

In accordance with Procedure By-law 111-2017, any member may request the Clerk to place an item included in this Information Package on the agenda that the Clerk determines is appropriate in relation to the item's subject matter.

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February 1, 2024

Mr. Zac Cohoon, Chair
Durham Agricultural Advisory Committee
c/o Region of Durham Planning Division
605 Rossland Road East, Level 4
Whitby, ON L1N 6A3

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Dear Mr. Cohoon:

**RE: Durham Agricultural Advisory Committee 2023 Annual
Report and 2024 Workplan (2024-P-1), Our File: C00**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

- “A) That Report #2024-P-1 of the Commissioner of Planning and Economic Development be received as the Durham Agricultural Advisory Committee’s 2023 Annual Report;
- B) That the Durham Agricultural Advisory Committee’s 2024 Workplan be approved, as outlined in Attachment 1 to Report #2024-P-1; and
- C) That a copy of Report #2024-P-1 be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Durham Farm Fresh Marketing Association, the Golden Horseshoe Food and Farming Alliance and Durham’s Area Municipalities.”

Please find enclosed a copy of Report #2024-P-1 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/vw

Enclosed

c: Please see attached list

- c: K. Yellowlees, Secretary-Treasurer, Durham Federation of Agriculture
Durham Farm Fresh Marketing Association
- J. Horner, Executive Director, Golden Horseshoe Food and Farming Alliance
- N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- B. Bridgeman, Commissioner of Planning and Economic Development



February 1, 2024

Mr. Ron Lalonde, Chair
Durham Active Transportation Committee
c/o Region of Durham Planning Division
605 Rossland Road East, Level 4
Whitby, ON L1N 6A3

**The Regional
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Corporate Services
Department –
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Division

605 Rossland Rd. E.
Level 1
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Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Dear Mr. Lalonde:

**RE: Durham Active Transportation Committee 2023 Annual
Report and 2024 Workplan (2024-P-3), Our File: C00**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

- “A) That Report #2024-P-3 of the Commissioner of Planning and Economic Development be received as the Durham Active Transportation Committee’s 2023 Annual Report;
- B) That the Durham Active Transportation Committee 2024 Workplan be approved, as outlined in Attachment #1 to Report #2024-P-3; and
- C) That a copy of Report #2024-P-3 be forwarded to the Durham Active Transportation Committee, Conservation Authorities, and Durham’s Area Municipalities.”

Please find enclosed a copy of Report #2024-P-3 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/vw

Enclosed

c: Please see attached list

- c: C. Darling, Central Lake Ontario Conservation Authority
- L. Laliberte, Ganaraska Region Conservation Authority
- M. Majchrowski, Kawartha Conservation
- R. Baldwin, Lake Simcoe Region Conservation Authority
- J. MacKenzie, Toronto and Region Conservation Authority
- N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- B. Bridgeman, Commissioner of Planning and Economic Development



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2024-P-3
Date: January 9, 2024

Subject:

Durham Active Transportation Committee 2023 Annual Report and 2024 Workplan

Recommendation:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2024-P-3 be received as the Durham Active Transportation Committee's 2023 Annual Report;
 - B) That the Durham Active Transportation Committee 2024 Workplan be approved, as outlined in Attachment #1 to Commissioner's Report #2024-P-3; and
 - C) That a copy of Commissioner's Report #2024-P-3 be forwarded to the Durham Active Transportation Committee, Conservation Authorities, and Durham's Area Municipalities.
-

Report:

1. Purpose

- 1.1 The Durham Active Transportation Committee (DATC) Terms of Reference (ToR) requires the submission of an annual report to the Planning and Economic Development Committee summarizing the activities of the previous year. DATC is also required to prepare a proposed Workplan for the coming year and when necessary, recommend revisions to the ToR, for consideration and approval of the Planning and Economic Development Committee and Council.

1.2 The purpose of this report is to:

- a. Summarize the activities of the DATC from 2023; and
- b. Present the 2024 Work Plan – see Attachment #1.

2. Previous Reports and Decisions

2.1 In January 2023, Council considered the 2022 Annual Reports of the Durham Active Transportation Committee, Durham Agricultural Advisory Committee and Durham Environmental Advisory Committees through Commissioner's Report [#2023-P-3](#).

2.2 In March 2023, Council considered DATC's membership appointments for the 2023-2026 term (Report [#2023-P-5](#)).

2.3 In June 2023, Council endorsed the DATC 2023 Workplan through Commissioner Report [#2023-P-18](#).

3. 2023 Annual Report

3.1 The DATC is composed of eight citizen members, one from each area municipality, and one member of the Planning and Economic Development Committee.

3.2 At the first DATC 2023-2023 term meeting on April 13, 2023, Ron Lalonde was re-elected as Chair, and Connor Houston was elected Vice-Chair.

3.3 Membership at the end of 2023 was:

- Ron Lalonde (Whitby) – Chair;
- Connor Houston (Clarington) – Vice-Chair;
- Tanja Van Helsdingen (Ajax);
- Kamal. Mirani (Brock);
- Bob Astley (Oshawa);
- Aisha Heywood (Pickering);
- Marc Gibbons (Scugog);
- Phil Smith (Uxbridge);
- Regional Councillor Rick Kerr (Planning and Economic Development Committee); and
- Regional Councillor Maleeha Shahid (Planning and Economic Development Committee – Alternate).

Major Activities in 2023

- 3.4 At the first DACT meeting of this term, members were given an orientation presentation to familiarize themselves with the role and duties of the committee.
- 3.5 The role of the DATC is to advise the Region of Durham on matters related to active transportation across Durham. The DATC also provides input on Regional initiatives, including Durham's Active Sustainable School Travel (ASST) Program and the Regional Cycling Plan (RCP).
- 3.6 During 2023, DACT fulfilled this role by:
- a. Receiving presentations and engaging in discussions on:
 - The Active Sustainable School Travel (ASST) planning for elementary schools in Durham Region;
 - Durham Region's Smart Commute Program and Bike Month planning and results;
 - Metrolinx's work to improve active transportation at GO Rail stations; and
 - Durham's Wayfinding and Signage Strategy project.
 - b. Providing advice and investigating various Regional issues, including:
 - Advocating for improved cycling safety on Regional cycling routes and infrastructure;
 - Commenting on existing trails, including the developing of the Durham Meadoway, the North Durham TransCanada Rail Trail and how to improve the overall trail system in Durham; and
 - Learning more about Share the Road Cycling Coalition's Bike Friendly Status and determining how it would apply to Durham Region.

4. 2024 Workplan

- 4.1 The proposed 2024 Workplan (Attachment #1) consists of activities, which are a priority and achievable within the calendar year. These activities are summarized into four categories:
- a. **Sustainability** - Recognizing and advancing Active Transportation (AT) activities related to reducing greenhouse gas emissions.
 - b. **Active Transportation Safety and Education** - Encouraging public awareness and education on AT matters by providing advice on the identification and implementation of programs such as Vision Zero and Active

- and Sustainable School Travel; including supporting work to help achieve bronze-level Bike-Friendly status for the Region of Durham and any area municipalities not yet designated in Durham, and advancing cycling wayfinding, signage and parking guidelines and other AT-related initiatives;
- c. **Infrastructure** - Supporting the implementation of multi-modal transportation options in the Region of Durham with a focus on advancing the Region's AT network as outlined in the Regional Cycling Plan 2021; and
 - d. **Communications and Advocacy** - Collaborating with partners on AT initiatives occurring at all government levels including lower tier municipalities within Durham, Waterfront Regeneration Trust, Conservation Authorities, Metrolinx and Public Health to raise Durham's AT profile, and promote a healthy lifestyle.

5. Terms of Reference

- 5.1 The DATC is guided by Council approved [Terms of Reference \(ToR\)](#). The ToR outlines the goals, mandate and scope of activities for the Committee. No changes are proposed for the coming year.

6. Relationship to Strategic Plan

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
 - a. Under Goal 1: Environmental Sustainability's objectives:
 - #1.4 Demonstrating leadership in sustainability and addressing climate change.
 - #1.5 Expanding sustainable and active transportation.
 - b. Under Goal 2: Community Vitality's objective:
 - #2.1 revitalizing existing neighbourhoods and build complete communities that are walkable, well-connected and have a mix of attainable housing.

7. Conclusion

- 7.1 DATC was active in supporting Regional active transportation initiatives and providing advice to the Region of Durham throughout 2023. Members should be commended for the time and commitment they have invested in the activities of the Committee and in helping to improve active transportation across the Region. Anthony Caruso acted as the Planning and Economic Development Department

staff liaison over the course of 2023.

7.2 It is recommended that:

- a. This report be received as DATC's annual report on its 2023 activities;
- b. The proposed 2024 DATC Workplan be approved (Attachment #1); and
- c. A copy of this report be forwarded to the Durham Active Transportation Committee, Conservation Authorities and Durham's Area Municipalities.

8. Attachments

Attachment #1: 2024 DATC Workplan

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP, PLE
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



Durham Active Transportation Committee (DATC) Proposed 2024 Workplan

Scope of Activities

The following areas of Active Transportation (AT) will act as a guideline for the DATC Committee's work throughout the year. Many of the initiatives are ongoing, but those that can be substantially achieved in 2024 have been identified:

a. Sustainability

1. Recognize and advance AT activities related to reducing greenhouse gas emissions in the Region of Durham. (ongoing)

b. Active Transportation Safety and Education

2. Provide advice on the identification and implementation of programs, which encourage public awareness and education on AT matters, including the achievement Share the Road Cycling Coalition's designation of "Bicycle Friendly Community Status" bronze-level for the Region of Durham and any area municipalities not yet designated in Durham, in collaboration with the Works Department and other stakeholders. (ongoing)
3. Provide input and support for Active & Sustainable School Travel (ASST), also known as Active & Routes to Schools, in some jurisdictions. (ongoing)
4. Promote the use of AT in the Region, especially the important role that it plays in connecting people to transit. (ongoing)
5. Recognize the differing AT needs of commuters and recreational users within the urban and rural areas. (ongoing)

c. Infrastructure

6. Continue to advance the Regional Trail Network (RTN) as a key transportation and tourism component of the AT network based on various requests and initiatives in partnership with Planning and Economic Development, Health and Works Department staff and area municipal partners. (ongoing)
7. Support the implementation of multi-modal transportation options in the Region of Durham with a focus on advancing the Region's AT network as outlined in the 2017 Durham Transportation Master Plan and the Regional Cycling Plan 2021. (ongoing)

8. Assist in providing support to the Regional and Area Municipal Active Transportation Plans and support the development of the Region's Durham Meadoway Plan. (ongoing)
9. Support the Region with future active transportation grant funding opportunities as they become available – both the federal and provincial (ongoing)

d. Communications and Advocacy

10. Coordinate efforts to advance the shared goals of the various area municipal AT committees. (ongoing)
11. Collaborate with partners on AT initiatives occurring at all government levels, including: Waterfront Regeneration Trust (Great Lakes Waterfront Trail), Smart Mobility Durham, the Active and Sustainable School Travel program, the Durham Meadoway, Durham Region Wayfinding and Signing Strategy, the Greenbelt Route, TransCanada Trail Route across Durham, June Bike Month, and Public Health. (ongoing)
12. Provide advice to Regional Council on legislative matters, programming, and policies from all levels of government related to AT. (ongoing)
13. Identify and advance initiatives to improve communication and collaboration between the Region and the eight area municipalities' Active Transportation Committees. (ongoing)
14. Provide advice on AT matters related to Vision Zero and Complete Streets initiatives, as well as mid-block crossings to improve safety on regional infrastructure. (ongoing)
15. Continued discussions with Metrolinx and Envision Durham (Major Transit Stations Policy Directive) with the goal of increasing AT as a viable option to arrive at GO Rail stations. (ongoing)

2024 Meeting Dates

- March 7, 2024
- June 13, 2024
- September 12, 2024
- December 12, 2024



February 1, 2024

Mr. Geoff Carpentier, Chair
Durham Environment and Climate Advisory Committee
c/o Region of Durham Planning Division
605 Rossland Road East, Level 4
Whitby, ON L1N 6A3

**The Regional
Municipality of
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Corporate Services
Department –
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Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Dear Mr. Carpentier:

**RE: Durham Environment and Climate Advisory Committee
2023 Annual Report and 2024 Workplan (2024-P-2), Our
File: C00**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

- “A) That Report #2024-P-2 of the Commissioner of Planning and Economic Development be received as the Durham Environment and Climate Advisory Committee’s 2023 Annual Report;
- B) That the Durham Environment and Climate Advisory Committee’s 2024 Workplan be approved, as outlined in Attachment 1 to Report #2024-P-2; and
- C) That a copy of Report #2024-P-2 be forwarded to the Durham Environment and Climate Advisory Committee and Durham’s Area Municipalities.”

Please find enclosed a copy of Report #2024-P-2 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/vw

Enclosed

c: Please see attached list

- c: N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- B. Bridgeman, Commissioner of Planning and Economic Development

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2024-P-2
Date: January 9, 2024

Subject:

Durham Environment and Climate Advisory Committee 2023 Annual Report and 2024 Workplan, File: A01-37

Recommendations:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2024-P-2 be received as the Durham Environment and Climate Advisory Committee's 2023 Annual Report;
 - B) That the Durham Environment and Climate Advisory Committee's 2024 Workplan be approved, as outlined in Attachment 1 to Commissioner's Report #2024-P-2;
 - C) That a copy of Commissioner's Report #2024-P-2 be forwarded to the Durham Environment and Climate Advisory Committee and Durham's Area Municipalities.
-

Report:

1. Purpose

- 1.1 The Durham Environment and Climate Advisory Committee (DECAC) Terms of Reference (ToR) requires the submission of an annual report to the Planning and Economic Development Committee summarizing the activities of the previous year. DECAC is also required to prepare a proposed Workplan for the coming year and when necessary, recommend revisions to the ToR, for consideration and approval of the Planning and Economic Development Committee and Council.

1.2 The purpose of this report is to:

- a. Summarize the activities of DECAC from 2024; and
- b. Present the proposed DECAC 2024 Workplan – see Attachment 1.

2. Previous Reports and Decisions

2.1 In January 2023, Council considered the 2022 Annual Reports of the Durham Active Transportation Committee, Durham Agricultural Advisory Committee and Durham Environment and Climate Advisory Committee through Commissioner's Report [#2023-P-3](#).

2.2 In April 2023, Council considered DECAC Membership Appointments through Commissioner's Report [#2023-P-12](#).

2.3 In June 2023, Council considered DECAC's 2023 Workplan and Terms of Reference through Commissioner's Report [#2023-P-17](#).

2.4 In September 2023, Council considered the summary of the 2023 Pollinator Distribution Project through Information Report [#2023-INFO-75](#).

3. 2023 Annual Report

3.1 DECAC is composed of thirteen members, including one member of the Planning and Economic Development Committee.

3.2 At the May 18, 2023, meeting, Geoff Carpentier was re-elected as Chair, Jay Cuthbertson was elected first Vice-Chair and Kimberly Murray was elected second Vice-Chair. The meeting on May 18 was the first DECAC meeting following the approval of the membership appointments for this Council term.

3.3 Membership at the end of 2023 was:

- Geoff Carpentier (Scugog) (Chair);
- Jay Cuthbertson (Member at Large) (1nd Vice-Chair);
- Kimberly Murray (Clarington) (2nd Vice-Chair);
- Muaz Nasir (Ajax);
- William Basztyk (Brock);
- Dimitri Stathopoulos (Oshawa);
- Ozair Chaudhry (Pickering);
- Bruce Foxton (Uxbridge);
- Bryan Widner (Whitby);

- Keiko Lui (Member At Large);
- Peter Cohen (Post-Secondary Member);
- Luke Nguyen (Youth Member);
- Councillor Maleeha Shahid (Planning and Economic Development Committee); and
- Councillor Wilma Wotten (Planning and Economic Development Committee – Alternate).

Major Activities

3.4 At the first DECAC meeting of this term, members were given an orientation presentation to familiarize themselves with the role and duties of the committee.

3.5 The role of DECAC is to provide advice to the Region on environmental and climate change-related matters. The Committee also has a role in implementing and participating in community outreach programs that support environmental awareness and appreciation in the Region.

3.6 During 2023, DECAC fulfilled this role by:

a. Expanding its knowledge of environmental and climate change related issues by receiving presentations and engaging in discussions on the following:

- The SaveSoil initiative;
- Building Energy Benchmarking and Disclosure Program;
- Envision Durham Draft Regional Official Plan Policies;
- Durham Region Organics Management Plan;
- Wetland Key Performance Indicators;
- Rethinking how we maintain roadsides and public spaces (No Mow May);
- Friends of Second Marsh Love the Marsh! Campaign;
- Annual GHG Inventory (A recap of the Durham Climate Roundtable Greenhouse Emissions and Climate Action Report); and
- Restoring and Protecting Pollinator Habitat in Rights-of-Way.

b. Providing advice on various Regional issues, including:

- The Municipal Comprehensive Review (MCR) process by providing input and comments on Envision Durham Draft Regional Official Plan.

- c. Organizing and/or participating in the following educational/outreach initiatives:
- Preparing for, and implementing a spring bee pollinator seed distribution project at Regional Compost Day events across all eight area municipalities, where members distributed pollinator seeds and connected with over 2,400 residents (Report [#2023-INFO-75](#)).
 - Planning and hosting the 2023 Durham Environmental Achievement Awards at the Durham Environment and Climate Forum. The hybrid forum was attended by over 120 participants either online or in-person, and provided a unique opportunity for environmental and climate appreciation in the region.

4. 2024 Workplan

- 4.1 The proposed 2024 DECAC Workplan (Attachment 1), represents activities which are a priority, and achievable within the calendar year. The activities are divided into four categories:
- a. **Policy Development and Implementation** – Activities involve providing advice on the formulation and implementation of land use planning policies to the Planning and Economic Development Department and Planning and Economic Development Committee;
 - b. **Community Outreach and Stewardship** – Activities that support community knowledge and awareness such as the pollinator distribution project, volunteer program, and the Environmental Achievement Awards program;
 - c. **Committee Education and Development** – Activities, such as presentations and tours, that enhance members’ knowledge of environmental issues; and
 - d. **Issues of Interest** – Activities related to the monitoring of issues that DECAC deems significant and may require further consideration.

5. Terms of Reference

- 5.1 DECAC is guided by Council approved [Terms of Reference \(ToR\)](#). The ToR outlines the goal, mandate, and scope of activities for the Committee. No changes are proposed for the coming year.

6. Relationship to the Strategic Plan

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Under Goal 1: Environmental Sustainability's objective: To protect the environment for the future by demonstrating leadership in sustainability and addressing climate change.

7. Conclusion

7.1 DECAC had many notable accomplishments in 2023, including the Spring Bee Pollinator Project and Durham Environmental Achievement Awards. Members should be commended for the time and commitment they have invested in the activities of the Committee. Aneesah Luqman acted as the Planning and Economic Development Department staff liaison over the course of 2023.

7.2 It is recommended that:

- a. This report be received as DECAC's annual report on its 2023 activities;
- b. The proposed 2024 DECAC Workplan be approved (Attachment 1);
- c. A copy of this report be forwarded to the Durham Environment and Climate Advisory Committee and Durham's Area Municipalities.

8. Attachments

Attachment #1: 2024 DECAC Workplan

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP, PLE
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



**Durham Environment and
Climate Advisory Committee (DECAC)
Proposed 2024 Workplan**



Item	Progress
1.0 Policy Development and Implementation	
Provide advice on	
<ul style="list-style-type: none"> • Regional Official Plan – input and advice on proposed amendments. 	
<ul style="list-style-type: none"> • Projects subject to a Minister’s Zoning Order (MZO). 	
<ul style="list-style-type: none"> • Durham Community Energy Plan implementation and low-carbon pathway implementation. 	
<ul style="list-style-type: none"> • Climate action monitoring, reporting, and reduction. 	
<ul style="list-style-type: none"> • Provincial and Regional Climate Change guidance materials. 	
<ul style="list-style-type: none"> • Environmental Assessment (EA) Studies. 	
<ul style="list-style-type: none"> • Public and/or Stakeholder Advisory Committees. 	
<ul style="list-style-type: none"> • Environmental Bill of Rights postings. 	
<ul style="list-style-type: none"> • Climate adaptation, mitigation, and resiliency initiatives. 	
2.0 Community Outreach and Stewardship	
High Priority	
<ul style="list-style-type: none"> • Participate in Durham Climate Forum in partnership with the Sustainability Team 	Fall 2024
<ul style="list-style-type: none"> • Invasive and native species management and education. 	
<ul style="list-style-type: none"> • Explore opportunities for a volunteer program. 	
<ul style="list-style-type: none"> • Participate in, and organize community environmental and stewardship events, including but not limited to: <ul style="list-style-type: none"> ○ Tree planting targets and initiatives, and canopy protection and stewardship. ○ Opportunities for community clean-up/waste reduction. ○ Identify timelines for Spring of 2024 	
Medium Priority	
<ul style="list-style-type: none"> • Promote and continue to implement the Environmental Achievement Awards. 	
<ul style="list-style-type: none"> • Continue to foster a working relationship with the Durham Agricultural Advisory Committee, Durham Active Transportation Committee, and the Energy from Waste-Waste Management Advisory Committee. 	
<ul style="list-style-type: none"> • Participate in Climate Change outreach activities/events hosted by DECAC. 	
<ul style="list-style-type: none"> • Update the Region of Durham Natural Features Map. 	
<ul style="list-style-type: none"> • Pollinator seedling distribution project. 	

Item	Progress
<ul style="list-style-type: none"> • Provide a forum for community climate groups. 	
3.0 Committee Education & Development	
The Committee will expand its knowledge in some of the following issues:	
<ul style="list-style-type: none"> • Energy (e.g. sources, alternatives, producers, efficiency, etc.). 	
<ul style="list-style-type: none"> • Recreational uses in the natural environment. 	
<ul style="list-style-type: none"> • Provincial Planning documents. 	
<ul style="list-style-type: none"> • Water quality (e.g. Duffin Creek water treatment plant). 	
<ul style="list-style-type: none"> • Human health and the environment. 	
<ul style="list-style-type: none"> • Green infrastructure and low impact development. 	
<ul style="list-style-type: none"> • Road salt. 	
<ul style="list-style-type: none"> • Species at risk. 	
<ul style="list-style-type: none"> • Waste reduction and management progress. 	
<ul style="list-style-type: none"> • Lifecycle assessment of products and packaging (e.g. plastics). 	
<ul style="list-style-type: none"> • Microplastics. 	
<ul style="list-style-type: none"> • Forest, grassland, and wetland health. 	
<ul style="list-style-type: none"> • Active transportation. 	
<ul style="list-style-type: none"> • Climate change. 	
<ul style="list-style-type: none"> • Pesticides and alternatives. 	
<ul style="list-style-type: none"> • Invasive species. 	
<ul style="list-style-type: none"> • Native species. 	
<ul style="list-style-type: none"> • Biodiversity. 	
<ul style="list-style-type: none"> • Urban sustainability. 	
<ul style="list-style-type: none"> • Air quality. 	
<ul style="list-style-type: none"> • Food security. 	
<ul style="list-style-type: none"> • Community gardens. 	
<ul style="list-style-type: none"> • Aggregate pit rehabilitation. 	
<ul style="list-style-type: none"> • Peat moss and top soil removal and restoration. 	
<ul style="list-style-type: none"> • Biological and physical decomposition (e.g. incineration, gasification, carbonization, anaerobic digestion, waste, etc.). 	
<ul style="list-style-type: none"> • Noise and light pollution. 	
<ul style="list-style-type: none"> • Citizen science. 	
<ul style="list-style-type: none"> • Ground and surface water preservation and protection. 	
<ul style="list-style-type: none"> • Education around Just Transition initiatives. 	
<ul style="list-style-type: none"> • Indigenous reconciliation and partnership. 	
<ul style="list-style-type: none"> • Climate justice and inequality. 	
4.0 Issues of Interest	
The committee will continue to monitor the following issues as prioritized by current events:	

Item	Progress
<ul style="list-style-type: none"> • Conservation Authority initiatives and activities, such as Carruthers Creek Watershed Plan Update and McLaughlin Bay Restoration Strategy. 	
<ul style="list-style-type: none"> • Provincial planning initiatives. 	
<ul style="list-style-type: none"> • Oak Ridges Moraine. 	
<ul style="list-style-type: none"> • Greenbelt. 	
<ul style="list-style-type: none"> • Regional Official Plan Amendment applications. 	
<ul style="list-style-type: none"> • Water – groundwater, surface water, watersheds. 	
<ul style="list-style-type: none"> • Climate change impacts, e.g. flooding. 	
<ul style="list-style-type: none"> • Transportation developments. 	
<ul style="list-style-type: none"> • Waterfront protection and development. 	
<ul style="list-style-type: none"> • Nuclear Energy Management 	
<ul style="list-style-type: none"> • Potential future airport lands. 	
<ul style="list-style-type: none"> • Rouge National Urban Park. 	
<ul style="list-style-type: none"> • Urban forest/naturalization strategies. 	
<ul style="list-style-type: none"> • Trails. 	
<ul style="list-style-type: none"> • Energy from Waste Facility. 	
<ul style="list-style-type: none"> • Minister's Zoning Orders (MZOs). 	
<ul style="list-style-type: none"> • Durham Community Energy Plan – Implementation Governance Task Force. 	
<ul style="list-style-type: none"> • Large-scale fill operations. 	
<ul style="list-style-type: none"> • Waste management and diversion. 	
<ul style="list-style-type: none"> • Environmental or climate incentives. 	
<ul style="list-style-type: none"> • Environmental impacts of agricultural and bioproducts producers. 	
<ul style="list-style-type: none"> • Air quality initiatives and metrics. 	

Meeting Schedule

Due to the Committee's workload, DEAC will schedule 9 meetings for 2023. In general, meetings will take place on the third Thursday of each month. Resources (Planning Division and Legislative Services) will be required to accommodate the schedule and workload.

The 2024 meeting schedule is as follows:

- January 18, 2024
- February 15, 2024
- March 21, 2024
- April 18, 2024
- May 16, 2024
- June 20, 2024
- September 19, 2024

- October 17, 2024
- November 21, 2024



February 1, 2024

Mr. Ron Lalonde, Chair
Durham Active Transportation Committee
c/o Region of Durham Planning Division
605 Rossland Road East, Level 4
Whitby, ON L1N 6A3

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Dear Mr. Lalonde:

**RE: Smart Mobility Durham 2023 Annual Report and 2024
Workplan (2024-P-4), Our File: C00**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

- “A) That Report #2024-P-4 of the Commissioner of Planning and Economic Development be received as the Smart Mobility Durham’s 2023 Annual Report and 2024 Workplan;
- B) That Smart Mobility Durham’s 2024 Workplan be approved, as outlined in Attachment 2 to Report #2024-P-4; and
- C) That a copy of Report #2024-P-4 be forwarded to the Durham Active Transportation Committee, and the Area Municipalities.”

Please find enclosed a copy of Report #2024-P-4 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/vw

Enclosed

c: Please see attached list

- c: N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- B. Bridgeman, Commissioner of Planning and Economic Development



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2024-P-4
Date: January 9, 2024

Subject:

Smart Mobility Durham 2023 Annual Report and 2024 Workplan

Recommendation:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2024-P-4 be received as the Smart Mobility Durham's 2023 Annual Report and 2024 Workplan.
 - B) That Smart Mobility Durham's 2024 Workplan be approved, as outlined in Attachment 2 to this Report.
 - C) That a copy of this Report be forwarded to the Durham Active Transportation Committee, and the Area Municipalities.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to provide an overview of the Smart Mobility Durham's activities for 2023 and present the 2024 workplan.

2. Previous Reports and Decisions

- 2.1 On January 10th, 2023 the Smart Mobility Durham 2022 Annual Report and 2023 Workplan were presented and approved by the Planning and Economic Development Committee ([Report #2023-P-2](#))

3. Background

- 3.1 Smart Mobility Durham is comprised of three Transportation Demand Management (TDM) programs coordinated by the Region's Planning Division (Transportation Planning Section):
- a. **Smart Commute Durham** conducts events and provides resources, online tools and action planning support to 32 of Durham's largest employers to help them encourage their employees to commute actively and sustainably.
 - b. **The Active and Sustainable School Travel Program** engages stakeholders across Durham to identify ways to improve pedestrian and cyclist safety in school zones and encourages more students to walk, cycle and take the bus.
 - c. **Cycle Durham** promotes broad public awareness of non-auto transportation options.
- 3.2 By making it easier and more attractive for travellers to use active and sustainable modes of transportation, these TDM programs support progress towards the Region's non-auto mode share target of 35 percent by 2031. Increasing non-auto mode share benefits the community by:
- a. Unlocking additional value from existing transportation by using it more efficiently.
 - b. Easing vehicle congestion.
 - c. Encouraging healthy lifestyles and reducing healthcare costs.
 - d. Improving air quality.
 - e. Reducing greenhouse gas emissions.

4. 2023 Annual Report

- 4.1 Smart Mobility Durham's 2023 activities are summarized in the Smart Mobility Durham 2023 Snapshot (see Attachment 1).

5. 2024 Workplan

- 5.1 The following summarizes the key Smart Mobility Durham initiatives planned for 2024 (see Attachment 2).
- Encouraging participation in the Region's workplace commuting and school travel programs through tailored outreach in partnership with Corporate Communications and Diversity, Equity and Inclusion staff to engage different audiences.

- Updating, monitoring and evaluating methods to respond to the changing needs of members, including robust data collection and reporting of Greenhouse Gas Emissions (GHGs) for member organizations that are keen to measure their environmental footprint from employee commuting and school travel.
- Increasing safety awareness at elementary schools as part of the Durham Active and Sustainable School Travel Program, and exploring a region-wide e-bike share program tailored to Smart Commute businesses, and interested area municipalities to support and encourage active transportation.
- Supporting the advancement of a Cycling, Wayfinding and Signage strategy to make it easier and more convenient to use active modes of transportation.
- Supporting the advancement of an E-Bike Incentive Program for Durham residents with a focus on creating more sustainable travel options for equity deserving communities.

6. Relationship to Strategic Plan

- 6.1 This report aligns with the following strategic goals and priorities in the Durham Region Strategic Plan:

Environmental Sustainability: Reducing single-occupant vehicle use helps protect the environment for the future and demonstrates leadership in sustainability and addressing climate change.

7. Conclusion

- 7.1 Smart Mobility Durham's programs are an important component of the Region's efforts to achieve the goals and objectives of the Durham Transportation Master Plan. Together, these TDM programs represent leadership and commitment to promoting the use of sustainable transportation options that enhance quality of life and support transition to a low-carbon, climate-resilient region.

8. Attachments

Attachment 1: Smart Mobility Durham 2023 Snapshot

Attachment 2: Smart Mobility 2024 Workplan

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP, PLE
Commissioner of Planning and
Economic Development

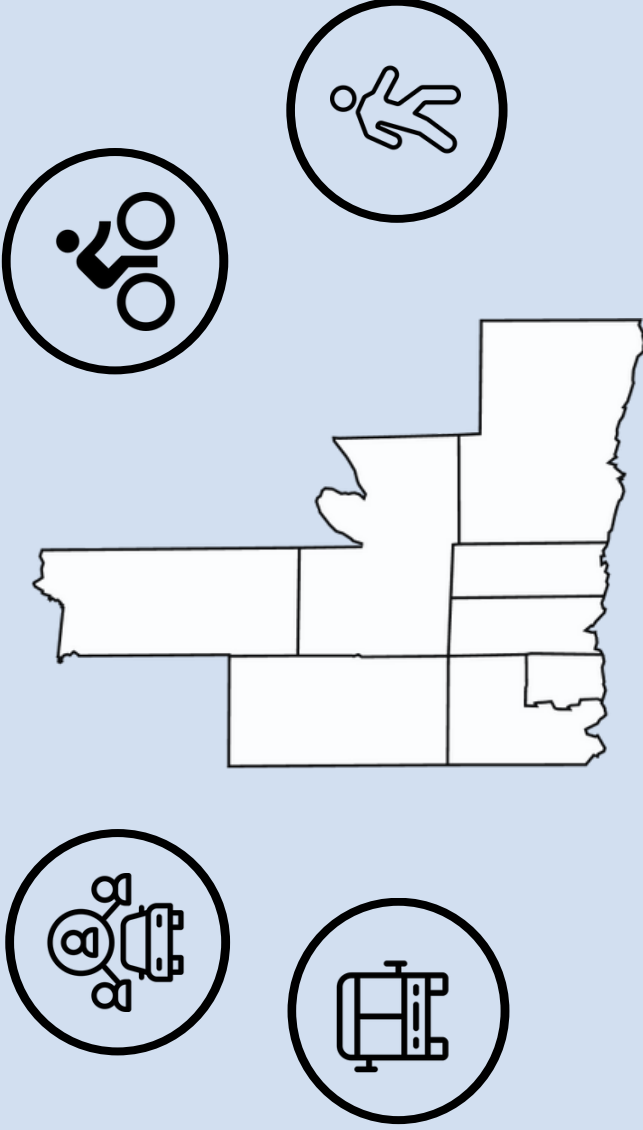
Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



Smart Mobility Durham 2023 Snapshot Transportation Planning Section



Smart Mobility Durham Overview

Smart Mobility Durham is the Region's umbrella Transportation Demand Management (TDM) program and includes Cycle Durham, Smart Commute Durham and the Active and Sustainable School Travel program (ASST) under its portfolio.

Together these programs employ a range of strategies and tactics, designed to encourage travellers to explore and use active and sustainable modes of transportation when moving around Durham Region and throughout the Greater Golden Horseshoe.

Smart Mobility Durham operates at the intersection of transportation planning and community engagement. Throughout the year staff consult with stakeholders from a wide array of disciplines and sectors to develop and coordinate public relations campaigns and community engagement initiatives to bring awareness to smart mobility and active transportation projects and programming.



Activity: Pedal for Patients

In May 2023, Durham Region partnered with Lakeridge Health Foundation to plan and host the inaugural Pedal for Patients Charity Ride.

This raised awareness about the need for more local cancer care services across Durham Region and highlighted the consistent progress made to support and expand active transportation initiatives by Durham Region and its eight area municipalities.

The success of the first Pedal for Patients ride set a strong foundation to make this event annual. Working with representatives from all eight area municipalities, Pedal for Patients highlighted Durham as a premier cycling destination and allowed attendees to learn about active transportation projects being conducted throughout Durham Region.

Achievements:



\$97,000 funds raised
for local cancer care



96 registered riders



11 community partners



Activity: School Safety Travel Plans

Durham's Active and Sustainable School travel program works with both the Durham Catholic District and Durham Public District school boards to understand how students travel to and from school and how they can be encouraged to adopt more active and sustainable modes like walking, cycling and taking the bus.

ASST works alongside school staff, public health, police and other stakeholders to create safety plans in and around school zones with the goal of increasing pedestrian and cyclist safety.

These plans can include adding elements like bike and scooter parking, stop signs, crosswalks and traffic calming technology to make the environment safer for everyone.

Achievements:



223 Walk and Roll to school participants



8 School Safety Travel Plans completed



Walk and roll to School is ASST's Bike Month Campaign, students who usually get dropped off in a car are encouraged to explore walking or rolling to school through a pledge



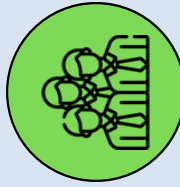
The youth cycling guide is distributed to participating schools across Durham Region annually. Students are taught cycling and road safety in the lead up to Bike Month in June

Activity: Smart Commute

Smart Commute is Durham Region's workplace based commuter program and operates across the Greater Toronto and Hamilton Area (GTHA), as well as in Sudbury.

Smart Commute Durham conducts surveys, site analysis and action planning support to 32 employers across the Region. The ultimate goal of the program is to gather information about how commuters travel to and from work, reduce the barriers they may face throughout their journey, and encouraged people to explore and use more active and sustainable modes of transportation.

Achievements:



45, 200 employees reached
through annual engagement
events and initiatives

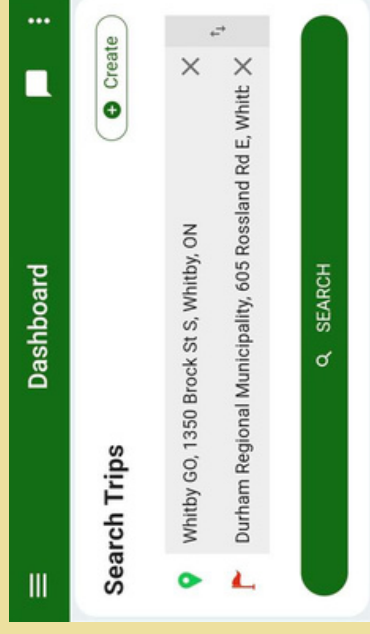


300 annual survey
respondents from across
Durham Region



136 Smart Commute User
Profiles created

Smart Commute uses a ride-matching application where users can create a trip profile with their starting and ending destinations. Once entered, the app searches for other users travelling in the same direction in an effort to match riders with drivers for a smarter commute.



