

In accordance with Procedure By-law 111-2017, any member may request the Clerk to place an item included in this Information Package on the agenda that the Clerk determines is appropriate in relation to the item's subject matter.

Pages**Please Note**

Items pulled from this package will be added to agendas for meetings starting the week of February 5, 2024.

Correspondence - Receive and File

INFO-24-01 - Resignation of Haseeb Ahmad from the Oshawa Public Library Board	3
INFO-24-02 - Alexander Harras, Director of Legislative Services & Regional Clerk, Region of Durham forwarding Report 2023-WR-8 concerning the pilot Curbside Giveaway Event	5
INFO-24-03 - Alexander Harras, Director of Legislative Services & Regional Clerk, Region of Durham forwarding Report 2023-WR-9 concerning Organics Management Plan	13
INFO-24-04 - Alexander Harras, Director of Legislative Services & Regional Clerk, Region of Durham, forwarding Report 2023-F-33 concerning the 2024 Interim Regional Property Tax Levy	47

Correspondence Related to Matters Referred to Staff

None

Correspondence Related to Matters Decided by Council

INFO-24-05 - Correspondence submitted by Ara Saatjian concerning a Sign Variance Application for 33 Simcoe Street South	53
---	----

Correspondence Related to Matters Outside of Council's Jurisdiction

None

Resolution Letters

INFO-24-08 - Resolution passed by the Council of the Town of Aurora requesting support from all levels of government to commit to ending homelessness in Ontario	59
INFO-24-09 - Resolution passed by the Council of the Town of Aurora requesting all levels of government to strengthen their available tools to deny inciteful speech that encourages acts of terror and violence	65
INFO-24-10 - Resolution passed by the Council of the Region of Durham requesting the Government of Ontario to provide core funding for organizations providing	69

programs, care and services for adults with Autism Spectrum Disorder	
INFO-24-11 - Resolution passed by the Council of the City of Pickering requesting the Province amend the Highway Traffic Act s.205.1, to allow municipalities to locate a temporary Automated Speed Enforcement system on any roadway	73
INFO-24-12 - Resolution passed by the Council of the City of Stratford requesting the Government of Canada provide more business support for CEBA loan businesses	75
INFO-24-13 - Resolution passed by the Council of the City of Greater Sudbury requesting the Province to amend the Occupational Health and Safety Act	79
INFO-24-14 - Resolution passed by the Council of Tay Township concerning Provincial Cemetery Management Support	81
INFO-24-15 - Resolution passed by the Council of the Town of Whitby concerning reducing and eliminating all acts of hate, racism and discrimination	83
INFO-24-16 - Resolution passed by the Association of Ontario Road Supervisors requesting the Province of Ontario develop and fund a Municipal Equipment Operator Course	85
INFO-24-18 - Resolution passed by the Council of the Town of Whitby requesting the Province to temporarily remove tolls on Highway 407 in Durham Region	87

Information Reports/Memos

INFO-24-06 - Oshawa Accessibility Advisory Committee 2024 Work Plan and 2023 Year End Accomplishments	89
INFO-24-07 - Oshawa Environmental Advisory Committee 2024 Work Plan and 2023 Year End Accomplishments	95
INFO-24-17 - By-laws Passed in Accordance with Section 67.1 of Delegation Authority By-Law 29-2009, as amended	99

Committee Minutes

None

INFO-24-01

From: Haseeb Ahmad <M.F.I.P.P.A. Sec. 14(1)>

Sent: December 15, 2023 6:55 PM

To: M.F.I.P.P.A. Sec. 14(1)

Cc: Frances Newman <fnewman@oshawalibrary.on.ca>; M.F.I.P.P.A. Sec. 14(1)

Subject: Resignation

Hi Eric,

As discussed, please accept this as my resignation from the Board of Trustees of Oshawa Public Library due to personal reasons.

It has been an honor and a privilege to serve on the Board of Trustees working alongside dedicated individuals who share a passion for fostering literacy and community engagement.

I believe in the continued success of the library and trust that the remaining members of the Board will guide the institution to new heights.

Thank you again for the opportunity and I wish the Board of Trustees, the staff, and the library community all the best in their future endeavors.

Please let me know if anything else than this letter is required from me.

Sincerely,
Haseeb Ahmad
M.F.I.P.P.A. Sec. 14(1)



Sent Via Email

December 20, 2023

Mary Medeiros
Clerk
City of Oshawa
50 Centre Street South
Oshawa, ON L1H 3Z7

Dear: M. Medeiros

**RE: Pilot Curbside Giveaway Event Summary and
Recommendation (2023-WR-8) File: O23**

Council of the Region of Durham, at its meeting held on December 20, 2023, adopted the following recommendations of the Works Committee:

- "A) That the Regional Municipality of Durham implements a Curbside Giveaway Event twice per year in the Spring and Fall; and
- B) That Regional staff work with the City of Oshawa and the Town of Whitby to include them in these events if approved by their respective Councils."

