Package**

None

**Closed Consent Agenda**

**Correspondence with recommendations**

None

**Staff Reports/Motions with recommendations**

None

**Closed Discussion Agenda**

**Matters Excluded from the Consent Agenda**

None

**Items Requiring Direction**

None

**Matters Tabled**

None

**Adjournment**

Moved by Mayor Carter

That the meeting adjourn at 11:53 a.m.

Motion Carried



**Economic and Development Services Committee**

**Minutes**

**March 4, 2024, 1:30 p.m.  
Council Chamber**

Present: Councillor Marimpietri  
Councillor Chapman  
Councillor Giberson  
Councillor Gray  
Councillor Kerr  
Mayor Carter

Also Present: Councillor Lee  
Councillor Marks  
Councillor McConkey  
K. Christopher, Council-Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
P. Aguilera, Council-Committee Coordinator  
A. Ambra, Commissioner, Economic and Development Services  
Department  
D. Sappleton, Manager, Development and Urban Design  
H. Wright, Director, Business and Economic Development  
Services  
M. Harrington, Manager, Policy  
T. Goodeve, Director, Planning  
C. Leherbauer, Senior Planner  
G. Hardy, Manager, Development and Technical Services  
S. Yoon, City Solicitor  
M. Mayhew-Hammond, Lawyer

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**Public Meeting**

Councillor Marimpietri called the meeting to order and stated that all members of the Committee were participating from the Chamber. Also present was Councillor Lee and Councillor McConkey participating from the Chamber and Councillor Marks and Councillor Neal who participated electronically.



## **Land Acknowledgement**

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people

## **Additional Agenda Items**

None

## **Declarations of Pecuniary Interest**

None

## **Presentations**

None

## **Delegations**

None

## **Referrals from Council**

None

## **Reports from Advisory Committees**

### **ED-24-29 - Bloor-Simcoe Intensification Study - Consultation Process (Previously OAAC-24-09) (Ward 5)**

That the Oshawa Accessibility Advisory Committee recommend to the Economic and Development Services Committee:

1. That based on the presentation from Planning Staff concerning the Bloor-Simcoe Intensification Study-Consultation Process, the Oshawa Accessibility Advisory Committee receive a special report on the potential for model accessibility improvements in the Bloor-Simcoe Intensification Study in both publicly owned lands and private lands in alignment with Oshawa, Durham Region, Ontario Ministry of Transportation and Metrolinx official plans; and,

2. That this shall include key features of Highway 401, CN Rail, Future Go Expansion, Oshawa Creek and Trail Network, Heritage Status and Local Business

Moved by Councillor Chapman

That Report ED-24-29 (Previously OAAC-24-09) concerning the Bloor-Simcoe Intensification Study-Consultation Process be received for information.

Motion Carried

**ED-24-30 - Durham Region Transit Stop at Harmony Taunton Smart Centres (Previously OAAC-24-05) (Ward 1)**

That the Oshawa Accessibility Advisory Committee recommend to the Economic and Development Services Committee:

That the Oshawa Accessibility Advisory Committee advise Durham Region Transit that the transit stop changes recently initiated that removed the Harmony Taunton Smart Centres Stop is adversely impacting people with disabilities and that Durham Region Transit consider returning the stop to the shopping plaza.

Moved by Councillor Chapman

That Report ED-24-30 (Previously OAAC-24-05) concerning the Durham Region Transit Stop at Harmony Taunton Smart Centres be endorsed and referred to Durham Region Transit.

Motion Carried

**Items Requiring Direction**

None

**Public Consent Agenda**

Moved by Councillor Chapman

That all items listed under the heading of Public Consent Agenda for the March 4, 2024, Economic and Development Committee meeting be adopted as recommended except Report ED-24-31 and Report ED-24-34.