The 'Step It Up' Walktober Challenge happens every October, Durham Region and Hamilton employees compete on the Smart Commute app to see who can walk more kilometres in two weeks as a way to get people out of their cars and onto more trails!

Activity: Bike Month

Bike Month is one of Durham Region's most active and attended annual community engagement campaigns.

Each June hundreds of Durham residents and visitors get out to explore their neighbourhoods through local learn to ride events and community workshops on bike maintenance and road safety, planned and coordinated by Durham Region and its eight area municipalities.

Bike Month also allows transportation planning staff the opportunity to showcase ongoing projects and programming.

Those wanting to participate in Bike Month can do so through a variety of events and initiatives including Smart Commute's bike to work day, Cycle Durham's Pedal for Patients Ride, and ASST's walk and roll to school campaign.

Achievements:





Smart Mobility Durham 2024 Workplan

Scope of Activities

The following list of activities and initiatives will act as a guideline for Smart Mobility Durham programs throughout 2024. These activities and initiatives support Direction #5 in the TMP to promote sustainable travel choices and actions. They also assist the goals identified in sections 7.4 of the TMP and Actions 70, 71, 74 and 75.

Smart Commute Initiatives

1. Winter Commute Month – Carpool Commuting Campaign (February)
2. Bike Month – Safety Awareness Campaign (May)
3. Bike Month – Bike to Work Day (June)
4. Smart Commute Month – Annual Survey (September)
5. Walktober Campaign (October)
6. SmartCommute.ca Trip logging and Tool Promotional Campaign (ongoing)
7. Public engagement and promotion of Smart Commute Durham (ongoing)
8. Smart Commute Workplace Bike Lending Program (ongoing)
9. Smart Commute Annual Member Meetings and Scorecard designation (January 2025)

Active and Sustainable School Travel (ASST) Initiatives

10. School Travel Planning – Implementing eight existing school safety plans (January – December)
11. School Travel Planning – Developing new plans eight new school safety plans (January – December)
12. Winter Walk Day social media campaign (February)
13. Durham Youth Cycling Guide safety awareness Campaign (April)
14. Walk and Roll to School Week event (June)
15. Back to School awareness campaign (August to September)
16. IWALK International Walk to School Month (October)

Cycle Durham Initiatives

17. Bike Month (June)
18. Charity Ride in partnership with Lakeridge Health Foundation (June)
19. E-Bike Rebate Incentive Program (ongoing)
20. Regional E-Bikeshare Pilot Program (ongoing)
21. Public Engagement safety campaigns (ongoing)
22. Communications Campaigns (ongoing)
23. Interactive Active Transportation map (ongoing)
24. Cycling Signage and Wayfinding Strategy (ongoing)
25. Bicycle Parking Guidelines Request for Proposal (November)

INFO-24-23

Sent Via Email



January 31, 2024

Mary Medeiros,
Clerk
City of Oshawa
50 Centre Street South
Oshawa ON L1H 3Z7

Dear M. Medeiros:

RE: Appointment of Additional Risk Management Official as required by the Clean Water Act, 2006 (2024-W-1), Our File: E02

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Works Committee:

- “A) That Regional Council appoint Shelly Cuddy as Risk Management Official under the Clean Water Act, 2006, Part IV, Sec. 47 (6);
- B) That the Regional Clerk issue a certificate of appointment bearing the clerk’s signature to the Risk Management Official as appointed by Regional Council;
- C) That the necessary by-laws be amended to effect the appointment;
- D) That the Regional Clerk circulate Report #2024-W-1 of the Acting Commissioner of Works to the Source Protection Authorities with a request to obtain Section 88 Powers of Entry for Regional staff for the purposes of inspection as defined in the Clean Water Act, 2006; and
- E) That the Regional Clerk circulate Report #2024-W-1 to the Clerks of local municipalities and Chairs of the South Georgian Bay Lake Simcoe, Trent Conservation Coalition and Credit Valley Toronto and Region Central Lake Ontario Source Protection Committees.”

Please find enclosed a copy of Report #2024-W-1 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/sc

c: R. Jagannathan, Acting Commissioner of Works
T. Nimmo, Manager of Technical Support (Quality)

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Report

To: Works Committee
From: Acting Commissioner of Works
Report: #2024-W-1
Date: January 10, 2024

Subject:

Appointment of Additional Risk Management Official as required by the *Clean Water Act, 2006*.

Recommendation:

That the Works Committee recommends to Regional Council:

- A) That Regional Council appoint Shelly Cuddy as Risk Management Official under the *Clean Water Act, 2006, Part IV, Sec. 47(6)*;
- B) That the Regional Clerk issue a certificate of appointment bearing the clerk's signature to the Risk Management Official as appointed by Regional Council;
- C) That the necessary by-laws be amended to effect the appointment;
- D) That the Regional Clerk circulate this report to Source Protection Authorities with a request to obtain Section 88 Powers of Entry for Regional staff for the purposes of inspection as defined in the *Clean Water Act, 2006*; and
- E) That the Regional Clerk circulate this report to the Clerks of local municipalities and Chairs of the South Georgian Bay Lake Simcoe, Trent Conservation Coalition and Credit Valley Toronto and Region Central Lake Ontario Source Protection Committees.

Report:**1. Purpose**

- 1.1 This report requests that Regional Council update the appointment of the Risk Management Official to allow specific Regional staff to undertake monitoring and enforcement responsibilities delegated by the Province to The Regional Municipality of Durham (Region) as a provider of safe drinking water under the Clean Water Act, 2006.

2. Background

- 2.1 Durham is divided into three Source Protection Regions: the Credit Valley, Toronto and Region, Central Lake Ontario Source Protection Region (CTC), the South Georgian Bay Lake Simcoe Source Protection Region (SGBLS) and the Trent Conservation Coalition Source Protection Region (TCC).
- 2.2 The following persons were previously appointed by Regional Council as per By-law 46-2020: Tavis Nimmo, Risk Management Official, Colin Hall, Carly Graham, Ashley Brettell and Maureen Bianchet as Risk Management Inspectors. These staff are recommended to remain appointed to these positions.
- 2.3 The Clean Water Act, 2006, Part IV c. 22, s. 47 (6) requires municipalities to appoint Risk Management Officials and Risk Management Inspectors under the following subsection:
- 1) “The council of a municipality that is responsible for the enforcement of this Part shall appoint a risk management official and such risk management inspectors as are necessary for that purpose.”
- 2.4 Ontario Regulation 287/07 Section 54 requires that a Risk Management Official and Risk Management Inspectors have the following qualifications:
- 1) For the purposes of section 53 of the Act, a risk management official or risk management inspector has the prescribed qualifications if he or she has, in the preceding five years, successfully completed a course that meets the following criteria:

The course includes:

- i. a description of the rules governing the preparation of assessment reports, source protection plans, risk management plans and risk assessments,
- ii. a description of Part IV of the Act,
- iii. an overview of procedures before the Environmental Review Tribunal, and
- iv. a description of the prescribed instruments to which subsection 39 (7) of the Act applies and the way in which they regulate activities that could be identified in a source protection plan as significant drinking water threats.

- 2) In the opinion of the Director, the course provides adequate training for a person appointed as a risk management official or risk management inspector under the Act. O. Reg. 246/10, s. 12.”

2.5 The Risk Management Official has the responsibilities set out under the Act, which include:

- 1) Negotiating/establishing interim risk management plans and risk management plans;
- 2) Evaluating risk assessments;
- 3) Issuing orders that specify actions to comply;
- 4) Issuing notices of failure to comply, including fines similar to Provincial offences;
- 5) Attending Environmental Review Tribunal hearings;
- 6) Annual reporting to Source Protection Committees;
- 7) Issuing notice for complete applications for Building Code and Planning Act permits and approvals; and
- 8) Working with neighbouring municipalities on cross-boundary threats.

2.6 The Risk Management Inspectors will have the responsibilities set out under the Act which include:

- 1) Conducting inspections to ensure compliance with Risk Management Plans;
- 2) Using powers of entry on properties where drinking water health hazard is suspected;
- 3) Issuing orders that specify actions to comply;

- 4) Attending Environmental Review Tribunal hearings; and
 - 5) Attending inspections with neighbouring municipalities on cross-boundary threats.
- 2.7 The staff identified in the recommendations to serve as the risk management official are currently members of the Works Department - Environmental Services Division. These staff members have taken the Ministry of the Environment, Conservation and Parks courses required under the *Clean Water Act, 2006*, and have the relevant professional expertise to carry out the risk management function.
- 3. Conclusion**
- 3.1 Risk management approaches specified in Part IV of the Clean Water Act, 2006 are one of the tools used in the implementation of Source Protection Plans. The appointment of the Risk Management Official and the Risk Management Inspectors by Regional Council is required to implement the Source Protection Plan and remain in compliance with the Clean Water Act 2006.
- 3.2 For additional information, contact: Tavis Nimmo, Manager of Technical Support (Quality) at 905-668-7711, extension 3737.

Respectfully submitted,

Original signed by:

Ramesh Jagannathan, M.B.A, M.Eng., P.Eng., PTOE
Acting Commissioner of Works

Recommended for Presentation to Committee

Original signed by:

Elaine C. Baxter-Trahair
Chief Administrative Officer



February 1, 2024

Mr. Chuck Thibeault
Central Counties Tourism (RTO 6)
P.O. Box 98003
2727 Courtice Rd
Courtice, ON L1E 3A0

Dear Mr. Thibeault:

**RE: Tourism Delivery in Durham Region and Comments on
Central Counties Tourism Draft 2024-2025 Business Plan
(2024-EDT-2), Our File: C00**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Planning & Economic Development Committee:

- “A) That Report #2024-EDT-2 of the Commissioner of Planning and Economic Development be submitted to Central Counties Tourism as Durham Region’s comments on their draft 2024-2025 Business Plan, and that Central Counties Tourism be advised that Durham Tourism (Durham Region Economic Development and Tourism Division) remains the preferred Destination Management Organization for Durham Region;
- B) That the Region continue to collaborate with Central Counties Tourism and area municipal tourism staff and organizations to promote, support, and develop the tourism industries in Durham Region; and
- C) That Report #2024-EDT-2 be sent to all other municipalities covered by the work of Central Counties Tourism, the Ministry of Tourism, Culture, and Sport, and Durham’s area municipalities.”

Please find enclosed a copy of Report #2024-EDT-2 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/vw

Enclosed

If you require this information in an accessible format, please contact 1-800-372-1102 ext. 2097.

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

- c: M. Campbell, Ministry of Tourism, Culture and Sport
- The Regional Municipality of York
- Town of Aurora
- Town of East Gwillimbury
- Township of Georgina
- Township of King
- City of Markham
- Town of Newmarket
- City of Richmond Hill
- City of Vaughan
- Town of Whitchurch-Stouffville
- Town of Caledon
- County of Dufferin
- Town of Erin
- Town of Orangeville
- Town of Mono
- Town of Shelburne
- Municipality of Peel
- N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- B. Bridgeman, Commissioner of Planning and Economic Development

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: 2024-EDT-2
Date: January 9, 2024

Subject:

Tourism Delivery in Durham Region and Comments on Central Counties Tourism Draft 2024-2025 Business Plan

Recommendation:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That this report be submitted to Central Counties Tourism as Durham Region's comments on their draft 2024-2025 Business Plan, and that Central Counties Tourism be advised that Durham Tourism (Durham Region Economic Development and Tourism Division) remains the preferred Destination Management Organization for Durham Region;
 - B) That the Region continue to collaborate with Central Counties Tourism and area municipal tourism staff and organizations to promote, support, and develop the tourism industries in Durham Region;
 - C) That this report be sent to all other municipalities covered by the work of Central Counties Tourism, the Ministry of Tourism, Culture, and Sport, and Durham's area municipalities.
-

Report:

1. Purpose

1.1 The purpose of this report is to:

- a. Provide historical background of Durham Tourism's formation and ongoing role as the Destination Management/Marketing Organization (DMO) for Durham Region;
- b. Provide an overview of Central Counties Tourism and their role in tourism programming delivery in Durham Region;
- c. Provide comments on the Central Counties Tourism 2024-2025 Draft Business Plan;
- d. Advise members of the Planning and Economic Development Committee that a delegation from Central Counties Tourism plans to appear before area municipalities and Regional Council in 2024.

2. Previous Reports and Decisions

- 2.1 Region of Durham Report – Durham Regional Tourism Development Strategy ([87-73](#)) (April, 1987), establishes a new strategy for tourism programming delivery by the Region.
- 2.2 The Region of Durham Report – Economic Development Activity Report, January to April 1987 ([63-87](#)) (June, 1987).
- 2.3 The Region of Durham Report – Tourism Durham Marketing Strategy ([1998-A-51](#)) (June, 1998), detailing the completion of a new Tourism Marketing Strategy for Durham Region and the formation of a tourism advisory group, which still meets regularly.
- 2.4 The Region of Durham Report – Departmental and Commissioner Name Change ([1998-A-54](#)) (June, 1998) – detailing that a dedicated staff person was hired in 1995 to develop and enhance the Tourism Industry and that the Department name would be changed to include the Tourism mandate.
- 2.5 The Region of Durham Report – Durham Tourism Leadership Team Update ([2007-A-28](#)) (May, 2007). A new tourism strategy was created and launched by the Region, with implementation support from the Durham Tourism Leadership Team.
- 2.6 The Region of Durham Report – North Durham Tourism Pilot Project Outcome and New Tourism Program Coordinator ([#2019-EDT-13](#)) (September, 2019) – a new position was created to focus on tourism industry development in the Region's northern townships.

- 2.7 The Region of Durham Report – Ready Set Future: Five Year Economic Development and Tourism Strategy and Action Plan was endorsed in December, 2022 ([#2022-EDT-15](#)).

3. Background

- 3.1 Durham Region is a vibrant tourism destination, offering urban excitement and country charm. With three lakefronts, robust trail system, fantastic array of tourism operators, 14 downtown and main street areas, many live entertainment venues and much more, Durham Region offers a premier four-season tourism destination.

Durham Tourism

- 3.2 The tourism sector has been recognized by the Region of Durham as a sector that plays a key role in regional economic success and job creation since 1983. Since that time, it has been noted in staff reports and strategies that tourism plays a role in not only developing the sector, but achieves broader economic development objectives by improving “community recreational, cultural and shopping facilities which creates a more stimulating environment for local residents and which, in turn, attracts more economic development. (Durham Regional Tourism Development Strategy, April 1987)” Over the past 40 years, Regional resources have been dedicated to developing the sector, increasing visitor spending, and retaining and creating local tourism jobs.
- 3.3 The Region of Durham’s first tourism strategy was developed in 1987. This strategy was developed in collaboration with municipal partners and tourism industry professionals from across the region and province. This strategy included plans to establish a brand for Durham Tourism and undertake specific marketing activities.
- 3.4 A dedicated staff person was hired for tourism in 1995 and the team has grown since that time. In 1998, The Economic Development Department underwent a name change to Economic Development and Tourism to better reflect a dedicated focus on tourism. A Durham Tourism marketing strategy was also completed in 1998.
- 3.5 A Durham Tourism Leadership group, convened by the Region’s Economic Development and Tourism team and comprised of representatives from across the region, began meeting regularly in 2007.

- 3.6 The Durham Region Economic Development and Tourism Division represents all eight area municipalities, and the tourism team now operates under the consumer brand “Durham Tourism.” Durham Tourism is responsible for initiatives such as:
- a. Undertaking numerous promotional activities that promote Durham Region as a great place to visit year-round;
 - b. Collaborating or partnering in delivering events, festivals, and campaigns with a diverse group of partners including Durham Farm Fresh, Area Municipalities, Chambers of Commerce and Boards of Trade, Business Improvement Areas (BIAs), local event producers, and others.
 - c. Leveraging tourism efforts to achieve broader economic development goals such as attracting investment, promoting local shopping at locally-owned and operated retail stores, attracting overnight accommodations, and enabling growth in the creative industries, especially the Film and Television and Music industries;
 - d. Collaborating and partnering with others to develop new assets, tourism products, and initiatives such as a rural cycle tourism;
 - e. Developing and maintaining DurhamTourism.ca, as well as a number of social media channels with large followings;
 - f. Producing the semi-annual Durham Region Discovery Guide publication;
 - g. Partnering with Central Counties Tourism, Destination Ontario, area municipalities, and other groups to amplify Durham’s collective value proposition for tourism and tourism investment;
 - h. Attracting and managing, or partnering to manage, competitive sport events and multi-sport games;
 - i. Providing dedicated tourism staff to support and develop tourism industries in specifically the rural areas of Durham;
 - j. Leading collaborative efforts across Durham Region through the Municipal Tourism Leadership Group, which represents all eight area municipalities.
- 3.7 Ready Set Future, Durham Region’s Economic Development and Tourism Division’s Strategy and Action Plan, was developed in collaboration the Region’s many economic partners, including Durham’s area municipalities, post-secondary institutions, major employers, entrepreneurs, the Chambers of Commerce and Boards of Trade, Durham Workforce Authority, the Mississaugas of Scugog Island First Nation, Business Advisory Centre of Durham, the Arts, Culture and Creative Industries, Business Improvement Areas, the Innovation Community (including Spark Centre, 1855 Accelerator and OPEN.Innovate), Central Counties Tourism, and other internal Regional Departments.

- 3.8 Ready Set Future details numerous actions to be completed by Durham Tourism. In addition, the Tourism Action Plan is one of the associated plans being developed as an action item of Ready Set Future. These plans are:
- a. Growing Agri-Food Durham ([#2022-EDT-10](#))
 - b. Growing North Durham Plan ([#2023-EDT-2](#))
 - c. Invest Durham Marketing Action Plan ([#2023-EDT-5](#))
 - d. Durham Tourism Action Plan (In Development)
 - e. Investment Attraction Plan (In Development)
- 3.9 Durham Tourism’s Draft Action Plan is being circulated for comment with area municipal staff and is anticipated to be brought to Planning and Economic Development Committee for endorsement in early 2024.
- 3.10 Ready Set Future sets out that “Durham’s Tourism activities will achieve broader goals beyond attracting visitor spending; our activities will also strengthen the region’s overall Quality of Place, enhance the vibrancy of our urban and rural downtowns, and ensure that Durham is both magnetic and memorable.”
- 3.11 Ready Set Future identifies that tourism marketing is a key activity within broader tourism actions to create jobs, grow creative industries such as film and music, increase creative industry exports, and have a defined focus on place excellence to deliver broader economic development objectives.
- 3.12 Ready Set Future identifies that Quality of Place is consistently a crucial factor in investment attraction, talent attraction, and talent retention. It is a key component of quality of life for residents, contributing to social well-being. As strong creative industries contribute significantly to Quality of Place, a regional approach to growing creative industries will enable our existing cultural and creative industries such as film, music, culinary, festivals and events to expand, thrive, and create additional jobs.

Recent Durham Tourism Achievements

- 3.13 Durham Tourism has achieved enormous social media follower and engagement growth to over 40,000 across all tourism channels through its targeted focus on primary target audiences and content centred on urban excitement and country charm. [Durham Tourism’s Instagram](#) has grown to 12,900 (a 38 per cent annual growth) with an engagement rate of over four percent.

- 3.14 The [Shop Where You Live, Shop in Durham campaign](#)—a joint effort with Durham’s Chambers of Commerce and Boards of Trade—achieved a 61% year over year growth in 2022 in engagement and was delivered collaboratively with partners across the Region again in 2023.
- 3.15 The [Downtowns of Durham](#) project website grew to reach over 62,000 page views in 2022, an increase of 7% over 2021, and new content is continuously added about the 14 extraordinary downtown areas across the Region.
- 3.16 Durham Tourism created a Township of Brock tourism website, and partnered with North Durham events such as Winding Roads Festival, Mural Marathon, and the Uxbridge Holiday Trail.
- 3.17 Durham Tourism celebrated the arts, culture and creative industries through partnerships with events such as Small Town Big, The OMA’s, Springtide Music Festival, Convergence Music Festival, The Troubadour Series and Culture Days.
- 3.18 Staff recently supported the establishment of the inaugural Oshawa Orientation Experience event in partnership with the Greater Oshawa Chamber of Commerce, City of Oshawa, Durham College, Ontario Tech University, Trent University Durham GTA, Downtown Oshawa Business Alliance, Central Counties Tourism and the province of Ontario.
- 3.19 Durham Tourism launched the “[A is for Adventure](#)” apple adventure campaign, featuring many of the vibrant locally-owned and operated tourism operators in the rural areas of Durham that featured apple-based products. A two-page ad was placed in the inside-front-cover of the [2023 Spring Food & Drink Magazine](#).
- 3.20 Durham’s new immersive and experiential [Discovery Guide](#) features wonderful attractions across the Region that contribute to Durham’s Quality of Place.
- 3.21 Durham Tourism successfully won and hosted the award-winning 2019 and 2023 Ontario Parasport Games.

Central Counties Tourism

- 3.22 Central Counties Tourism (known to consumers as York Durham Headwaters) is a Regional Tourism Organization (RTO), also known as RTO6.
- 3.23 Central Counties Tourism represents an area comprised of Durham Region, York Region, Caledon, Dufferin, Erin, Orangeville, Mono and Shelburne. The Central

Counties stated mandate is “to identify sustainable best product and practices that will build a stronger and more competitive tourism industry within the region.”

3.24 Central Counties Tourism was established in 2010 under a framework developed by the Ontario Ministry of Tourism, Culture, and Sport. This framework prescribes that RTOs are to be independent not-for-profit organizations led by a board made up of representatives from the tourism sector. RTOs receive core funding from the Province.

3.25 Central Counties Tourism’s board is responsible for approving annual business plans and determining how to use funding. The Ministry of Tourism, Culture, and Sport reviews the business plans and funding is provided to the RTO in accordance with the transfer-payment agreement.

Area Municipalities

3.26 Some area municipalities have community tourism plans and undertake tourism programming in varying capacities, including in some cases having dedicated staff, or engaging a local organization such as a Chamber of Commerce, to deliver promotional or sector support programming on their behalf.

Tourism Programming Delivery Model in Durham Region

3.27 Destination Management/Marketing Organizations (DMOs) represent the voice of a destination to potential visitors. This can involve attracting visitors, partnering with operators to develop tourism products, providing amenities, working with partners to circulate information to tourists, and ensuring economic competitiveness of the sector.

3.28 Within Durham Region, Durham Tourism is the DMO, and has been since 1987. Durham Tourism works collaboratively with Destination Ontario, Central Counties Tourism, Area Municipal teams, and others, to deliver tourism related marketing, industry support and various other sector-specific activities for Durham.

3.29 Durham Tourism, Central Counties Tourism, and area municipal partners each have distinct roles in the delivery of programming and projects to foster a strong tourism sector.

3.30 Durham Tourism has the lead role in promoting Durham Region as a place to visit. Durham Tourism offers strong support to agri-tourism operators, applies for, and supports the funding of Rural Economic Development (RED) projects focused on downtown revitalization, executes business retention and expansion (BR+E)

projects, nurtures the film, television, and music industries, attracts and plans multi-sport games, and delivers a variety of other sector specific activities. Durham Tourism collaborates with local partners to build marketing projects and plans, while working with Central Counties Tourism to communicate Durham's value proposition for visitors.

- 3.31 Central Counties Tourism is a reliable partner for gaining strategic insights and research on the tourism industry. Durham Tourism benefits from access to Central Counties Tourism data on hotel occupancy, visitor flows, and other information used for potential investments and funding applications. Central Counties also supports ambassador programs, training, and grant writing skills to tourism operators which are key tools needed to achieve a tourism-ready community. Central Counties Tourism's partnership programs, which direct project funding to local tourism operators, is an essential piece of the tourism ecosystem and delivery in Durham.
- 3.32 At the Area Municipal level, tourism teams are responsible for event delivery, production of locally-specific materials and campaigns, and for fostering a strong local slate of arts and cultural programming including festivals and events.
- 3.33 Because economic development and tourism programming is delivered at both the Regional and Area Municipal levels, with various resources and work plans, a collaborative approach is taken to promote the region, support business, and attract investment. To avoid duplication of efforts, Regional and Area Municipal staff have formed the Durham Economic Development Partnership (DEDP), and the Durham Tourism Leadership Team, to coordinate strategies and activities.
- 3.34 Durham Tourism convenes the Durham Tourism Municipal Leadership team, which is comprised of staff from Durham Tourism, Central Counties Tourism, Oshawa Tourism, and from the area municipalities.

4. Analysis and Discussion

- 4.1 Central Counties Tourism presented their 2024-2025 Draft Business Plan at their recent board of directors meeting in November 2023.
- 4.2 There are many valuable action items and goals included in the draft plan, such as providing aggregated visitor data and accompanying analysis, growing engagement with their learning platforms, coaching operators on how to receive funding, and implementing partnership programs. Regional staff broadly support these and other similar action items in the draft plan.

- 4.3 This draft business plan also proposes to expand the scope of their service delivery in a manner that deviates from the current service delivery model in Durham. In an item defined as *“Grow Central Counties Tourism revenues to provide additional core functionality”*, there is an action to *“Create a business case and explore the possibility of becoming the Destination Development and Management Organization for municipalities/regions that do not have the capacity.”*
- 4.4 Central Counties Tourism has not approached staff in the Durham Region Economic Development and Tourism Division about their plans to propose becoming the DMO for Durham Region or its area municipalities. It is unclear if there will be a financial ask, who will be asked, and how much the financial request would be.
- 4.5 For the following reasons, staff recommend that Central Counties Tourism not be engaged by the Region to act as the DMO, and that the Area Municipalities be requested not to engage Central Counties to act as the DMO on their behalf:
- a. Durham Tourism is already the DMO for Durham Region, acting on behalf of the area municipalities, and the scope proposed by Central Counties would duplicate and conflict with Durham Tourism’s existing role.
 - b. Successfully delivering on the action items in Ready Set Future requires that Durham Tourism remain the DMO, Central Counties remains in a support role, and area municipal tourism teams continue to work in collaboration.
 - c. Central Counties Tourism represents a large and diverse pan-regional area defined to consumers as “York Durham Headwaters”. Effectively branding or identifying core target audiences for such a large geography would be far less effective than taking a Regional approach with specific focus on each unique area within Durham Region under a cohesive brand identity.
 - d. Destination marketing activities with an expansive pan-regional approach may create similar challenges to those experienced with attracting FDI through Toronto Global. In that case, there was a disparity between Durham’s financial contribution and results (10.4 per cent of the total municipal funding for only 0.8 per cent of the total jobs created). This disparity highlights the challenges of wide geographic collaboration for the delivery of certain economic development and tourism initiatives that are better suited for local government.
- 4.6 If a Durham Area Municipality is seeking assistance in the delivery of their respective community tourism plans or in promotion of their area municipality specifically, Durham Region’s award-winning tourism team, Durham Tourism, would be best suited to offer that service, due to its ongoing efforts to strengthen the Region’s tourism brand identity of urban excitement and country charm, build quality

of place, and collaborative approach to drive spending to the Region's incredible locally-owned and operated tourism businesses.

- 4.7 As noted in the December 2023 [Province of Ontario Auditor General's report "Value for Money Audit, Tourism Support Programs"](#), *"On December 1, 2017 the Province of Ontario introduced a regulation which gives municipalities the authority to impose a tax, usually called the Municipal Accommodation Tax (MAT). The regulation requires the revenue earned through a MAT to be shared between the municipality and one or more tourism entities. It is generally shared with a DMO or an economic development office of the municipality, so that the funds are reinvested in promoting tourism within the municipal boundaries and not in a broader region (such as with an RTO). If the municipality did not have a destination marketing fee program prior to the MAT, the municipality must share at least 50% of the MAT revenue annually with the DMO."*
- 4.8 There are various models employed by municipalities to distribute and use MAT revenues. In Durham Region, the City of Oshawa has implemented a MAT and formed Oshawa Tourism (a program within the Greater Oshawa Chamber of Commerce) to receive a portion of the MAT.
- 4.9 If additional Area Municipalities in Durham implement a MAT, one possible model could be to retain their portion of the MAT and share the required percentage with Durham Tourism to undertake programming and promotional activities specifically on their behalf. Staff at Durham Region Economic Development and Tourism would welcome the opportunity to discuss this option and enhance further collaboration. In line with best practices and the recent auditor general's report, it is not recommended that MAT revenues be shared with the RTO (Central Counties Tourism).

5. Relationship to Strategic Plan

- 5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. 2.5 Build a healthy, inclusive, age-friendly community where everyone feels a sense of belonging;
 - b. 3.1 Position Durham Region as the location of choice for business;
 - c. 3.2 Leverage Durham's prime geography, social infrastructure and strong partnerships to foster economic growth;
 - d. 3.4 Capitalize on Durham's strengths in key economic sectors to attract high quality jobs;

- e. 3.5 Provide a supportive environment for agriculture and agri-food industries; and
- f. 5.2 Collaborate for a seamless service experience.

6. Conclusion

- 6.1 Central Counties Tourism have indicated in their 2024-2025 Draft Business Plan an intent to create a business case and explore becoming the DMO for Durham Area Municipalities and other municipalities.
- 6.2 Durham Tourism acts as the DMO for Durham Region and undertakes tourism marketing and sector development programming in collaboration with Area Municipalities to cultivate the brand of urban excitement and country charm, and relies on support from Central Counties Tourism.
- 6.3 Staff recommend the continuation of this current approach to Tourism programming delivery in Durham Region.
- 6.4 To deliver on the actions as set forth in Ready Set Future and its associated plans, Economic Development and Tourism Division staff do not recommend a change in collaborative models for tourism sector development delivery or tourism marketing in Durham Region.

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP, PLE
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



January 31, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
House of Commons
Ottawa, ON K1A 0A6

Dear Prime Minister:

**RE: Restoring Durham Region's Reaching Home Allocation,
Our File: S06**

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Council of the Region of Durham, at its meeting held on December 20, 2023, adopted the following recommendations of the Health & Social Services Committee:

“Whereas Durham Region, like other municipalities across Canada, is experiencing a homelessness crisis with homelessness in Durham increasing by 67 per cent from 2022;

And whereas the needs of unsheltered residents continue to outpace available supports;

And whereas Durham Region received notice that its funding allocation under the federal Reaching Home is decreasing by approximately 80 per cent by 2027-2028;

And whereas Reaching Home funding supports local agencies experiencing increasing demands and pressures including those delivering housing stability programs, respite beds and other emergency shelter operations;

And whereas the Reaching Home funding reduction will impact our community's most vulnerable residents.

Now therefore be it resolved that the Chair write a letter on behalf of Council to the Minister of Housing, Infrastructure and Communities requesting an urgent revision to Durham Region's Reaching Home allocation to ensure that a minimum there is no reduction in the period of 2024-25 to 2027-28 from the \$4,956,923 funding amount committed in 2023-2024;

That staff be directed to include a request that Reaching Home be scaled up and made a permanent program be included in all federal 2024 budget consultation materials; and

That a copy of this motion and supporting letter be circulated to the Prime Minister, Federal Minister of Finance, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Mayors and Regional Chairs of Ontario, Leader of the Opposition Parties, the local MPs and MPPs, and the local area municipalities in Durham Region.”

Please find enclosed a copy of supporting letter from John Henry, Regional Chair and CEO, for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/ks

Enclosed

- c: Hon. Sean Fraser, Minister of Housing, Infrastructure and Communities
- Hon. Chrystia Freeland, Federal Minister of Finance
- Carole Saab, CEO, Federation of Canadian Municipalities (FCM)
- Brian Rosborough, Executive Director, Association of Municipalities of Ontario (AMO)
- Doug Ball, Executive Director, Ontario Municipal Social Services Association (OMSSA)
- Karen Redman, Chair, Mayors and Regional Chairs of Ontario
- Hon. Pierre Poilievre, Leader of the Conservative Party of Canada
- Jagmeet Singh, Leader of the New Democratic Party
- Yves-François Blanchet, Leader of the Bloc Québécois
- Marit Stiles, Leader of the Official Opposition Parties
- Mark Holland, MP (Ajax)
- Kerry-Lynn D. Findlay, MP (Durham)
- Jamie Schmale, MP (Haliburton/Kawartha Lakes/Brock)
- Philip Lawrence, MP (Northumberland/Peterborough South)
- Colin Carrie MP (Oshawa)
- Jennifer O’Connell, MP (Pickering/Uxbridge)
- Ryan Turnbull, MP (Whitby)
- Patrice Barnes, MPP (Ajax)
- Todd McCarthy, MPP (Durham)
- Laurie Scott, MPP (Haliburton/Kawartha Lakes/Brock)
- David Piccini, MPP (Northumberland/Peterborough South)
- Jennifer French, MPP (Oshawa)
- Peter Bethlenfalvy, MPP (Pickering/Uxbridge)

Lorne Coe, MPP (Whitby)
N. Cooper, Clerk, Town of Ajax
F. Lamanna, Clerk, Township of Brock
J. Gallagher, Clerk, Municipality of Clarington
M. Medeiros, Clerk, City of Oshawa
S. Cassel, Clerk, City of Pickering
R. Walton, Acting Clerk, Township of Scugog
D. Leroux, Clerk, Township of Uxbridge
C. Harris, Clerk, Town of Whitby
J. Henry, Regional Chair and CEO
S. Danos-Papaconstantinou, Commissioner of Social Services



Via Email

January 18, 2024

The Honourable Sean Fraser
Minister of Housing, Infrastructure and Communities
House of Commons
Ottawa, Ontario K1A 0A6
sean.fraser@parl.gc.ca

**The Regional
Municipality of
Durham**

Office of the Regional
Chair

605 Rossland Rd. E.
Level 5
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102
john.henry@durham.ca
durham.ca

John Henry
Regional Chair and CEO

Re: Restoration of Reaching Home Funding

Dear Minister:

Like other municipalities across Canada, Durham Region is experiencing a homelessness crisis. As outlined in our [Addressing Homelessness and Related Challenges](#) policy paper, homelessness in Durham Region increased by 67 per cent from last year.

To help support the growing need, the Region is advancing various affordable and supportive housing opportunities that align with our [At Home in Durham](#) plan. As local shelters operate at capacity, I am proud of the actions taken by Durham Region to address the urgent need. This year Council approved the purchase of a former long-term care home to provide 45 shelter beds and the Region is opening, for the first time, a winter warming centre at our Regional Headquarters.

I gratefully acknowledge the federal government's recent decision to provide a one-time top-up of \$100 million to Reaching Home in 2023-24. This additional one-time funding will support the critical needs of the unsheltered community, during the coldest months of the year.

Despite bold action, the need continues to outpace investments.

As we work to address this emergency with all hands-on deck, we were deeply disappointed to receive our federal Reaching Home funding allocation letter indicating a funding decrease of 6 per cent in 2024 and 80 per cent in 2026 for local agencies helping deliver housing stability programs, respite beds and other emergency shelter operations. The services that our local agencies deliver provide much needed support for Durham's homeless population. We know that such a drastic decrease in funding will have negative impacts on an already vulnerable population.

If you require this information in an accessible format, please contact 1-800-372-1102 extension 2001.

On behalf of the Durham Region Council, I implore you to revisit Durham's allocation of funds under Reaching Home and to at a minimum maintain the annual funding level of \$4,956,923 for the duration of the agreement. This federal funding will be a lifeline for local agencies delivering essential services over the next five years.

With the number of unsheltered individuals across Canada experiencing unprecedented growth, we also request that total program funding be increased immediately and that Reaching Home be made permanent beyond 2028. I am confident that the life-changing impacts of the \$100 million one-time funding increase in 2023 will demonstrate the value of a more robust program.

Working together, we can put an end to this crisis and help one of Canada's most vulnerable populations, in their most desperate time of need.

I look forward to hearing from you.

Yours truly,

Original signed by

John Henry
Regional Chair and CEO

c: Justin Trudeau, Prime Minister of Canada
Chrystia Freeland, Minister of Finance of Canada
Durham Regional Council
Mayor and Regional Chairs of Ontario
Durham Local Area Municipalities
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Durham Region MPs and MPPs
Elaine Baxter-Trahair, CAO
Stella Danos-Papaconstantinou, Commissioner of Social Services

INFO-24-47

Sent Via Email



February 1, 2024

Paul Calandra
Minister of Municipal Affairs and Housing
777 Bay St, 17th floor
Toronto, ON M7A 2J3

Dear P. Calandra:

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

**RE: Approval of Memoranda of Understanding between
Durham Region and Partner Conservation Authorities
(2024-COW-4)- Our File: C12**

Council of the Region of Durham, at its meeting held on January 31, 2024, adopted the following recommendations of the Committee of the Whole:

- A) That separate Memoranda of Understanding be entered into between the Region of Durham and Toronto and Region Conservation Authority, Lake Simcoe Region Conservation Authority, Central Lake Ontario Conservation Authority, Kawartha Region Conservation Authority, and Ganaraska Region Conservation Authority;
- B) That the Chief Administrative Officer be authorized to execute the Memoranda of Understanding, substantially in the form as attached to Report #2024-COW-4 of the Commissioners of Planning & Economic Development and Finance as Attachments #1 to 5 subject to any immaterial amendments, and any future amendments or ancillary documents that may be required, all in a form satisfactory to the Commissioner of Finance and the Regional Solicitor; and
- C) That a copy of Report #2024-COW-4 be forwarded to the Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry, Durham Region's area municipalities, Toronto and Region Conservation Authority, Lake Simcoe Region Conservation Authority, Central Lake Ontario Conservation Authority, Kawartha Region Conservation Authority, and Ganaraska Region Conservation Authority."