Please find enclosed a copy of Report #2023-WR-8 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/sc

Enclosed

c: R. Jagannathan, Acting Commissioner of Works

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**



The Regional Municipality of Durham Report

To: Works Committee
From: Acting Commissioner of Works
Report: #2023-WR-8
Date: December 6, 2023

Subject:

Pilot Curbside Giveaway Event Summary and Recommendation

Recommendation:

That the Works Committee recommends to Regional Council:

- A) That the Regional Municipality of Durham implements a Curbside Giveaway Event twice per year in the Spring and Fall; and
 - B) That Regional staff work with the City of Oshawa and the Town of Whitby to include them in these events if approved by their respective Councils.
-

Report:

1. Purpose

- 1.1 This report provides an update to Regional Council on the pilot Curbside Giveaway Day held on September 16, 2023, summarizes resident feedback on the event and makes recommendations for the event going forward.

2. Background

- 2.1 At the June 28, 2023 meeting, Regional Council approved a one-day pilot Curbside Giveaway Day for the six local area municipalities where the Region is responsible for all waste collection services.
- 2.2 The City of Oshawa and the Town of Whitby provide waste collection services (except Blue Box) for their respective municipalities and were invited to participate in the Curbside Giveaway Day. However, only the Town of Whitby participated.

- 2.3 The Curbside Giveaway Day is intended to support reduce and reuse initiatives in the community in alignment with the objectives of the Long-term Waste Management Plan 2022-2040.

3. Previous Reports and Decisions

- 3.1 In June 2023, Regional Council approved Report #2023-WR-5, authorizing a Curbside Swap Day Pilot in the Local Area Municipalities in the Regional Municipality of Durham.

4. Giveaway Day Pilot Summary

- 4.1 The Curbside Giveaway Day was intended to encourage residents to ‘shop at the curb’ by placing unwanted usable items at the curb for others to take and to look for items at other’s curbs. The branding of the event was changed to emphasize giveaway instead of swap since there is no requirement to leave an item in exchange for taking an item.
- 4.2 Promotion of the Curbside Giveaway Day included social media posts on the Region’s Facebook page, newspaper advertisements, a dedicated webpage and notifications in the Region’s Waste App.
- 4.3 By-law officers for the Region and the Town of Whitby reported no concerns with material left at the curb in the week following the event.
- 4.4 No measurable impact on other waste operations, such as bulky item pickups or waste management facility usage was observed following the event.

Survey Results

- 4.5 The Region conducted a pre and post-Curbside Giveaway Day survey to gauge participation. Approximately 1,000 residents responded to the pre-event survey and 800 responded to the post-event survey, including over 500 written comments.
- 4.6 The pre-event survey consisted of two questions asking residents to indicate which local municipality they lived in and if they were planning to participate in the Curbside Giveaway Day.
- 4.7 Based on the survey responses, residents in all seven participating municipalities indicated interest in the Curbside Giveaway Day, with most participants living in the lakeshore municipalities of Clarington, Ajax, Whitby and Pickering.

- 4.8 The post-event survey included more questions about resident participation, with most respondents living in the lakeshore municipalities.
- 4.9 Seventy-six percent of respondents participated in the event by putting out material (55 per cent) or picking up new items (21 per cent).
- 4.10 The top three items placed at the curb were furniture, housewares and other durable goods. These items were also the most commonly taken.
- 4.11 Ninety-two per cent of survey respondents who set out items had some or all taken for reuse.
- 4.12 Many respondents commented that there should be additional advertising of the event to increase participation. With the local newspaper (Metroland) no longer in operation, roadside signs will be used to promote future events to increase the visibility of the event for residents.
- 4.13 Eighty-nine per cent of survey respondents considered the event worthwhile. The majority of the written comments were positive and expressed a desire to see the event repeated. Selected comments received on social media and in response to the survey are provided in Attachment #1.

5. Next Steps

- 5.1 The Curbside Giveaway Day Pilot was a low-cost, well-received way for the Region to promote reuse. Based on residents' feedback, staff recommends making the Curbside Giveaway Event a permanent event and expanding the event to spring and fall.
- 5.2 Promotion of the event will continue to be via social media, the Region's waste webpage and the Region's Waste App. Mobile roadside signs will also be used to promote future events. These costs to promote the event will be included in the annual Promotion and Education budget.
- 5.3 The selection of the event dates will consider other significant public events scheduled throughout the Region and seasonal considerations. Staff will also consider hosting the event over a weekend, as opposed to a single day, to impact the usage of rain days moving forward.

6. Relationship to Strategic Plan

6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 1.2 Increase waste diversion and resource recovery.

7. Conclusion

7.1 The Pilot Curbside Giveaway Day was a successful event, with residents' engagement from all participating local municipalities and by-law enforcement reporting no increase in waste materials left at the curb after the event.

7.2 Residents' feedback from the Giveaway Day was positive and included suggestions to make the event annual and more frequent.

7.3 Promoting a Curbside Giveaway Event twice per year is a low-cost way for the Region to promote reuse initiatives in the community and supports the Long-term Waste Management Plan objective to reduce the quantity of waste generated.

7.4 For additional information, contact: Andrew Evans. Director, Waste Management Services, at 905-668-4113, extension 4102.