Motion Carried

**Correspondence with recommendations**

See Matters Excluded from the Consent Agenda

**Staff Reports/Motions with recommendations**

**ED-24-33 - Refund Request for Draft Plan of Subdivision S-O-2023-01, 20-24 Beatrice Street West, Build Up Real Development Co Oshawa Inc. (Ward 2)**

That the Economic and Development Services Committee recommend to City Council:

Whereas, Build Up Real Development Co Oshawa Inc. (the “Applicant”) is advancing an application for site plan approval (File: SPA-2022-18) for the lands municipally known as 20 and 24 Beatrice Street West to facilitate the development of six (6) semi-detached dwellings and a twenty (20) unit apartment building (stacked townhouses); and,

Whereas, the Applicant has also submitted an application for a proposed draft plan of subdivision (File: S-O-2023-01) to create three (3) blocks, consisting of one (1) block for the proposed apartment building, one (1) block for the proposed semi-detached dwellings and a road widening block; and,

Whereas, the proposed draft plan of subdivision application was submitted to facilitate a future application for a common elements draft plan of condominium, allowing the future Parcels of Tied Land (P.O.T.L.s) associated with the semi-detached dwellings to be created utilizing the removal of part lot control process; and,

Whereas, a public meeting has not been held for the proposed draft plan of subdivision; and,

Whereas, the Applicant is now proposing to advance the development as a standard condominium instead of the originally proposed common elements condominium, negating the need for the proposed draft plan of subdivision; and,

Whereas, the Applicant has decided to withdraw the draft plan of subdivision application and has requested a 75% refund of the draft plan of subdivision application fees in accordance with the letter forming Attachment 1 to this resolution; and,

Whereas, the City does not have a refund policy for draft plan of subdivision applications; and,

Whereas, the City’s refund policy for zoning by-law amendment applications would permit the refund of 50% of a zoning by-law amendment application fee where an application is withdrawn prior to notification of a public meeting being held;

Therefore, be it resolved that pursuant to Item ED-24-33, dated February 28, 2024, the Director of Planning Services be authorized to refund 50% of the application fees submitted by Build Up Real Development Co Oshawa Inc. for draft plan of subdivision S-O-2023-01.

### **ED-24-36 - Economic and Development Services Committee Outstanding Items Status Report - First Quarter (All Wards)**

That the Economic and Development Services Committee recommend to City Council:

That Item ED-23-36, dated March 4, 2024, being the Economic and Development Services Committee's Outstanding Items Status Report for the first quarter of 2024 be received for information.

### **Public Discussion Agenda**

#### **Matters Excluded from the Consent Agenda**

#### **ED-24-31 - Correspondence from Diana Turchin concerning the use of Glass Railings in the City of Oshawa (All Wards)**

Moved by Councillor Kerr

That the Economic and Development Services Committee recommend to City Council:

That Correspondence ED-24-31, dated February 10, 2024, concerning the use of Glass Railings in the City of Oshawa be referred to the Oshawa Environmental Advisory Committee.

Motion Carried

**ED-24-34 - City-initiated Amendments to Zoning By-law 60-94 (All Wards)**

Moved by Councillor Kerr

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Report ED-24-34 dated February 28, 2024, the Economic and Development Services Department be authorized to initiate the statutory public process under the Planning Act for Council to consider proposed City-initiated amendments to Zoning By-law 60-94, generally in accordance with Attachment 1 to said Report.

Affirmative (6): Councillor Marimpietri, Councillor Chapman, Councillor Giberson, Councillor Gray, Councillor Kerr, and Mayor Carter

Motion Carried (6 to 0)

**Items Introduced by Council Members**

None

**Items Pulled from the Information Package**

None

**Closed Consent Agenda**

Moved by Councillor Chapman

That all items listed under the heading of Closed Consent Agenda for March 4, 2024, Economic and Development Services Committee meeting be adopted as recommended except Report ED-24-28

Motion Carried

**Closed Correspondence with recommendations**

None

**Closed Staff Reports/Motions with recommendations**

**ED-24-25 - Use of Heritage Easement Agreements to Protect Designated Heritage Properties (All Wards)**

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-25 dated February 28, 2024, Economic and Development Services staff be authorized to advance amendments to the Delegation of Authority By-law 29-2009, as amended, to remove the delegation restriction under Item

60 of Schedule “A” of said by-law which limits the use of Heritage Easement Agreements to only those properties designated by Council as eligible for a Heritage Property Tax Reduction, generally in accordance with Attachment 3 to said Report; and

2. That, pursuant to Report ED-24-25 dated February 28, 2024, the Commissioner of Economic and Development Services be authorized to execute Heritage Easement Agreements, and cause such agreements to be registered on title, where deemed appropriate under the Ontario Heritage Act, in a form and content satisfactory to the Commissioner of Economic and Development Services and City Solicitor.