If you require this information in an accessible format, please call 1-800-372-1102 extension 2097.

Please find enclosed a copy of Report #2024-COW-4 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk
AH/sd

Enclosed

- c: G. Smith, Minister of Natural Resources and Forestry
- N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Acting Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- J. MacKenzie, CEO, Toronto and Region Conservation Authority
- R. Baldwin, CAO, Lake Simcoe Region Conservation Authority
- C. Darling, CAO, Central Lake Ontario Conservation Authority
- M. Maichrowski, CAO, Kawartha Region Conservation Authority
- L. Laliberte, CAO, Ganaraska Region Conservation Authority
- B. Bridgeman, Commissioner of Planning & Economic Development
- N. Taylor, Commissioner of Finance

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564.



The Regional Municipality of Durham Report

To: Committee of the Whole
From: Commissioner of Finance and Commissioner of Planning and Economic Development
Report: #2024-COW-4
Date: January 17, 2024

Subject:

Approval of Memoranda of Understanding between Durham Region and Partner Conservation Authorities

Recommendation:

That the Committee of the Whole recommends to Regional Council:

- A) That separate Memoranda of Understanding be entered into between the Region of Durham and Toronto and Region Conservation Authority, Lake Simcoe Region Conservation Authority, Central Lake Ontario Conservation Authority, Kawartha Region Conservation Authority, and Ganaraska Region Conservation Authority.
 - B) That the Chief Administrative Officer be authorized to execute the Memoranda of Understanding, substantially in the form as attached to this report as Attachments #1-5 subject to any immaterial amendments, and any future amendments or ancillary documents that may be required, all in a form satisfactory to the Commissioner of Finance and the Regional Solicitor.
 - C) That a copy of this report be forwarded to the Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry, Durham Region's area municipalities, Toronto and Region Conservation Authority, Lake Simcoe Region Conservation Authority, Central Lake Ontario Conservation Authority, Kawartha Region Conservation Authority, and Ganaraska Region Conservation Authority.
-

Report:

1. Purpose

1.1 The purpose of this report is to outline how the Region is supporting our conservation authority partners in the implementation of new regulatory requirements under the *Conservation Authorities Act* (CA Act) through the execution of Memoranda of Understanding (MOUs) for programs and services provided by the conservation authorities. It also seeks authorization for the Chief Administrative Officer (CAO) to execute these agreements on behalf of the Region.

2. Background

2.1 The CA Act was passed in 1946 in response to extensive flooding, erosion, deforestation, and soil loss resulting from poor land, water, and forestry management practices. The purpose of the CA Act is to provide for the organization and delivery of programs and services that further the conservation, restoration, development, and management of natural resources in watersheds in Ontario.

2.2 The role of a conservation authority is to deliver a local resource management program at the watershed scale for both provincial and municipal interests. In addition to this core purpose, conservation authority programs and services contribute to achieving outcomes of many provincial and municipal priorities including sustainable growth, protection and restoration of natural heritage, outdoor recreation, health and tourism, environmental education curriculum, water quality and quantity, as well as environmental monitoring and reporting.

2.3 Five conservation authorities have jurisdiction within the Region:

- a. Toronto and Region Conservation Authority (TRCA);
- b. Lake Simcoe Region Conservation Authority (LSRCA);
- c. Central Lake Ontario Conservation Authority (CLOCA);
- d. Kawartha Region Conservation Authority (KRCA); and
- e. Ganaraska Region Conservation Authority (GRCA).

2.4 The CA Act sets out the requirements for mandatory programs and services to ensure that conservation authorities can deliver on their mandate. As a participating municipality, the Region is required to fund all mandatory programs and services and does so through the annual business planning and budget process. Mandatory programs and services include those related to the study and management of natural hazards, conservation and management of lands owned or controlled by the conservation authority, and its role as a drinking water source protection authority.

2.5 Conservation authorities are also given authority to deliver non-mandatory programs and services, either on a municipality's behalf, or that the conservation authority deems advisable. Examples of non-mandatory programs and services include those related to climate change adaptation and mitigation, research, direct services to landowners, broader environmental monitoring and recreation and education programs. Non-mandatory programs must be requested or agreed to by the municipal partner and fall under an agreement.

3. Previous Reports and Decisions

3.1 Regional comments on Bill 229 and associated CA Act changes were presented in Report [2020-P-26](#).

3.2 Information on Bill 229 receiving Royal Assent was provided in Report [2021-INFO-1](#).

3.3 An overview of Phase 1 Regulatory Proposals under the CA Act was provided in Report [2021-INFO-123](#).

3.4 An overview of Phase 2 Regulatory Proposals under the CA Act was provided in Report [2022-INFO-22](#).

4. Requirement for Memoranda of Understanding

4.1 On December 8, 2020, the province passed amendments to the CA Act, under Bill 229, Protect, Support and Recover from COVID-19 (Budget Measures) Act. These amendments and subsequent regulations introduced a framework for the provision of mandatory and non-mandatory programs and services that can be provided by conservation authorities. These amendments require that conservation authorities enter into agreements with municipalities for non-mandatory programs and services, for conservation authorities to levy for these programs and services.

4.2 As per the above noted regulations, each of the conservation authorities submitted inventories of programs and services that identified each program and service as either mandatory (Category 1) or non-mandatory (Category 2 or Category 3) to the Minister of Natural Resources and Forestry.

4.3 Early in 2022, Regional staff formed an interdepartmental working group, consisting of staff from Planning, Finance, Works, Health, and the CAO's Office – Sustainability and Legal Services, to review these inventories of programs and services. Since then, staff have been actively engaged with our conservation authority partners to refine these inventories and review draft MOUs. Staff continue

to work with our conservation authority partners to enhance the consistency of the program and service inventories across all five conservation authorities.

- 4.4 Regional staff have also met with staff from York Region, City of Toronto, and Peel Region several times to develop a consistent approach across our jurisdictions.
- 4.5 In September 2023, Regional staff recommended to our conservation authority partners that they consider submitting requests to the province for an extension to the January 1, 2024 deadline for MOU completion as a safeguard to ensure enough time for staff to finalize the draft MOUs with the conservation authorities and report to Committee of the Whole and Regional Council. All but Toronto and Region Conservation Authority requested such extensions. It is Regional staff's understanding that these requests have been approved by the province.

5. Overview of Memoranda of Understanding

- 5.1 Final drafts of each conservation authority MOU are attached to this report. The MOUs are meant to be overarching agreements for the administration of non-mandatory programs and services.
- 5.2 A schedule is attached to each MOU that outlines mandatory and non-mandatory programs and services that are aligned with the annual business planning and budget process. Through the annual business planning and budget process, Regional Council will have the opportunity to review and confirm the relevance and value of conservation authority programs and services to the Region and amendments to the various service level agreements will be required for changes made through the annual review.
- 5.3 Each MOU will be in effect for four years with automatic renewal for subsequent four-year terms, unless either the Region or conservation authority gives notice to terminate or change/update the MOU.
- 5.4 Regional staff have endeavoured to ensure consistency across the MOUs. However, the MOU between the Region and Lake Simcoe Region Conservation Authority will include mandatory programs and services that specifically relate to the Lake Simcoe Protection Act.

6. Financial Implications

6.1 The MOUs for the five partner Conservation Authorities reflect the current programs and services provided by each Conservation Authority and the Region's allocated portion of these programs and services as well as the business planning and budget processes currently in place. There are two minor adjustments to the Region's allocated costs of conservation authority program and services which are detailed below:

- a. Toronto and Region Conservation Authority – Toronto and Region Conservation Authority has shifted from a modified current value assessment (CVA) allocation model to a watershed allocation model for certain programs and services where the benefit is distributed across a geographic area, and under the updated funding framework this affects some Category 1 and Category 2 programs and services. With this shift being fully implemented, Durham Region is responsible for funding 14.8 per cent of these watershed programs and services versus 2.9 per cent under the modified CVA allocation model. This has resulted in an increase of approximately \$93,000 for the 2024 business plans and budgets.
- b. Lake Simcoe Region Conservation Authority – Lake Simcoe Region Conservation Authority has indicated that under the new regulations, programs and services that were previously fully funded by Durham Region through a special benefiting program are now being funded under a modified CVA allocation model with Durham Region being responsible for 5.76 per cent of program costs and 5.66 per cent of program costs for programs and services supporting the Lake Simcoe Protection Act. This has resulted in a decrease of approximately \$0.239 million for the 2024 business plans and budgets.

6.2 As with previous years, Conservation Authorities are finalizing their annual business plans and budgets in alignment with Council's approved 2024 property tax supported business plans and budget guideline. Final budget submissions from the Conservation Authorities will be included in the Region's Property Tax Supported Business Plans and Budgets for Council's consideration in March 2024.

7. Relationship to Strategic Plan

7.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Objective 1.3, protect, preserve, and restore the natural environment, including greenspaces, waterways, parks, trails, and farmlands; and
- b. Objective 5.1, optimize resources and partnerships to deliver exceptional quality services and value.

8. Conclusion and Next Steps

- 8.1 The CA Act requires MOUs between Durham Region and our five partner conservation authorities to facilitate the continued delivery of conservation authority programs and services.
- 8.2 Through the annual business planning and budget process, Regional Council will have the opportunity to review and confirm the need and value of conservation authority programs and services to the Region and any changes will be reflected as amendments to the agreements.
- 8.3 This report was prepared in consultation with the CAOs Office – Sustainability and Legal Services, Health Department, and Works Department.
- 8.4 Following approval of this report, the CAO will execute the MOUs with each conservation authority to facilitate the continued provision of conservation authority programs and services.

9. Attachments

- Attachment #1: Toronto and Region Conservation Authority Memorandum of Understanding
- Attachment #2: Lake Simcoe Region Conservation Authority Memorandum of Understanding
- Attachment #3: Central Lake Ontario Conservation Authority Memorandum of Understanding
- Attachment #4: Kawartha Region Conservation Authority Memorandum of Understanding
- Attachment #5: Ganaraska Region Conservation Authority Memorandum of Understanding

Respectfully submitted,

Original signed by

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Original signed by

Brian Bridgeman, MCIP, RPP, PLE
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made as of the 1st day of January, 2024 (the “Effective Date”).

BETWEEN:

THE REGIONAL MUNICIPALITY OF DURHAM
(hereinafter, “Participating Municipality”)

AND

TORONTO AND REGION CONSERVATION AUTHORITY
(hereinafter, “TRCA”)

WHEREAS TRCA is a conservation authority established under the *Conservation Authorities Act* (“Act”) providing programs and services that further the conservation, restoration, development and management of natural resources in its watersheds;

AND WHEREAS the Participating Municipality is an upper-tier municipality, located wholly or partly within the area under the jurisdiction of TRCA, and is designated as a participating municipality under the Act;

AND WHEREAS in carrying out its mandate under the Act, TRCA is required to provide mandatory programs and services (Category 1), including but not limited to programs and services related to understanding and addressing the risks of natural hazards, flood forecasting and warning, drought or low water response, ice management, water control and erosion control infrastructure, providing technical comments on applications under prescribed acts including the *Planning Act*, conservation and management of its lands, and fulfilling its duties, functions and responsibilities to administer and enforce the provisions of Parts VI and VII of the Act and any regulations made under those Parts;

AND WHEREAS in carrying out its mandate under the Act, TRCA provides non-mandatory programs and services (Category 2) to municipal partners within its jurisdiction, including but not limited to erosion control and restoration planning and works, trail planning, design, construction and maintenance of infrastructure, forest management, project management, invasive species and wildlife management, in-water and near-water construction, watershed and subwatershed planning, biodiversity and ecosystem monitoring, Sustainable Neighbourhood Action Plan development and implementation, where applicable, climate science, environmental audits, impact studies, environmental assessments, community education and outreach, archaeological studies, research and interpretation, events and nature-based programs;

AND WHEREAS under the Act, Category 1 programs and services are to be funded through the annual budget and apportionment process in accordance with the applicable regulations;

AND WHEREAS under the applicable regulations, Category 1 operating expenses and capital costs may be included in the apportionment and provided without an agreement;

AND WHEREAS under the Act, Category 2 programs and services requested by municipalities may be provided under a memorandum of understanding or such other agreement in respect of the programs and services, such as a procurement agreement;

AND WHEREAS under the applicable regulations, Category 2 operating expenses and capital costs may be included in the apportionment under a memorandum of understanding or other agreement, and the operating expenses and capital costs shall be apportioned, in their entirety, to the participating municipality that requested the programs and services;

AND WHEREAS under the Act, Category 2 programs and services may be provided at the request of participating municipalities, outside of the annual budget and apportionment process, through an MOU or other agreement;

AND WHEREAS the Act requires such memorandums of understanding or other agreements to be reviewed at regular intervals, and to be made available to the public, subject to certain exemptions including an exemption for procurement agreements;

AND WHEREAS this MOU sets out the principles, terms and conditions governing the delivery of Category 2 programs and services funded by the Participating Municipality through the budget and apportionment, or otherwise requested outside of the budget and apportionment process;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration the sufficiency of which is hereby acknowledged by the parties, the parties hereto agree as follows:

1. This MOU shall commence on the Effective Date and shall continue for four (4) years (the "Initial Term"). Thereafter this MOU shall continue for additional four (4) year periods (each a "Renewal Term") on the same terms and conditions, unless either party provides written notice of termination to the other party at least sixty (60) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This MOU shall be reviewed by the parties on an annual basis as part of the budget and apportionment process.

3. When preparing its annual budget, TRCA shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations, including preparation of a draft budget, consultations with participating municipalities, rules for voting to approve the apportionment, and preparation of the final budget. Further, TRCA shall also submit a variance report for the previous fiscal year by July 1st each year that includes a summary of deferred revenue for all programs and services included in the apportionment, and TRCA and the Participating Municipality will review unspent funding to determine opportunities to reallocate funding to other priority program and service areas on mutual agreement.
4. TRCA will identify Category 1 programs and services in the annual budget. TRCA shall comply with the prescribed methods of apportionment for Category 1 services. TRCA and the Participating Municipality will identify and agree on requested Category 2 programs and services in the annual budget. Where requested by the Municipality, Category 2 services will be included in the annual budget and apportionment and TRCA shall, in accordance with the applicable regulations, apportion the operating expenses and capital costs, in their entirety, to the Participating Municipality. The method of apportionment for each program and service shall be identified in the annual budget. Schedule "A" to this MOU depicts the account structure used by TRCA as part of the annual budget and apportionment process. The account structure may be updated from time to time through the approval of the annual budget and apportionment, and the final approved budget and apportionment, as amended on an annual basis through TRCA's budget and apportionment process consistent with the Participating Municipality's approved budget, are hereby incorporated by reference into this MOU. Schedule "B" to this MOU summarizes the current annual budget process carried out by TRCA in consultation with the participating municipalities.
5. Where Category 2 services are requested, all efforts will be made to include these in the annual budget. Should there need to be an exception to this, these funding requests will follow the Participating Municipality's approved policies and procedures including but not limited to the Participating Municipality's Budget Management Policy and Procurement By-law.
6. Category 1 programs and services shall be provided be in accordance with any standards and requirements that may be prescribed under subsection 21.1(3) of the Act. Category 2 programs and services provided shall be in accordance with any standards and requirements that may be prescribed under subsection 21.1.1(4) of the Act.

7. Where Category 2 programs and services funded by the Participating Municipality involve user fees, such user fees shall be imposed either in accordance with TRCA's fee policy and fee schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between TRCA and the Participating Municipality.
8. The parties acknowledge and agree that should TRCA decide to request funding from the Participating Municipality through the apportionment for programs and services that do not fall within Category 1 or Category 2, such Category 3 programs and services, if approved by the Participating Municipality, would be funded under a separate cost apportioning agreement in accordance with the provisions of the Act.
9. The Participating Municipality and TRCA will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency and accountability in the use of public sector resources.
10. This MOU shall be made available to the public in accordance with the Act and any applicable regulations.
11. This MOU may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement. The parties may sign this MOU by means of electronic signature and deliver this MOU by electronic transmission.

IN WITNESS WHEREOF, the parties have entered into this MOU as of the Effective Date.

**TORONTO AND REGION
CONSERVATION AUTHORITY**

Per: _____
Name: John MacKenzie
Title: Chief Executive Officer

Per: _____
Name: Paul Ainslie
Title: Chair

THE REGIONAL MUNICIPALITY OF DURHAM

Per: _____
Name: Elaine Baxter-Trahair
Title: Chief Administrative Officer

TRCA CURRENT BUDGET ACCOUNT STRUCTURE

	Mandatory (Category 1)	Municipal Request (Category 2) (Non-Mandatory)	O. Reg 686/21 Section	Funding Formula	Account
Watershed Studies and Strategies					
1.1 Watershed Planning and Reporting					
Watershed Planning and Reporting Program	X		S. 12(1)3, S. 12(4)	Watershed	120-02
1.2 Climate Science					
Climate Change - Research and Adaptation	X		S.1(3), S. 1(4), S. 3(2)3	Watershed	120-90
Water Risk Management					
2.1 Water Resource Science					
YPDT - Regional Groundwater Management Programs	X		S. 12(1)1, 12(2)	Equal	104-90
Regional Watershed Monitoring Program	X		S. 1, S.3(2), S.12(2)	Watershed	124-01
Flood Line Mapping Program	X		S.1, S.2(2)	Watershed	127-90
2.2 Flood Management					
Flood Gauging (Flood Maintenance)	X		S.2(2)	Watershed	107-01
Flood Control Infrastructure Maintenance	X		S. 5, S.5(1)	Durham Benefit	107-03
2.3 Erosion Management					
Regional Biodiversity					
3.1 Ecosystem Management Research and Directions					
Ecosystem Science Program	X	X	S.1, S.12	Watershed	120-62
Terrestrial Ecosystem Science Program	X	X	S.1, S.12	Watershed	104-23
Terrestrial Natural Heritage Field Inventories	X	X	S.1, S.12	Watershed	104-22
3.2 Biodiversity Monitoring					
Regional Watershed Monitoring Program	X	X	S.1, S.12	Watershed	124-02
Durham Waterfront Monitoring Program	X	X	S.1, S.3(2), S.12(2)	Durham Benefit	229-01
3.3 Restoration and Regeneration					
Terrestrial Natural Heritage Implementation Program	X	X	9(1)2(iv)	Durham Benefit	109-15
Duffins-Carruthers Fish Management Plan Implementation	X	X		Durham Benefit	109-10
Duffins Marsh Restoration Program	X	X	9(1)2(iv)	Durham Benefit	230-55
Bioregional Seed Crop Program	X	X	9(1)2(iv)	Watershed	114-52
3.4 Forest Management					
Durham - Land Reserve	X		S.9(1)	Durham Benefit	
Managing Hazard Trees Program	X		S.9(1)	Durham Benefit	109-20
Greenspace Securement and Management					
4.1 Greenspace Securement					
Greenspace Land Acquisition Program	X		S.9, S.10, S.11	CVA	004-11
4.2 Greenspace Management					
Conservation Land Care Program	X	X	9(1)2(i)	Durham Benefit	444-02

	Mandatory (Category 1)	Municipal Request (Category 2) (Non-Mandatory)	O. Reg 686/21 Section	Funding Formula	Account
Tourism and Recreation					
5.1 Conservation Parks					
Frenchman's Bay Management Plan Program		X		Durham Benefit	225-40
5.2 Waterfront Parks					
5.3 Trails					
Durham Watershed Trails Program	X	X	9(1)2(ii)	Durham Benefit	444-01/444-09
Durham Waterfront Trails Program	X	X	9(1)2(ii)	Durham Benefit	228-70
5.4 Black Creek Pioneer Village					
5.5 Bathurst Glen					
5.6 Events and Festivals					
Planning and Development					
6.1 Policy Development and Review					
Planning & Regulation Policy Updates Program	X		S.1 (2) (3) S.6, S.7, S.8	CVA	120-12
6.2 Development Planning and Regulation Permitting					
Growth Management and Specialized Planning Studies Program	X		S. 1(1) (2), S. 7(1), S.7(2) S.8	CVA	120-19
6.3 Environmental Assessment Planning and Permitting					
Education and Outreach					
7.1 School Programs					
7.2 Family and Community Programs					
7.3 Newcomer Employment and Education					
Sustainable Communities					
8.1 Living City Transition Program					
8.2 Community Engagement					
Stewardship		X		Durham Benefit	126-81
Durham Region Consultation and Relations		X		Durham Benefit	122-55
8.3 Social Enterprise Development					
Corporate Services					
9.1 Corporate Management and Governance					
Major Facilities Retrofit Program	X		S.5, S.9	CVA	006-01
Office Accommodation Project *	X		S.5, S.9	CVA	006-50
9.2 Financial Management					

	Mandatory (Category 1)	Municipal Request (Category 2) (Non-Mandatory)	O. Reg 686/21 Section	Funding Formula	Account
9.3 Human Resources					
9.4 Office Services					
9.5 Corporate Communications					
9.6 Information Infrastructure and Management Information Technology Replacement Program			S. 11 (Reg 402/22)	CVA	014-01

SCHEDULE "B"

TRCA CURRENT BUDGET PROCESS*

<p>PHASE ONE: BUDGET DRAFTING AND DETERMINING AMOUNTS OWED PHASE TWO: APPROVAL OF THE DRAFT BUDGET</p>	
<p>Determination revenue, operating expenses, capital costs and reduced amounts to be apportioned</p> <p>Prepare draft budget</p> <p>Meeting on draft budget</p>	<p>April/May/June Staff level meetings/communications with each participating municipality, including advance notice of the TRCA Board meeting for approval of the draft budget</p> <p>June TRCA Board approves draft budget for consultation</p>
<p>PHASE THREE: APPROVAL OF LEVY AMOUNTS PHASE FOUR: FINAL BUDGET</p>	
<p>Consultations as are necessary to finalize budget</p>	<p>July Budget documents provided to participating municipalities, as well as a copy of the budget and of all financial information related to the apportionment of operating expenses and capital costs For the prior year budget, variance report is provided by July 1st each year that includes a summary of deferred revenue for all programs and services</p> <p>September/October Staff level meetings/communications with each participating municipality, including resubmission of binder if required, regarding any changes to apportionment and/or updated Current Value Assessment (CVA) shares as calculated/provided by the Province, as well as advance notice of October/November status update report to TRCA Board</p> <p>Variance report provided that includes a summary of deferred revenue for all programs and services included in schedule B for the <u>current year budget</u>.</p> <p>October/November TRCA Board status update report</p> <p>January/February/March</p>

Approval of apportionment and final budget	Staff level meetings/communications with each participating municipality, including advance notice of the TRCA Board meeting for approval of final budget and apportionment amounts
Providing copies and posting of budget	<p>March/April/May TRCA Board approves apportionment amounts and final budget</p>
Notice	<p>Copy of final budget provided to Minister, participating municipalities and posted on Governance section of website</p> <p>Formal notices of apportionment amount sent to participating municipalities</p>

* The parties acknowledge and agree that the approved apportionment amounts for mandatory/levy programs are paid quarterly, as per the following schedule:

- 1st quarter – the later of 30 days post budget approval or April 1;
- 2nd quarter – July 1;
- 3rd quarter – October 1;
- 4th quarter – December 1;

and that where any of the above dates fall on a weekend or holiday, the applicable date will be the next business day. Further, any special project funding (i.e., not part of mandatory/levy programs) shall be billed upon project completion and accountability of project costs, or other such terms as agreed to between TRCA and the Region.

Memorandum of Understanding (“Memorandum”)

This agreement dated this 1st day of January, 2024 (the “Effective Date”).

Between:

The Regional Municipality of Durham
(Hereinafter, “Participating Municipality”)

and

Lake Simcoe Region Conservation Authority
(Hereinafter, “Conservation Authority”)

Whereas the Conservation Authority is a conservation authority established under the *Conservation Authorities Act* (“Act”) providing programs and services that further the conservation, restoration, development and management of natural resources in its watershed;

And Whereas the Participating Municipality is a municipality, located wholly or partly within the area under the jurisdiction of the Conservation Authority, and is designated as a participating municipality under the Act;

And Whereas in carrying out its mandate under the Act, the Conservation Authority is required to provide mandatory programs and services (Category 1) set out under the Act and Ontario Regulation 686/21, as amended or superseded;

And Whereas in carrying out its mandate under the Act, the Conservation Authority is required to provide mandatory programs and services (Category 1) related to the Lake Simcoe Protection Plan under the *Lake Simcoe Protection Act, 2008*;

And Whereas in carrying out its mandate under the Act, the Conservation Authority also provides non-mandatory programs and services (Category 2) at the request of or on behalf of its municipal partners within its jurisdiction;

And Whereas in carrying out its mandate under the Act, the Conservation Authority provides non-mandatory programs and services (Category 3) that the Conservation Authority implements to manage and conserve the watershed and provide outdoor based education;

And Whereas under the Act, Category 1 programs and services are to be funded through the annual budget and apportionment process in accordance with the applicable regulations;

And Whereas under the applicable regulations, Category 1 operating expenses and capital costs may be included in the apportionment and provided without an agreement;

And Whereas under the Act, Category 2 programs and services requested by the participating municipalities may be provided under a memorandum of understanding or such other agreement in respect of the programs and services, such as a procurement or other agreement;

And Whereas under the applicable regulations, Category 2 operating expenses and capital costs may be included in the apportionment under a memorandum of understanding or other agreement, and the operating expenses and capital costs shall be apportioned, in their entirety, to the participating municipality that requested the programs and services;

And Whereas under the Act, Category 2 programs and services may be provided at the request of participating municipalities, outside of the annual budget and apportionment process, through a memorandum or other agreements;

And Whereas under the Act, Category 3 programs and services implemented by the Conservation Authority may be provided in accordance with the Act, within the budget and apportionment process, or otherwise requested outside of the budget and apportionment process, through a cost apportioning agreement in accordance with the Act and applicable regulations;

And Whereas this Memorandum sets out the principles, terms and conditions governing the delivery of Category 2 and 3 programs and services funded by the Participating Municipality through the budget and apportionment, or otherwise requested outside of the budget and apportionment process;

And Whereas the Act requires such Memorandum or other agreements to be reviewed at regular intervals and to be made available to the public, subject to certain exemptions including an exemption for procurement agreements.

Now Therefore, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration the sufficiency of which is hereby acknowledged by the parties, the parties hereto agree as follows:

1. This Memorandum shall commence on the Effective Date and shall continue for four (4) years (the "Initial Term"). Thereafter this Memorandum shall continue for additional four (4) year periods (each a "Renewal Term") on the same terms and conditions unless either party provides written notice of termination to the other party at least sixty (60) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This Memorandum shall be reviewed by the parties on an annual basis as part of the budget and apportionment process.
3. When preparing its annual budget, the Conservation Authority shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations, including preparation of a draft budget, consultations with participating municipalities, rules for voting to approve the apportionment, and preparation of the final budget in alignment with the budgetary procedures of the participating municipalities.
4. Upon request by the Participating Municipality, the Conservation Authority shall submit a variance report by July 1st every year that includes a summary of deferred revenue for all programs and services included in the apportionment, and the Conservation Authority and the Participating Municipality will review unspent funding to determine opportunities to reallocate funding to other priority program and service areas on mutual agreement.

5. The Conservation Authority shall identify Category 1 programs and services in the annual budget. The Conservation Authority shall comply with the prescribed and approved methods of apportionment for Category 1 services.
6. The Conservation Authority and the Participating Municipality will identify and agree on requested Category 2 and 3 programs and services to be included in the annual budget and apportionment. Where requested Category 2 services are included in the annual budget and apportionment, the Conservation Authority shall, in accordance with the applicable regulations, apportion the operating expenses and capital costs, in their entirety, to the Participating Municipality. Where requested Category 3 services are included in the annual budget and apportionment, the Conservation Authority shall, in accordance with the applicable regulations, apportion the operating expenses and capital costs, to the Participating Municipalities.
7. Where Category 2 and 3 services are requested, all efforts will be made to include these in the annual budget. The Parties agree that funding requests for a program or service made outside the annual budget process will follow the Participating Municipality's approved policies and procedures, including but not limited to the Participating Municipality's Budget Management Policy and Procurement By-law, as amended.
8. Where after the Effective Date, the Conservation Authority identifies a new Category 3 program or service to be proposed for inclusion in the next annual budget, the Conservation Authority shall notify the Participating Municipality of the program or service and shall review the program or service with all participating municipalities to which a corresponding cost apportioning agreement would be proposed in accordance with the Act.
9. Schedule "A" to this Memorandum outlines the program and services inventory, apportionment method and assigned budget for each program and service (Category 1, 2, and 3).
10. Category 1 programs and services shall be provided in accordance with any standards and requirements that may be prescribed under subsection 21.1(3) of the Act. Category 2 programs and services provided shall be in accordance with any standards and requirements, and any terms and conditions, that may be prescribed under subsection 21.1.1(4) of the Act. Category 3 programs and services provided shall be in accordance with any standards and requirements, and any terms and conditions, that may be prescribed under subsection 21.1.2(3) of the Act.
11. Where Category 2 programs and services funded by the Participating Municipality involve user fees, such user fees shall only be imposed in accordance with the Conservation Authority's fee policy and fee schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between the Conservation Authority and the Participating Municipality.
12. The programs and services outlined in the Inventory of Programs and Services shall be paid quarterly, as per the following schedule:
 - a. 1st quarter – the later of 30 days post budget approval or April 1;
 - b. 2nd quarter – June 1;
 - c. 3rd quarter – September 1; and

d. 4th quarter – December 1;

If the above dates fall on a weekend or holiday, the payment shall be provided on the next following business day.

13. Funding for special projects (i.e., not part of mandatory/levy programs) shall be approved by the Participating Municipality's Council through the annual budget process and billed upon project completion and accountability of project costs, or other such terms as agreed to between the Conservation Authority and the Participating Municipality.
14. The Participating Municipality and the Conservation Authority will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency and accountability in the use of public sector resources.
15. This Memorandum shall be made available to the public in accordance with the Act and any applicable regulations.
16. This Memorandum may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement. The parties may sign this Memorandum by means of electronic signature and deliver this Memorandum by electronic transmission.

In Witness Whereof, the parties have entered into this Memorandum as of the Effective Date.

**Lake Simcoe Region Conservation
Authority**

Per: _____

Name: Rob Baldwin

Title: Chief Administrative Officer

The Regional Municipality of Durham

Per: _____

Name: Elaine Baxter-Trahair

Title: Chief Administrative Officer

SCHEDULE "A"

**MANDATORY (CATEGORY 1) AND MUNICIPALLY REQUESTED (CATEGORY 2)
AND CONSERVATION AUTHORITY REQUESTED (CATEGORY 3)
(Specific to Region of Durham)**

Program	O. Reg. 686/21 Section	Mandatory (Category 1)	Mandatory (Category 1 LSPP)	Municipal Request/Non-mandatory (Category 2)**	LSRCA Requested (Category 3)**	Apportionment Method*
Corporate Services						
Corporate Communications		\$37,734				MCVA
Facility Management		\$33,831				MCVA
Financial Management		\$48,324				MCVA
Governance	S. 15	\$18,684	\$15,645			MCVA/LSPP
Human Resource Management		\$29,109				MCVA
Information Management		\$47,770				MCVA
Ecological Management						
Ecosystem Science and Monitoring	S. 1, S. 3(2), S. 12	\$4,947	\$31,084			MCVA/LSPP
Restoration and Regeneration	S. 15		\$32,417	\$17,007		LSPP/Benefit Based
Education & Engagement						
Community Programming					\$4,306	Using MCVA
School Programming					\$16,059	Using MCVA
Greenspace Services						
Greenspace Management	S. 9(1)	\$36,915				MCVA
Securement	S. 9, S. 10, S. 11	\$7,029				MCVA
Planning & Development						
Development Planning	S. 1, S. 7, S. 8	\$3,769		MOU terms		MCVA/Benefit Based
Permitting and Enforcement	S. 7(2)	\$25,902				MCVA
Water Risk Management						
Flood Management and Warning	S. 1, S. 2(2)	\$23,893				MCVA
Water Management/Restoration	S. 15		\$16,106	\$6,376		LSPP/Benefit Based
Water Science and Monitoring	S. 1, S. 3(2), S. 12, S. 15	\$10,875	\$0			MCVA/LSPP

Watershed Studies & Strategies						
Climate Change	S. 1(3), S. 15	\$3,555	\$10,473			MCVA/LSPP
Research and Innovation	S. 15		\$16,371			LSPP
Watershed Planning	S. 12(4), S. 15	\$2,251	\$19,894			MCVA/LSPP

*Items that have more than one apportionment method require split apportionment based on Lake Simcoe Protection Plan requirements

**Non-mandatory services are undertaken at the sole discretion of the conservation authority and participating municipality

Apportionment definitions:

Benefit Based– Participating municipalities fund the program, where funding received is used entirely for projects or services within the participating municipality’s jurisdiction.

LSPP – Lake Simcoe Protection Plan-based projects or services within the participating municipality’s jurisdiction based on LSPA apportionment calculated in accordance with the *Conservation Authorities Act* and provided to LSRCA by the Province of Ontario.

MCVA – Modified Current Value Assessment as defined in O. Reg. 402/22

This Memorandum of Understanding (“MOU”) is made as of the 1st day of January, 2024 (the “Effective Date”).

BETWEEN:

THE REGIONAL MUNICIPALITY OF DURHAM
(hereinafter, “Participating Municipality”)

AND:

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY
(hereinafter, “CLOCA”)

WHEREAS CLOCA is a conservation authority established under the *Conservation Authorities Act* (“Act”) providing programs and services that further the conservation, restoration, development, and management of natural resources in its watershed;

AND WHEREAS the Participating Municipality is a municipality, located wholly or partly within the area under the jurisdiction of CLOCA, and is designated as a participating municipality under the Act;

AND WHEREAS in carrying out its mandate under the Act, CLOCA is required to provide mandatory programs and services (Category 1) set out under Ontario Regulation 686/21;

AND WHEREAS in carrying out its mandate under the Act, CLOCA provides non-mandatory programs and services (Category 2) at the request of or on behalf of its municipal partners within its jurisdiction;

AND WHEREAS in carrying out its mandate under the Act, CLOCA provides non-mandatory programs and services (Category 3) that CLOCA implements to manage and conserve the watershed;

AND WHEREAS under the Act, Category 1 programs and services are to be funded through the annual budget and apportionment process in accordance with the Act;

AND WHEREAS under the applicable regulations, Category 1 operating expenses and capital costs may be included in the apportionment and provided without an agreement;

AND WHEREAS under the Act, Category 2 programs and services provided at the request of or on behalf of its municipal partners are delivered under a memorandum of understanding or such other agreement, such as a procurement agreement;

AND WHEREAS under the applicable regulations, Category 2 operating expenses and capital costs may be included in the apportionment under a memorandum of understanding or other agreement, and the operating expenses and capital costs shall

be apportioned, in their entirety, to the participating municipality that requested the programs and services;

AND WHEREAS under the Act, Category 2 programs and services may be provided at the request of participating municipalities, outside of the annual budget and apportionment process, through a memorandum of understanding or individual procurement agreements;

AND WHEREAS the Act requires such memorandums of understanding or other agreements to be reviewed at regular intervals and to be made available to the public, subject to certain exemptions, including an exemption for procurement agreements;

AND WHEREAS this MOU sets out the principles, terms and conditions governing the delivery of Category 2 and 3 programs and services funded by the Participating Municipality through the budget and apportionment, or otherwise requested outside of the budget and apportionment process;

AND WHEREAS under the Act, Category 3 programs and services implemented by the CLOCA may be provided in accordance with the Act, within the budget and apportionment process, or otherwise requested outside of the budget and apportionment process;

AND WHEREAS under the Act and the Minister's Fee Classes Policy, the CLOCA may establish fees to be charged for the program or service where appropriate.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration the sufficiency of which is hereby acknowledged by the parties, the parties hereto agree as follows:

1. This MOU shall commence on the Effective Date and shall continue for four (4) years (the "Initial Term"). Thereafter this MOU shall continue for additional four (4) year periods (each a "Renewal Term") on the same terms and conditions unless either party provides written notice of termination to the other party at least sixty (60) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This MOU shall be reviewed by the parties on an annual basis as part of the budget and apportionment process.
3. When preparing its annual budget, CLOCA shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations, including preparation of a draft budget, consultation with the Participating Municipality, rules for voting to approve the apportionment, and preparation of the final budget.