8. Attachments

8.1 Attachment #1: Select Comments from Residents

Respectfully submitted,

Original signed by:

Ramesh Jagannathan, MBA, M.Eng., P.Eng., PTOE
Acting Commissioner of Works

Recommended for Presentation to Committee

Original signed by:

Elaine C. Baxter-Trahair
Chief Administrative Officer

Select Comments from Residents

- Almost everything I put out was gone. Great idea!
- A great initiative that made for a really fun day here in Port Perry
- Love this!
- This is a great idea. Put out some stuff and it was snatched up lol!! No trips to the dump. I'd like to see it done spring and fall.
- So excited to participate.
- Finally! This should be an annual event!!
- Great way to recycle items! Hope to have it again next year!
- Great idea, should be for Saturday and Sunday rather than just the Saturday
- Please continue this wonderful initiative
- Not enough people knew about the event, more awareness was needed
- I loved this so much.
- Although we did not participate, I have heard many people enjoyed it and hope it is an annual event. Keep up the great work!
- Great way to move items we kept but no longer needed.
- Great idea and well advertised (local paper). But we drove around and found very little was put out. May grow with time? Pleased there wasn't a lot of stuff left out for days after the event. Definitely worth trying again next year.
- Do it again. More regularly.
- Great idea. I hope this becomes a regular event.
- I wasn't aware of the curbside giveaway day. Sounds like a great idea but better promotional awareness is needed.
- I was able to donate more than I would have thought. I had the curb to the sidewalk full and there was only a trunk full of items left to drop to a donation bin.
- I really liked having the day to give my items away to be reused instead of throwing it in the garbage.
- Please continue. Great initiative and found value explaining the initiative to my kids.
- It gave me a opportunity to give items I have been storing for many years.
- Let's do it again!

INFO-24-03



Sent Via Email

December 20, 2023

Celeste Dugas
District Manager
York-Durham District Office
230 Westney Road South, 5th Floor
Ajax, ON L1S 7J5

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

Dear: C. Dugas

**RE: Organics Management Plan – Multi-Residential Enhanced
Green Bin Program (2023-WR-9) File: E08**

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Council of the Region of Durham, at its meeting held on December 20, 2023, adopted the following recommendations of the Works Committee:

- “A) That staff be authorized to implement a Multi-Residential Green Bin Collection Program for multi-residential buildings already receiving Regional waste collection services;
- B) That the Commissioner of Works be authorized to enter into a Shared Services Agreement with the Town of Whitby and the City of Oshawa outlining the framework under which the Regional Municipality of Durham may operate a region-wide Multi-Residential Green Bin Collection Program, including within the Town of Whitby and the City of Oshawa, subject to the satisfaction of the Commissioner of Finance and the Regional Solicitor;
- C) That the Commissioner of Works be authorized to amend By-Law #46-2011, a By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of the Regional Municipality of Durham to reflect the necessary program changes;
- D) That the estimated annual gross program cost of \$1.9 million (\$0.95 million in 2025), with costs of approximately 50.6 per cent and 16.0 per cent based on the number of units, be recovered from the City of Oshawa and the Town of Whitby respectively;

- E) That the net cost to the Region be included in the 2025 and future Waste Management Business Plans and Budgets; and
- F) That a copy of Report #2023-WR-9 of the Acting Commissioner of Works be distributed to the local area municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for information.”

Please find enclosed a copy of Report #2023-WR-9 for your information.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/sc

Enclosed

- c: N. Cooper, Clerk, Town of Ajax
- F. Lamanna, Clerk, Township of Brock
- J. Gallagher, Clerk, Municipality of Clarington
- M. Medeiros, Clerk, City of Oshawa
- S. Cassel, Clerk, City of Pickering
- R. Walton, Acting Clerk, Township of Scugog
- D. Leroux, Clerk, Township of Uxbridge
- C. Harris, Clerk, Town of Whitby
- R. Jagannathan, Acting Commissioner of Works



The Regional Municipality of Durham Report

To: Works Committee
From: Acting Commissioner of Works
Report: #2023-WR-9
Date: December 6, 2023

Subject:

Organics Management Plan – Multi-Residential Enhanced Green Bin Program

Recommendation:

That the Works Committee recommends to Regional Council:

- A) That staff be authorized to implement a Multi-Residential Green Bin Collection Program for multi-residential buildings already receiving regional waste collection services;
- B) That the Commissioner of Works be authorized to enter into a Shared Services Agreement with the Town of Whitby and the City of Oshawa outlining the framework under which the Regional Municipality of Durham may operate a region-wide Multi-Residential Green Bin Collection Program, including within the Town of Whitby and the City of Oshawa, subject to the satisfaction of the Commissioner of Finance and the Regional Solicitor;
- C) That the Commissioner of Works be authorized to amend By-Law #46-2011, a By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of the Regional Municipality of Durham to reflect the necessary program changes;
- D) That the estimated annual gross program cost of \$1.9 million (\$0.95 million in 2025), with costs of approximately 50.6 per cent and 16.0 per cent based on the number of units, be recovered from the City of Oshawa and the Town of Whitby respectively.

- E) That the net cost to the Region be included in the 2025 and future Waste Management Business Plans and Budgets; and
 - F) That a copy of this report be distributed to Local Area Municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for information.
-

Report:**1. Purpose**

- 1.1 The purpose of this report is to seek Regional Council's approval to implement a multi-residential source-separated organics collection program and associated measures to ensure the success of the program.

2. Background

- 2.1 On March 1, 2023, Regional Council approved Report [#2023-WR-3](#), which outlined the next steps for the development of a Green Bin program for multi-residential buildings already receiving municipal waste collection services.
- 2.2 Currently, the Region provides recycling and garbage collection to 419 multi-residential properties (26,262 dwelling units), as noted in Table 1 below. Multi-residential buildings that do not meet the Region's requirements manage their waste with private contracts.
- 2.3 The Region does not have a multi-residential Green Bin program. The multi-residential sector is the fastest growing housing sector in the Region, and multi-residential organics, which account for approximately 44 per cent of the garbage collected from multi-residential properties, represent the best opportunity for the Region for additional waste diversion beyond expanding the curbside Green Bin program.