#### **ED-24-27 - Acquisition Strategy: Land on Bagot Street (Ward 4)**

That the Economic and Development Services Committee recommend to City Council:

That the Economic and Development Services Committee recommend to City Council that pursuant to Closed Report ED-24-27 dated February 28, 2024, City staff be directed to proceed as outlined in Sections 5.4 and 5.5 of said Report.

#### **ED-24-35 - Response to Correspondence from the Minister of Municipal Affairs and Housing concerning 2023 Housing Targets and Performance (All Wards)**

That the Economic and Development Services Committee recommend to City Council:

That the Economic and Development Services Committee recommend to City Council that, pursuant to Closed Item ED-24-35, the Mayor of Oshawa be directed to respond to the Minister of Municipal Affairs and Housing and the Province of Ontario in the manner outlined in said Closed Item.

#### **Closed Discussion Agenda**

##### **Matters Excluded from the Consent Agenda**

#### **ED-24-28 - Third Update on Matters Related to the Oshawa-to-Bowmanville GO Rail Extension (All Wards)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Report ED-24-28 dated February 28, 2024, regarding a third update on matters related to the Oshawa-to-Bowmanville GO Rail Extension, Council adopt the position and comments as referenced in Section 2.0 of said Report and authorize staff to proceed as outlined in said Section.

Motion Carried by a later vote

##### **Items Requiring Direction**

#### **ED-24-26 - Results of the Request for Proposal (Reference Number C2023-093) for the Purchase/Lease and Development of the City-owned Land Located at 0 and 20 Harbour Road (Ward 5)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Closed Report ED-24-26 dated February 28, 2024, City staff be authorized to advance Option 1 in accordance with Section 5.3.1 of said Report.

Motion Carried, as amended, by a later vote

Moved by Councillor Chapman

That the meeting recess for 5 minutes in order to shut down the web stream; and,

That in accordance with Section 239 (2)(c), 239(2)(h), 239 (2)(j), and 239 (2)(k) of the Municipal Act, the meeting reconvene in a session closed to the public to consider Report ED-24-28 concerning Information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality; and,

Report ED-24-26 concerning proposed or pending acquisition or litigation of land; information that belongs to the municipality and has or potentially has monetary value and position; and a position, plan, procedure, criteria or instruction for negotiations carried on by or on behalf of the municipality

Motion Carried

### **Closed Meeting Report**

The meeting recessed at 2:42 p.m. and reconvened in Closed Session at 2:48 p.m. with all Members of the Economic and Development Services Committee in attendance. Also in attendance was Councillor McConkey and Councillor Lee who participated from the Chamber and Councillor Marks and Councillor Neal who participated electronically.

Also in attendance were K. Christopher, Council-Committee Coordinator; F. Blanchet, Council-Committee Coordinator; P. Aguilera, Council-Committee Coordinator, the Commissioner, Economic and Development Services Department; the Director, Planning Services; the Manager, Policy; C. Leherbauer, Senior Planner and L. Moebs, Senior Planner.

All other staff and members of the public left the meeting.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-24-28 regarding the Third Update on Matters Related to the Oshawa-to-Bowmanville GO Rail Extension.

The Commissioner, Economic and Development Services Department responded to questions from the Committee.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-24-26 regarding the results of the Request for Proposal for the Purchase/Lease and Development of the City-owned Land Located at 0 and 20 Harbour Road.

The Commissioner, Economic and Development Services Department responded to questions from the Committee.

Moved: Councillor Gray

That Option 1 be amended concerning Report ED-24-36 regarding the City-owned Land located at 0 and 20 Harbour Road.

Carried

The Committee rose at 3:37 p.m.

This concludes the closed meeting summary.

Moved by Councillor Chapman

That the Economic and Development Services Committee rise and report.

Motion Carried

The vote to adopt the recommendation contained in Report ED-24-28

Affirmative (6): Councillor Marimpietri, Councillor Chapman, Councillor Giberson, Councillor Gray, Councillor Kerr, and Mayor Carter

Motion Carried (6 to 0)

The vote to adopt Option 1 in accordance with Section 5.3.1 of Report ED-24-26, as amended, in Closed Session.

Affirmative (5): Councillor Chapman, Councillor Giberson, Councillor Gray, Councillor Kerr, and Mayor Carter

Negative (1): Councillor Marimpietri

Motion Carried (5 to 1)

### **Matters Tabled**

None

### **Adjournment**

Moved by Councillor Chapman

That the meeting adjourn at 3:42 p.m.

Motion Carried