4. CLOCA and the Participating Municipality shall identify and agree upon Category 1, applicable Category 2, and Category 3 services in the annual budget. The current inventory of program and services is attached hereto as Schedule 1, which may be modified through the annual budget process without further amendment of this MOU on agreement by the Parties. The inventory of program and services shall identify the appointment method and assigned budget amount for each program and service.
5. Where requested Category 2 services are included in the budget process and apportionment, CLOCA shall apportion the operating expenses and capital costs, in their entirety, to the Participating Municipality that requested the programs and services.
6. CLOCA shall submit a variance report by June 1st annually for the previous fiscal year that includes deferred revenue for all services included under Schedule 1 of the MOU. On an annual basis through the variance reporting process, CLOCA and the Participating Municipality will review unspent funding to determine opportunities to reallocate the funding to other municipal priorities.
7. Where Category 2 services are requested, all efforts will be made to include these in the annual budget. Should there be an exception to this, these funding requests will follow the Participating Municipality's approved policies and procedures, including but not limited to the Participating Municipality's Budget Management Policy and Procurement By-law.
8. Category 1 programs and services shall be provided in accordance with any standards and requirements that may be prescribed under subsection 21.1(3) of the Act. Category 2 programs and services provided shall be in accordance with any standards and requirements, and any terms and conditions, that may be prescribed under subsection 21.1.1(4) of the Act.
9. Where Category 2 programs and services funded by the Participating Municipality involve user fees, such user fees shall only be imposed in accordance with CLOCA's fee policy and fee schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between CLOCA and the Participating Municipality.
10. The Participating Municipality and CLOCA will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency and accountability in the use of public sector resources.
11. This MOU shall be made available to the public in accordance with the Act and any applicable regulations.

12. This MOU may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement.
13. All Category 1, Category 2 and Category 3 expenses agreed to as part of the budget process shall be paid quarterly in the calendar year, as per the following schedule:
- a. 1st quarter – the later of: 30 days post budget approval, or April 1;
 - b. 2nd quarter – June 1;
 - c. 3rd quarter – September 1; and,
 - d. 4th quarter – December 1;
- If any of the above dates fall on a weekend or holiday, the payment shall be provided on the next following business day.
14. Funding for special projects (i.e., not part of mandatory/levy programs) shall be approved by the Participating Municipality's Council through the annual budget process and billed upon project completion and accountability of project costs, or other such terms as agreed to between CLOCA and the Participating Municipality.

IN WITNESS WHEREOF, the parties have entered into this MOU as of the Effective Date.

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY

Per: Name: Chris Darling

Title: Chief Administrative Officer

Signature

Per: Name: Elizabeth Roy

Title: CLOCA Chair

Signature

THE REGIONAL MUNICIPALITY OF DURHAM

Per: Name: Elaine Baxter-Trahair

Title: Chief Administrative Officer

Signature

Item	Subservice	Explanation of Subservice	Category	Funding Mechanism	Average Annual Cost	Explanation of Other Funding
1	Section 28.1 Permit administration and compliance activities	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. Legal expenses for regulations and compliance. Property enquiry	1	91% Self-Generated 5% General Levy 4% Provincial Grant	\$ 443,244	
2	Review under Other Legislation	Input to the review and approval processes under other applicable law, (e.g. Environmental Assessment Act, Drainage Act, Aggregate Resources Act, Niagara Escarpment Planning and Development Act proposals) with comments principally related to natural hazards, wetlands, watercourses and Sec 28 permit requirements.	1	91% Self-Generated 5% General Levy 4% Provincial Grant	\$ 80,853	
3	Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variations). Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)	1	91% Self-Generated 5% General Levy 4% Provincial Grant	\$ 410,335	
4	Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment.	1	39% Provincial Grants 35% General Levy 15% Federal Grants 7% Special Levy 4% Donations	\$ 115,183	
5	Flood Plain Mapping	Data collection, analysis and identification of areas susceptible to riverine or coastal flooding to create mapping products to delineate flood-prone areas.	1	69% General Levy 15% Federal Grants 11% Local Municipal Funding 5% Special Levy	\$ 109,872	
6	Low Water Response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	1	100% General Levy	\$ 16,860	
7	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data. Includes Shoreline hazard studies	1	77% General Levy 10% Federal Grants 7.5% Special Levy 5% Local Municipal Funding 0.5% Provincial Grants	\$ 123,252	
8	Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations.	1	100% General Levy	\$ 29,098	
9	Watershed Stewardship and Restoration related to natural hazards	Apply for and manage external funding, promote private land stewardship. Outreach, provide advice and design assistance to property owners. Implementation of watershed plan stewardship recommendations	2 & 3	53% General Levy 26% Federal Grants 18% Special Levy 1% Local Municipal Funding	\$ 31,807	
10	Climate change impact assessment /Planning and Policies related to natural hazard mgmt	Identification of vulnerability or risk, and the development of mitigation and adaptation policies and plans	2	100% General Levy	\$ 16,733	

Natural Hazard Management
(Section 21.1 (1) 1) (Subsection 1-8)

Program/Service	Item	Subservice	Explanation of Subservice	Category	Funding Mechanism	Average Annual Cost	Explanation of Other Funding
Conservation Authority Land and Conservation Areas (Section 21.1 (1) (I)) (Subsection 9-11)	11	Section 29 Minister's regulation Rules for Conduct in Conservation Areas (O. Reg. 688/21)	Conservation areas enforcement/ compliance & Legal expenses for regulation and compliance	1	100% General Levy	\$ 83,227	
	12	Conservation Area Strategy - NOTE: Strategy to be completed on or before December 31, 2024 per requirements in Section 10 of the Mandatory Programs and Services Regulation	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.	1	100% General Levy	\$ 19,437	
	13	Land Inventory - NOTE: Inventory to be completed on or before December 31, 2024 per requirements in Section 11 of the Mandatory Programs and Services Regulation	Development of an inventory containing information for every parcel of land owned or controlled by the Authority.	1	100% General Levy	\$ 10,500	
	14	Management, operation and Maintenance of CA owned lands	Management and Maintenance of CA owned lands including: Stewardship and restoration, and, Ecological monitoring programs and services to maintain any facilities, trails or other amenities that support public access and recreational activities in conservation areas	1	62% General Levy 19.5% Self-Generated 6% Donations 5% Special Levy 4% Federal Grants 1.5% Provincial Grants 2% Other (Other Grants/Partnership Funding/Local Municipal Funding)	\$ 1,173,238	Grant (ECCC), Grant (TD Friends of the Environment), Grant (Ducks Unlimited)
	15	Land Acquisition		3	85% Donation 8% Federal Grants 7% Special Levy	\$ 39,000	
	16	Rental property expenses		3	100% Self Generated	\$ 36,916	
	17	Source protection authority role as set out in the Clean Water Act.	Source Protection Area/Region, tech support, SPC support, SPA reports and meetings, activities required by the Clean Water Act and regulations that applies to the authority's source protection area.	1	100% Provincial Grants	\$ 100,719	
	18	Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management	1	100% General Levy	\$ 22,121	
	19	Surface water Monitoring	IWMP (sampling sent to Region)	3	88% General Levy 8% Other Grants 2% Provincial Grants 2% Partnership Funding	\$ 106,774	Grant (RBC)
	20	Provincial Groundwater Monitoring Network (PGMN)	A long-standing (20+ year) CA/MECP partnership for groundwater level and quality monitoring.	1	100% Provincial	\$ 15,251	
	21	ORM Groundwater Program	Program levied by TRCA and financial support provided to CLOCA	2	95% Partnership Funding 4% Self-Generated 1% Provincial Grants	\$ 855,175	
Cons Watershed-based Resource Management Strategy (Section 21.1 (1) 2) (Subsection 12(4)-(6))	22	Strategy Development - NOTE: Strategy to be completed on or before December 31, 2024	Develop guiding principles and objectives that inform the design and delivery of programs and services the CA is required to provide. Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development, implementation & annual reporting. A review of programs and services provide for the purposes of compliance with CA Act. Develop a process for periodic review including procedures to engage/consult with stakeholders and the public. Strategy development must include a stakeholder and public consultation component	1	80% General Levy 20% Special Levy	\$ 102,438	
	23	Watershed Planning & Sub-watershed planning not related to natural hazards	Partner developed plan which identifies streams, wetlands, forests, groundwater recharge areas, and other natural areas. It includes an inventory of plants, animals, birds, and other species. Information on stream flows, water quality, groundwater movement and other natural features is also included. The plan contains policies and implementation actions to protect, enhance and improve the health of the area.	2	85% General Levy 15% Special Levy	\$ 137,234	
	24	Natural Heritage	Natural heritage monitoring, plans/strategies and system design outside of CA areas	3	87% General Levy 6% Local Municipal Funding 3.5% Federal Grants 3.5% Other (Donations, Other Grants, Provincial Grants, Self-Generated)	\$ 205,966	Grant (TD Friends of the Environment)
25	Oshawa Consortium Water Monitoring Program	Surface water monitoring partnership	3	57% Local Municipal Funding 43% General Levy	\$ 38,987		

Item	Subservice	Explanation of Subservice	Category	Funding Mechanism	Average Annual Cost	Explanation of Other Funding
26	Watershed Natural Heritage Stewardship and Restoration not related to natural hazards (Urban, rural & Agriculture)	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners. Implementation of watershed plan stewardship recommendations	3	47% General Levy 31% Partnership Funding 10% Federal Grants 6.5% Special Levy 3.5% Self-Generated 1.5% Other Grants 0.5% Donations	\$ 90,631	Grant (GM/ROM/Toronto Zoo) for Bioblitz event, Sponsorship (Friends of Second Marsh)
27	Climate change impact assessment /Planning and Policies	Identification of vulnerability or risk, and the development of mitigation and adaptation policies and plans	2 & 3	66% Special Levy 34% General Levy	\$ 36,712	
28	Conservation/ Outdoor Education - Curriculum delivery not related to natural hazards	Program development & delivery	3	40% General Levy 28% Self-Generated 15% Donations 14% Special Levy 3% Partnership Funding	\$ 216,510	
29	Sustainable Neighbourhood Action Planning(SNAP)	Natural hazard and Heritage restoration and stewardship	2	Local Municipal Special Levy	\$	
30	Nature interpretative services not related to natural hazards	Event/Festival development and execution	3	65% Self-Generated 29% General Levy 4% Donations 2% Partnership Funding	\$ 175,527	
31	Corporate Services	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.	1	68% General Levy 23% Self-Generated 6% Interest Earned 2% Provincial Grants 1% Federal Grants	\$ 675,049	
32	Financial Services	Accounting and payroll	1	100% General Levy	\$ 292,784	
33	Corporate Legal Expenses	Costs related to agreements/contracts, administrative by-law updates	1	74% General Levy 16% Interest Earned 6% Provincial Grants 2% Federal Grants 2% Self-Generated	\$ 23,505	
34	Communications and Marketing	Supporting delivery of products and programs through communication platforms and promotion of revenue generating activities; websites creation and maintenance	1	94% General Levy 5% Self-Generated 1% Other (Donations, Other Grants)	\$ 180,011	Grant (OMAF)
35	Governance	Supporting CA Boards, Advisory Committees, Office of CAO	1	100% General Levy	\$ 195,985	
36	Asset Management	Asset management planning, facilities & property management	1	100% General Levy	\$ 43,159	
37	Information Technology Management/GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data	1	77% General Levy 22% Self-Generated 1% Federal Grants	\$ 620,344	
					\$ 6,874,445	

Enabling Program Services
Note: Methodology for inclusion of these types of services will be finalized in phase 2

MEMORANDUM OF UNDERSTANDING (“MOU”)

THIS AGREEMENT dated this 1st day of January, 2024 (“Effective Date”).

BETWEEN:

THE REGIONAL MUNICIPALITY OF DURHAM
(Hereinafter, “Participating Municipality”)

AND:

KAWARTHA REGION CONSERVATION AUTHORITY
(Hereinafter, “Kawartha Conservation”)

WHEREAS Kawartha Conservation is a conservation authority established under the *Conservation Authorities Act* (“Act”) providing programs and services that further the conservation, restoration, development and management of natural resources in its watershed;

AND WHEREAS the Participating Municipality is a municipality, located wholly or partly within the area under the jurisdiction of Kawartha Conservation, and is designated as a participating municipality under the Act;

AND WHEREAS in carrying out its mandate under the Act, Kawartha Conservation is required to provide mandatory programs and services (Category 1) set out under *Ontario Regulation 686/21*;

AND WHEREAS in carrying out its mandate under the Act, Kawartha Conservation provides non-mandatory programs and services (Category 2) at the request of or on behalf of its municipal partners within its jurisdiction;

AND WHEREAS in carrying out its mandate under the Act, Kawartha Conservation provides non-mandatory programs and services (Category 3) that Kawartha Conservation implements to manage and conserve the watershed;

AND WHEREAS under the Act, Category 1 programs and services are to be funded through the annual budget and apportionment process in accordance with the Act;

AND WHEREAS under the applicable regulations, Category 1 operating expenses and capital costs may be included in the apportionment and provided without an agreement;

AND WHEREAS under the Act, Category 2 programs and services provided at the request of or on behalf of its municipal partners municipalities are delivered under a memorandum of understanding or such other agreement, such as a procurement agreement;

AND WHEREAS under the applicable regulations, Category 2 operating expenses and capital costs may be included in the apportionment under a memorandum of understanding or other agreement, and the operating expenses and capital costs shall be apportioned, in their entirety, to the participating municipality that requested the programs and services;

AND WHEREAS under the Act, Category 2 programs and services may be provided at the request of participating municipalities, outside of the annual budget and apportionment process, through a memorandum of understanding or individual procurement agreements;

AND WHEREAS the Act requires such memorandums of understanding or other agreements to be reviewed at regular intervals and to be made available to the public, subject to certain exemptions;

AND WHEREAS this MOU sets out the principles, terms and conditions governing the delivery of Category 2 programs and services funded by the Participating Municipality through the budget and apportionment, or otherwise requested outside of the budget and apportionment process;

AND WHEREAS under the Act, Category 3 programs and services implemented by Kawartha Conservation may be provided in accordance with the Act, within the budget and apportionment process, or otherwise requested outside of the budget and apportionment process;

AND WHEREAS under the Act and the Minister's Fee Classes Policy, the Kawartha Conservation may establish fees to be charged for the program or service where appropriate.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration the sufficiency of which is hereby acknowledged by the parties, the parties hereto agree as follows:

1. This MOU shall commence on the Effective Date and shall continue for four (4) years (the "Initial Term"). Thereafter this MOU shall continue for additional four (4) year periods (each a "Renewal Term") on the same terms and conditions unless either party provides written notice of termination to the other party at least sixty (60) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This MOU shall be reviewed by the Parties on an annual basis as part of the budget and apportionment process.
3. Kawartha Conservation agrees to provide the Participating Municipality with the programs and services outlined in the Inventory of Programs and Services

(Categories 1, 2, and 3) attached hereto as Schedule A, which shall identify the apportionment and assigned budget amount for each program and service.

4. When preparing its annual budget, Kawartha Conservation shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations, including preparation of a draft budget, consultations with participating municipalities, rules for voting to approve the apportionment, and preparation of the final budget.
5. Kawartha Conservation and the Participating Municipality shall identify and agree upon Category 1, applicable Category 2, and Category 3 program and services through the annual budget process.
6. Where requested Category 2 services are included in the budget process and apportionment, Kawartha Conservation shall apportion the operating expenses and capital costs, in their entirety, to the Participating Municipality that requested the programs and services.
7. Where Category 2 services are requested, all efforts will be made to include these in the annual budget. The Parties agree that funding requests for a program or service made outside the annual budget process will follow the Participating Municipality's approved policies and procedures, including but not limited to the Participating Municipality's Budget Management Policy and Procurement By-law, as amended.
8. Funding for special projects (i.e., not part of mandatory/levy programs) shall be approved by the Participating Municipality's Council through the annual budget process and billed upon project completion and accountability of project costs, or other such terms as agreed to between Kawartha Conservation and the Participating Municipality.
9. Category 1 programs and services shall be provided in accordance with any standards and requirements that may be prescribed under subsection 21.1(3) of the Act. Category 2 programs and services provided shall be in accordance with any standards and requirements, and any terms and conditions, that may be prescribed under subsection 21.1.1(4) of the Act. Category 3 programs and services provided shall be in accordance with any standards and requirements, and any terms and conditions, that may be prescribed under subsection 21.1.2(3) of the Act.

10. Where Category 2 and/or 3 programs and services funded by the Participating Municipality involve user fees, such user fees shall only be imposed in accordance with Kawartha Conservation's fee policy and fee schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between Kawartha Conservation and the Participating Municipality.
 11. Revenues generated through fees and charges and other revenue streams, shall be used to offset the apportioned value required to be paid by the Participating Municipality for the program and/or service in accordance with the Act.
 12. The programs and services outlined in the Inventory of Program and Services shall be paid quarterly in the calendar year, as per the following schedule:
 - 1st quarter – the later of: 30 days post budget approval, or April 1;
 - 2nd quarter – June 1;
 - 3rd quarter – September 1; and,
 - 4th quarter – December 1;
- If any of the above dates fall on a weekend or holiday, the payment shall be provided on the next following business day.
13. Kawartha Conservation shall submit a variance report by July 1st each year that includes a summary of deferred revenue for all programs and services included in the apportionment, and the Parties will review unspent funding to determine opportunities to reallocate funding to other priority program and service areas on mutual agreement.
 14. Kawartha Conservation and the Participating Municipality shall negotiate in good faith in an attempt to settle any dispute between the Parties in a timely manner. If a dispute cannot be resolved, the Parties agree that the dispute shall be referred to senior management of the Parties (the Parties' respective Chief Administrative Officers or their designate), who shall meet to attempt to resolve the dispute. If no resolution is obtained, the matter shall be referred to the Participating Municipality's Council and Kawartha Conservation's Board of Directors.
 15. Amendments to the schedules of this MOU may be made, in writing by mutual agreement, periodically to ensure alignment with existing agreements and the annual budget process.
 16. The Participating Municipality and Kawartha Conservation will continue to work together to identify opportunities for further collaboration to the benefit of both parties

and ensure efficiency, transparency and accountability in the use of public sector resources.

17. This MOU shall be made available to the public in accordance with the Act and any applicable regulations.
18. This MOU may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have entered into this MOU as of the Effective Date.

**KAWARTHA REGION CONSERVATION
AUTHORITY**

Per: _____
Name: Mark Majchrowski
Title: Chief Administrative Officer

THE REGIONAL MUNICIPALITY OF DURHAM

Per: _____
Name: Elaine Baxter-Trahair
Title: Chief Administrative Officer

Schedule A - Kawartha Conservation Programs and Services

Programs and Services	Category	Apportionment Method	2024 Draft Durham Apportionment
Provincial Water Quality and Quantity Monitoring	1	MCVA	\$ 18,626
Core Watershed Based Resource Strategy	1	MCVA	12,526
Flood Forecasting and Warning and Low Water Response	1	MCVA	22,293
Natural Hazard Planning Services	1	MCVA	36,180
Section 28 Permit Administration and Compliance	1	MCVA	37,215
Drinking Water Source Protection	1	MCVA	-
Conservation Area Management	1	MCVA	98,901
Durham East Cross Forest	1	Durham Benefit	105,750
Digitization of Corporate Records	1	MCVA	5,446
Tree Planting and Forestry Services*	2	Durham and City of Kawartha Lakes Benefit	6,000
Lake Management Plan Implementation	2	Durham Benefit	140,100
Durham Watershed Planning	2	Durham Benefit	30,500
Core Watershed Based Resource Strategy	3	MCVA	4,647
Local Environmental Monitoring	3	MCVA	17,224
Environmental Monitoring Strategy	3	MCVA	9,077
Fleetwood Creek Natural Area	3	N/A	-
Conservation Education and Community Outreach	3	MCVA	15,884
Habitat Restoration	3	N/A	-
Corporate Services	General Operating	MCVA	297,253
Information Services	General Operating	MCVA	77,606

**There is also \$9,000 of funding provided for this program through the MOU for Conservation Authorities Supporting Climate Action through Nature Based Solutions by the Region of Durham.*

***The budget apportionment figures in this schedule are provided in draft form as the 2024 Budget process is in progress as of January 9th, 2024.*



**GANARASKA REGION
CONSERVATION AUTHORITY**

**MEMORANDUM OF UNDERSTANDING
FOR PROGRAMS & SERVICES**

*Clean Water, Healthy Land
For Healthy Communities*

MEMORANDUM OF UNDERSTANDING FOR PROGRAMS AND SERVICES (“MOU”)

This MOU dated the 1st day of February, 2024.

BETWEEN:

Ganaraska Region Conservation Authority
(hereinafter called the “Ganaraska Conservation”)

– and –

The Regional Municipality of Durham
(hereinafter called the “Participating Municipality”)

Hereinafter referred to as the “Parties” when referenced collectively.

WHEREAS Ganaraska Conservation is a conservation authority established under the *Conservation Authorities Act*, R.S.O. 1990, c. C.27 (the Act) and is governed by its members appointed by Participating Municipalities in accordance with the Act;

AND WHEREAS the Participating Municipality is a municipality, located wholly or partly within the area under the jurisdiction of Ganaraska Conservation, and is designated as a Participating Municipality under the Act;

AND WHEREAS in carrying out its mandate under the Act, Ganaraska Conservation is required to provide mandatory programs and services (Category 1) set out under *Ontario Regulation 686/21*;

AND WHEREAS in carrying out its mandate under the Act, Ganaraska Conservation provides non-mandatory programs and services (Category 2) at the request of or on behalf of its Participating Municipalities within its jurisdiction;

AND WHEREAS in carrying out its mandate under the Act, Ganaraska Conservation provides non-mandatory programs and services (Category 3) that Ganaraska Conservation provides to manage and conserve the watershed;

AND WHEREAS under the Act, Category 1 programs and services are to be funded through the annual budget and apportionment process in accordance with the Act;

AND WHEREAS under the applicable regulations, Category 1 operating expenses and capital costs may be included in the apportionment and provided without a MOU;

AND WHEREAS pursuant to the Act and Ontario Regulation 687/21, Ganaraska Conservation is required to enter into a MOU with the Participating Municipality in order for Ganaraska Conservation to apportion operating costs to the Participating Municipality to fund other services and programs (Categories 2 and 3) that are

requested by the Participating Municipality or that Ganaraska Conservation wishes to provide to further the purpose of the Act;

AND WHEREAS pursuant to the Act and Ontario Regulation 687/21, Ganaraska Conservation may establish a fee to be charged by Ganaraska Conservation for other programs and services;

AND WHEREAS the Parties recognize the need for, and the benefits of, entering into an MOU for the delivery of the other programs and services by Ganaraska Conservation;

AND WHEREAS the Parties continue to work together to identify opportunities for further collaboration to the benefit of both Parties while ensuring efficiency and accountability.

NOW THEREFORE, in consideration of the mutual covenants, conditions, considerations and payments herein contained, the parties hereto agree as follows:

1. Ganaraska Conservation agrees to provide the Participating Municipality with the programs and services outlined in the Inventory of Programs and Services (Categories 1, 2 and 3) attached hereto as Schedule "A", which shall identify the appointment method and assigned budget amount for each program and service.
2. The general levy, which is applied to Category 1, will be calculated annually using the current general levy subject to an annual increase as agreed to during budget deliberations. The appointment to the Participating Municipality shall be based on Current Value Assessment (CVA) data as provided by the Ministry. The general levy will be forwarded to the Participating Municipality annually under separate cover.
3. The programs and services outlined in the Inventory of Program and Services shall be paid quarterly in the calendar year, as per the following schedule:
 - 1st quarter – the later of: 30 days post budget approval, or April 1;
 - 2nd quarter – June 1;
 - 3rd quarter – September 1; and,
 - 4th quarter – December 1;

If any of the above dates fall on a weekend or holiday, the payment shall be provided on the next following business day.

4. Funding for special projects (i.e. not part of mandatory/levy programs) shall be approved by the Participating Municipality's Council through the annual budget

process and billed upon project completion and accountability of project costs, or other such terms as agreed to between Ganaraska Conservation and the Participating Municipality.

5. Where Category 2 and 3 programs and services are requested, all efforts will be made to include these in the annual budget. The Parties agree that funding requests for a program or service made outside the annual budget process will follow the Participating Municipality's approved policies and procedures, including but not limited to the Participating Municipality's Budget Management Policy and Procurement By-law, as amended.
6. The cost structure for the programs and services provided in Schedule A shall be based on the actual costs to Ganaraska Conservation of providing the programs and services.
7. The Participating Municipality agrees that Ganaraska Conservation may establish and charge a user fee for the programs and services outlined in Schedule "A", in accordance with Ganaraska Conservation's fee policy and fee schedules adopted pursuant to the Act, or otherwise in accordance with provisions set out in an agreement between Ganaraska Conservation and the Participating Municipality. Revenues generated through fees and charges and other revenue streams, shall be used to offset the apportioned value required to be paid by the Participating Municipality for the program and/or service in accordance with the Act.
8. The Participating Municipality will continue to support the current Inventory of Programs and Services in Schedule "A" throughout the term of this MOU. Further, Ganaraska Conservation shall submit a variance report by July 1st of each year that includes a summary of deferred revenue for all programs and services included in the apportionment, and the Parties will review unspent funding to determine opportunities to reallocate funding to other priority program and service areas on mutual agreement.
9. This MOU will be posted on Ganaraska Conservation's website to comply with the requirements under the Act.

Term of MOU

10. The MOU will be for a term of four (4) years commencing on the date of the signature by the last of the Parties of this MOU.

11. This MOU shall automatically review for an additional four (4) year term, on the same terms and conditions, unless either Party provides written notice of termination to the other Party at least sixty (60) days prior to the expiry of the current term.
12. The MOU shall be reviewed by the parties on an annual basis as part of the budget and apportionment process.
13. Either party may terminate all or any part of Schedule A of this MOU at any time upon delivering six (6) months written notice of termination prior to the following budget year.
14. Any notice to be given pursuant to this MOU shall be delivered in writing to the parties at the following addresses:
 - Ganaraska Region Conservation Authority 2216 County Road 28, Port Hope, ON L1A 3V8
 - Regional Municipality of Durham 605 Rossland Road East, Whitby, ON L1N 0B7
15. The MOU will terminate six (6) months after the date on which written notice of early termination is delivered to the parties.

Force Majeure

16. Neither Party shall be in default with respect to the performance or non-performance of the terms of this MOU resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that could not reasonably have been foreseen, including, without limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike lock-out, inability to procure material, acts, laws, or regulations of government authority or other cause beyond the reasonable control of such Party and not caused by the act or omission of such Party, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay.

Dispute Resolution

17. Ganaraska Conservation and the Participating Municipality shall negotiate in good faith in an attempt to settle any dispute between the parties in connection with this MOU in a timely manner. If a dispute cannot be resolved, the parties agree that the dispute shall be referred to senior management of the Parties (the Parties' respective Chief Administrative Officers or their designate), who shall meet to

attempt to resolve the dispute. If no resolution is obtained, the matter shall be referred to the Participating Municipality's Council.

**SIGNED AND DELIVERED THIS ____ DAY OF _____ 2024.
GANARASKA REGION CONSERVATION AUTHORITY**

Per: _____

Chair
I/we have the authority to bind the Corporation

Per: _____

CAO/Secretary-Treasurer
I/we have the authority to bind the Corporation

**SIGNED AND DELIVERED THIS ____ DAY OF _____ 2024.
THE REGIONAL MUNICIPALITY OF DURHAM**

Per: _____

Elaine Baxter-Trahair
Chief Administrative Officer/Clerk
I/we have the authority to bind the Corporation

Schedule "A"
 Based on 2024 Proposed Preliminary Budget
 Subject to Change Upon Approval of the Municipality's Budget

Regional Municipality of Durham

<u>Category 1</u>	Amount	Allocation
Support Services	\$247,510.00	Based on Modified CVA
Natural Hazard Management Program	\$141,229.00	Based on Modified CVA
Local Water Quality Monitoring	\$ 5,210.00	Based on Modified CVA
Drinking Water Source Protection		Not Applicable – Funded by Province
Core Watershed Based Resource Management Strategy		2024 Funded by General Levy
Sub Watershed Plans and Projects		Not Applicable
Conservation Authority Lands and Conservation Areas	\$264,647.00	Based on Modified CVA
Watershed Stewardship		Not Applicable – Self funded
 <u>Category 2</u>		
Climate Change Strategy	\$ 30,000.00	Benefitting – Durham 100%
Watershed Report Card Update	\$ 15,000.00	Benefitting – Durham 100%
Durham Floodplain Mapping Update (FHIMP)	\$ 10,000.00	Benefitting – Durham 100%
Watershed Monitoring	\$ 43,500.00	Benefitting – Durham 100%
Watershed Ecology	\$ 46,100.00	Benefitting – Durham 100%
Durham Collaborative Tree Program	\$ 98,000.00	Benefitting – Durham 100%
Greater Golden Horseshoe Conservation Authority Collaborative	\$ 2,500.00	Benefitting – Durham 100%
 <u>Special Projects</u>		
Provincial Water Quality and Quantity Monitoring	\$ 39,509.00	Benefitting – Durham 50%
Natural Heritage Mapping	\$ 34,440.00	Benefitting – Durham 100%
Clean Water – Healthy Lands Financial Assistance	\$ 20,000.00	Benefitting – Durham 100%
Clarington Floodline Mapping Update	\$ 18,510.00	Benefitting – Durham 100%



P.O. Box 91
Oshawa, ON, L1H 7K8

TO:

City Council – City of Oshawa
50 Centre St. S.
Oshawa, ON L1H 3Z7

Re: In-Kind Grant Request

This letter details a request for an in-kind grant to support the 23rd Annual Rotary Club of Oshawa Ribfest. The City of Oshawa has long been a supporter of the Rotary Club of Oshawa Ribfest. We are grateful for your continued support and request your partnership again in 2024 to make this event a success. All proceeds raised from Ribfest go back into the community supporting local organizations and programs such as Air Cadets, scholarships for high school, and post-secondary students, Durham District School board breakfast programs, holiday turkey donations, Hearth Place and Feed the Need.

The City of Oshawa has provided in-kind grants for the Ribfest for many years. Most recently in 2023, 2022 and 2019. In 2020 & 2021 no in-kind grants were provided or requested because of the Coronavirus. Regrettably, we missed the 2024 grant application deadline, however, comparable with past years, we are requesting the City's approval for an in-kind grant of \$30,000. In-kind grants in the past have included services such as the use of city facilities – Lakeview Park location, garbage removal, special event facing, clean-up, and city staff labor cost.

The Rotary Club of Oshawa Ribfest event is scheduled to be held on August 16 to 18th 2024. Our event starts in the afternoon on Friday the 16th and ends on Sunday, August 18th around 6 – 6:30 pm. Our goal is to continue this fundraising tradition while bringing a fun and safe community event to the City of Oshawa. The Rotary Club of Oshawa is a not-for-profit organization, your support is vital to our success, and we hope that you will continue to support our fundraising initiative. We look forward to hearing from you.

Yours sincerely,

Kennisha Dyer
Rotary Club of Oshawa - Director – Local Committee Service

INFO-24-52

Hello, Please note the following response to Delegation Request Form has been submitted at Tuesday February 13th 2024 4:07 PM with reference number 2024-02-13-073.

- **First Name:**
Tony
- **Last Name:**
Trinidad
- **Telephone:**
<M.F.I.P.P.A. Sec. 14(1)>
- **Email Address:**
<M.F.I.P.P.A. Sec. 14(1)>
- **If you know who you wish to address, please select.**
City Council
- **In order to address City Council, you must first appear before the Standing Committee responsible for your issue. Have you appeared before the appropriate Standing Committee?**
No
- **Please provide an overview of the issue you wish to speak about.**
Hello ...
I have been transparently in contract with city staff (clerks) and planning PM and one our councillors wanting to provide some feedback gathered from numerous neighbours impacted by the planned Harmony Creek Trail Extension.

I have not been informed what standing committee we would need to first work with and possibly present and as such am submitting this request at the general council level.

The feedback I've gathered so far from neighbours stem from simply requesting for an extension on the consultation deadline as the feedback period was very small , all the way to actual concerns on the impacts of the proposed trail from a safety, security and ecological perspective..

This group of neighbours is excited and supportive of the Active Lifestyle mandate but is hoping to look at all options available to promote this while addressing concerns regarding the ecological concerns of the Harmony Creek ravine system.
- **Will you provide a PowerPoint Presentation? You must submit your slides by noon on the business day prior to the meeting.**
Yes

From: Melissa Mcaslan <M.F.I.P.P.A. Sec. 14(1)>
Sent: Tuesday, February 13, 2024 4:32 PM
To: Melissa Mcaslan; clerks <clerks@oshawa.ca>
Subject: Harmony Creek extension project

To whom it may concern,

I am writing to express my concerns regarding the Harmony Creek Extension project, specifically the proposed construction of the bridge connecting the Arborwood Parkette to Esterbrook Drive and the proposed path around the storm retention pond.

As a resident deeply invested in the environment and the welfare of our community, I urge you to consider the potential risks and impacts of this proposed development. While I applaud the desire to create accessible pathways for recreational purposes, it is crucial to acknowledge the environmental and safety implications of such projects.

A project of this magnitude needs to ensure that it does not contribute to destroying sensitive ecosystems by exacerbating flooding and disrupting wildlife habitats. The proposed area is extremely prone to flooding. In fact, the area where the bridge is to be constructed has been flooded for the last five years, and the stormwater retention pond required extensive city maintenance this fall to remove blockages, which caused the water to rise so high that it encroached on the residential properties on the east side of the pond. Moreover, the disturbance caused by construction activities can lead to soil erosion, loss of vegetation, and degradation of water quality, further compromising the ecological integrity of the ecosystem.

I know this project has been made possible through a generous grant provided by the federal government. I am also aware that there is a timeline in which the funds must be used. With that information, I respectfully request a SHORT extension in the decision-making process, allowing for actual community input. This brief extension would allow for thorough consideration of alternative solutions and mitigation measures to minimize environmental and safety concerns while still achieving the project's objectives.

Together, we can ensure that our actions align with our commitment to environmental stewardship and the well-being of our city. We have a delegation of community members who would be pleased to meet to discuss this proposal anytime.

Thank you for your attention to this matter. I'm looking forward to working towards a satisfactory solution for all of us.

Sincerely,

Melissa McAslan

From: noreply@oshawa.ca <noreply@oshawa.ca> On Behalf Of Neda Safvati agius
Sent: Tuesday, February 13, 2024 4:31 PM
To: clerks <clerks@oshawa.ca>
Subject: Extension

I am writing to express my concerns regarding the Harmony Creek Extension project, specifically the construction of the path within the ravine. As a resident deeply invested in the welfare of our community and environment, I urge you to consider the potential risks and impacts associated with this development.

While I understand the desire to create accessible pathways for recreational purposes, it is crucial to acknowledge the environmental implications of such projects. Research indicates that paths constructed in sensitive ecosystems like ravines can exacerbate flooding and disrupt wildlife habitats.

Flooding poses a significant threat to both property and public safety, and the construction of pathways in flood-prone areas can exacerbate these risks. Moreover, the disturbance caused by construction activities can lead to soil erosion, loss of vegetation, and degradation of water quality, further compromising the ecological integrity of the ravine ecosystem.

Additionally, the presence of human activity in these areas can disrupt wildlife behavior and lead to habitat fragmentation, endangering the diverse species that call the ravine home. As stewards of our environment, it is our responsibility to prioritize the preservation and protection of these natural spaces for current and future generations.

In light of these concerns, I respectfully request an extension in the decision-making process for the Harmony Creek Extension project. This will allow for thorough consideration of alternative solutions and mitigation measures to minimize environmental harm while still achieving the project's objectives.

I am more than willing to collaborate with the city and other stakeholders to explore sustainable and environmentally conscious approaches to enhancing recreational opportunities in our community. Together, we can ensure that our actions align with our commitment to environmental stewardship and the well-being of our city.

From: Jackie Graham <M.F.I.P.P.A. Sec. 14(1)>

Sent: Tuesday, February 13, 2024 4:29 PM

To: clerks <clerks@oshawa.ca>

Subject: Request of extension in timeline for the Harmony Creek extension

I am writing to formally request an extension to the harmony creek extension plan due to multiple concerns from the community regarding flooding and safety.

I am writing to express my concerns regarding the Harmony Creek Extension project, specifically the proposed construction of the bridge connecting the Arborwood Parkette to Esterbrook Drive and the proposed path around the storm retention pond.

As a resident deeply invested in the environment and the welfare of our community, I urge you to consider the potential risks and impacts of this proposed development. While I applaud the desire to create accessible pathways for recreational purposes, it is crucial to acknowledge the environmental and safety implications of such projects.

A project of this magnitude needs to ensure that it does not contribute to destroying sensitive ecosystems by exacerbating flooding and disrupting wildlife habitats. The proposed area is extremely prone to flooding. In fact, the area where the bridge is to be constructed has been flooded for the last five years, and the stormwater retention pond required extensive city maintenance this fall to remove blockages, which caused the water to rise so high that it encroached on the residential properties on the east side of the pond. Moreover, the disturbance caused by construction activities can lead to soil erosion, loss of vegetation, and degradation of water quality, further compromising the ecological integrity of the ecosystem.