**Table 1: Multi-residential properties serviced by the Region
(September 2023)**

Municipality	# of Multi-residential Properties Serviced	# of Individual Units Serviced
Oshawa	221	13,309
Whitby	76	4,207
Pickering	36	3,661
Ajax	34	3,124
Clarington	27	1,067
Uxbridge	15	511
Scugog	4	138
Brock	6	245
TOTAL	419	26,262

- 2.4 As each building is unique, the proposed multi-residential green bin program will require a multi-year implementation to allow for the changes needed to accommodate the program in each building. This is especially true for buildings with limited storage capacity. No building retrofits are anticipated, and required changes will be related to individual property management practices.
- 2.5 New multi-residential projects currently in the development review process will be informed of the upcoming changes with a request for appropriate site accommodations. Organics management will be included in the Region's future multi-residential development review process.
- 2.6 The Region processes all curbside green bins collected in Durham, except in, the City of Oshawa and the Town of Whitby, which collect the curbside Green Bin materials in their respective municipalities. The Region will collect organics from multi-residential properties in the City of Oshawa and the Town of Whitby under a shared services agreement for the proposed multi-residential Green Bin program. The agreement will outline the provisions under which the Region will recover

from the City of Oshawa and the Town of Whitby their respective share of the program's total costs.

3. Previous Reports and Decisions

- 3.1 In June 2019, Regional Council approved Report [#2019-COW-17](#), which outlined the 'Organics Management Next Steps and Updated Preliminary Business Case' to adopt wet AD as the preferred technology for the Region's long-term organics management plan to maximize diversion, including Green Bin organics and the organic fraction of mixed garbage wastes.
- 3.2 In June 2022, Regional Council approved Report [#2022-COW-22](#), authorizing staff to cancel the Region's Mixed Waste Pre-sort and Anaerobic Digestion Facility ("AD Project") procurement process in accordance with the requirements of the Negotiated Request for Proposal, NRFP 1080-2021 ("NRFP").
- 3.3 In March 2023, Regional Council approved Report #2023-WR-3, authorizing staff to launch a Region-wide Enhanced Green Bin program to expand the list of acceptable items in the current program. Regional Council also granted approval to develop a Green Bin program for multi-residential properties receiving regional waste collection services and make respective amendments to By-Law #46-2011.

4. Ontario Food and Organic Waste Policy Statement

- 4.1 Ontario's Food and Organic Waste Policy Statement (Policy Statement) requires municipalities to achieve:
 - a. 70 per cent waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2023; and
 - b. 50 per cent waste reduction and resource recovery of food and organic waste generated at multi-residential properties by 2025.
- 4.2 It also encourages the diversion of the following materials through organics separation programs:
 - a. Personal hygiene waste,
 - b. Sanitary products,
 - c. Shredded paper (already accepted in the Region's program)
 - d. Additional paper products (already accepted in the Region's program),

- e. Compostable products and packaging,
 - f. Pet food (already accepted in the Region's green bin) and;
 - g. Pet waste.
- 4.3 In 2021, the Region diverted 43 percent of the available organics, including leaf and yard waste materials into the single-family home waste stream. A multi-residential Green Bin program will improve this performance and help the Region achieve compliance with Ontario's Food and Organic Waste Policy Statement.
- 5. Existing Approved Multi-Residential Building Inspections**
- 5.1 Regional staff inspected the 419 approved multi-residential properties to assess the level of effort required to implement the proposed multi-residential Green Bin Collection Program. Based on these inspections, each property was classified into three categories of readiness to receive the program as follows:
 - a. Ready to implement - The property has adequate space, infrastructure, and staff to manage organic waste and has clear guidelines and incentives for residents to participate in the program and reduce contamination. The property can start the program with minimal changes to its processes.
 - b. Minor changes required - The property may need to make some adjustments or improvements to optimize the process, may also need to update its guidelines and incentives for residents and would benefit from more education and outreach. The property can start the program with moderate changes to its processes.
 - c. Significant site challenges - The property has limited or no space, infrastructure, or staff to deal with organic waste. The property may face physical, logistical, or financial barriers to implement the program, may also have low awareness or engagement from residents, and may see resistance from property management. The property owner would require significant changes to its processes to start the program.
- 5.2 Property managers and owners were given an opportunity to provide their insights for implementing the proposed multi-residential Green Bin program.
- 5.3 The inspections confirm that 64 percent of buildings are ready to implement a multi-residential green bin program, 32 per cent can implement with minor changes, and 4 per cent may face significant site challenges. This information will inform the phased-in implementation plan. Any costs associated with ensuring that properties can accommodate the program will be the responsibility of the property owner.