I know this project has been made possible through a generous grant provided by the federal government. I am also aware that there is a timeline in which the funds must be used. With that information, I respectfully request a SHORT extension in the decision-making process, allowing for actual community input. This brief extension would allow for thorough consideration of alternative solutions and mitigation measures to minimize environmental and safety concerns while still achieving the project's objectives.

Together, we can ensure that our actions align with our commitment to environmental stewardship and the well-being of our city. We have a delegation of community members who would be pleased to meet to discuss this proposal anytime.

Thank you for your attention to this matter. I'm looking forward to working towards a satisfactory solution for all of us.

Sincerely,

Jackie Graham

From: Jay B <M.F.I.P.P.A. Sec. 14(1)>
Sent: Tuesday, February 13, 2024 4:28 PM
To: clerks <clerks@oshawa.ca>
Subject: Fwd: Harmony Creek Extension Project

I wanted to draft this note to express my request for reconsideration of the Harmony Creek Extension project to Conlin Rd due to the many unresolved issues.

As a new resident to the area, I'm deeply invested in the welfare of our community and environment, and am a bit concerned with the lack of transparency around this project, specifically details around potential risks and impacts associated with this development. While I understand the desire to create accessible pathways for recreational purposes, it is crucial to acknowledge the environmental and operational implications of such projects. Research indicates that paths constructed in sensitive ecosystems like ravines can exacerbate flooding and disrupt wildlife habitats. As someone who backs onto the ravine, I have concerns around the potential for flooding, which poses a significant threat to both property and public safety, and the construction of pathways in flood-prone areas can exacerbate these risks.

Moreover, the disturbance caused by construction activities can lead to soil erosion, loss of vegetation, and degradation of water quality, further compromising the ecological integrity of the ravine ecosystem. Additionally, the presence of human activity in these areas can disrupt wildlife behavior and lead to habitat fragmentation, endangering the diverse species that call the ravine home. As stewards of our environment, it is our responsibility to prioritize the preservation and protection of these natural spaces for current and future generations. I am more than willing to collaborate with the city and other stakeholders to explore sustainable and environmentally conscious approaches to enhancing recreational opportunities in our community. Together, we can ensure that our actions align with our commitment to environmental stewardship and the well-being of our city. I was actively engaged in a similar construction project, the Carruthers Creek Trail, which fronted my previous home in Ajax, so I'm more than open to discussion, however again there's been no communication aside from the one post on the city website. In light of these concerns, I respectfully request an extension in the decision-making process for the Harmony Creek Extension project. This will allow for thorough consideration of alternative solutions and mitigation measures to minimize environmental harm while still achieving the project's objectives. Thank you for your attention to this matter. I look forward to discussing these concerns further and working towards a mutually beneficial solution. Sincerely

Jason Barham

<M.F.I.P.P.A. Sec. 14(1)>

From: Mark Bronny <M.F.I.P.P.A. Sec. 14(1)>

Sent: Tuesday, February 13, 2024 4:24 PM

To: clerks <clerks@oshawa.ca>

Subject: Harmony Creek Trail Extension concerns for next information package

Hello,

Please add the following to the next available information package for council's consideration:

Regarding the Esterbrook/Arborwood/Woodstream/Conlin Rd E. area Harmony Creek Trail extension project, I am concerned that the currently proposed location of the walking trail on the east side of Harmony Creek between Woodstream Ave. and Conlin Rd. is not feasible. This is because it would be located far too close to the Harmony Creek river which floods every spring. This segment of the proposed trail would be at great risk of being eroded away by the flood waters, and this risk would be further exacerbated by the removal of the existing trees whose root systems are vital in reinforcing the river bank. The solution is to build the walking trail on the west side of Harmony Creek.

I believe this issue is real and significant enough that it warrants a Council reconsideration for correspondence and delegations to be placed on the public meeting agenda.

Please let me know if you have any questions or need any additional information.

Thank you,

Mark

<M.F.I.P.P.A. Sec. 14(1)>

February 1, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Town of Hanover adopted the following resolution at their meeting of January 15, 2024 regarding the above noted matter;

Moved by COUNCILLOR KOEBEL Seconded by COUNCILLOR HOCKING

Whereas current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

Whereas nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

Whereas municipal revenues, such as property taxes, do not grow with the economy or inflation;

Whereas unprecedented population and housing growth will require significant investments in municipal infrastructure;

Whereas municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

Whereas inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

Whereas property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

Whereas the province can, and should, invest more in the prosperity of communities;

Whereas municipalities and the provincial government have a strong history of collaboration;

Therefore be it resolved that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

And further that a copy of this motion be sent to the Minister of Municipal Affairs and Housing, and to the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

A handwritten signature in blue ink that reads "Tanya Patterson". The signature is written in a cursive, flowing style.

Tanya Patterson
Deputy Clerk

/tp

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Honourable Rick Byers, MPP Bruce-Grey-Owen Sound
Association of Municipalities of Ontario
Ontario Municipalities



February 2, 2024

Larry Brock, MP Brant
108 St. George Street, Suite #3
Brantford, ON N3R 1V6

Sent via email: larry.brock@parl.gc.ca

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

To whom it may concern:

Please be advised that Brantford City Council at its meeting held January 30, 2024 adopted the following:

12.1.10 Reliable and Accessible Public Rail Transit - CN Rail

WHEREAS Canadians deserve access to reliable and efficient passenger rail service; and

WHEREAS in 2021 the Canadian Minister of Transportation announced that the federal government would be pursuing opportunities to enhance passenger rail services in southwestern Ontario; and

WHEREAS passengers continue to experience long delays and disruptions to service, related to interruptions caused by CN Rail's freight systems and refusal to give priority to passenger rail service; and

WHEREAS Metrolinx and VIA, in extending or improving commuter train service from Aldershot through to Brantford, Woodstock, Ingersoll and London, is reliant on access to CN rail lines; and

WHEREAS CN Rail views increased passenger rail service on its lines as being incompatible with its primary business of moving freight and is unlikely to cooperate in extending commuter rail service on its lines in southwestern Ontario without direction from the federal government; and

WHEREAS CN Rail has shown a disregard for Municipal property maintenance standards in respect to the maintenance of their rail lines and blocks municipalities attempts to enforce municipal property standards upon their rail lines; and

CITY CLERK'S OFFICE City Hall, 58 Dalhousie Street, Brantford, ON N3T 2J2 P.O Box 818, Brantford, ON N3T 5R7
Phone: (519) 759-4150 Fax: (519) 759-7840 www.brantford.ca

WHEREAS CN Rail's consistent failure to provide a timely response to development applications adjacent to rail right of ways imposes inordinate delays and expense for builders and municipalities, further jeopardizing the ability of municipalities to address the housing crisis; and

WHEREAS there is a complete lack of federal regulations providing VIA and Metrolinx with any degree of priority or guaranteed access to rail rights of way or directing CN Rail to work cooperatively with municipalities;

AND WHEREAS The City of Brantford CALLS UPON the Federal Government to assist other levels of government as they take steps address the need for reliable and accessible public rail transit, timely processing of housing developments and the prompt and equitable enforcement of municipal property standards;

NOW THEREFORE THE COUNCIL OF THE CITY OF BRANTFORD requests that the Federal Government enact the necessary legislative and regulatory provisions:

- i. providing VIA and Metrolinx with priority right of way over freight rail lines, and further;
- ii. directing CN Rail to work positively and cooperatively with municipal and provincial governments in the processing of land development applications, and the prompt and timely enforcement of municipal property standards;

AND THAT a copy of this resolution be forwarded to all Ontario Municipalities; and to the Member of Provincial Parliament Will Bouma, Member of Parliament Larry Brock, Federal Minister of Transport Pablo Rodriguez, Provincial Minister of Transportation Prabmeet Singh Sarkaria, President and CEO at Metrolinx, President and Chief Executive Officer of VIA Rail Canada Inc and President and Chief Executive Officer of CN.

I trust this information is of assistance.

Yours truly,



Chris Gauthier
City Clerk, cgauthier@brantford.ca

cc Ontario Municipalities
Federal Minister of Transport, Pablo Rodriguez
Provincial Minister of Transportation, Prabmeet Singh Sarkaria
President & CEO, Metrolinx

President & CEO, VIA Rail Canada Inc
President & CEO, CN



Corporation of the Municipality of Calvin Council Resolution

Date: January 30, 2024

Resolution Number: 2024-31

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Background: Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity.” He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, “We’re really starting to see the effect of the aging fleet.”

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, “It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector.”

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

WHEREAS Forest fires are a very real threat to rural municipalities.

AND WHEREAS smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

AND WHEREAS forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

AND WHEREAS according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

AND WHEREAS carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

AND WHEREAS that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

AND WHEREAS the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

AND WHEREAS as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

NOW THEREFORE BE IT RESOLVED THAT the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

AND THAT this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

AND THAT this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

RESOLUTION NO. 2024-46

DATE: January 16, 2024

MOVED BY: Councillor Nieman

SECONDED BY: Councillor Branderhorst

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown



Sent by Email

January 30, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street,
Ottawa, ON K1A 0A2
pm@pm.gc.ca

The Honourable Premier Doug Ford
Legislative Building, Queen's Park
Room 281
Toronto, ON M7A 1A1
premier@ontario.ca

Subject: Additional Dwelling Units

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on January 22, 2024 and adopted the following resolution:

WHEREAS, all levels of Government recognize the lack of affordable housing;

And Whereas, the Province of Ontario has implemented as-of-right legislation permitting a maximum of 2 Additional Dwelling Units that can be constructed on most residential properties;

And Whereas, such construction must adhere to Regulations under the Ontario Building Code;

And Whereas, the costs for infrastructure and building materials to meet these regulations will make these units unattainable and unaffordable;

And Whereas, such costs would include, water, sanitary, heating, and electricity;

Now therefore be it resolved, that the Council of The Corporation of the City of Pickering directs:

1. That the Federal and Provincial Governments be requested to introduce additional measures that will provide financial support to those residential property owners who construct code compliant Additional Dwelling Units to be used for affordable rental units;
2. That all applicable public utilities, (inclusive of Elexicon Energy, Enbridge, Durham Region Works Department) be requested to waive the costs of hook up for those residential property owners who construct code compliant Additional Dwelling Units to be used for affordable rental units; and,

3. That a copy of this resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, Jennifer O'Connell, MP Pickering-Uxbridge, The Honourable Premier Doug Ford, The Honourable Peter Bethlenfalvy, MPP Pickering-Uxbridge and Minister of Finance, all Durham Region MPs and MPPs, Indrani Butany-DeSouza, CEO, Elexicon Energy, Enbridge Gas Inc., Durham Region, and all lower tier Durham Municipalities for endorsement.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

SC:am

Copy: The Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance;
The Honourable Mark Holland, MP, Ajax;
Jennifer O'Connell, MP, Pickering-Uxbridge;
Ryan Turnbull, MP, Whitby;
Colin Carrie, MP, Oshawa;
Jamie Schmale, MP, Haliburton-Kawartha Lakes-Brock;
The Honourable Peter Bethlenfalvy, MPP, Pickering – Uxbridge;
The Honourable Todd McCarthy, MPP, Durham;
Patrice Barnes, MPP, Ajax;
Lorne Coe, MPP, Whitby;
Jennifer French, MPP, Oshawa;
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock;
Alexander Harras Regional Clerk, Director of Legislative Services, Region of Durham;
Nicole Cooper, Director of Legislative & Information Services, Town of Ajax;
June Gallagher, Municipal Clerk, Municipality of Clarington;
Chris Harris, Clerk, Town of Whitby;
Fernando Lamanna, Clerk, Township of Brock;
Debbie Leroux, Clerk, Township of Uxbridge;
Mary Medeiros, City Clerk, City of Oshawa;
Ralph Walton, Interim, City Clerk, Township of Scugog;
Indrani Butany-DeSouza, CEO, Elexicon Energy;
Donna Popovich, Senior Advisor, Municipal and Stakeholder Engagement, Enbridge Gas Inc.;
Chief Administrative Officer

INFO-24-33



January 31, 2024

Hon. Prabmeet Singh Sarkaria
Ministry of Transportation
5th Floor
777 Bay St.
Toronto, ON M7A 1Z8
Prabmeet.Sarkaria@pc.ola.org

The Regional Municipality of Durham

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk

Dear Minister:

**RE: Request the Province of Ontario to Temporarily Remove Tolls
on Highway 407 in Durham Region, Our File: T02**

Council of the Region of Durham, at its meeting held on January 31, 2024, passed the following resolution:

“Whereas Highway 407 from Brock Road (Regional Road 1) in Pickering to Highway 35/115 is provincially owned and tolls are set by the province;

Whereas planned Regional road construction work to widen Winchester Road (Regional Road 3) from Anderson Street to Baldwin Street (Regional Highway 12) will necessitate reducing Winchester Road to one lane of traffic in one direction over an expected two construction seasons impacting travel times for residents and businesses; and

Whereas the temporary removal of tolls on Highway 407 during Winchester Road construction work would improve overall travel times and alleviate the traffic impacts on surrounding Regional and local municipal roads.

Be it therefore resolved that:

The Province be requested to temporarily remove tolls on Highway 407 in Durham during the duration of the planned Winchester Road construction work; and

If you require this information in an accessible format, please contact Eamonn.Rodgers@durham.ca or call 1-800-372-1102 extension 3677.

A copy of this request be sent to all Durham local area municipalities, local MPPs and the Minister of Transportation.”

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/sr

c: Hon. P. Bethlenfalvy, Minister of Finance, MPP, Pickering/Ajax
P. Barnes, MPP, Ajax
L. Coe, MPP, Whitby
Hon. T. McCarthy, Minister of Public and Business Service
Delivery, MPP, Durham
J. French, MPP, Oshawa
L. Scott, MPP, Haliburton/Kawartha Lakes/Brock
D. Piccini, MPP, Northumberland/Peterborough South
N. Cooper, Clerk, Town of Ajax
F. Lamanna, Clerk, Township of Brock,
J. Gallagher, Clerk, Municipality of Clarington
M. Medeiros, Clerk, City of Oshawa
S. Cassel, Clerk, City of Pickering
R. Walton, Clerk, Township of Scugog
D. Leroux, Clerk, Township of Uxbridge
C. Harris, Clerk, Town of Whitby



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

January 19, 2024

80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Dear Prime Minister:

Re: Carbon Tax

At its meeting held on January 15, 2024, Sarnia City Council adopted the following resolution:

Whereas the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and

Whereas the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and

Whereas this tax flows through from producers to transporters to the grocery store floor for our citizens; and

Whereas this tax does very little to reduce pollution and emissions; and

Whereas two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and

Therefore, be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time

when affordability concerns are at an all-time high to ease the financial and inflationary pressure on our Citizens.

Your consideration of this request is respectfully requested.

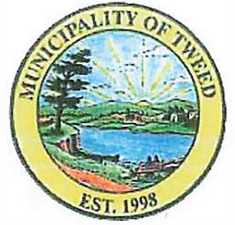
Yours Sincerely,

A handwritten signature in cursive script, appearing to read 'Amy Burkhart'.

Amy Burkhart
City Clerk

cc: All Ontario Municipalities

Municipality of Tweed Council Meeting
Council Meeting



Resolution No.

3.

Title:

Councillor J. Flieler

INFO-24-35

Date:

Tuesday, January 9, 2024

Moved by

J. Flieler

Seconded by

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;
AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;
AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;
AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;
AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;
AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;
AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;
NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;
AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;
AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

Carried

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

January 31, 2024

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

DELIVERED VIA EMAIL

RE: Rural and Small Urban Municipalities – Affordability of Water and Wastewater Systems

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 31, 2024, The County of Renfrew passed the following resolution:

WHEREAS the Provincial Policy Statement (PPS) (Section 1.6.6.2) states that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety and that intensification and redevelopment within these settlement areas should be promoted; and

WHEREAS the PPS (Section 2.2.1 (f)) states that planning authorities shall protect, improve, or restore the quality and quantity of water by implementing the necessary restrictions on development and site alternation to protect all drinking supplies and designated vulnerable areas, and protect, improve, or restore vulnerable surface and ground water, sensitive surface water features and sensitive groundwater features, and their hydrologic functions; and

WHEREAS the PPS (Sections 2.2.1(h) and (i)) states that there is consideration of environmental lake capacity as well as stormwater management practices; and

WHEREAS the Ministry of the Environment, Protection and Conservation (MECP) Procedural Guideline B-1-5 Policy 2 provision states that water quality which presently does not meet the Provincial Water Quality Objectives shall not be further degraded and all practical measures shall be undertaken to upgrade the water quality to the Objectives; and

WHEREAS in 2014 the Township of Whitewater Region authorized Jp2gConsultants Inc. to undertake a Municipal Class Environmental Assessment (EA) for the purpose of evaluating viable options to upgrade the 1979 Cobden Wastewater Treatment Plant. This plant did not meet guidelines for effluent flow into Muskrat Lake and Cobden Wetland being highly sensitive, at-capacity, inland lake, and Provincial Significant Wetland (PSW) and acknowledged as one of

the most eutrophic in the province. The plant had ongoing seasonal overflow events, and was operating at maximum capacity; and

WHEREAS in 2018 the Council of the Township of Whitewater Region approved the construction of a new parallel mechanical system that would meet all provincial environmental and regulatory requirements including accommodating future growth. Federal and provincial contributions only covered 50% of the final construction costs, as there was no ability to renegotiate with federal and provincial partners once real costs were known. As a result, the balance of costs (\$6M) was debentured over 30 years at interest rates that are slightly punitive to rural and small urban municipalities; and

WHEREAS in 2019 the Council of the Township of Whitewater Region conducted a Water and Wastewater Rate Study that demonstrated the need for rate increases of over 100% to fund the new wastewater treatment plant construction debenture and the significantly increased operating costs for a parallel mechanical system. Rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth; and

WHEREAS in 2023 the Township of Whitewater Region combined water and wastewater rates have risen to almost \$3,000/year for its five hundred and eleven (511) users and are among the highest in the County of Renfrew and across the Province of Ontario. There are similarly high user rates in the Township of Madawaska Valley as a result of Provincial regulations and a small number of users. Other examples of rapidly increasing rates include the Towns of Deep River, Renfrew, Arnprior, Laurentian Hills, and Petawawa, and the Townships of Bonnechere Valley, Laurentian Valley and Killaloe, Hagarty and Richards, where significant upgrades in short periods of time are making rates unaffordable even with an increased number of users.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew:

Advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and Advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

AND THAT a copy of this resolution be circulated to The Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks; AMO; ROMA; FCM; and all Municipalities in Ontario.

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Sincerely,



Peter Emon, Warden

County of Renfrew

warden@countyofrenfrew.on.ca

cc: Honourable Kinga Surma, Minister of Infrastructure (Ontario)
Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada)
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke
John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks
AMO; ROMA; FCM; and all Municipalities in Ontario.

To: City Council

From: Anthony Ambra, P.Eng., Commissioner,
Economic and Development Services Department

Item Number: INFO-24-49

Date: February 14, 2024

Subject: 2023 City of Oshawa Housing Monitoring Report

File: 12-07-2094

1.0 Purpose

The purpose of this Report is to present the 2023 City of Oshawa Housing Monitoring Report.

The 2023 Housing Monitoring Report forms Attachment 1 to this Report and is generally based on year-end 2023 information from a variety of sources.

2.0 Input From Other Sources

The following have been consulted in the preparation of this Report:

- Canada Mortgage and Housing Corporation
- Central Lakes Association of Realtors
- Municipal Law Enforcement and Licensing Services
- Region of Durham Housing Services
- Statistics Canada

3.0 Analysis

In accordance with Oshawa Official Plan policy, the City is required to monitor the achievement of housing policies and to report the results in an annual Housing Monitoring Report.

Since 1991, this Department has reported to Council on the range of housing forms produced, house prices, household characteristics, housing supply, building permits issued, subdivision activity and housing affordability in an annual Housing Monitoring Report. The Housing Monitoring Report also includes information on the creation of new accessory apartments.

The City's housing policies, financial and otherwise, are being successfully implemented. The Provincial target for intensification within the "built boundary" in the Region of Durham

as expressed in the Durham Region Official Plan currently in effect is 40%. Oshawa's allocation of Durham's total intensification is 39%.

In 2023, 26% of the City's new residential units were issued permits for lands within the "built boundary" as defined by the Province pursuant to the Provincial Growth Plan. This represents a slight increase from the 19% reported in the 2022 Housing Monitoring Report but still falls below the City's intensification target of 39% within the built boundary. This also represents the second time in the last five (5) years where the annual intensification experienced in the City has not exceeded the Regional intensification target for Oshawa. This is due largely in part to the increased development happening in those parts of the Windfields community which fall outside the built boundary as well as in the Kedron community which falls entirely outside the built boundary. 2023 was Oshawa's second highest year for Total Construction Value on record at \$639,450,500 of which the Residential Construction Value accounted for \$372,071,400.

4.0 Financial Implications

There are no financial implications associated with this Report.

5.0 Relationship to the Oshawa Strategic Plan

This Report and the identified housing initiatives advance the Economic Prosperity and Financial Stewardship and Social Equity goals of the Oshawa Strategic Plan.



Tom Goodeve, M.Sc.Pl., MCIP, RPP, Director,
Planning Services



Anthony Ambra, P.Eng., Commissioner,
Economic and Development Services Department

2023 City of Oshawa Housing Monitoring Report



750 King Street East

Prepared by: Economic and Development Services Department, February 2024

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1.0 Introduction

This Report constitutes the year-end 2023 Housing Monitoring Report. An annual housing monitoring report is required by the Oshawa Official Plan.

More specifically, the housing policies in the Oshawa Official Plan require the City to monitor the adequacy of the supply of lands designated for residential uses, the price and range of housing produced by type and tenure, residential intensification and resale housing.

On April 27, 2010, City Council directed that the status of the implementation of the Student Accommodation Strategy be included in the annual Housing Monitoring Report. An update has been provided in Section 4 of this Report.

In June 2014, this Department started to monitor the creation of new accessory apartments by providing Council with a yearly update in the annual Housing Monitoring Report.

Sources of information used in the preparation of this Housing Monitoring Report include the Oshawa Land Information System (O.L.I.), City of Oshawa Building Permit statistics, City of Oshawa registration statistics for accessory apartments, Canada Mortgage and Housing Corporation (C.M.H.C.), Central Lakes Association of Realtors (C.L.A.R.), the Region of Durham Housing Services, and Statistics Canada.

2.0 Summary Highlights

It is estimated that as of year-end 2023, the City of Oshawa contained 73,409 dwelling units. These were comprised of 37,355 single detached dwelling units (after accounting for 27 demolitions in 2023), 5,527 semi-detached dwelling units, 8,398 townhouse units and 22,129 apartment units (after accounting for 3 demolitions in 2023). Accessory apartments and duplexes are included in the apartment category.

In 2023, building permits were issued for 1,204 new dwelling units.

There was a large supply (17,418 units) of potential units (2,591 single detached, 196 semi-detached, 4,122 townhouse and 10,509 apartment units) in proposed, draft approved and registered plans of subdivision as of year-end 2023.

The availability of rental apartment accommodation in the City of Oshawa experienced a decrease in 2023 as the overall private rental apartment vacancy rate in Oshawa decreased from 3.2% in 2022 to 1.6% in 2023.

The City of Oshawa had a supply of 3,223 assisted housing units as of December 2023, comprised of 1,000 seniors' units and 2,223 family/non-seniors' units (after accounting for the removal of 21 family/non-seniors' units from the supply in 2023). The City of Oshawa also has a supply of 357 rental assistance units in addition to the above assisted housing units.

At year-end there were 2,396 registered two-unit houses in the City of Oshawa.

3.0 Housing Data

3.1 Existing Housing Supply

3.1.1 Number of Housing Units by Type

The total number of housing units and the distribution of housing units by type at year-end 2023 are shown in Table 1 below.

Table 1: City of Oshawa Housing Unit Distribution by Type, 2023

Housing Type	Number	Percentage of Total
Single Detached	37,355	50.9%
Semi-Detached	5,527	7.5%
Town House	8,398	11.4%
Apartment	22,129	30.1%
Total	73,409	100%

Sources: Statistics Canada (2021 Census) and Economic and Development Services Department Building Permit Statistics since 2021 Census.

3.1.2 Rental Vacancy Rate

The vacancy rate for private apartments in Oshawa was 1.6% as of October 2023, down from 3.2% in 2022 (C.M.H.C. Rental Market Survey Data Tables, Oshawa CMA, 2023). In order to ensure an adequate supply of rental accommodation, the Oshawa Official Plan contains guidance regarding the conversion of existing rental units to condominium tenure. Such conversions are not normally permitted when the rental vacancy rate is below 3%. Nevertheless, the City is not currently processing any condominium conversion applications.

3.1.3 Assisted Housing

Table 2 highlights the number of assisted seniors' units in Oshawa by dwelling type and service provider at year-end 2023.

Table 2: Oshawa Assisted Seniors' Units, 2023

Oshawa Assisted Housing Units	Townhouse/Row/Semi	Apartment	Total
Durham Regional Local Housing Corporation (D.R.L.H.C.)	5	296	301
Private Non-Profit and Cooperatives	0	699	699
Total Seniors' Units	5	995	1,000

Source: Region of Durham Housing Services

Table 3 highlights the number of assisted family/non-seniors' units in Oshawa by dwelling type and service provider at year-end 2023.

Table 3: Oshawa Assisted Family/Non-Seniors' Units, 2023

Oshawa Assisted Housing Units	Townhouse/Row/Semi	Apartment	Total
D.R.L.H.C. (including 12 units under the Investment in Affordable Housing Program)	361	12	373
Durham Region Non-Profit Housing Corporation	104	126	230
Private Non-Profit and Cooperatives	343	540	883
Federal Cooperatives	472	81	553
Affordable Housing: Canada-Ontario Investments in Affordable Housing (I.A.H.) and Canada-Ontario Affordable Housing Program (A.H.P.) – Private Sector	0	184	184
Total Family/Non-Seniors' Units	1,280	943	2,223

Source: Region of Durham Housing Services

The total number of assisted seniors' and assisted family/non-seniors' units at year-end 2023 was 3,223, consisting of 1,285 townhouse/row housing/semi-detached units and 1,938 apartment units. Note: in 2023, one (1) D.R.L.H.C. assisted family/non-seniors' unit and twenty (20) Durham Region Non-Profit Housing Corporation units were removed from the overall supply.

Table 4 highlights the number of rental assistance units by dwelling type at year-end 2023.

Note: in 2023, twelve (12) rental assistance units were added to the overall supply of rental assistance units in Oshawa.

Table 4: Rental Assistance Units in Oshawa

Rental Assistance	Townhouse/Row/Semi	Apartment	Total
Rent Supplement	15	299	314
Durham Housing Benefit	13	30	43
Total Units	28	329	357

Source: Region of Durham Housing Services

The City continues to provide support in the form of property tax incentives for certain assisted rental housing projects. This is a prerequisite to senior government approvals under the Investment in Affordable Housing Program and previously the Canada-Ontario Affordable Housing Program.

3.2 Household Characteristics

3.2.1 Persons per Unit

Between 1996 and 2006, the number of persons in each dwelling unit declined, as shown in Table 5 below. However, the 2011 and 2016 Censuses revealed a modest increase in the number of persons per dwelling. The 2021 Census indicated another marginal increase in the number of persons per dwelling unit.

Table 5: Oshawa Persons per Dwelling Unit, 1996-2021

Census Year	Persons per Dwelling Unit
1996	2.7
2001	2.6
2006	2.4
2011	2.5
2016	2.5
2021	2.6

Source: Statistics Canada

The persons per dwelling unit reported by the O.L.I. System using the assessment data at year-end 2023 was 2.11, on par with what was reported in the 2022 Housing Monitoring Report.

3.2.2 Family Households

C.M.H.C. defines a family household as at least one economic family. An economic family is defined as a group of related individuals sharing a common dwelling unit. A non-family household is considered to have one or more unattached persons.

As shown in Table 6, the proportion of family households as a component of all households has generally declined between 1996 and 2011, but has increased in 2021 from 73% in 2016, to 75%. Family households remain the predominant household type.

Table 6: Census Based Family Household Percentages in Oshawa

Census Year	Family Households as Percentages of Total Households
1996	74%
2001	72%
2006	71%
2011	71%
2016	73%
2021	75%

Source: Statistics Canada

3.2.3 Home Ownership

Between 1996 and 2006, the percentage of units owned vs. units rented has generally increased as shown in Table 7. Since 2006, there has been a trending decrease in the percentage of units owned vs. units rented.

Table 7: Census Based Ownership and Rental Percentages in Oshawa

Census Year	Owned Units as a Percentage of Total Units	Rented Units as a Percentage of Total Units
1996	64%	36%
2001	67%	33%
2006	70%	30%
2011	69%	31%
2016	68%	32%
2021	64%	36%

Source: Statistics Canada

According to O.L.I., using assessment data, the tenure split of existing housing stock at year-end 2023 was 75.5% ownership and 24.5% rental, on par with what was reported at year-end 2022.

3.3 Subdivision Summary

The City of Oshawa has a very healthy supply of vacant residential lots/blocks, as shown in Table 8.

Table 8: City of Oshawa, Subdivision Summary, 4th Quarter, 2023

Approval Stage	Single Detached	Semi-Detached	Townhouse	Apartment	Total
Housing Units in Proposed Draft Plans	566	52	1,983	8,020	10,621
Housing Units in Draft Approved Plans	1,880	144	1,711	1,521	5,256
Housing Units on Lots in Registered Plans Without Building Permits Issued	145	0	428	968	1,541
Total Units	2,591	196	4,122	10,509	17,418

Source: Economic and Development Services Department

It is important to note that Table 8 includes figures for units in proposed draft plans which are not approved and which may be revised through the development review process. Further, this table does not include units intended to be developed through the site plan approval process (i.e. units which are not in a plan of subdivision).

The City also has additional Residentially-designated land in the current Oshawa Official Plan that is not yet in the subdivision process.

3.4 Residential Building Permits

Table 9 indicates Oshawa’s residential building permit activity from 2019 to 2023. Residential building permit activity in 2023 was the third highest year on record for the City, with a Residential Construction Value of \$372.1 million. Residential building permits continue to provide a broad range of new housing types (e.g. townhouses and apartments). The Total Construction Value for 2023, however, is the second highest on record for the City, coming in at \$639.5 million.

Table 9: City of Oshawa Residential Building Permit Activity, 2019-2023

Year	Construction Value of Residential Permits	Single Detached	Semi-Detached, Duplex and Accessory Apartments	Townhouse	Apartment	Total Units
2019	\$153.5 M	75	168	85	222	550
2020	\$363.9 M	133	168	300	960	1,561
2021	\$467.9M	444	165	591	121	1,321
2022	\$762.1M	515	231	569	806	2,121
2023	\$372.1M	195	386	170	453	1,204

Source: Economic and Development Services Department

3.5 Rental Rates and House Prices

3.5.1 Apartments

Average private apartment monthly rental rates by unit type in the City of Oshawa from 2019 to 2023 are shown in Table 10.

Table 10: City of Oshawa Private Apartment Rental Rates by Type, 2019-2023

Unit Type	Rental Rate 2019	Rental Rate 2020	Rental Rate 2021	Rental Rate 2022	Rental Rate 2023
Bachelor	\$898	\$937	\$1,014	\$1,124	\$1,068
1 Bedroom	\$1,168	\$1,182	\$1,288	\$1,290	\$1,425
2 Bedroom	\$1,264	\$1,352	\$1,428	\$1,477	\$1,653
3 Bedroom +	\$1,400	\$1,499	\$1,596	\$1,849	\$1,946

Source: C.M.H.C. Rental Market Survey, Ontario, 2023

3.5.2 Single Detached Dwellings

C.L.A.R. statistics indicate that Oshawa continues to exhibit lower house prices for single detached dwellings, compared to other lakeshore municipalities in Durham Region, as shown in Table 11.

Table 11: Average Price of a Single Detached Dwelling (resale) by Location, 2023

Municipality	Average Price 2022	Average Price 2023
Oshawa	\$977,718	\$791,096
Clarington	\$1,051,627	\$858,269
Whitby	\$1,241,657	\$1,091,497
Ajax	\$1,219,897	\$985,281
Pickering	\$1,382,241	\$1,297,044
Brock	\$929,690	\$741,000
Scugog	\$1,130,203	\$978,889
Uxbridge	\$1,453,232	\$1,040,800
Durham Region	\$1,130,114	\$954,564

Source: C.L.A.R. Housing Report, December 2023

3.6 Accessory Apartments

On June 23, 2014, Council passed amendments to the Oshawa Official Plan and Zoning By-law 60-94 to implement certain changes to the Planning Act resulting from Bill 140, the Strong Communities through Affordable Housing Act, 2011, to allow accessory apartments more broadly in single detached dwellings and semi-detached dwellings. Effective November 28, 2022, as a result of Bill 23, the “More Homes Built Faster Act, 2022”, accessory apartments are now permitted “as-of-right” in all serviced urban areas of the City, within single detached, semi-detached, townhouses as well as accessory buildings. Up to two (2) accessory apartments are allowed on any lot, resulting in up to three (3) units in total permitted on any residential lot. In response to the recent permissions granted by the Province to allow accessory apartments more broadly, City staff advanced amendments to Zoning By-law 60-94 intended to regulate these additional residential units in the Oshawa context.

Permits for a record number of accessory apartments were issued in 2023 (360 in total, surpassing the previous record of 225 set in 2022), and staff anticipate that the City will continue to see an increasing amount of building permits for accessory apartments in 2024.

Table 12: City of Oshawa 2023 Applications to Register Two-Unit Houses

Application Status	Number of Properties
Certificate Issued	239
Application Accepted (in process)	25
Application Denied or Application Cancelled by Owner	2

Application Status	Number of Properties
Total Applications	266

Source: Oshawa Municipal Law Enforcement and Licensing Services

3.7 Residential Intensification within the Built Boundary

The Province of Ontario established the Growth Plan for the Greater Golden Horseshoe (Growth Plan) in 2006. As of May, 2019, this Growth Plan has been replaced by the updated Growth Plan for the Greater Golden Horseshoe, 2019. The updated Growth Plan continues to set the direction for accommodating growth and development in the Greater Golden Horseshoe Region and requires municipalities to grow in ways that use land and resources more efficiently. The Growth Plan encourages growth through intensification and promotes optimization of new and existing infrastructure. The 2019 Growth Plan requires that by the time the next Municipal Comprehensive Review of the Durham Regional Official Plan (D.R.O.P.) is approved and in effect, and for each year thereafter, a minimum of 50% of all residential development occurring annually within Durham Region needs to be built within the City’s built-up area (Built Boundary).

It is important to note that in April 2023, the Province released a proposed new Provincial Planning Statement that would, if passed, combine elements of the Growth Plan and the existing Provincial Policy Statement, and remove the requirement to establish and maintain specific population and employment density targets outside strategic growth areas and major transit station areas.

The Region of Durham has advanced their Municipal Comprehensive Review to amend the D.R.O.P. (Envision Durham) and it is currently with the Province for their review and approval. Envision Durham will provide new intensification targets for the City which will be reflected in the Oshawa Official Plan update to implement the D.R.O.P. The intensification target for that portion of the City within the Built Boundary in the current D.R.O.P. is 39%. In the event that Envision Durham is approved by the Province, this intensification target for the City will increase to 50%, representing 20% of the total Regional intensification target. Until such time the province approves Envision Durham, the City’s current Official Plan intensification target of 39% will continue to align with the target identified in the current D.R.O.P.

In 2023, 25.66% of the City’s new residential units were issued a building permit within the Built Boundary as defined by the Province pursuant to the Growth Plan. This percentage has increased from 2022 when the percentage was 19%, but still falls short of the City’s intensification target of 39%. This percentage also represents the second time in five (5) years where the intensification in the City has not exceeded the target in the D.R.O.P. In order to continue to encourage more residential development within the Built Boundary, the City promotes various financial incentive programs through Community Improvement Plans, has advanced development charge exemptions in certain strategic growth areas of the City and has pre-zoned areas in the City for higher density development. In addition, the City is currently advancing multiple studies aimed at increasing density within specified areas inside the Built Boundary to assist in meeting the intensification targets laid out in the D.R.O.P. and to also align with Bill 23, the “More Homes Built Faster Act, 2022”.

3.8 More Homes, Built Faster

The Province of Ontario introduced Bill 23, the “More Homes Built Faster Act, 2022”, to ensure municipalities grow and provide housing to meet the needs of all in the Province of Ontario.

The City of Oshawa has been tasked with facilitating the delivery of 23,000 new homes by 2031. On February 6, 2023, the Economic and Development Services Committee endorsed Item ED-23-27 as the City’s pledge to the Minister of Municipal Affairs and Housing to facilitate the construction of 23,000 new homes in Oshawa by 2031.