6. Other Municipal Multi-Residential Green Bin Programs

- 6.1 Halton Region, the City of Hamilton, the City of Ottawa, and the City of Toronto have implemented multi-residential Green Bin programs. Regional staff spoke with representatives from these municipalities to learn from their experiences. The findings are outlined in Attachment #1.
- 6.2 These municipalities have design standards to facilitate the separation of organic waste, including tri-sorters, bi-sorters, three-chute systems, and waste storage facilities. They also offer options for collecting organic waste, such as, wheeled tote containers ranging in size from 121 – 360 litres (32-95 gallons) and 1.8 cubic metres (2-yard) front-end bins. The number and size of bins allocated per building depend on the number of units in each building.
- 6.3 Staff have solicited proposals for the design and delivery of a multi-residential Green Bin collection program from the industry. The proposals received include similar features as those described above, including providing kitchen catcher containers and respective information/instructions to residents, using wheeled tote containers for centralized collection and weekly collection at a minimum, with a twice-weekly collection schedule for larger properties.
- 6.4 The most common lesson learned from all municipalities is that program success depends on maintaining a comprehensive education and compliance campaign to ensure effective program participation. An annual promotional budget between \$2.28 and \$6.50 per dwelling unit is recommended for ongoing program success. Appropriate costs will be Regional with cost recovery from Whitby and Oshawa through the recommended Shared Services Agreement.

7. Shared Services Agreement with the City of Oshawa and the Town of Whitby

- 7.1 Regional staff are jointly developing a Shared Services Agreement with the City of Oshawa and the Town of Whitby, which will outline the provisions under which the Region will deliver a multi-residential Green Bin program in the City of Oshawa and the Town of Whitby and basis by which the Region will allocate and recover the costs of the program from the Town of Whitby and the City of Oshawa.
- 7.2 The intent of the shared services agreement is to recognize program efficiencies and cost benefits through administration of a single consistent program across the Region under a single contract. The program will also be able to leverage

consistent common messaging to residents and bring the communities into alignment with Ontario's Food and Organic Waste Policy Statement.

7.3 The City of Oshawa Council has approved Report CO-23-34 authorizing staff to enter into a Shared Services Agreement with the Region for the multi-residential Green Bin program.

7.4 The Town of Whitby's Council is yet to authorize staff to enter into a Shared Service Agreement with the Region for the multi-residential Green Bin program.

8. Bylaw Update Required

8.1 Schedule P of By-Law #46-2011, A By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of the Regional Municipality of Durham, needs amending to reflect the program changes outlined in this report and to require that future developments include provisions for the collection of organics in their plans as a condition for qualifying for municipal waste collection.

8.2 Given the various waste management designs used by developers based on the needs of existing or new buildings, Regional staff do not intend to require the use of any specific systems or layouts within buildings. However, Durham's waste management programs will continue to require participation in all waste diversion programs as a condition for properties to qualify for municipal waste collection services, and waste diversion must be as convenient as disposal.

9. Procurement

9.1 On September 25, 2023, the Region issued Request for Proposal (RFP) # P-1068-2023, for the collection of Multi-Residential Organics in the Region of Durham that closed on October 23, 2023. The successful bidder must provide all the staffing, vehicles and equipment necessary to collect multi-residential Green Bin materials at a minimum of once per week, to provide, own, and maintain in good working condition all bulk collection containers (wheeled tote containers and front-end bins), to assist the Region in coordinating with property owners and managers, and to assist the Region in promotion and education activities. The timing of # P-1068-2023 affords the contractor time to order the required collection vehicles as delivery can take up to two years. The contract will not be awarded until the Shared Services Agreement is signed by all parties.

9.2 RFP-1068-2023 was evaluated against the following criteria:

- a. Proposed Solution and Timelines (30%)
- b. Company Experience and Qualifications- Sample Projects (20%)
- c. Staff Experience and Qualifications (5%)
- d. Quality Management Plan (10%)
- e. Innovation (10%)
- f. Pricing (25%)

9.3 Miller Waste was the only bidder to meet the minimum 70 per cent scoring requirement and has undergone reference checks. The winning bid was for a total collection cost \$1,837,274. The Region will allocate the cost of this contract between the Region, Town of Whitby and City of Oshawa and will negotiate funding arrangements with the Town of Whitby and the City of Oshawa for their respective portion of the cost of the contract.

10. Proposed Program

10.1 Based on the results of the jurisdictional scan and the procurement process, the Regional program will include the following:

- a. One kitchen container per dwelling
- b. One information brochure per dwelling
- c. Signage for chute rooms, waste storage areas, and other areas, as needed
- d. Wheeled tote containers for centralized storage and collection
- e. Weekly collection at minimum, with twice-weekly collection for larger properties subject to needs assessment
- f. Acceptable materials same as curbside Green Bin program
- g. A material audit program to monitor program performance
- h. Program participation is a condition for qualifying for municipal waste collection services and must be as convenient as waste disposal.

10.2 The Region will provide an initial kitchen catcher container for residents to use in their units as well as all promotional material and signage to support the buildings. As outlined in Section 11, the Town of Whitby and the City of Oshawa will be responsible for their respective portion of these costs.

11. Financial Implications

- 11.1 Table Two provides the details on the total estimated annual cost of implementing the new expanded organics program in eligible multi-residential properties including the cost for the contracted collection services, contract administration, individual kitchen bins for each unit and education and promotion costs.
- 11.2 It should be noted that Table Two only includes the cost of collection and does not include the cost of processing which is estimated at \$436,000 annually which is offset by the elimination of the need to haul this material and to dispose of it at the Durham York Energy Centre for a combined savings of approximately \$220,000 annually.
- 11.3 In addition to the ongoing operating costs there are also one-time operating costs associated with the launch of the multi-residential expanded organics program which are itemized in Table 3.
- 11.4 The City of Oshawa and the Town of Whitby are responsible for the collection of Green Bin materials in their respective municipalities. It is proposed that the Region will manage the contracted services and coordinate the program's implementation and delivery and bill back the respective cost of the program to the City of Oshawa and the Town of Whitby. Staff are currently negotiating an MOU with the City of Oshawa and the Town of Whitby which will outline the various roles and responsibilities of each of the partners in the MOU including framework by which the Region will bill the City of Oshawa and the Town of Whitby for their respective shares of the total costs. While the final cost shares will be defined through the MOU and cost allocations framework, Tables 2 and 3 outline an initial estimate of the costs for the Region, City of Oshawa and Town of Whitby for the multi-residential collection program.

Table 2: Estimated Annual Multi-Residential Green Bin Collection Program Costs

Estimated Annual Operating Costs *

Organics Program Task	Total	Region of Durham	City of Oshawa	Town of Whitby
Collection Contract	\$1,837,274	\$613,899	\$928,044	\$295,331
Ongoing Promotion and Kitchen Catchers	\$60,000	\$19,983	\$30,406	\$9,611
Total	\$1,897,274	\$633,882	\$958,450	\$304,942

Table 3: Estimated One-time Multi-Residential Green Bin Collection Program Costs

Estimated One-time Operating Costs *

Organics Program Task	Total	Region of Durham	City of Oshawa	Town of Whitby
In-house kitchen catcher containers & compostable bag samples	\$150,000	\$50,100	\$75,900	\$24,000
Promotion and Education Launch Campaign	\$130,000	\$43,420	\$65,780	\$20,800
Total	\$280,000	\$93,520	\$141,680	\$44,800

*Dollar amounts exclude applicable taxes.

- 11.5 Based on the costs outlined in Table 2, the estimated annual net cost to the Region of Durham (net of the recoveries from the City of Oshawa and the Town of Whitby) is \$633,882. It is estimated that these costs will impact the Region's 2025

Business Plans and Budget. The estimated net cost of the program to the Region represents an annual increase in the overall Regional property tax levy of 0.1 per cent. Given the challenges in quantifying and monitoring allocation of kitchen catchers and where promotion and education activities may span multiple programs, the Region may fund in practice the indirect costs of the collection system beyond the cost sharing allocation.

12. Relationship to Strategic Plan

12.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 1.1 Accelerate the adoption of green technologies and clean energy solutions through strategic partnerships and investment.
- b. Goal 1.2 Increase waste diversion and resource recovery.
- c. Goal 1.4 Demonstrate leadership in sustainability and addressing climate change.
- d. Goal 5.1 Optimize resources and partnerships to deliver exceptional quality services and value.
- e. Goal 5.2 Collaborate for a seamless service experience.

13. Conclusion

13.1 This report recommends that Regional Council approve a multi-residential Green Bin program for properties that qualify for municipal waste collection services and the amendment of Waste Management By-Law #46-2011 to reflect the program changes.

13.2 This program will help the Regional Municipality of Durham meet the regulatory requirements of Ontario's Food and Organic Waste Policy Statement and align with the Region's long-term organics management plan.

13.3 A Shared Services Agreement with the City of Oshawa and the Town of Whitby will outline the framework under which the Region will deliver this program to all approved multi-residential properties within the City of Oshawa and the Town of Whitby and recover the respective costs from the City of Oshawa and the Town of Whitby.

13.4 This report has been reviewed by the Chief Administrative Office - Legal Services Division and the Finance Department.

13.5 For additional information, contact: Andrew Evans, Director, Waste Management Services, at 905-668-7711, extension 4102.

14. Attachments

14.1 Attachment #1: Other Municipal Program Summary

Respectfully submitted,

Original signed by:

Ramesh Jagannathan, MBA, M.Eng., P.Eng., PTOE
Acting Commissioner of Works

Recommended for Presentation to Committee

**Original signed by Nancy Taylor
for**

Elaine C. Baxter-Trahair
Chief Administrative Officer

Summary of Other Municipal Organics Programs

There are several municipalities within Ontario that have already implemented a multi residential Source Separated Organics Program. Regional staff have spoken to representatives from each of these municipalities and reviewed their programs to learn from their experiences.

Barrie

The City of Barrie has a Multi-residential Source Separated Organics Program for properties with six or more units. Each unit is supplied with a kitchen bin to transfer to the building's large organic carts, which are also supplied by the City. Properties are required to participate in the program to receive the City's other waste collection services.

Halton Region

Halton Region has been in the process of implementing a Multi-residential Source Separated Organics Program since 2014. All multi-residential buildings must separate organic waste as per their Waste Management Bylaw, or they will not receive municipal waste collection services. The Region provides Green Carts (360 or 120 litres) as well as Kitchen Catchers for use in each dwelling units. The Region owns the carts and is responsible for replacing any broken or missing carts.

The Region has released the [ROP Guidelines - Development Design Guidelines for Source Separation of Solid Waste \(halton.ca\)](#) for developers of multi-residential properties which outlines how buildings must be designed to accommodate all waste streams. The Region allots one Green Cart for every 25 units and provides an initial free sample of bag liners and enzyme cart cleaner.