3.9 Housing Accelerator Fund

As part of the 2022 Federal Budget, the Government of Canada announced \$4 billion in new funding to create the Housing Accelerator Fund (H.A.F.), a program administered by the C.M.H.C. intended to grow the annual housing supply across the country by providing incentive funding to local governments.

The primary objectives of the H.A.F. are to increase housing supply at an accelerated pace and enhance certainty in the approvals and building process, while also supporting the following priorities:

- Supporting the development of complete communities that are walkable, consisting of appropriate residential densities and a diverse mix of land uses, providing access to a wide variety of amenities and services through public and active transportation;
- Supporting the development of affordable, inclusive, equitable and diverse communities that encourage clear pathways to achieving greater socio-economic inclusion largely achieved through the equitable provision of housing across the entire housing spectrum; and,
- Supporting the development of low-carbon and climate resilient communities.

On June 26, 2023, pursuant to Report CNCL-23-69 dated June 21, 2023, City Council endorsed a Housing Action Plan in support of its application to the Federal government’s H.A.F. program, with the hope of obtaining funding for housing-related community infrastructure projects. The City’s application was submitted on August 18, 2023, and staff are awaiting a response.

Performance against these targets is evaluated based on all new construction housing starts by the end of year (i.e. foundation construction complete). Notwithstanding this, accessory apartments and residential conversions in existing buildings are counted at building permit issuance. The Ministry of Municipal Affairs and Housing (“M.M.A.H.”) has reported a total of 864 new housing starts in Oshawa by year end in 2023.

On August 21, 2023, Ontario announced the Building Faster Fund, a three-year, \$1.2 billion program that will provide up to \$400 million per year to municipalities that meet or exceed their annual housing targets. For the purposes of this funding program, the

M.M.A.H. has provided the City of Oshawa with the following phased in targets for the years 2023-2025 as shown in Table 13:

Table 13: Provincial and Municipal Housing Targets

Target	2023	2024	2025
Provincial	110,000	125,000	150,000
City of Oshawa	1,687	1,917	2,300

Source: M.M.A.H.

4.0 Student Accommodation Strategy

The City’s first Student Accommodation Strategy was adopted by City Council on April 27, 2010. The purpose of the 2010 Strategy was to identify, plan for and facilitate a sufficient mix of quality student accommodations that would integrate with the community and advance sound planning and building principles.

Planning Services presented to Council a 5-year review of the Student Accommodation Strategy in April 2020. The 5-year review found that the 2010 Strategy has proven very successful. The area surrounding the Simcoe Street North corridor is a mixed-use area consisting of new apartments, townhouses, and commercial uses. The ongoing development in the area has provided students access to a broader range of housing opportunities with proximity to the schools. By year end of 2022, a total of 914 dwelling units (2,543 beds) in the form of apartments and block townhouses were constructed or were under construction in the Simcoe Street North, south of Conlin Road, and King Street West/Thornton Road South corridors since 2010. No construction of additional units was advanced in 2023 as the Simcoe Street North corridor is now mostly built-out.

Table 14 is a list of off-campus building projects in the Simcoe Street North corridor and Table 15 is a list of off-campus building projects in the King Street West/Thornton Road South corridor that provide additional opportunities for student accommodation that have been built or proposed since the Student Accommodation Strategy was adopted.

Table 14: Housing Projects in the Simcoe Street North Corridor, south of Conlin Road near Ontario Tech University and Durham College

Status	Address	Units	Beds
Completed Construction	1700 Simcoe Street North	133	588
Completed Construction	1805 Simcoe Street North	48	238
Completed Construction	33 Taylorwood Road	14	70
Completed Construction	2011 Simcoe Street North/2 Taylorwood Road	59	260
Completed Construction	2015 to 2019 Simcoe Street North	23	113
Completed Construction	2021 and 2023 Simcoe Street North	19	93
Completed Construction	1645 and 1655 Simcoe Street North	15	60
Completed Construction	1900 Simcoe Street North	308	308
Completed Construction	1720 to 1800 Simcoe Street North	170	438
Completed Construction	1569 to 1621 Simcoe Street North	125	375
Total		914	2,543

There are additional opportunities north of Conlin Road for housing in the RioCan subdivisions near Simcoe Street North and Windfields Farm Drive. There is also a proposed student housing project at the southwest corner of Simcoe Street North and the south leg of Niagara Drive with 142 bachelor units, and at 1664 Simcoe Street North with 507 apartment units.

Table 15: Housing Projects in the King Street West/Thornton Road South Corridor near Trent University

Status	Address	Units	Beds
Completed Construction	710 King Street West	25	47
Completed Construction	75 Thornton Road South	140	200
Total		165	247

In addition, recently completed developments in the Downtown Oshawa Urban Growth Centre provide further opportunities for students or young professionals to obtain accommodation with studio and one-bedroom apartments. Other proposed residential developments in the Downtown Oshawa Urban Growth Centre that are advancing include:

- 35, 39 and 45 Division Street and 196, 200 and 204 Bond Street East (233 apartment units).
- 135 Bruce Street (509 apartment units).
- 47 Simcoe Street South (193 apartment units).
- South side of Richmond Street between Mary Street North and Ontario Street (670 apartment units).
- 39 Athol Street West (140 apartment units)
- 70 King Street East (170 apartment units)
- 88 King Street West (220 apartment units)

5.0 Community Improvement Plans and Development Charge Exemptions

A number of the City's financial policies are intended to assist with the creation of a range of housing and more affordable housing. In this regard, the City has a number of Community Improvement Plans (C.I.P.s) and provides a development charge exemption for certain types of residential development such as in the Downtown Oshawa Urban Growth Centre and the King Street West and Thornton Road South corridors near Trent University Durham.

In 2016, Council approved a new Downtown Urban Growth Centre Community Improvement Plan to replace the Central Business District Renaissance Community Improvement Plan and Downtown Shoulder Area Renaissance Community Improvement Plan. The new Downtown Urban Growth Centre Community Improvement Plan contains five financial incentive programs, including an Increased Assessment Grant Program and a conversion to residential grant, which assists property owners with the financing of building improvements to convert non-residential floor space to residential dwelling units.

6.0 Accomplishments in 2023

In 2023, the following accomplishments were undertaken by Economic and Development Services staff:

- Continued advancement of the Integrated Major Transit Station Area Study for Central Oshawa.
- Completed the Columbus Part II Plan Study, and adopted a Part II Plan for the Columbus community. The plan is currently awaiting approval from the Region of Durham.
- Issued building permits for a broad range of housing types including singles, townhouses, apartments and a record amount of accessory apartments.
- Initiated the Urban Growth Centre Intensification Study specific to downtown Oshawa.
- Initiated the Bloor-Simcoe Intensification Study (Interim Control By-law 133-2023).
- Updated various policies and regulations in response to Bill 109, the “More Homes for Everyone Act, 2022” and Bill 23, the “More Homes Built Faster Act, 2022”, including zoning by-law amendments to permit up to three (3) dwelling units on a lot, as-of-right.
- Advanced the sale of City-owned surplus land as residential infill opportunities.
- Submitted an application to the Housing Accelerator Fund (H.A.F.), a federally backed program administered by the C.M.H.C., to help assist Oshawa in increasing its housing supply.
- Advanced the approval of subdivisions and residential site plans in the Windfields, Kedron and Lakeview communities.
- Advanced approval of an increased assessment grant application under the City's Urban Growth Centre Community Improvement Plan for additional residential units in the downtown at 87 Simcoe Street North.
- Issued two (2) Requests for Expressions of Interest for residential redevelopment opportunities on City-owned land in an effort to support intensification in the Downtown Oshawa Urban Growth Centre.

7.0 Proposed Actions in 2024

In 2024, Economic and Development Services staff will:

- Continue to support and facilitate appropriate multi-residential growth, including identifying any funding opportunities for the private sector under any Federal and Provincial affordable housing programs.
- Process applications under the City's C.I.P. program(s).
- Continue to advance the review of the City's Zoning By-law, including regulations to determine residential intensification opportunities.
- Continue to process and advance applications such as the subdivisions in the Kedron Part II Plan and any other submitted residential development applications.
- Advance the housing action items listed in Plan 20Thirty for Downtown Oshawa, the City's new action plan for Downtown Oshawa which replaces the previous Plan 20Twenty action plan.
- Continue to advance the Integrated Major Transit Station Area Study for Central Oshawa.
- Continue to advance the Bloor-Simcoe Intensification Study.
- Continue to advance the Urban Growth Centre Intensification Study.
- Initiate a municipal comprehensive review of the Oshawa Official Plan to align with Envision Durham, which replaces the current Durham Regional Official Plan and is anticipated to be approved by the Provincial government shortly.
- Continue to assist the Region of Durham to advance new assisted living projects in Oshawa.
- Continue to monitor Oshawa's application to the Housing Accelerator Fund, and advance the City's endorsed Housing Action Plan under the H.A.F. application.

8.0 Conclusions

The 2023 Housing Monitoring Report shows that the City of Oshawa has a variety of housing types, affordable single detached homes (compared to other lakeshore municipalities in Durham) and a good supply of vacant lots in the development approval process.

The availability of rental apartments decreased in 2023 and is below the 3% threshold considered healthy and balanced by C.M.H.C. The vacancy rate decreased from 3.2% in 2022 to 1.6% in 2023.

Overall, the housing policies related to such matters as ensuring an adequate supply of lands designated for residential use and providing a range of housing types are being advanced.

To: City Council

From: Anthony Ambra, P.Eng., Commissioner,
Economic and Development Services Department

Item Number: INFO-24-50

Date: February 14, 2024

Subject: Development Activity: Review of 2023 and Outlook for 2024

File: 12-12-2095

1.0 Purpose

The purpose of this Report is to provide an overview of development activity in Oshawa during 2023 and what is anticipated in 2024.

2.0 Input From Other Sources

Not applicable.

3.0 Analysis

3.1 Year End 2023 Building Permit Statistics

Attachment 1 to this Report is a table showing the City's 2023 year-end building permit statistics and comparative data from past years.

In 2023 the City:

- Issued a total of 1,530 building permits with a total construction value of \$639,450,500, which is Oshawa's second highest total construction value on record; and,
- Issued permits for 1,204 new residential units.

In total, the City set 18 new building records in 2023. The following are highlights of these records:

- Highest total industrial construction value issued in any one year (\$128.965 million) – surpassing the previous record of \$97.46 million set in 2003;
- Highest total industrial construction value issued in any one month (\$119.78 million) – surpassing the previous record of \$84.2 million set in 2003;

- Highest number of accessory dwellings issued in one year (360) – surpassing the previous record of 225 set in 2022; and,
- Highest number of accessory dwellings issued in one month (39 in June) – surpassing the previous record of 28 set in 2022.

In 2023 the percentage value of permits was as follows:

- 96.75% residential;
- 0.30% government/institutional; and,
- 2.95% commercial/industrial.

Tables 1 to 7 below highlight the 2023 building permit statistics and identify the major building projects by sector and location which were started or completed in 2023.

Table 1: Major Building Projects in 2023 for New Single Detached Dwellings

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Miscellaneous Infill Lots	City-wide	11 single detached dwellings	\$8.4 million
Minto	North of Conlin Road East, west of Harmony Road North	51 single detached dwellings	\$32.2 million
Conlin Kedron (Sorbara)	North of Conlin Road East, west of Harmony Road North	51 single detached dwellings	\$28.7 million
Medallion	North of Conlin Road East, east of Harmony Road North	3 single detached dwellings	\$2.0 million
Greenpark	North of Conlin Road East, east of Grandview Street North	55 single detached dwellings	\$38.2 million
Jeffery Homes	North of Conlin Road East, west of Harmony Road North	7 single detached dwellings	\$4.6 million
Treasure Hill	North of Conlin Road East, east of Grandview Street North	2 single detached dwellings	\$2.0 million
Greycrest	West of Harmony Road North, north of Greenhill Avenue	4 single detached dwellings	\$2.2 million

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Holland Homes	South side of Queensdale Avenue, west of Keewatin Street South	11 single detached dwellings	\$7.42 million

Table 2: Major Building Projects in 2023 for New Townhouse Construction

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Medallion	North of Conlin Road East, east of Harmony Road North	15 townhouse dwellings	\$5.0 million
Minto	North of Conlin Road East, west of Harmony Road North	60 townhouse dwellings	\$22.3 million
Treasure Hill	North of Conlin Road East, east of Grandview Street North	70 townhouse dwellings	\$27.5 million
Sorbara	North of Conlin Road East, west of Harmony Road North	24 townhouse dwellings	\$9.3 million
2490500 Ontario Ltd.	122 Olive Avenue	1 street townhouse dwelling	\$0.26 million

Table 3: Major Building Projects in 2023 for New Semi-Detached, Duplex and Accessory Apartment Construction

Owner	Location	Use	Permit Value (\$) (≥than \$1m)
Accessory Apartments	City-wide	360 accessory apartment units	\$24.4 million
Miscellaneous Infill Lots	City-wide	8 semi-detached dwelling units	\$6.1 million
Treasure Hill	North of Conlin Road East, east of Grandview Street North	18 semi-detached dwellings	\$8.0 million

Table 4: Major Building Projects in 2023 for Multi-Unit Apartment Residential Buildings

Owner	Location	Use	Permit Value (\$) (≥ than \$1m)
Tribute (Simcoe Street) Limited	2545 Simcoe Street North (U.C. Tower 2)	386 apartment units	\$96.4 million
Tall Treed Investment Corporation	271 Tresane Avenue	4 apartment units	\$1.12 million
Tall Treed Investment Corporation	215 Cordova Road	6 apartment units	\$1.15 million
Refuge Outreach	357 Simcoe Street South	27 apartment units	\$5 million
Habitat for Humanity	510 Lomond Street	8 apartment units (stacked townhouses)	\$1.8 million
Miscellaneous Infill Apartments	City-wide	22 apartment units	\$6.6 million

Table 5: Major Building Projects in 2023 for Industrial

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Broccolini Thornton Limited Partnership	1600 Thornton Road North	Warehouse	\$68.14 million
Panattoni Development Company	650 Conlin Road West	Warehouse	\$49 million

Table 6: Major Building Projects in 2023 for Government and Institutional

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Durham Catholic District School Board	2465 Bridle Road	School addition	\$4.76 million
Durham District School Board	110 Mary Street North	School addition	\$7.4 million
Durham District School Board	466 Windfields Farm Drive West	New elementary school	\$21.47 million

Owner	Location	Use	Permit Value (\$) (>than \$1m)
Sedna Women’s Shelter and Support Services	1356 Simcoe Street South	Women’s shelter and support offices	\$10 million

Table 7: Major Building Projects in 2023 for Commercial

Owner	Location	Use	Permit Value (\$) (≥than \$1m)
Kiya Developments Ltd.	474 Aviator Lane and 481 Taunton Road West	New office building and hotel	\$26.8 million
2285136 Ontario Limited (RioCan)	Northeast corner of Simcoe Street North and Windfields Farm Drive East	New commercial buildings	\$12.54 million
RioCan REIT	2370 Simcoe Street North	New commercial building	\$3.7 million
RioCan Holdings (Five Points) Inc.	1295 Simcoe Street North	New commercial building	\$4.7 million

3.2 Year End 2023 Residential Lot/Block Availability

Oshawa has a good supply of lots currently available and in the development approval process.

In this regard, on December 31, 2023 the City had 17,418 potential residential units at various stages in the subdivision approval process, consisting as follows:

- 10,621 potential units comprised of 566 single detached lots, 52 semi-detached lots, 1,983 townhouse units and 8,020 apartment units on lots and blocks in proposed draft plans;
- 5,256 potential units on lots and blocks that are draft approved and pre-zoned for residential growth comprised of 1,880 single detached lots, 144 semi-detached lots, 1,711 townhouse units and blocks for 1,521 apartment units; and,
- 1,541 potential units on vacant lots and blocks registered and pre-zoned for residential growth, comprised of 145 single detached lots, 428 townhouse units and blocks for 968 apartment units (see Table 8).

The 17,418 potential units at various stages in the subdivision approval process do not include potential infill housing developments that are not within a proposed or recently registered plan of subdivision.

Table 8 shows the major residential developments with pre-zoned and registered vacant lots as of December 31, 2023.

Table 8: Available Pre-zoned and Registered Vacant Lots and Blocks in Major Residential Developments as of December 31, 2023

Subdivider	Location	Number of Units
Medallion Developments	East of Harmony Road North, north of Conlin Road East	1 single detached dwelling, 15 street townhouse dwellings, and 781 apartment units
825901 Ontario Ltd. (F.K.T.)	South of Conlin Road East, west of Harmony Road North	8 single detached dwellings
Whitby Meadows Inc.	South of Taunton Road East, east of Clearbrook Drive	11 single detached dwellings, 78 block townhouse dwellings, 16 street townhouse dwellings, and 25 apartment units
Sorbara Development Group	North of Conlin Road East, west of Harmony Road North	19 single detached dwellings
Oshawa (Conlin) Developments (BT) Inc. (Treasure Hill)	North of Conlin Road East, east of Grandview Street North	106 single detached dwellings, 86 block townhouse dwellings, and 42 street townhouse dwellings
Minto	2466 Harmony Road North	191 block townhouse dwellings and 162 apartment units

It is expected that a number of subdivisions will be registered in 2024 and will increase the supply of vacant pre-zoned and “construction ready” lots.

In addition to the healthy supply of registered lots/blocks, draft approved lots/blocks and proposed lots/blocks, the City also has a good supply of Residentially-designated land in the current Oshawa Official Plan that is available for future subdivision approvals, including lands in the Kedron Planning Area and the Columbus Planning Area north of Highway 407 East.

At the end of 2022 the Provincial Government set a goal of building at least 1.5 million homes by 2031 and assigned housing targets for 29 municipalities in Ontario, including Oshawa. The Province has assigned a target for Oshawa of 23,000 new housing units between 2022 and 2031. This would mean the City of Oshawa would have to accommodate an average of 2,300 units every year between 2022 and 2031. The City issued permits for 1,204 new housing units in 2023. Had builders advanced building permits for site plan approved projects alone, the City would have issued permits for 420 more residential units.

The Provincial government is maintaining an online municipal housing tracker to monitor the progress of the 29 municipalities towards achieving their assigned targets. However, the tracker relies on monthly housing data provided by the Canadian Mortgage and Housing Corporation (“C.M.H.C.”) based on housing starts (i.e. units with foundations constructed), not the number of permits issued by the municipalities. According to the tracker, total housing starts in Oshawa between January 1, 2022 and January 19, 2024 was 2,690 (despite the City issuing permits for 3,324 units in 2022 and 2023). The Province’s specific housing target for Oshawa for 2023 was 1,687 units whereas only 864 units (51%) were recorded by C.M.H.C. as started. Municipalities that reach 80% or more of their assigned annual target will be eligible for funding from the Provincial Building Faster Fund. Most municipalities did not meet or exceed the 80% target in 2023.

3.3 Potential 2024 Major Building/Subdivision Activity

3.3.1 Major Residential Development Anticipated in 2024

Table 9 shows the subdivisions that are anticipated to be registered in 2024.

Table 9: Potential Subdivisions to be Registered in 2024

Subdivider	Location	Estimated Units
Sorbara	West of Harmony Road North, north of Conlin Road East	103 single detached dwellings
Nideva Properties	East of Ritson Road North, north of Conlin Road East	85 single detached dwellings, 8 semi-detached dwellings, 33 street townhouse dwellings and 2 medium density blocks for approximately 173 block townhouse dwellings
Fieldgate	West of Grandview Street North, north of Conlin Road East	24 single detached dwellings and 1 medium density block for 33 block townhouse dwellings
Fieldgate	West of Grandview Street North, north of Britannia Avenue East	241 single detached dwellings
Menkes	East of Ritson Road North, north of Britannia Avenue East	179 single detached dwellings and 110 street townhouse dwellings
Jeffery Homes	West of Harmony Road North, north of Conlin Road East	102 single detached dwellings, 1 high density block (up to 300 residential units), and 1 mixed-use block (up to 99 residential units)
Greycrest Homes (Oshawa) Inc.	West of Harmony Road North, north of Greenhill Avenue	14 single detached dwellings and 34 street townhouse dwellings

Subdivider	Location	Estimated Units
Downing Street (1015 King Street) Inc.	South of King Street East, west of Keewatin Street South	10 street townhouse dwellings
SO Developments Inc.	West of Park Road South, south of Renaissance Drive	96 single detached dwellings
Greycrest Homes (Oshawa) Inc.	West of Harmony Road North, north of Greenhill Avenue	14 single detached dwellings and 34 street townhouse dwellings

Table 10 shows some of the potential multi-unit residential developments anticipated to start construction in 2024.

Table 10: Potential Major Multi-Unit Residential Developments in 2024

Builder/Developer	Location	Estimated Units
Downing Street (1015 King Street) Inc.	1015 King Street East	32 block townhouse dwellings and 10 street townhouse dwellings
Cedar City Developments	570 Shakespeare Avenue	105 block townhouse dwellings
Medallion Corporation	1040 Cedar Street and 280 Wentworth Street West	306 apartment units
Dean Avenue Residences Inc.	477 Dean Avenue	16 street townhouse dwellings
Veltri and Son Limited/974729 Ontario Inc.	425 to 433 Bloor Street East	42 apartment units
Holland Homes	1399 Simcoe Street North	70 apartment units
Holland Homes	1438 and 1454 Simcoe Street North	30 apartment units (stacked townhouses)
Simcoe Street Developments Inc.	1188 Simcoe Street South	44 apartment units (stacked townhouses)
Durham Region Non-profit Housing Corporation	1050 Simcoe Street South	54 apartment units (senior citizens apartments)
Sorbara	2050 Harmony Road North (at Lockie Drive)	155 block townhouse dwellings
Minto	2466 Harmony Road North	168 block townhouse dwellings
Asma Nasir	925 Harmony Road North	24 block townhouse dwellings
Medallion Corporation	135 Bruce Street	509 apartment units

Builder/Developer	Location	Estimated Units
Barakaa Developer Inc.	North of Ormond Drive, east of Ritson Road North	18 block townhouse dwellings and 2 semi-detached dwellings
Downing Street (Ritson Road) Inc.	East of Ritson Road North, north of Adelaide Avenue East	154 apartment units (stacked townhouses)
George Lysyk and Sons Ltd.	465 Dieppe Court	20 apartment units (stacked townhouses)
Condor Dnipro GP Inc.	681 Dnipro Boulevard	124 apartment units (stacked townhouses)
Select Avenue Developments	185 Hillcroft Avenue	100 apartment units
1579394 Ontario Inc.	223 Albert Street	10 apartment units
Karmina Developments Ltd.	1664 Simcoe Street North	142 apartment units
Build Up Real Development Co Oshawa Inc.	20 and 24 Beatrice Street West	20 apartment units and 6 semi-detached dwellings

Table 11 shows some of the mixed-use commercial and residential developments anticipated to start construction in 2024.

Table 11: Potential Major Mixed-Use Commercial and Residential Developments in 2024

Owner	Location/Address	Estimated Units and Floor Space
2532973 Ontario Inc.	633 Greenhill Avenue	Mixed-use building containing 13 apartment units and 869 square metres (9,354 sq. ft.) of ground floor commercial floor space
Atria Developments	35 Division Street	233 apartment units and 205 square metres (2,211 sq. ft.) of ground floor commercial floor space

Based on Tables 9, 10 and 11, it is anticipated that building permits for between approximately 1,500 and 4,500 residential units could be issued in 2024.

A number of residential development applications will continue to be processed in 2024 such as the following:

- 2583422 Ontario Inc. (Nahid Corp.) for lands located east of Simcoe Street South, north of Harbour Road: application for site plan approval for two mixed-use buildings with a total of 1,038 square metres (11,173 sq. ft.) of commercial floor space and 1,414 apartment units.

- Icon Harmony Limited at 1081 and 1093 Harmony Road North and 836 Pinecrest Road: applications to amend Zoning By-law 60-94 and for approval of a draft plan of subdivision and a common elements draft plan of condominium to permit 33 single detached dwellings, 24 semi-detached dwellings and 21 block townhouse dwellings.
- Katanna Simcoe Ltd. at 1279 Simcoe Street North: applications to amend Zoning By-law 60-94 and for approval of a draft plan of subdivision and a common elements draft plan of condominium to permit 172 block townhouse dwellings.
- City Homes Ltd. at 1226 King Street East: application to amend Zoning By-law 60-94 to permit a 4-storey, 18 unit apartment building.
- First Avenue Investments (Oshawa) Inc. at 144 and 155 First Avenue: applications to amend the Oshawa Official Plan and Zoning By-law 60-94 and for approval of a draft plan of subdivision to permit eight (8) development blocks featuring multiple towers ranging in height from 14 to 42 storeys, 5,435 residential units, approximately 5,873 square metres (63,219 sq. ft.) of ground related commercial floor space, a 0.52 hectare (1.28 ac.) public park, two (2) road widening blocks and private roads.
- Atria Developments for lands located on the south side of Richmond Street East between Mary Street North and Ontario Street: application for site plan approval for a mixed use building with two towers containing 670 apartment units and 590 square metres (6,351 sq. ft.) of ground floor commercial space.
- 2702758 Ontario Ltd. at 88 King Street West: applications to amend the Oshawa Official Plan and Zoning By-law 60-94 to permit a 22-storey mixed use building with 220 apartment units and 415 square metres (4,467 sq. ft.) of commercial space on the ground floor.
- Rossland Residences Corp. at 555 Rossland Road West: application to amend Zoning By-law 60-94 to permit six stacked townhouse buildings with 175 units.
- 1494339 Ontario Limited at the southeast corner of Ritson Road North and Luple Avenue: applications to amend the Samac Secondary Plan and Zoning By-law 60-94 to permit 4 single detached dwellings and a 6-storey, 46-unit apartment building.

A number of Stage 2 Technical Pre-consultation submissions were submitted in 2023 which are anticipated to be advanced as pre-consultation or zoning by-law amendment applications in 2024, such as the following:

- 827 Gordon Street: 75 apartment units (stacked townhouses).
- 487, 489, 513 and 517 Bloor Street East: three apartment buildings (6, 4 and 16 storeys) containing 494 apartment units.
- 636, 640, 646 and 650 King Street East: two mixed-use buildings (25 and 27 storeys) containing 649 apartment units and 4,474 square metres (48,159 sq. ft.) of commercial floor space.

- 1804, 1806 and 1808 Simcoe Street North and 426 Niagara Drive: 10-storey mixed-use building containing 507 apartment units and 4,495 square metres (48,385 sq. ft.) of commercial floor space.
- Central Clear View Developments Inc. at 39 Athol Street West: Stage 2 Technical Pre-consultation for a site plan approval application for a 12-storey, 140-unit apartment building.
- Atria Developments at 47 Simcoe Street South: Stage 2 Technical Pre-consultation for a site plan approval application for an 11-storey mixed use building containing 193 residential units and approximately 535 square metres (5,759 sq. ft.) of commercial space on the ground floor.

The following are major residential subdivision applications currently being advanced through the planning approvals process in the Kedron Part II Planning Area:

- Sorbara Group (Phase 2)
- Minto (Phase 2 or draft approval)
- The following subdivisions in the Kedron Part II Planning Area have been draft approved but not registered in part or in full:
 - Nideva
 - Delta-Rae
 - Menkes
 - Schleiss
 - Medallion Developments (Phase 2)
 - Fieldgate (Phase 2)
 - Treasure Hill (Phase 2)
 - Minto (Phase 2)
 - Jeffery Homes (Phase 2)

3.3.2 Potential Major Non-Residential Building Projects in 2024

Tables 12 to 14 show the major non-residential building projects anticipated to begin construction in 2024.

Table 12: Major Commercial Building Projects Anticipated in 2024

Owner	Location/Address	Use	Estimated Permit Value (\$)
2285136 Ontario Limited (RioCan)	Southwest corner of Simcoe and Windfields Farm Drive West	Standalone restaurant and 3-unit commercial building, comprising a total of 1,071 square metres (11,560 sq. ft.) of floor space	\$2.6 million

Table 13: Potential Major Government and Institutional Building Projects in 2024

Owner	Location/Address	Use	Estimated Permit Value (\$)
Durham District School Board	Southwest corner of Windfields Farm Drive East and Bridle Road	Secondary School	\$68 million
Durham Catholic District School Board	Southeast corner of Harmony Road North and Greenhill Avenue	Secondary School	\$56 million
Durham District School Board	1915 Queensbury Drive	School addition for child care	\$2.1 million
Gurudwara Sahib Durham Region	1410 Stevenson Road North	Community Centre	\$4.9 million

Table 14: Potential Major Industrial Building Projects in 2024

Owner	Location/Address	Use	Estimated Permit Value (\$)
Panattoni (CSPAC Industrial Thornton Woods GP, Inc.)	1565 Thornton Road North	Industrial building	\$89 million

3.3.3 Outlook for 2024

Development activity in 2023 only slowed in comparison to its all-time height in 2022, resulting in the City achieving its second highest Total Annual Construction Value on record (\$639,450,500) since record tracking began in 1964. The City issued the highest number of permits for accessory apartment units (360) than any other year on record, due, in part, to new rules created by Bill 23, the More Homes Built Faster Act, 2022. In 2024, the City will continue to process a number of significant development applications due to the continued influence of Highway 407 East, the future Lakeshore East Line GO Extension, Provincial and Federal government messaging for more housing, the re-opening of General Motors of Canada, momentum in the Northwood Business Park, a growing and diversifying city, and positive post-secondary school impacts.

At all times, the City must ensure it has a good supply of buildable sites (representing potential opportunities), provides good and timely customer service, and has appropriate programs (like Community Improvement Plans) in place.

4.0 Financial Implications

There are no financial implications associated with this Report.

5.0 Relationship to the Oshawa Strategic Plan

The projects and developments identified in this Report cumulatively help to advance all of the goals of the Oshawa Strategic Plan.



Tom Goodeve, M.Sc.Pl., MCIP, RPP, Director,
Planning Services



Anthony Ambra, P.Eng., Commissioner,
Economic and Development Services Department



Oshawa Building Permit Statistics for December, 2023
 Prepared by the Economic and Development Services Department

Value of Permits Issued (Dollars)						Total Number of Permits	Number of Dwelling Units Created						
Time Period	Residential	Commercial	Industrial	Governmental & Institutional	Total		Single Detached	Accessory Apartments	Semi-Detached	Duplex	Row Houses	Apartments	Total
December													
2019	1,975,800	501,200	2,780,800	700,000	5,957,800	47	1	7	0	2	0	1	11
2020	29,056,900	2,159,200	0	2,297,000	33,513,100	198	13	11	0	0	94	0	118
2021	34,516,900	868,800	40,000	1,162,200	36,587,900	148	36	10	0	0	37	8	91
2022	20,710,200	3,260,700	105,000	462,000	24,537,900	121	0	13	0	0	65	0	78
2023	82,931,800	2,498,100	35,000	255,000	85,719,900	232	59	29	18	0	70	8	184
January to December (Year to Date)													
2019	153,586,700	30,957,800	87,362,900	55,154,800	327,062,200	980	75	158	8	2	85	222	550
2020	363,923,800	38,965,000	63,808,200	13,777,100	480,474,100	1,434	133	150	18	0	300	960	1,561
2021	467,915,300	51,540,200	36,616,700	8,510,400	564,582,600	2,233	444	163	2	0	591	121	1,321
2022	762,115,500	56,803,600	65,390,700	17,503,700	901,813,500	2,209	516	225	2	0	569	806	2,118
2023	372,071,400	90,722,300	128,986,500	47,691,300	639,471,500	1,530	195	359	26	0	170	453	1,203
Year End Totals													
2019	153,586,700	30,957,800	87,362,900	55,154,800	327,062,200	980	75	158	8	2	85	222	550
2020	363,923,800	38,965,000	63,808,200	13,777,100	480,474,100	1,434	133	150	18	0	300	960	1,561
2021	467,915,300	51,540,200	36,616,700	8,510,400	564,582,600	2,233	444	163	2	0	591	121	1,321
2022	762,115,500	56,803,600	65,390,700	17,503,700	901,813,500	2,209	515	229	2	0	569	806	2,121
2023	372,071,400	90,722,300	128,986,500	47,691,300	639,471,500	1,530	195	360	26	0	170	453	1,204

Note: Started entering single with accessory/converted & semi-detached in June 2013

February 8, 2024

Tracy Adams
 City Chief Administrative Officer
 The Corporation of the City of Oshawa
 50 Centre Street S
 Oshawa, Ontario
 L1H 3Z7

Dear Tracy,

**Oshawa Power and Utilities Corporation (Oshawa Power) Report of the Chairman to the Shareholder –
 Fourth Quarter Report (2023)**

I am pleased to present the 2023 Fourth Quarter Report of Oshawa Power to the Corporation of the City of Oshawa, the sole shareholder of this Corporation.

1. Draft Financial Data

**Results are not final and will change as preparation continues for year-end audit*

('000s)	Q4 YTD		
	2023 (Actual)* 31-Dec	Budget	2022 (Actual) 31-Dec
Total Distribution Revenue	29,217	29,004	27,226
Total Other Revenue	9,553	8,451	7,160
Net Revenue	38,770	37,455	34,386
Total Expenses	20,452	20,860	18,899
EBITDA	18,319	16,594	15,487
Depreciation	7,930	8,186	7,911
EBIT	10,389	8,408	7,576
Interest Expense	2,435	3,392	2,811
Extraordinary Items			
Net Income Before Taxes	7,954	5,017	4,764
Taxes	288	188	-399
Net Income	7,666	4,829	5,163

2. Other Information

- a. Changes to energy policy – no major updates.
- b. Newly adopted corporate policies – no major updates.
- c. Tax issues – no major updates.

This report is for information and is respectfully submitted on behalf of the Board of Directors of Oshawa Power and Utilities Corporation.

3. Commentary

Health and Safety

Oshawa Power continues to be diligent with our Health & Safety Program and are proud to report that we closed out 2023 with almost 1.3 million hours with no lost time injuries. In a company of our size this means that there have been no lost time injuries since 2016. Management encourages all staff to provide input to enable us to improve on practices and processes to continually improve and ensure that everyone goes home safely at the end of each day. This includes reporting any near misses or suggestions for improvement on processes and practices that could improve the safety of a task.

The 2024 Health & Safety plan includes not only training scheduled for the team throughout the year, but training within the community that will be determined based on the results of our Public Safety Survey that has been completed. Some topics under consideration are electrical safety for children through outreach in the community and safety training for those working around our infrastructure.

4. Regulatory

Quarterly reporting and record keeping requirements to the Ontario Energy Board (OEB) include the following:

- Commodity deferral and variance account balances
- Customer counts for each rate class
- Micro FIT and FIT generation connections

Compliance

The Company is compliant with all bank covenants.

OEB Updates

The OEB winter moratorium on disconnections continues through April 30 residential customers cannot have their service interrupted for non-payment. Oshawa Power continues to monitor past due accounts and reaches out to customers that are in arrears to ensure that they are aware of payment plans and assistance that is available to them. The team always tries to work with customers and only uses disconnection as a last resort.

Oshawa Power has seen a significant increase in its aged accounts (43%) resulting in higher bad debt expense. Management is building a plan to effectively address in 2024.

Winter rates continue to be in effect through May, 2024 and are outlined in the charts below.

Ultra Low overnight Time of Use (TOU) Price Plan

Oshawa Power has implemented Ultra-Low overnight rates for their customers effective October 13, 2023. This is in advance of the OEB mandated deadline of November 1, 2023. The rates for this Ultra-Low Overnight Price Plan are shown in the table below.

Ultra-Low Overnight (ULO)

ULO Price Periods	All Year	ULO Prices (¢/kWh)
Ultra-Low Overnight	Every day 11 p.m. - 7 a.m.	2.8
Weekend Off-Peak	Weekends and holidays 7 a.m. - 11 p.m.	8.7
Mid-Peak	Weekdays 7 a.m. - 4 p.m. and 9 p.m. to 11 p.m.	12.2
On-Peak	Weekdays 4 p.m. - 9 p.m.	28.6

Current OEB TOU Rates – Winter Rates Effective November 1

Time-of-Use (TOU)

TOU Price Periods	❄️ Winter (November 1 - April 30)	☀️ Summer (May 1 - October 31)	TOU Prices (¢/kWh)
Off-Peak	Weekdays 7 p.m. - 7 a.m. Weekends and holidays all day	Weekdays 7 p.m. - 7 a.m. Weekends and holidays all day	8.7
Mid-Peak	Weekdays 11 a.m. - 5 p.m.	Weekdays 7 a.m. - 11 a.m. and 5 p.m. - 7 p.m.	12.2
On-Peak	Weekdays 7 a.m. - 11 a.m. and 5 p.m. - 7 p.m.	Weekdays 11 a.m. - 5 p.m.	18.2

Current OEB Tiered Pricing

Tiered

Tier Thresholds	❄️ Winter (November 1 - April 30)	☀️ Summer (May 1 - October 31)	Tiered Prices (¢/kWh)
Tier 1	Residential - first 1,000 kWh/month Non-residential - first 750 kWh/month	Residential - first 600 kWh/month Non-residential - first 750 kWh/month	10.3
Tier 2	Residential - for electricity used above 1,000 kWh/month Non-residential - for electricity used above 750 kWh/month	Residential - for electricity used above 600 kWh/month Non-residential - for electricity used above 750 kWh/month	12.5

The OEB has a [bill calculator](#) on their website to help customers determine what rate is best for them.