Hamilton

The City of Hamilton also has a Multi-residential Source Separated Organics Program. The City provides the option of a two cubic yard front-end collection bin or Green Carts for collection as well as a Kitchen Catcher for each individual unit. The City is responsible for replacing any broken or missing bins.

There are also [Design Requirements for New Developments](#) within the City. Buildings with more than 30 units are required to install three separate waste chutes, and smaller buildings require a waste room that has an appropriately sized storage area as per their detailed standards.

Niagara Region

The Niagara Region has a Multi-residential Source Separated Organics Program for properties with seven or more units if they purchase a 160-litre cart. The property manager is responsible for maintaining and replacing the carts. The Region provides [Large Apartment Info](#) for developers and property managers.

Ottawa

The City of Ottawa has a Multi-residential Source Separated Organics Program for properties with six or more units. The City provides properties with 47 litre, 80 litre or 240 litre bins as well as an in-unit bin for each unit. The containers are owned by the contractors, and they are responsible for maintaining and replacing any broken or missing bins.

The City has released the [Ottawa Development Standards](#) which outlines how buildings must be designed to accommodate all waste streams for property managers and developers.

While speaking with representatives from the City, it was learned that one of the major challenges that they are facing is space. Many buildings were designed before current design standards. To address this, Ottawa offers various bin sizes and more frequent collection to certain buildings. They suggested providing more outreach and education to each of the properties to reduce contamination.

Richmond Hill

The City of Richmond Hill has a Multi-residential Source Separated Organics Program for properties as outlined in their [Development Standards](#). At the time of implementation, pre-existing multi-residential buildings were able to opt into the program, however all new developments are required to participate. The City provides an in-unit bin and a 240 litre cart to the buildings at a rate of one cart for every 25 units. All new developments more than five storeys are required to install a three-chute waste sorting system.

Simcoe County

Simcoe County has a Multi-residential Source Separated Organics Program for properties with more than six units that operates on a case-by-case basis. 120 litre carts can be purchased from the County and are maintained by the property manager. The County has released [Development Requirements](#), however, it does not provide instructions regarding the organics program for multi-residential properties.

Toronto

The City of Toronto has had a Multi-residential Source Separated Organics Program since 2009. All multi-residential buildings must separate organic waste as per their Waste Management Bylaw, or they will not receive service. The City initially provides 35-gallon curbside totes for buildings with less than 30 units, and front-end bins for buildings with more than 30 units but replacing damaged or missing bins is the responsibility of the property manager. The City provides kitchen catchers for each multi-residential unit. The City has released [Development Requirements](#) for developers and property managers, which outlines the options for curbside collection for buildings with 9-30 residential units, and front-end collection for buildings with 31 or more.

Representatives from the City noted that they are facing major challenges with contamination and participation with larger buildings, and that they work with their by-law officers for support. They have recommended clear education and communication, hands-on outreach, consistent follow-up, and multi-language promotional and educational materials for a successful program.

Vaughan

The City of Vaughan has a Multi-residential Source Separated Organics Program, which all multi-residential buildings are required to participate in as per Vaughan's bylaw 135-2017. The City initially provides front-end bins or carts (32-95 gallons) to each property, and property managers are required to purchase any replacements going forward. The City has released [Waste Collection Design Standards](#) for property managers and developers, and outlines the requirements of a three stream waste system.

Representatives from the City have noted that there has been good participation in the program thus far, but they are having some issues with contamination in buildings with tri-sorters and are encouraging three separate chute systems going forward. Initial challenges faced during the implementation process included space constraints and concerns about odours and pests. For a successful program, Vaughan recommends better education for property managers, residents, and board members.

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-34

Date of Report: June 7, 2023

Date of Meeting: June 12, 2023

Subject: Enhanced Green Bin Program

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to:

1. Provide information on the Region of Durham's proposed changes to the green bin program and expansion of the program to multi-residential properties; and,
2. Seek approval to amend the City's Waste Collection By-law to align with the Region's expanded program requirements.

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That staff be authorized to work with the Region of Durham's Waste Management Division on the coordination of the enhanced green bin program; and,
2. That staff review of the roles and responsibilities as it relates to the provision of waste collection services including green bin collection at multi-residential buildings; and,
3. That staff report back on the outcome of the discussions with the Region; and,
4. That the City's Waste Collection By-law 11-2008, as amended, be further amended to reflect the organics management program changes pending further discussions with the Region of Durham.

3.0 Executive Summary

N/A

4.0 Input From Other Sources

- Town of Whitby
- Region of Durham
- Legal Services
- Municipal Law Enforcement and Licensing
- Finance Services

5.0 Analysis

5.1 Background

The City of Oshawa is responsible for providing residential curbside collection of garbage and organics including green bins and yard waste and front-end collection services (combined collection using large bins) of approved medium to high density multi-residential buildings in Oshawa. Due to specialized equipment and collection requirements the City contracts the front-end collection to a private service provider. Once the materials are collected the City transfers the responsibility for managing the processing or disposal of the material to the Region of Durham ("Region").

The Region provides similar collection services in the 6 lower-tier municipalities within their purview (City of Pickering, Town of Ajax, Municipality of Clarington, and the Townships of Brock, Scugog and Uxbridge) through their own collection contracts. Currently, the Region is also responsible for collecting and processing blue box recycling from both curbside households and approved multi-residential buildings across the Region including within the City of Oshawa.