5. Support Programs

As noted above Oshawa Power only disconnects as a last resort and works with customers to avoid the hardship of disconnection whenever possible. The team assists customers not only by making flexible payment arrangements, but also by guiding them to programs that are available to assist with financial help.

Below is a summary of the financial support provided:

Funding	Q1	Q2	Q3	Q4	Total
LEAP Funds Assigned (in Dollars)	\$35,992	\$35,992	\$35,992	\$35,992	\$35,992
LEAP Funds Remaining (in dollars)	\$35,992	0	0	0	0
# of LEAP Approvals	0	61	61	61	61
Current # of OESP Recipients	538	350	830	425	2,143
Oshawa Power Compassion Fund	\$2,365	\$4,350	\$3,000	\$2,700	\$12,415

Low Income Energy Assistance Program (LEAP) Update

The Ontario Energy Board has recently released a report outlining its review of this program. Oshawa Power is reviewing it to assess the implications and will report back at a later day.

Yours very truly,



Denise Carpenter, ICD.D
Chair of the Board
cc: Board of Directors



**Corporate and Finance Services Committee
Minutes**

**January 8, 2024, 9:30 a.m.
Council Chamber**

Present: Councillor Giberson
Councillor Marks
Councillor Marimpietri
Councillor McConkey
Mayor Carter

Absent: Councillor Neal

Also Present Councillor Gray
Councillor Lee
S. Sinnott, Commissioner, Corporate and Finance Services
J. Lane, Council-Committee Coordinator
F. Bianchet, Council-Committee Coordinator
K. Christopher, Council-Committee Coordinator
L. Davis, Manager, Legislative Services/Deputy City Clerk
M. Bretherick, Director, Finance Services
A. Grant, Commissioner, Safety and Facilities Service
K. Alexander, Commissioner, Community and Operations Services
P. Barrotti, Director, ITS/Chief Information Officer
S. Patterson, Manager, Cybersecurity & Infrastructure Operations
T. Barker, Manager, Procurement

Public Meeting

Councillor Giberson called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor Neal who was absent. Also present in the Chamber were Councillors Gray and Lee.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

None

Items Requiring Direction

None

Public Consent Agenda

See Matters Excluded from the Consent Agenda.

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

Public Discussion Agenda

Matters Excluded from the Consent Agenda

CF-24-01 - Single Source - Redundant NG-911 Communication System (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-Law 80-2020 requires Council approval to award single source contracts greater than \$100,000; and,

Whereas the City has received a provincial grant in the amount of \$2,925,794 to aid in the transition to NG-911 that must be expended by March 31, 2024; and,

Whereas the NG-911 communications system requires a redundant system in another location for continuity of service in the event of interruption at the primary site; and,

Whereas it is a shortened time frame for supply, delivery and installation of equipment and services; and,

Whereas Netagen has existing experience with the City's communication systems, is providing a fully managed instance of the primary NG-911 communication system and has performed similar services for other municipal and provincial agencies;

Therefore, be it resolved that pursuant to Report CF-24-01, Council authorize the Manager, Procurement to award a single source contract to Netagen not to exceed the amount of \$750,000, including non-rebateable H.S.T. for Redundant NG-911 Communication System.

Motion Carried

CF-24-02 - Contract Award - C2023-095 Rotary Park and Pool Redevelopment (Ward 4)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-Law 80-2020 requires Council approval to award contracts greater than \$2,000,000; and,

Whereas through Reports CS-21-36 and CS-21-94 Council approved \$8,221,663, inclusive of non-rebateable H.S.T., and the 2024 Capital Budget approved project 51-0116 in the amount of \$3,000,000, inclusive of non-rebateable H.S.T.; and,

Whereas \$1,418,587 has already been committed to the project for consulting services and the demolition of previous pool; and,

Whereas Procurement issued C2023-079 Pre-Qualification for Rotary Park and Pool Redevelopment and three suppliers were pre-qualified, Chandos Construction LP, Maystar General Contractors Inc., and Percon Construction Inc.; and,

Whereas Procurement issued a Request for Tender (R.F.T.) C2023-095 Rotary Park and Pool Redevelopment; and,

Whereas three (3) bids were received (publically posted on the City's website at Oshawa's Bids and Tenders and opened by Procurement on November 20, 2023; and,

Whereas the bid received from Maystar General Contractors Inc., in the amount of \$18,800,000 excluding H.S.T. (\$19,130,880 including non-rebateable H.S.T.), is the lowest bidder and meets the requirements of the tenders; and,

Whereas the low bid from Maystar General Contractor Inc., is over-budget; and,

Whereas the award will be phased, with the first phase being awarded in 2024 and the second phase being awarded upon approval of the 2025 Capital Budget for Rotary Park Redevelopment;

Therefore, be it resolved that pursuant to CF-24-02:

1. That the Manager, Procurement be authorized to award a contract to Maystar General Contractors Inc. in the amount of \$9,633,526 excluding H.S.T. for C2023-095 Rotary Park and Pool Redevelopment; and,
2. That the Manager, Procurement be authorized to award the balance of the contract to Maystar General Contractors subject to the 2025 Rotary Park Redevelopment Project Capital Budget approval.

Motion Carried

CF-24-03 - C2023-097 Stormwater Management Facility Cleaning - Additional Funding (Ward 3)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-Law 80-2020 requires Council approval to award contracts that exceed the approved budget; and,

Whereas in 2023 Council approved Project 54-0005 in the amount of \$325,000 inclusive of H.S.T., for Storm Water Management Pond Cleaning; and,

Whereas Procurement issued a Request for Tender (R.F.T.) C2023-097 Stormwater Management Facility Cleaning; and,

Whereas eleven (11) bids were received (publically posted on the City's website at Oshawa's Bids and Tenders) and opened by Procurement on October 31, 2023; and,

Whereas the two (2) low bids were deemed non-complaint with the requirements of the tender and Purchasing By-law; and,

Whereas the bid received from Strong Bros. General Contracting Ltd. in the amount of \$438,000 (\$445,709 including non-rebateable H.S.T.), is the lowest compliant bidder and meets the requirements of the tender; and,

Whereas there has been a total of \$16,099 committed to date for soil sampling and surveys; and,

Whereas there is a funding shortfall of \$136,808, including non-rebateable H.S.T.; and,

Whereas the additional cost of \$136,808 can be funded from the Subdividers Fixed Charges – Future Services Reserve Fund from the portion collected for the Stormwater Pond Maintenance Fees;

Therefore, be it resolved that pursuant to CF-24-03:

1. That the additional funding of \$136,808 to be funded from the Subdividers Fixed Charges – Future Services Reserve Fund be approved; and,
2. That the Manager, Procurement be authorized to award a contract to Strong Bros. General Contracting Ltd.in the amount of \$438,000 excluding H.S.T. for C2023-097 Stormwater Management Facility Cleaning.

Motion Carried

Items Introduced by Council Members

None

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

None

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Marks

That the meeting adjourn at 9:57 a.m.

Motion Carried



**Services and Planning Act Public Meeting
Committee Minutes**

**January 8, 2024, 1:30 p.m.
Council Chamber**

Present: Councillor Marimpietri
Councillor Giberson
Councillor Gray
Councillor Kerr
Mayor Carter

Absent: Councillor Chapman

Also Present: Councillor Lee
Councillor McConkey
F. Bianchet, Council-Committee Coordinator
J. Lane, Council-Committee Coordinator
K. Christopher, Council-Committee Coordinator
L. Davis, Manager, Legislative Services/Deputy City Clerk
T. Goodeve, Director, Planning Services
A. Ambra, Commissioner, Economic and Development Services
Department
H. Wright, Director, Business and Economic Development
Services
D. Sappleton, Manager, Development and Urban Design

Public Meeting

Councillor Marimpietri called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor Chapman who was absent. Also present in the Chamber were Councillors Lee and McConkey.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None.

Declarations of Pecuniary Interest

None

Presentations

Moved by Councillor Kerr

That the Rules of Procedure be waived to allow the Region of Durham to provide a presentation on the Durham Meadoway Visioning Study.

Motion Carried

Moved by Councillor Kerr

That the presentation by the Region of Durham be heard.

Motion Carried

The Committee decided by consensus to hear the presentation later in the meeting once technical issues were resolved.

Delegations

None.

Referrals from Council

None.

Reports from Advisory Committees

None.

Items Requiring Direction

ED-24-06 - Columbus Community Advisory Committee – Selection of Two New Members (Ward 1)

Moved by Councillor Gray

That the Economic and Development Services Committee recommend to City Council:

Whereas, on January 28, 2019, pursuant to Report DS-19-04 dated January 9, 2019, Council approved Terms of Reference for the establishment of the Columbus Community Advisory Committee (the "C.C.A.C."), to provide an additional forum for community input into the Integrated Columbus Part II Planning Act and Municipal Class Environmental Assessment Act Study (the "Study"); and,

Whereas, on January 28, 2019, Council selected five individuals from the Columbus community who expressed an interest in participating as a member of the C.C.A.C.; and,

Whereas, the C.C.A.C. Terms of the Reference directs that the Committee include up to five community members, all of whom must live or own a business in the Study area, and that Oshawa City Council will be responsible for selecting the Committee members; and,

Whereas, on October 2, 2023, City Council considered Report ED-23-117 dated May 31, 2023 relating to the Study and adopted, as part of an amended motion, the following:

"That, pursuant to Report ED-23-117 dated May 31, 2023, the Columbus Community Advisory Committee continue to function until such time as the Part II Plan is in effect, for the purposes of continued community engagement; and,

That, pursuant to Report ED-23-117 dated May 31, 2023, the Columbus Community Advisory Committee meet a minimum of twice a year; and,

That, pursuant to Report ED-23-117 dated May 31, 2023, the Columbus Community Advisory Committee be increased in size from five (5) members to seven (7) members, with the two additional members and any other vacancies to be selected by Council no later than end of the first quarter of 2024"; and,

Whereas, staff have confirmed that all five (5) of the existing C.C.A.C. members are still interested in serving on the C.C.A.C.; and,

Whereas, there are two (2) new vacancies on the C.C.A.C. owing to the above-noted motion adopted by Council on October 2, 2023;

Therefore be it resolved that, pursuant to Item ED-24-06, the Economic and Development Services Committee recommend Applicants 4 and 5 be selected to serve on the Columbus Community Advisory Committee from the five (5) applicants identified in Confidential Attachment 1.

Motion Carried

Public Consent Agenda

Moved by Councillor Giberson

That all items listed under the heading of Public Consent Agenda for the January 8, 2024 Economic and Development Services Committee meeting be adopted as recommended, with the exception of Reports ED-24-01 and ED-24-08.

Motion Carried

Correspondence with recommendations

ED-24-05 - Overland LLP Submitting Notice of Objection to Designate 149 Harmony Road South (Ward 3)

That the Economic and Development Services Committee recommend to City Council:

That Correspondence ED-24-05, dated November 30, 2023, submitting a notice of objection to the intent to designate 149 Harmony Road South be referred to staff for a report

Staff Reports/Motions with recommendations

ED-24-04 - Policy for Public Meetings with respect to Applications for Draft Plans of Subdivision (All Wards)

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-04 dated January 3, 2024, the proposed policy for public meetings with respect to applications for draft plans of subdivision as outlined in Attachment 1 be approved in principle; and,
2. That a formal Policy document be developed to the satisfaction of the Commissioner, Economic and Development Services Department and Director, Legislative Services/City Clerk.

ED-24-09 - Temporary Banner Installation Requests within the Downtown Oshawa Banner Program (Ward 4)

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-09 dated January 3, 2024, city staff be directed to implement a procedure generally in accordance with the content that forms Section 5 of this Report in order to support the expansion of the Downtown Oshawa Banner Program; and,
2. That, pursuant to Report ED-24-09 dated January 3, 2024, the City of Oshawa Delegation of Authority By-Law 29-2009, as amended, be amended to delegate authority to the Commissioner, Economic and Development Services or the Director, Business and Economic Development Services, or designate, to approve or deny applications for temporary banners from community groups.

ED-24-11 - Request under the Urban Growth Centre Community Improvement Plan (Ward 4)

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Report ED-24-11 dated January 3, 2024, Crispcorp Ltd. be approved for an Upgrade to Building and Fire Codes Grant in the amount of \$10,000.00 and a Façade and Accessibility Improvements Grant in the amount of \$10,000.00.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

ED-24-01 - New City of Oshawa Street Naming Policy (All Wards)

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-01 dated January 3, 2024, the proposed new City of Oshawa Street Naming Policy as outlined in Attachment 1 be approved in principle; and,
2. That a formal Policy document be developed to the satisfaction of the Commissioner, Economic and Development Services Department and Director, Legislative Services/City Clerk.

Motion Carried

ED-24-08 - Revised Applications to Amend the Taunton Part II Plan and Zoning By-law 60-94, east of Harmony Road North, south of Greenhill Avenue, Silwell Developments Ltd and 1229403 Ontario Ltd. (Ward 1)

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-08 dated January 3, 2024, the revised application submitted by Silwell Developments Ltd. and 1229403 Ontario Ltd. to amend the Taunton Part II Plan (File: B-3100-0174) in order to permit alternate residential land uses in the event that a secondary school is not constructed on lands located south of Greenhill Avenue, between Harmony Road North and the Harmony Creek valley, be approved, generally in accordance with the comments in said Report and the necessary by-law be passed in a form and content acceptable to the Commissioner of Economic and Development Services and Legal Services; and,
2. That, pursuant to Report ED-24-08 dated January 3, 2024, the revised application submitted by Silwell Developments Ltd. and 1229403 Ontario Ltd. to amend Zoning By-law 60-94 (File: Z-2012-11) to permit a secondary school and alternate residential land uses in the event a secondary school is not constructed on lands located south of Greenhill Avenue, between Harmony Road North and the Harmony Creek valley, be approved, generally in accordance with the comments in said Report and the necessary by-law be passed in a form and content acceptable to the Commissioner of Economic and Development Services and Legal Services; and,
3. That, pursuant to Report ED-24-08 dated January 3, 2024, an easement for a storm water outfall from the subject site to the Harmony Creek over a portion of City-owned lands be approved in a form and content satisfactory to the Commissioner of Economic and Development Services and the City Solicitor; and,

4. That, pursuant to Report ED-24-08 dated January 3, 2024, the Commissioner of Economic and Development Services be authorized to execute any required documents to give effect to Part 3 above, including any required easement agreements with Silwell Developments Ltd., 1229403 Ontario Ltd. and/or the Durham Catholic District School Board, in a form and content acceptable to the City Solicitor and the Commissioner of Economic and Development Services; and,
5. That in accordance with Section 34(17) of the Planning Act and notwithstanding that the Zoning By-law Amendment proposed in Report DS-13-166 dated May 22, 2013 presented at the public meeting of May 27, 2013 differs to some degree from the proposed amendment recommended to be approved by City Council pursuant to Part 2 of this Recommendation, such differences are not substantial enough to require further notice and another public meeting.

Motion Carried

Items Pulled from the Information Package

None.

Questions to Staff Concerning the Committee's Outstanding Items List

None.

Closed Consent Agenda

Closed Correspondence with recommendations

ED-24-02 - Request to finalize Extended Lot Condition (Ward 5)

Moved by Councillor Gray

That the Economic and Development Services Committee recommend to City Council:

That Correspondence ED-24-02, dated December 1, 2023, concerning a request to finalize Extended Lot Condition be referred to staff for a report.

Motion Carried

Closed Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

Moved by Councillor Giberson

That the meeting recess for 5 minutes in order to shut down the web stream; and,

That in accordance with Section 239(2)(e) of the Municipal Act, the meeting reconvene in a session closed to the public to consider Report ED-24-10 concerning litigation or potential litigation involving the Municipality.

Motion Carried

Items Requiring Direction

None.

Closed Meeting Report

The meeting recessed at 1:51 p.m. and reconvened in Closed Session at 1:55 p.m. with all Members of the Economic and Development Services Committee in attendance except Councillor Chapman who was absent. Also present in the Chambers were Councillors Lee and McConkey.

Also in attendance were K. Christopher, Council-Committee Coordinator; F. Bianchet, Council-Committee Coordinator; J. Lane, Council-Committee Coordinator; L. Davis, Deputy City Clerk; A. Ambra, Commissioner, Economic and Development Services Department; T. Goodeve, Director, Planning Services; and, M. Harrington Manager, Policy.

All other staff and members of the public left the meeting.

The Committee questioned the Commissioner, Economic and Development Services Department and the Director, Planning Services, concerning Report ED-24-10 regarding the update on the appeal of Council's denial of an Application to Demolish 195 Simcoe Street North.

The Commissioner, Economic and Development Services Department, and the Director, Planning Services, responded to questions from the Committee.

This concludes the closed meeting summary.

Moved by Mayor Carter

That the Economic and Development Services Committee rise and report at 2:16 p.m.

Motion Carried

ED-24-10 - Update on the Appeal of Council’s Denial of an Application to Demolish 195 Simcoe Street North (Ward 4)

The Economic and Development Services Committee recommend to City Council:

That pursuant to Report ED-24-10 dated January 3, 2024, staff be authorized to proceed as outlined in Section 2.0 of said Report, with Part 6 as amended with respect to the request under Section 39 of the Ontario Heritage Act in Closed Session.

Affirmative (3): Councillor Giberson, Councillor Gray, and Councillor Kerr

Negative (2): Councillor Marimpietri, and Mayor Carter

Absent (1): Councillor Chapman

Motion Carried (3 to 2)

Matters Tabled

None.

Items Introduced by Council Members

As technical issues were not resolved, the Region of Durham did not provide a presentation regarding the Durham Meadoway Visioning Study.

ED-24-13 - Durham Meadoway Visioning Study

Moved by Councillor Kerr

That staff work with the Region of Durham regarding the Durham Meadoway Visioning Study.

Motion Carried

Recess

Moved by Councillor Kerr

That the meeting recess at 2:24 p.m.

Motion Carried

Planning Act Public Meeting (6:30 p.m.)

Councillor Marimpietri called the meeting to order and stated that all members of the Committee were participating from the Chamber except Mayor Carter who participated electronically and Council Chapman who was absent. Also present in the Chamber was Councillor Lee.

Also in attendance were K. Christopher, Council-Committee Coordinator, J. Lane, Council-Committee Coordinator, and F. Bianchet, Council-Committee Coordinator; A. Ambra, Commissioner, Economic and Development Services Department; T. Goodeve, Director, Planning Services; D. Sappleton, Manager, Development and Urban Design; and E. Kohek, Senior Planner.

Additional Agenda Items

None.

Declarations of Pecuniary Interest

None.

Application ED-24-07

Presentation

Ashley MacInnis, City Homes - Application to Amend Zoning By-law 60-94, 1226 King Street East, 784464 Ontario Ltd. (Ward 3)

Ashley MacInnis provided a presentation concerning the Application to Amend Zoning By-law 60-94 at 1226 King Street East, submitted by 784464 Ontario Ltd.

The Committee questioned Ashley MacInnis.

Delegations

Analynn Ignacio Bruce - Report ED-24-07

Analynn Ignacio Bruce addressed the Economic and Development Services Committee concerning the application to amend Zoning By-law 60-94, 1226 King Street East stating she has concerns with the projects impact to neighboring properties and with debris, waste management and dust control.

Theresa Cliffe and Kathy Picco - Report ED-24-07

Theresa Cliffe and Kathy Picco addressed the Economic and Development Services Committee concerning the application to amend Zoning By-law 60-94 for 1226 King Street East expressing concerns with increased traffic in the area and suggested the relocation of the bus stop. Theresa Cliffe and Kathy Picco stated they are pleased with the structure and design of the building.

Correspondence

None.

Reports

ED-24-07 - Application to Amend Zoning By-law 60-94, 1226 King Street East, 784464 Ontario Ltd. (Ward 3)

Moved by Councillor Giberson

That, pursuant to Report ED-24-07 dated January 3, 2024, concerning the application submitted by 784464 Ontario Ltd. to amend Zoning By-law 60-94 (File: Z-2022-13) to permit a new four (4) storey, eighteen (18) unit apartment building at 1226 King Street East, staff be directed to further review and prepare a subsequent report and recommendation back to the Economic and Development Services Committee. This direction does not constitute or imply any form or degree of approval.

Motion Carried

Adjournment

Moved by Councillor Gray

That the meeting adjourn at 6:56 p.m.

Motion Carried



**Oshawa Environmental Advisory
Committee Minutes**

**January 9, 2024, 6:30 p.m.
Committee Room**

Present: A.J. Groen
Emily Posteraro
Gregory Waclawek
Councillor Lee
Joseph Young
Chris Biancaniello
Tim Speirs

Absent: Peter Kanellos
Emily Noel

Also Present: F. Blanchet, Council-Committee Coordinator
B. Morris, Planner A
P. Aguilera, Council Committee Coordinator

Call to Order

P. Aguilera, Council-Committee Coordinator called the meeting to order and stated that all members of the Committee were participating from the Committee Room except Peter Kanellos and Emily Noel who were absent and Chris Biancaniello was participating virtually.

Land Acknowledgment

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

Presentations

Legislative Services - Advisory Committees of Council Policy and Procedure

Felicia Bianchet, Council-Committee Coordinator provided a presentation concerning the Advisory Committees of Council Policy and Procedure.

The Committee questioned the Council-Committee Coordinator.

Felicia Bianchet, Council-Committee Coordinator opened the floor for nominations for the role of Chair of the Oshawa Environmental Advisory Committee for a one-year term.

Moved by A.J. Groen

That Emily Posteraro be nominated as Chair for the Oshawa Environmental Advisory Committee for a one-year term.

Motion Carried

Moved by A.J. Groen

That nominations for the role of Chair of the Oshawa Environmental Advisory Committee be closed.

Motion Carried

The vote to appoint Emily Posteraro as Chair of the Oshawa Environmental Advisory Committee for a one-year term.

Motion Carried

Moved by Emily Posteraro

Election of Vice-Chair of the Oshawa Environmental Advisory Committee

Felicia Bianchet, Council-Committee Coordinator opened the floor to nominations for the role of Vice-Chair of the Oshawa Environmental Advisory Committee for a one-year term.

That AJ Groen be nominated as Vice-Chair Vice of the Oshawa Environmental Advisory Committee for a one-year term.

AJ Groen accepted the nomination.

Motion Carried

Moved by Emily Posteraro

That nominations for the role of Vice-Chair of the Oshawa Environmental Advisory Committee be closed.

Motion Carried

Moved by Emily Posteraro

The vote to appoint AJ Groen as Vice-Chair of the Oshawa Environmental Advisory Committee.

Motion Carried

Delegations

None

Referrals from Council and Committees

None

Correspondence

None

Reports

OEAC-24-01- 2023 Work Plan and Year End Accomplishments

Moved by A.J. Groen

That Report OEAC-24-01 concerning the Oshawa Environmental Advisory Committee's 2023 year-end accomplishments be endorsed and included in the Council Information Package.

Motion Carried

OEAC-24-02 - 2024 OEAC Budget

Moved by Gregory Waclawek

That Report OEAC-24-02 dated January 9, 2024, concerning the 2024 O.E.A.C. Budget be received for information.

Motion Carried

Items Introduced by Members

OEAC-24-03 - Tree Giveaway Working Group

Moved by A.J. Groen

That based on Report OEAC-24-03 a Tree Giveaway Working Group be created in order to prepare and plan the Tree Giveaway Event in the Fall of 2024 and,

That AJ Groen, Joseph Young, Gregory Waclawek and Emily Posteraro be appointed to the Tree Giveaway Working Group; and,

That AJ Groen be appointed as Chair to the Tree Giveaway Working Group.

Motion Carried

OEAC-24-04 - Fall Film Night Working Group

Moved by Joseph Young

That based on Report OEAC-24-04 a Fall Film Night Working Group be created; and,

That Joseph Young, Gregory Waclawek, Emily Posteraro, AJ Groen, Tim Speirs be appointed to the Fall Film Night Working Group; and,

That Gregory Waclawek be appointed as Chair of the Fall Film Night Working Group.

Motion Carried

OEAC-24-05 - Road Salt Working Group

Moved by A.J. Groen

That based on Report OEAC-24-05 a Road Salt Working Group be created to promote and educate on road salt awareness.

That AJ Groen, Emily Posteraro, Joseph Young and Tim Speirs be appointed to the Working Group; and,

That AJ Groen be appointed as Chair of the Road Salt Working Group.

Motion Carried

Moved by Councillor Lee

That AJ Groen be appointed to make a delegation to Durham Environmental Advisory Committee on behalf of the Oshawa Environmental Advisory Committee with respect to the Road Salt Working Group.

Motion Carried

OEAC-24-06 - MTSA Working Group

Moved by Gregory Waclawek

That based on Report OEAC-24-06 - a Major Transit Area Study Working Group be created to review Phase 3 study materials and provide recommendations to staff; and,

That Gregory Waclawek, AJ Groen, Joseph Young, Chris Biancaniello and Tim Speirs be appointed to the Working Group; and,

That Greg Waclawek be appointed as Chair of the Major Transit Area Study Working Group.

Motion Carried

OEAC-24-07 - Event Booth Coordination Working Group

AJ Groen assumed the Chair.

Moved by Emily Posteraro

That based on Report OEAC-24-07 an Event Booth Coordination Working Group be created to oversee events of OEAC and provide members of the Committee with information regarding upcoming events; and,

That Emily Posteraro, AJ Groen and Joseph Young be appointed to the Event Booth Coordination Working Group; and,

That Emily Posteraro be appointed as Chair of the Event Booth Coordination Working Group.

Motion Carried

Emily Posteraro resumed the Chair.

OEAC - 24-08 - Request for Presentation from Corporate Communications

Moved by A.J. Groen

That based on Report OEAC-24-08 the Oshawa Environmental Advisory Committee request that the Corporate Communications Department be invited to make a presentation to the Committee regarding potential advertising.

Motion Carried

Adjournment

Moved by Gregory Waclawek

That this meeting be adjourned at 7:19 PM

Motion Carried



**Community and Operations Services
Committee Minutes**

**January 15, 2024, 9:30 a.m.
Council Chamber**

Present: Councillor Gray
Councillor Lee
Councillor Chapman
Councillor Nicholson
Mayor Carter

Absent: Councillor Neal

Also Present: Councillor McConkey
P. Aguilera, Council-Committee Coordinator
J. Lane, Council-Committee Coordinator
K. Christopher, Council-Committee Coordinator
L. Davis, Manager, Legislative Services/Deputy City Clerk
K. Alexander, Commissioner Community and Operations Services
M. Whitbread, Manager, Operations Policy and Research
M. Saulnier, Director, Operations
B. Mullen, Director, Community Support Services
M. Saulnier, Director, Operations
J. Naumovski, Director, Recreation Services

Public Meeting

Councillor Gray called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor Neal who was absent. Also present in the Chamber was Councillor McConkey.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

None

Items Requiring Direction

None

Public Consent Agenda

Moved by Councillor Lee

That all items listed under the heading of Public Consent Agenda for the January 15, 2024 Community and Operations Services Committee meeting be adopted as recommended.

Motion Carried

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

CO-24-01 - Investigation into the Proposals to Amend City By-Laws to include noxious weeds and invasive species (All Wards)

That the Community and Operations Services Committee recommend to City Council:

That based on Report CO-24-01 dated January 10, 2024 concerning noxious weeds and invasive species:

1. That Council pass a by-law to amend Lot Maintenance By-law 127-2007, as amended, to address noxious weeds as listed under the Weed Control Act, 1990 as outlined in Attachment 3 to this Report and in a form and content acceptable to Legal Services and the Commissioner, Community and Operations Services; and,
2. That staff develop a public awareness campaign specific to the invasive nature of common garden plants and proper disposal methods.

CO-24-02 - Response to Report CS-21-75 dated June 14, 2021 (Ward 2)

That the Community and Operations Services Committee recommend to City Council:

Whereas at its meeting of June 21, 2021, City Council referred Report CS-21-75 concerning cycling network maintenance issues for staff to review; and,

Whereas staff assessed observed safety concerns and recommendations proposed in Report CS-21-75 against City standards and the Ontario Traffic Manual; and,

Whereas Project 52-0049 - Airport Trail Safety Modifications was considered by Council as part of the 2023 Capital Budget to address safety concerns for an estimated cost of \$800,000; and,

Whereas in accordance with CNCL-23-07, "2023 Proposed Capital Budget Addendum", Council approved \$200,000 as part of the 2023 Capital budget and a reduced scope of work for Project 52-0049 to implement risk mitigation measures including increased levels of service, specifically providing diligent year-round operations and maintenance, in addition to the implementation of recommended interim safety measures; and,

Whereas implementation of interim and permanent risk mitigation measures, including those approved as part of CNCL-23-07, are expected to be complete by February 2, 2024;

Therefore, be it resolved, that Report CO-24-02 dated January 10, 2024 concerning cycling network maintenance issues, be received for information.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

None.

Items Introduced by Council Members

CO-24- 05 - Installation of a Temporary off Leash Dog Park at Southmead Park

Moved by Councillor Nicholson

That the Community and Operations Services Committee recommend to City Council:

That staff investigate the possibility of installing temporary fencing and signage for a pilot project of a neighborhood level off leash dog park at Southmead Park.

Motion Carried

CO-24-05 - Snow and Ice Clearing from Trails

Moved by Councillor Nicholson

That the Community and Operations Services Committee recommend to City Council:

That staff investigate the clearing of snow and ice from trails included in new or redesigned neighbourhood parks.

Motion Carried

Items Pulled from the Information Package

None

Questions to Staff concerning the Committee's Outstanding Items List

None.

Closed Consent Agenda

Closed Correspondence with recommendations

None

Closed Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

None.

Items Requiring Direction

None

Matters Tabled

Item CS-21-105 - Fleet Services Decarbonization Strategy

Moved by Mayor Carter

That Item CS-21-105 concerning a request for staff to adopt a vehicle purchasing policy that assumes an electric vehicle purchase as the default choice and move to a fleet replacement policy that sets ambitious targets in fleet electrification and decarbonisation be lifted from the table.

Motion Carried

Moved by Mayor Carter

That the Community and Operations Services Committee recommend to City Council:

That Item CS-21-105 - Fleet Services Decarbonization Strategy concerning a request for staff to adopt a vehicle purchasing policy that assumes an electric vehicle purchase as the default choice and move to a fleet replacement policy that sets ambitious targets in fleet electrification and decarbonisation be received for information.

Motion Carried

Adjournment

Moved by Councillor Chapman

That the meeting adjourn at 9:43 a.m.



Safety and Facilities Services Committee

Minutes

**January 15, 2024, 1:30 p.m.
Council Chamber**

Present: Councillor Nicholson
Councillor Kerr
Councillor Lee
Councillor Marks
Councillor McConkey

Also Present: Councillor Chapman
Councillor Giberson
Councillor Gray
Councillor Neal
F. Bianchet, Council-Committee Coordinator
J. Lane, Council-Committee Coordinator
K. Christopher, Council-Committee Coordinator
A. Grant, Commissioner, Safety and Facilities Services
Department
L. Davis, Deputy City Clerk
K. Alexander, Commissioner, Community and Operations
Services Department
P. Lyon, Director, Municipal Law Enforcement and Licensing
Services
S. Barkwell, Fire Chief
D. Livesey, Senior Policy Advisor
R. Garey, Director, Facilities Management Services
B. Varty, Manager, Municipal Law Enforcement Services
K. Man, Manager, Policy, Licensing and Business Services

Public Meeting

Councillor Nicholson called the meeting to order and stated that all members of Committee were participating from the Chamber. Also present in the Chamber were Councillors Chapman and Gray.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

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Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

None

Delegations

None

Referrals from Council

SF-24-02 - Notice of Motion - Reporting of Parking Complaints (CNCL-23-119) (All Wards)

Moved by Councillor McConkey

That the Safety and Facilities Services Committee recommend to City Council:

Whereas the City is developing a customer service strategy to identify service delivery gaps and look at potential ways to modernize ways to serve the public; and,

Whereas Blackline Consulting has been engaged to help lead the strategy; and,

Whereas the public and Oshawa Council members have found the current required process to report parking complaints by phone causes delays and lost time; and,

Whereas there are benefits to reporting parking by-law non-compliance with the option of permitting a photo email to Service Oshawa;

Now therefore Council recommend to Blackline Consulting and City staff to include a new process option for reporting parking non-compliance with a picture email to Service Oshawa.

Affirmative (4): Councillor Nicholson, Councillor Lee, Councillor Marks, and Councillor McConkey

Negative (1): Councillor Kerr

Motion Carried (4 to 1)

Reports from Advisory Committees

None

Items Requiring Direction

None

Public Consent Agenda

See Matters Excluded from Consent Agenda

Correspondence with Recommendations

None

Staff Reports/Motions with Recommendations

None

Public Discussion Agenda

Matters Excluded from Consent Agenda

SF-24-01 - Technical Amendments to Fence and Sight Triangle By-law 23-2014 and Boulevard By-law 136-2006 (All Wards)

Councillor Giberson entered the meeting at 1:47 p.m.

Moved by Councillor McConkey

That the Safety and Facilities Services Committee recommend to City Council:

Whereas the Fence and Sight Triangle By-law 23-2014, as amended (“Fence and Sight Triangle By-law”) is a by-law to regulate the height of fences, natural features and objects in certain circumstances within the City of Oshawa (“City”); and,

Whereas the Boulevard By-law 136-2006, as amended (“Boulevard By-law”) is a by-law to regulate the maintenance, occupancy, use of, and other matters pertaining to, those portions of public highways under the jurisdiction of the City known as boulevards; and,

Whereas staff regularly review the City’s by-laws to identify opportunities to enhance municipal regulatory standards; and,

Whereas a review has identified an opportunity to implement the following amendments to the Fence and Sight Triangle By-law:

- Increase the clarity of applicable standards by renaming the definition of “Sight Triangle” to “Corner Sight Triangle” as standards for Sight Triangles relate to the Sight Triangle at the corner of a Corner Lot.
- Eliminate sight obstructions within the Driveway Sight Triangle by amending the definition of “Height” to address fences, natural features, etc. on top of retaining walls within the Driveway Sight Triangle to be measured between the finished grade of the driveway and the highest point of the fence, natural feature, thing or object.
- Remove Legal Non-Complying (i.e. “grandfathering”) for fences, natural features, things or objects located within the “Corner Sight Triangle” or “Driveway Sight Triangle” as they pose a risk to health and safety.

Whereas a review has identified an opportunity to implement the following amendments to the Fence and Sight Triangle By-law and the Boulevard By-law:

- Remove the appeal process for remedial work orders to ensure that compliance is achieved in an effective and timely manner, consistent with the enforcement approach in Lot Maintenance By-law 127-2007, as amended;

Therefore be it resolved that based on SF-24-01 dated January 10, 2024, Council approve a by-law in a final form and content acceptable to Legal Services and the Commissioner, Safety and Facilities Services Department to:

1. Amend Fence and Sight Triangle By-law 23-2014, as amended to increase clarity in reference to corner sight triangles, to address sight obstructions on top of retaining walls located within the driveway sight triangle and to remove references to Legal Non-Complying provisions for fences, natural features, things or objects located within the corner sight triangle or driveway sight triangle to enhance public safety; and,
2. Amend Fence and Sight Triangle By-law 23-2014, as amended and Boulevard By-law 136-2006, as amended to remove the appeals process for remedial work orders to ensure effective and efficient compliance with the respective by-laws.

Motion Carried

Councillor Neal entered the meeting at 2:03 p.m.

Items Introduced by Council Members

SF-24-03 - Installation of a public water dispenser at the Tribute Communities Centre (Ward 4)

Moved by Councillor McConkey

That the Safety and Facilities Services Committee recommend to City Council:

Whereas there is no public water dispenser at the Tribute Communities Centre (“TCC”) available to the public during Oshawa Generals games and events; and,

Whereas the public is expressing a need to have a drink of water made available when attending Oshawa Generals games and events;

Therefore that staff investigate the feasibility and practicality of installing a public water dispenser at the TCC and report back with ideal location and cost implications.

Motion Carried

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with Recommendations

None

Staff Reports/Motions with Recommendations

None

Closed Discussion Agenda

Matters Excluded from Consent Agenda

None

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Lee

That the meeting adjourn at 2:05 p.m.

Motion Carried



**Oshawa Accessibility Advisory Committee
Minutes**

**January 16, 2024, 6:30 p.m.
Committee Room**

Present: Dorothy McFarlane
Gino Vendetti
Adeel Haq
Shanjay Kailayanathan
Lisa Knowlton
Julia McCrea
Yvonne Parks
Anagha Sumant
Councillor McConkey

Absent: Amit Arora

Also Present: J. Lane, Council-Committee Coordinator
F. Bianchet, Council-Committee Coordinator
J. MacIsaac, Director, Innovation and Transformation Services

Public Meeting

Jennifer Lane, Council-Committee Coordinator called the meeting to order and stated that all members of the Committee were participating from the Committee Meeting Room except Gino Vendetti, Adeel Haq, Shanjay Kailayanathan, Julia McCrea and Anagha who were participating electronically and Amit Arora who was absent.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

Legislative Services - Advisory Committees of Council Policy and Procedure

Jennifer Lane, Council-Committee Coordinator provided a presentation concerning the Advisory Committees of Council Policy and Procedure.

The Committee questioned the Council-Committee Coordinator.

Legislative Services - Election of Chair of the Oshawa Accessibility Advisory Committee

Jennifer Lane, Council-Committee Coordinator opened the floor for nominations for the role of Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Moved by Yvonne Parks

That Dot McFarlane be nominated as Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Motion Carried

Dot McFarlane accepted the nomination for Chair.

Moved by Gino Vendetti

That the nominations for the role of Chair of the Oshawa Accessibility Advisory Committee be closed.

Motion Carried

The vote to appoint Dot McFarlane as Chair of the Oshawa Accessibility Advisory Committee for one-year term.

Motion Carried

Legislative Services - Election of Vice-Chair of the Oshawa Accessibility Advisory Committee

Jennifer Lane, Council-Committee Coordinator opened the floor for nominations for the role of Vice-Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Moved by Gino Vendetti

That Gino Vendetti be nominated as Vice-Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Moved by Lisa Knowlton

That the nominations for the role of Vice-Chair for the Oshawa Accessibility Advisory Committee be closed.

Motion Carried

The vote to appoint Gino Vendetti as Vice Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Motion Carried

Planning Services - Bloor-Simcoe Intensification Study - Consultation Process

Due to an emergency, Victoria White, Principal Planner was unable to provide the presentation.

Delegations

None

Referrals from Council and Committees

None

Correspondence

None

Reports

None

Items Introduced by Members

OAAC-24-01 - BUILT Environment Sub-Committee

The Oshawa Accessibility Advisory Committee discussed resuming the BUILT Environment Subcommittee for 2024.

Moved by Lisa Knowlton

1. That the Oshawa Accessibility Advisory Committee (O.A.A.C.) form a BUILT Environment Subcommittee for 2024 to review site plan applications and to undertake audits of existing buildings, parks and trails; and,
2. That Lisa Knowlton, Anagah Sumant, Dot McFarlane and Councillor McConkey be appointed to the BUILT Environment Subcommittee; and,
3. That Dot McFarlane be appointed as the Chair of the BUILT Environment Subcommittee for 2024.

Motion Carried

Adjournment

Moved by Rosemary McConkey

That the meeting adjourn at 7:06 p.m.

Motion Carried



**Heritage Oshawa
Minutes**

**January 25, 2024, 6:30 p.m.
Committee Room**

Present: Robert Bell
James Bountrogiannis
Patty Davis, Vice Chair
Nadim Lalani
John O'Boyle
Sarah Smale
Diane Stephen, Chair

Absent: Jennifer Weymark, Oshawa Historical Society
Councillor Nicholson

Also Present: K. Christopher, Council-Committee Coordinator
J. Lane, Council-Committee Coordinator
H. Whilsmith, Planner A
V. White, Principal Planner

Public Meeting

Krystal Christopher, Council-Committee Coordinator called the meeting to order. All members of the Committee were in attendance and participating in the Committee Room except Nadim Lalani who was participating electronically, and Councillor Nicholson and Jennifer Weymark who were absent.

Land Acknowledgment

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations. We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

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Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

Legislative Services - Committees of Council Policy and Procedure

Krystal Christopher, Council-Committee Coordinator provided a presentation concerning the Advisory Committees of Council Policy and Procedure.

Members of the Committee questioned the Council-Committee Coordinator.

Legislative Services - Election of Chair and Vice-Chair for Heritage Oshawa

Krystal Christopher, Council-Committee Coordinator opened the floor for nominations for the role of Chair of Heritage Oshawa for a one-year term.

Moved by Patty Davis

That Diane Stephen be nominated as Chair of Heritage Oshawa for a one-year term.

Motion Carried

Diane Stephen accepted the nomination for Chair.

Moved by Robert Bell

That nominations for the role of Chair of Heritage Oshawa be closed.

Motion Carried

The vote to appoint Diane Stephen as Chair of Heritage Oshawa

Motion Carried

Krystal Christopher, Council-Committee Coordinator opened the floor for nominations for the role of Vice-Chair of Heritage Oshawa for a one-year term.

Moved by Robert Bell

That Patty Davis be nominated as Vice-Chair of Heritage Oshawa for a one-year term.

Motion Carried

Patty Davis accepted the nomination for Vice-Chair.

Moved by Diane Stephen

That nominations for the role of Chair of the Heritage Oshawa Committee be closed.

Motion Carried

The vote to appoint Patty Davis as Vice Chair of Heritage Oshawa.

Motion Carried

Planning Services - Bloor-Simcoe Intensification Study - Consultation Process

Diane Stephen assumed the Chair.

Victoria White, Principal Planner provided a presentation concerning the public consultation process for the Bloor-Simcoe Intensification Study.

The Committee questioned the Principal Planner.

Delegations

None

Referrals from Council and Committees

None

Correspondence

None

Reports

HTG-24-01 - Heritage Oshawa 2024 Budget and Work Plan

Moved by Robert Bell

That Report HTG-24-01 dated January 19, 2024, concerning Heritage Oshawa's 2024 Budget and Work Plan, be received for information.

Motion Carried

HTG-24-02 - Potential Designation of 291 King Street East

Moved by Robert Bell

That Heritage Oshawa recommend to the Economic and Development Services Committee:

That pursuant to Report HTG-24-02 dated January 19, 2024, City staff be directed to report back to the Economic and Development Services Committee and Council with the findings of the heritage research report for the property known municipality as 291 King Street East.

Moved by Robert Bell

That the motion be withdrawn

Motion Carried

Moved by Patty Davis

That a 291 King Street East Designation Working Group be created to evaluate 291 King Street East and report back to the February Heritage meeting; and,

That Sarah Smale, James Bountrogiannis, Patty Davis and Diane Stephen be appointed to the Working Group; and,

That James Bountrogiannis be appointed as Chair of the Working Group.

Motion Carried

HTG-24-03 - 2023 Year End Accomplishments

Moved by Robert Bell

That Report HTG-24-03 be endorsed as Heritage Oshawa's 2023 Year End Accomplishments Report to be included in the Council Information Package.

Motion Carried

HTG-24-04 - Acquisition of Heritage Plaques

Moved by Robert Bell

That pursuant to Report HTG-24-04 dated January 19, 2024, the cost of procuring heritage plaques be funded from the Civic Awards and Mementos account of the 2024 Heritage Oshawa Budget in an amount not to exceed \$1,000.

Motion Carried

HTG-24-05 - Information from Oshawa City Council - December 11, 2023

Moved by Robert Bell

That Report HTG-24-05, dated January 17, 2024 concerning Information from City Council from its meeting of December 11, 2023, be received for information.

Motion Carried

Items Introduced by Members

HTG-24-06 - Update to Heritage Oshawa Concerning the City's Centennial Anniversary

Moved by Robert Bell

That Heritage Oshawa be provided an update concerning the 100th Anniversary of the City's Centennial plan on or before March meeting.

Motion Carried

HTG-24-07 - Heritage Week Booth

Moved by Robert Bell

That a Working Group be formed to establish an information booth on a weekend at the Oshawa Markets to celebrate Heritage Week at no cost to Heritage Oshawa; and,

That Patty Davis, Diane Stephens and Robert Bell be appointed to the Working Group; and

That Robert Bell be appointed as Chair

Motion Carried

HTG-24-08 - Windfields Farm/Northern Dancer Cemetery Participation in Doors Opens

Patty Davis assumed the Chair.

Moved by Diane Stephen

That Heritage Oshawa recommend to the Economic and Development Services Committee:

That the Doors Open Committee open the Windfields Farm/Northern Dancer cemetery to the public during Doors Open, 2024.

Motion Carried

Diane Stephen resumed the Chair.

HTG-24-09 - Canada Day Festival 2024

Moved by Robert Bell

That in accordance with the Heritage Oshawa 2024 Work Plan, Heritage Oshawa have an information booth at the City's 2024 Canada Day Celebration at Lakeview Park.

Motion Carried

Moved by Robert Bell

That the meeting recess for five minutes.

Motion Carried

The meeting recessed at 8:27 p.m. and reconvened at 8:33 p.m. with all members in attendance in the Committee Meeting Room except Nadim Lalani who was participating electronically, and Councillor Nicholson, James Bountrogiannis and Jennifer Weymark who were absent.

Adjournment

Moved by John O'Boyle

That the meeting adjourn at 8:34 p.m.

Motion Carried

**Joint Hamilton-Oshawa Working Group Meeting
Minutes**

**February 2, 2024, 9:30 a.m.
Council Chamber**

Present: Councillor Nicholson, City of Oshawa
Deputy Mayor Chapman, City of Oshawa
Councillor Gray, City of Oshawa
Councillor Marimpietri, City of Oshawa
Mayor Horwath, City of Hamilton
Councillor Francis, City of Hamilton
Councillor Nann, City of Hamilton
Councillor Hwang, City of Hamilton

Also Present: Councillor McConkey, City of Oshawa
Councillor Lee, City of Oshawa
Laura Davis, Deputy City Clerk, City of Oshawa
T. Adams, C.A.O., City of Oshawa
A. Ambra, Commissioner, Economic and Development Services
Department, City of Oshawa
M. Harrington, Manager, Policy, City of Oshawa
Samuel Yoon, City Solicitor, City of Oshawa
M. Cluckie, City Manager, City of Hamilton
J. Thorne, General Manager of Planning and Economic
Development, City of Hamilton
N. Schleeahn, Director of Economic Development, City of
Hamilton
J. Lane, Council-Committee Coordinator, City of Oshawa
L. Kelsey, Legislative Coordinator, City of Hamilton

Call to Order

Councillor Nicholson called the Joint Hamilton-Oshawa Working Group meeting to Order and stated that Councillors Chapman, Gray and Marimpietri participated from the Oshawa Council Chamber and Councillors Francis, Nann, Kwang and Mayor Horwath were participating electronically. (City of Oshawa Councillors Lee and McConkey entered the meeting to participate from the Oshawa Council Chamber at 9:40 a.m.).

Purpose

The Chair announced the purpose of this Working Group is to discuss a fair and equitable process for jointly appointing a new municipal representative to the Hamilton-Oshawa Port Authority Board of Directors.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

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Background Information

City of Oshawa Report ED-23-28 - Establishing a Process to Appoint a Municipal Representative to the Hamilton-Oshawa Port Authority Board of Directors

City of Oshawa Report ED-23-28 was provided as background information for the meeting.

City of Hamilton Report PED23021 - Establishing a Process to Appoint a Municipal Representative to the Hamilton Oshawa Port Authority Board of Directors

City of Hamilton Report PED23021 was provided as background information for the meeting.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

Hamilton-Oshawa Board Authority - Board Overview

Larissa Fenn, H.O.P.A. Ports provided an overview of the H.O.P.A. Board of Directors including its function, the roles and responsibilities of Board members and their fiduciary duties.

City of Oshawa Councillors Lee and McConkey entered the Oshawa Council Chamber during the presentation.

Larissa Fenn responded to questions from members of the Joint Hamilton-Oshawa Port Authority Working Group.

City of Oshawa/City of Hamilton - Process and Options for Appointment

Meaghan Harrington, City of Oshawa and Norm Schleeahn, City of Hamilton provided a presentation concerning a process and options for jointly appointing a new municipal representative to the Hamilton-Oshawa Port Authority Board of Directors.

Meaghan Harrington and Norm Schleeahn responded to questions from members of the Hamilton-Oshawa Port Authority Working Group.

JHOWG-24-01 - Process and Options for Appointment

Moved by Mayor Horwath, City of Hamilton

That the Joint Hamilton-Oshawa Port Authority Working Group recommends to each of their respective City Councils:

Whereas on February 9, 2019, the federal Ministry of Transport issued a Certificate of Intent to amalgamate the Hamilton and Oshawa Port Authorities;

Whereas on June 8, 2019, the federal Ministry of Transport issued the certificate of Amalgamation and Letters Patent creating the amalgamated Hamilton Oshawa Port Authority (H.O.P.A.);

Whereas the Hamilton Oshawa Port Authority Board of Directors is composed of seven directors;

Whereas the Letters Patent states that only one director be appointed by the City of Hamilton and the City of Oshawa, in consultation with the City of Burlington;

Whereas prior to the amalgamation of the Port Authorities, the City of Hamilton and the City of Oshawa each had municipally-appointed representatives on their respective Port Authorities;

Whereas both the City of Oshawa and the City of Hamilton have expressed to the federal government that a shared representative is not an effective means of governance, and that both municipalities should be allocated a municipally-appointed representative on the Hamilton Oshawa Port Authority Board of Directors;

Whereas the federal government, to date, has not indicated a willingness to amend the Letters Patent of the Hamilton Oshawa Port Authority to permit both municipalities to have a municipally-appointed representative on the Board, and therefore the municipalities are required to appoint a shared representative;

Whereas the City of Oshawa and the City of Hamilton established working groups to establish a process for appointing a shared municipal appointee to the Hamilton Oshawa Port Authority Board of Directors;

Therefore be it resolved:

- a. That the members of the working groups of the City of Oshawa and City of Hamilton recommend to their respective Councils the following:
 - i. That the municipal appointee to the Hamilton Oshawa Port Authority Board of Directors alternate between the two municipalities, with the City of Oshawa term to

commence immediately with a three-year appointment followed by a four-year appointment by the City of Hamilton, and alternating four years for the City of Oshawa and four years for the City of Hamilton thereafter;

- ii. That the H.O.P.A. Board of Directors consider the establishment of a non-voting member position for the off-term municipality;
- iii. That each municipality determine their own process for selecting the appointee when it is their municipality's term, but that the non-selecting municipality be offered the opportunity to participate as a non-voting member or observer of any selection committee;
- iv. That each municipality ensure that notice of the opportunity to apply to be the municipal appointee be provided in both Hamilton and Oshawa;
- v. That the City Managers of Hamilton and Oshawa be directed and authorized to develop a common set of core skills and requirements for the municipal appointee;
- vi. That the Mayors of the City of Oshawa and City of Hamilton provide a joint letter to the federal Ministry of Transport requesting the Letters Patent be amended to allow for two municipal appointees, one from each municipality, on the H.O.P.A. Board; and
- vii. That the H.O.P.A. Board of Directors be requested to provide a letter to the federal Ministry of Transport requesting the Letters Patent be amended to allow for two municipal appointees, one from each municipality, on the H.O.P.A. Board.

Amendment:

Moved by Councillor Francis, City of Hamilton

That the motion be amended to:

- move Part a) vi) to be Part a); and,
- move Part a) viii) to be a new Part b) and that the existing Part a) be renumbered as Part c); and,
- replace Part c) i) (formerly part a) i)) with the following: "That until the change in letters patent be provided, the municipal appointee to the Hamilton Oshawa Port Authority Board of Directors alternate between the two municipalities, with the City of Hamilton term to commence immediately with a three-year appointment followed by a four-year appointment by the City of Oshawa, and alternating four years for the City of Hamilton and four years for the City of Oshawa thereafter"

The Chair advised that each amendment would be considered and voted on separately, and advised that the replacement of Part c) i) was contrary to the motion on the floor.

The vote to move Part a) vi) regarding a joint letter from the Mayors of the City of Oshawa and the City of Hamilton seeking two municipal appointees to become a new stand alone Part a).

Motion Carried

The Chair declared Part a) carried as amended.

The vote move Part a) vii) regarding a request to the H.O.P.A. Board of Directors to provide a letter to the federal Ministry of Transport requesting an amendment to the Letters Transport to become a new Part b).

Motion Carried

The Chair declared Part b) carried as amended.

Moved by Mayor Horwath, City of Hamilton

That Part c) i) (formerly Part a) i) of the original motion) concerning the order of appointments between the two municipalities be withdrawn.

Motion Carried

Moved by Councillor Francis, City of Hamilton

That the following be inserted as Part c) i): "That until the change in letters patent be provided, the municipal appointee to the Hamilton Oshawa Port Authority Board of Directors alternate between the two municipalities, with the City of Hamilton term to commence immediately with a three-year appointment followed by a four-year appointment by the City of Oshawa, and alternating four years for the City of Hamilton and four years for the City of Oshawa thereafter;"

Affirmative (4): Mayor Horwath, City of Hamilton, Councillor Francis, City of Hamilton, Councillor Nann, City of Hamilton, and Councillor Hwang, City of Hamilton

Negative (4): Councillor Nicholson, City of Oshawa, Deputy Mayor Chapman, City of Oshawa, Councillor Gray, City of Oshawa, and Councillor Marimpietri, City of Oshawa

Motion Lost (4 to 4)

Moved by Councillor Francis, City of Hamilton

That the meeting recess for 15 minutes.

Motion Carried

The meeting recessed at 11:25 a.m. and reconvened at 11:40 a.m. with all members of the Joint Hamilton-Oshawa Working Group in attendance. Also in attendance were City of Oshawa Councillors Lee and McConkey.

The vote to adopt Part c) ii) to request the HOPA Board of Directors consider the establishment of a non-voting member position for the off-term municipality.

Motion Lost

The vote to adopt part c) iii) concerning each municipality determining a process for selection with non-voting observation by the non-selecting municipality.

Affirmative (5): Councillor Nicholson, City of Oshawa, Mayor Horwath, City of Hamilton, Councillor Francis, City of Hamilton, Councillor Nann, City of Hamilton, and Councillor Hwang, City of Hamilton

Negative (3): Deputy Mayor Chapman, City of Oshawa, Councillor Gray, City of Oshawa, and Councillor Marimpietri, City of Oshawa

Motion Carried (5 to 3)

The vote to adopt Part c) iv) directing that the opportunity to apply to be the municipal appointee be provided in both Hamilton and Oshawa.

Affirmative (6): Councillor Nicholson, City of Oshawa, Councillor Gray, City of Oshawa, Mayor Horwath, City of Hamilton, Councillor Francis, City of Hamilton, Councillor Nann, City of Hamilton, and Councillor Hwang, City of Hamilton

Negative (2): Deputy Mayor Chapman, City of Oshawa, and Councillor Marimpietri, City of Oshawa

Motion Carried (6 to 2)

The vote to adopt Part c) v) directing the City Managers of Hamilton and Oshawa to develop a common set of core skills and requirements for the municipal appointee.

Affirmative (8): Councillor Nicholson, City of Oshawa, Deputy Mayor Chapman, City of Oshawa, Councillor Gray, City of Oshawa, Councillor Marimpietri, City of Oshawa, Mayor Horwath, City of Hamilton, Councillor Francis, City of Hamilton, Councillor Nann, City of Hamilton, and Councillor Hwang, City of Hamilton

Motion Carried (8 to 0)

Moved by Councillor Francis, City of Hamilton

That the motion be further amended to add the following:

"That the municipal appointee to the Hamilton Oshawa Port Authority Board of Directors alternate between the two municipalities, with the City of Oshawa term to commence immediately with a three-year appointment followed by a four-year appointment by the City of Hamilton, and alternating four years for the City of Oshawa and four years for the City of Hamilton thereafter."

Moved by Councillor Francis, City of Hamilton

That the amendment be withdrawn.

Motion Carried

Adjournment

Moved by Councillor Marimpietri, City of Oshawa

That the meeting adjourn at 11:50 a.m.

Motion Carried



Corporate and Finance Services Committee
Minutes

February 5, 2024, 9:30 a.m.
Council Chamber

Present: Councillor Giberson
Councillor Marimpietri
Councillor McConkey
Councillor Neal

Absent: Councillor Marks

Also Present Councillor Chapman
Councillor Lee
J. Lane, Council-Committee Coordinator
F. Bianchet, Council-Committee Coordinator
P. Aguilera, Council-Committee Coordinator
S. Sinnott, Commissioner, Corporate and Finance Services
M. Bretherick, Director, Finance Services
J. Martin, Senior Manager, Financial Services and Reporting
K. Villeneuve, Manager, Taxation Services
L. Davis, Manager, Legislative Services/Deputy City Clerk
N. Schroor, Supervisor, Taxation Services

Public Meeting

Councillor Giberson called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor Marks who was absent and Councillor McConkey who was participating electronically. Also in attendance were Councillors Chapman and Lee.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

None

Items Requiring Direction

None

Public Consent Agenda

Moved by Councillor Marimpietri

That all items listed under the heading of Public Consent Agenda for the February 5, 2024 Corporate and Finance Services Committee meeting be adopted as recommended except Report CF-27-07.

Motion Carried

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

CF-24-04 - Asset Retirement Obligation Policy (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That pursuant to Report CF-24-04 dated January 31, 2024, the Asset Retirement Obligation Policy be approved.

CF-24-09 - C2024-003 Assessment & Appeal Management Services – Contract Award (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-law, requires Council approval of Professional and Consulting Services contract awards greater than \$100,000; and,

Whereas Council has approved funding in the annual Taxes Written Off budget for assessment & appeal management services; and,

Whereas Procurement issued a Request for Proposal Assessment & Appeal Management Services for an initial three year term with the option to renew for additional three one-year terms; and,

Whereas one (1) bid was received (publically posted on the City's website at Oshawa's Bids and Tenders) and opened by Procurement on January 23, 2024; and,

Whereas the evaluation team reviewed the bid received by MTAG Paralegal Professional Corp. as comprehensive, thorough, addressed all requirements of the R.F.P, and best satisfied the City's requirements; and,

Whereas the proposal received from MTAG Paralegal Professional Corp. in the amount of *\$216,000 for Assessment & Appeal Management Services for an initial three year term meets the requirements of the proposal;

Therefore be it resolved that pursuant to Item CF-24-09:

1. That in accordance with Item CF-24-09, dated February 5, 2024, that the Manager, Procurement, be authorized to award an initial three year contract to MTAG Paralegal Professional Corp. in the amount of *\$216,000 for Assessment & Appeal Management Services, being the highest ranked proponent received; and
2. That the Manager, Procurement, be authorized to extend this contract for an additional three one-year terms, subject to provision of satisfactory services and pricing.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

CF-24-07 - 2023 External Audit Service Plan (All Wards)

Moved by Councillor Neal

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-24-07 concerning the 2023 External Audit Service Plan, dated January 31, 2024 be received for information.

Motion Carried

Items Introduced by Council Members

None

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

See Matters Excluded from the Consent Agenda.

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

CF-24-05 - 2023 Year End Taxation Services Position (All Wards)

Moved by Councillor Marimpietri

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-24-05 concerning the 2023 Year End Taxation Services Position, dated January 31, 2024 be received for information.

Carried by later vote.

Moved by Councillor Marimpietri

That the meeting recess for 5 minutes in order to shut down the web stream; and,

That in accordance with Section 239(2)(b) of the Municipal Act, the meeting reconvene in a session closed to the public to consider Report CF-24-05 concerning personal matters about an identifiable individual, including City or local board employees.

Motion Carried

The meeting recessed at 9:40 a.m. and reconvened at 9:43 a.m. in a session closed to the public with the following in attendance: Councillors Chapman, Giberson, Lee, Marimpietri, Neal and Councillor McConkey who was participating electronically.

Also in attendance were J. Lane, P. Aguilera, F. Blanchet, Council-Committee Coordinators; the Commissioner, Corporate and Finance Services Department; the Director, Finance Services; the Senior Manager, Financial Services and Reporting; the Manager, Taxation Services; the Supervisor, Taxation Services; and, the Manager, Legislative Support Services/Deputy City Clerk.

All other staff and members of the public left the meeting.

Closed meeting discussions took place.

Moved by Councillor Marimpietri

That the Committee rise from closed session and report.

Motion Carried

The Committee rose from Closed Session at 9:58 a.m.

Closed Report

The following is a summary of the closed portion of the meeting.

Members of Council questioned the Commissioner, Corporate and Finance Services/Treasurer concerning Report CF-24-05.

The Commissioner, Corporate and Finance Services/Treasurer responded to questions concerning Report CF-24-05.

This concludes the closed meeting summary.

The vote to adopt the recommendation contained in Report CF-24-05 concerning 2023 Year End Taxation Services Position.

Motion Carried

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Neal

That the meeting adjourn at 9:58 a.m.

Motion Carried



Economic and Development Services Committee

Minutes

**February 5, 2024, 1:30 p.m.
Council Chamber**

Present: Councillor Marimpietri
Councillor Chapman
Councillor Giberson
Councillor Gray
Councillor Kerr

Also Present: Councillor Lee
Councillor Neal
K. Christopher, Council-Committee Coordinator
F. Bianchet, Council-Committee Coordinator
P. Aguilera, Council-Committee Coordinator
A. Ambra, Commissioner, Economic and Development Services
D. Sappleton, Manager, Development and Urban Design
M. Harrington, Manager, Policy
G. Hardy, Manager, Development and Technical Services
M. Harrington, Manager, Infrastructure Delivery
H. Whilsmith, Planner A
A. Tulloch, Planner A

Public Meeting

Councillor Marimpietri called the meeting to order and stated that all members of the Committee were participating from the Chamber. Also present was Councillor Lee participating from the Chamber and Councillor Neal who participated electronically (entered the meeting at 1:49 p.m.).

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people

Additional Agenda Items

Moved by Councillor Chapman

That Correspondence ED-24-22 from Peter Hurst, and Correspondence ED-24-23 from Melanie Longhurst submitting comments concerning Report ED-24-19, be added to the Agenda for the Economic and Development Services Committee meeting of February 5, 2024, and referred to the respective item; and

That the delegations of Melanie Longhurst, Michael Fry, Bryan Peters and Diane Stephen, Chair, Heritage Oshawa, be added to the Agenda of the Economic and Development Services Committee meeting of February 5, 2024.

Motion Carried

Declarations of Pecuniary Interest

None.

Presentations

None.

Delegations

Moved by Councillor Chapman

That the delegation of Michael Fry, Bryan Peters Melanie Longhurst and Diane Stephen be heard.

Melanie Longhurst - Report ED-24 -19

Melanie Longhurst experienced technical issues and did not address the Economic and Development Services Committee.

Michael Fry - Report ED-24-19

Michael Fry addressed the Economic and Development Services Committee concerning Report ED-24-19 regarding the revised applications to amend the Secondary Plan for the Samac Community and Zoning By-law 60-94, 1494339 Ontario Limited, for lands generally located at the southeast corner of Ritson Road North and Luple Avenue.

Bryan Peters - Report ED-24-19

Bryan Peters addressed the Economic and Development Services Committee concerning Report ED-24-19 regarding the revised applications to amend the Secondary Plan for the Samac Community and Zoning By-law 60-94, 1494339 Ontario Limited, for lands generally located at the southeast corner of Ritson Road North and Luple Avenue.

Diane Stephen, Chair, Heritage Oshawa - Report ED-24-21

Diane Stephen, Chair, Heritage Oshawa, addressed the Economic and Development Services Committee concerning Report ED-24-21 regarding Windfields Farm/Northern Dancer Cemetery Participation in Doors Open.

Diane Stephen, Chair, Heritage Oshawa - Report ED-24-14

Diane Stephen, Chair, Heritage Oshawa, addressed the Economic and Development Services Committee concerning Report ED-24-14 regarding the update concerning Council's Direction to Designate 117 King Street East under Part IV of the Ontario Heritage Act.

Diane Stephen, Chair, Heritage Oshawa - Report ED-24 -16

Diane Stephen, Chair, Heritage Oshawa, addressed the Economic and Development Services Committee concerning Report ED-24-16 regarding the update concerning Council's Direction to Designate 149 Harmony Road South under Part IV of the Ontario Heritage Act.

Referrals from Council

None.

Reports from Advisory Committees

ED-24-21 - Windfields Farm/Northern Dancer Cemetery Participation in Doors Open (Previously HTG-24-08) (Ward 2)

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That the Doors Open Committee open the Windfields Farm/Northern Dancer cemetery to the public during Doors Open, 2024.

Motion Carried

Councillor Neal entered the meeting electronically.

Items Requiring Direction

ED-24-14 - Update concerning Council's Direction to Designate 117 King Street East under Part IV of the Ontario Heritage Act (Ward 4)

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to Council:

That pursuant to Report ED-24-14 dated January 31, 2024, Economic and Development Services staff be authorized to continue the designation process for 117 King Street East, as directed by Council on December 12, 2022, and incorporate the property owner's requested revisions into the draft Designation Statement and Description to be included in a Notice of Intention to Designate.

Motion Carried

ED-24-16 - Update concerning Council's Direction to Designate 149 Harmony Road South under Part IV of the Ontario Heritage Act (Ward 3)

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to Council:

That, pursuant to Report ED-24-16 dated January 31, 2024, City staff be directed to proceed with the designation of the property known as the former Harmony Public School, located at 149 Harmony Road South, as a property of cultural heritage value or interest under Part IV of the Ontario Heritage Act and that the appropriate by-law, which will include a Designation Statement and Description for the subject property, be passed in a form and content acceptable to the City Solicitor and the Commissioner of Economic and Development Services.

Motion Carried

Public Consent Agenda

Moved by Councillor Chapman

That all items listed under the heading of Public Consent Agenda for the February 5, 2024, Economic and Development Committee meeting be adopted as recommended.

Motion Carried

Correspondence with recommendations

None.

Staff Reports/Motions with recommendations

ED-24-19 - Revised Applications to Amend the Secondary Plan for the Samac Community and Zoning By-law 60-94, 1494339 Ontario Limited, for lands generally located at the southeast corner of Ritson Road North and Luple Avenue (Ward 1)

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-19 dated January 31, 2024, the revised application submitted by D.G. Biddle and Associates Limited on behalf of 1494339 Ontario Limited to amend the Secondary Plan for the Samac Community (File: OPA-2022-06) to permit an increased residential density of approximately 102 units per hectare (41 units/ac.) on lands generally located at the southeast corner of Ritson Road North and Luple Avenue and to redesignate that portion of the same lands associated with the tributary of the

Oshawa Creek from Medium Density I Residential to Open Space and Recreation be approved, generally in accordance with the comments contained in said Report, and the necessary by-law be passed in a form and content acceptable to the Commissioner of Economic and Development Services and the City Solicitor; and,

2. That, pursuant to Report ED-24-19 dated January 31, 2024, the revised application submitted by D.G. Biddle and Associates Limited on behalf of 1494339 Ontario Limited to amend Zoning By-law 60-94 (File: Z-2022-07), to rezone lands generally located at the southeast corner of Ritson Road North and Luple Avenue from FD (Future Development) to an appropriate R6-C (Residential) zone to permit a six (6) storey, 46 unit apartment building, and to an appropriate R1-E (Residential) Zone to permit four (4) single detached dwellings, and OSH (Hazard Lands Open Space) for that portion of the lands associated with the tributary of the Oshawa Creek, be approved, generally in accordance with the comments contained in said Report, and the necessary by-law be passed in a form and content acceptable to the Commissioner of Economic and Development Services and the City Solicitor; and,
3. That, in accordance with Section 34(17) of the Planning Act and notwithstanding that the Zoning By-law Amendment proposed in Report ED-23-157 dated September 6, 2023 presented at the public meeting of September 11, 2023 differs to some degree from the proposed amendment recommended to be approved by City Council pursuant to Part 2 of this Recommendation, such differences are not substantial enough to require further notice and another public meeting.

ED-24-20 - Revised Applications to Amend Zoning By-law 60-94 and for approval of a Draft Plan of Subdivision, 1279 Simcoe Street North, Katanna Simcoe Ltd. (Ward 2)

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-24-20 dated January 31, 2024, the revised application submitted by Katanna Simcoe Ltd. to amend Zoning By-law 60-94 (File: Z-2022-12) to permit 170 block townhouse dwellings consisting of 11 live/work units, 69 traditional block townhouse units and 90 back-to-back block townhouse units, a road widening block and a private parkette, on lands municipally known as 1279 Simcoe Street North be approved, generally in accordance with the comments in said Report, and the necessary by-law be passed in a form and content acceptable to the Commissioner of Economic and Development Services and the City Solicitor; and,
2. That, pursuant to Report ED-24-20 dated January 31, 2024, the revised application submitted by Katanna Simcoe Ltd. for approval of a draft plan of subdivision (File: S-O-2022-05) for 1279 Simcoe Street North featuring one development block and one road widening block to facilitate the development of a proposed common elements plan of condominium featuring 170 block townhouse dwellings be approved, and that the Commissioner of Economic and Development Services or Director of Planning Services be authorized to impose appropriate conditions in the draft plan of subdivision approval Planning Act decision; and,
3. That, in accordance with Section 34(17) of the Planning Act and notwithstanding that the Zoning By-law Amendment proposed in Report ED-23-01 dated January 4,

2023 presented at the public meeting of January 9, 2023 differs to some degree from the proposed amendment recommended to be approved by City Council pursuant to Part 1 of this Recommendation, such differences are not substantial enough to require further notice and another public meeting.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

None.

Items Introduced by Council Members

ED-24-24 - Interchange at Townline Road

Moved by Councillor Gray

That the Economic and Development Services Committee recommend to City Council:

That staff investigate the feasibility of adding a 401 interchange at Townline Road.

Motion Carried

Items Pulled from the Information Package

None.

Questions to Staff Concerning the Committee's Outstanding Items List

None.

Closed Consent Agenda

Moved by Councillor Chapman

That all items listed under the heading of Closed Consent Agenda for February 5, 2024, Economic and Development Services Committee meeting be adopted as recommended.

Motion Carried

Closed Correspondence with recommendations

None.

Closed Staff Reports/Motions with recommendations

ED-24-17 - Request to Acquire a Portion of City-owned Lands at 99 Thornton Road South (Wards 4 and 5)

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Report ED-24-17 dated January 31, 2024, the Director, Planning Services, be authorized to respond to Closed Correspondence ED-23-201 in accordance with Section 5.6 of said Report.

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

Items Requiring Direction

ED-24-18 - Results of the Request for Expression of Interest Process for the Future Use of the City-owned Public Parking Lot (Lot 4) located on the North Side of Athol Street East, between Centre Street South and Simcoe Street South (Ward 4)

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Closed Report ED-24-18 dated January 31, 2024, staff be authorized to proceed with Option 4 as outlined in Section 5.3 of said report, directing staff to enter into direct discussion with the selected respondent whose submission is contained in Attachment #3, concerning next steps for the future use of the City-owned Parking Lot.

Lost by a later vote

Moved by Councillor Chapman

That the meeting recess for 5 minutes in order to shut down the web stream; and,

That in accordance with Section 239 (2)(c), 239 (2)(i), 239 (2)(j), and 239 (2)(k) of the Municipal Act, the meeting reconvene in a session closed to the public to consider Report ED-24-18 concerning proposed or pending acquisition or litigation of land; information supplied in confidence which could prejudice and competitive position or interfere with negotiations of a person or organization; information that belongs to the municipality and has or potentially has monetary value and position; and a position, plan, procedure, criteria or instruction for negotiations carried on by or on behalf of the municipality.

Motion Carried

Closed Meeting Report

The meeting recessed at 1:57 p.m. and reconvened in Closed Session at 2:02 p.m. with all Members of the Economic and Development Services Committee in attendance. Also in attendance in the Chamber was Councillor Lee.

Also in attendance were K. Christopher, Council-Committee Coordinator; F. Blanchet, Council-Committee Coordinator; P. Aguilera, Council-Committee Coordinator; the Manager, Legislative Services/Deputy Clerk; the Commissioner, Economic and Development Services Department; the Manager, Development and Urban Design; the Manager, Policy; and L. Brown, Principal Planner.

All other staff and members of the public left the meeting.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-24-18 regarding Results of the Request for Expression of Interest Process for the Future Use of the City-owned Public Parking Lot (Lot 4) located on the North Side of Athol Street East, between Centre Street South and Simcoe Street South.

The Commissioner, Economic and Development Services Department, responded to questions from the Committee.

The Committee rose at 2:44 p.m.

This concludes the closed meeting summary.

Moved by Councillor Chapman

That the Economic and Development Services Committee rise and report.

Motion Carried

Moved by Councillor Kerr

The vote to adopt the recommendation related to Report ED-24-18 directing staff to enter into direct discussion with the selected respondent.

Affirmative (2): Councillor Marimpietri, and Councillor Kerr

Negative (3): Councillor Chapman, Councillor Giberson, and Councillor Gray

Motion Lost (2 to 3)

Moved by Councillor Gray

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Closed Report ED-24-18 dated January 31, 2024, staff be authorized to proceed with Option 2 as outlined in Section 5.3 of said report, concerning next steps for the future use of the City-owned Parking Lot.

Motion Carried

Matters Tabled

None.

Adjournment

Moved by Councillor Chapman

That the meeting adjourn at 2:49 p.m.

Motion Carried