There have not been significant changes to the green bin program since its implementation in 2006. However, recent changes to policy at the provincial level, including the Province of Ontario's Food and Organic Waste Policy Statement issued April 30, 2018 ("Food and Organic Waste Policy Statement"), requires municipalities to reduce food and organic waste generated by both single-family dwellings (70% by 2023) and multi-residential dwellings (50% by 2025). To achieve these targets the Province is encouraging the diversion of a number of items previously not acceptable in the Region's green bin organics collection program including:

- Personal hygiene wastes;
- Sanitary products;
- Compostable packaging and products; and,
- Pet wastes.

To meet this Food and Organic Waste Policy Statement and to achieve the targets set out in the Region's approved [2022-2040 Long-term Waste Management Plan](#), the Region will be moving forward on implementing the following changes to the current source separated

organics collection program within the 6 municipalities they have collection jurisdiction over. These changes will include:

- expanding the list of acceptable materials allowed in the green bin to include diapers, personal sanitary products, adult incontinence products, pet waste, pet litter, and any other material the Region deems processible; and,
- expanding the green bin program, in principle, to include multi-residential households.

At its meeting held on March 1, 2023, pursuant to Report #2023-WR-3 appended as Attachment 1, Regional Council adopted the following recommendations:

- “A) That Regional Council approve the following requirements to implement the proposed organics management program:
- i) Launch an Enhanced Green Bin that adds diapers, personal sanitary products, adult incontinence products, pet waste, pet litter, and any other material deemed processible by the Regional Municipality of Durham to the list of acceptable materials in the Regional Municipality of Durham’s Green Bin program; and
 - iii) To accommodate the requirements of the Food and Organic Waste Policy Statement, Regional Council approve, in principle, the development of a Green Bin program for multi-residential buildings receiving Regional waste collection services.
- B) That Regional Council direct staff to amend By-Law #46-2011, A By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of the Regional Municipality of Durham, effective July 1, 2024 to reflect the above program changes; and
- C) That a copy of this report be distributed to Local Area Municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for their information.”

Regional Report #2023-WR-3, provided as Attachment 1, provides further details and information on the Region’s next steps. Please note that the recommendation to reduce the garbage bag limit was defeated at Regional Council but this could be something the City of Oshawa may choose to advance on its own if desired.

5.2 Curbside Enhanced Green Bin Program

Staff are supportive of expanding the existing green bin program to include personal hygiene wastes, sanitary products, compostable packaging and products, and pet wastes. The addition of these items to the green bin program will result in service level improvements for many residents as these odorous items will move from being collected bi-weekly in the garbage to weekly in the green bin.

Staff are working with the Region to implement a coordinated approach and are currently assessing operational impacts that may arise from this change including equipment/resource needs and the potential for a larger bins needed to accommodate the new material. Depending on the outcome of discussions there may be moderate impacts on the City's current collection service as we accommodate the additional material in the green bins. The change in Oshawa may be phased in after the Region commences services in the 6 lower-tier municipalities under its collection jurisdiction.

5.3 Multi-residential Organics Program

The City contracts the collection of garbage from multi-residential buildings (greater than 8 units) to a contractor that has the equipment and resources to collect front-end garbage bins. The expansion of a source separated organics collection program to multi-residential buildings is outside the scope of the City's current waste collection contract and would require significant resources for the City to implement on its own.

Staff have been meeting with staff from the Region's Waste Management Division to review the implementation of the multi-residential organics collection program in Oshawa and the opportunity to enter into a shared service agreement with the Region. The shared service agreement would provide the roles and responsibilities for the Region to roll-out and operate a multi-residential organics collection program in Oshawa similar to the recycling collection program undertaken by the Region. A shared services agreement will be executed in a form approved by the City Solicitor in accordance with Item 46 of the City's Delegation By-law 29-2009, as amended.

As part of this review, staff are looking at the potential option of transitioning the multi-residential garbage collection program, currently undertaken through contracted services, to the Region to be included as part of their multi-residential collection program. There are efficiencies with respect to site plan review and contract administration that could be achieved by combining organics and garbage collection under one contractor. Staff will report back in the future under a separate report.

5.4 Waste Collection By-law changes

Based on the changes to the green bin program, the City's Waste Collection By-law 113-2008, as amended, will require amendments. The following amendments are proposed to ensure consistency with curbside collection and the Region's program. Amendments related to the addition of green bin collection at multi-residential properties will also be considered pending discussions with the Region and the outcome of the Service Agreement.

Section	Current	Proposed Amendment
Definitions 2.1 (p)	“Green Bin” means the designated receptacle supplied or approved by the Region for setting out source-separated household kitchen food wastes for collection.	“Green Bin” means a receptacle, approved and supplied by the Region or the City, for setting out Organic Materials.
Definitions 2.1 (q)	“Green Bin Program” means a program for the curbside collection of source separated household kitchen food wastes from residential sources using a designated receptacle supplied or approved by the Region.	“Green Bin Program” means a program for the collection of Organic Material from residential sources using an approved Green Bin.
Definitions 2.1 (aa)	“Organic Materials” means household kitchen food waste and other compostable household materials which are acceptable for collection in the Green Bin Program.	“Organic Materials” means household organic waste such as food waste, plate scrapings, dairy products, paper fibers and other organic material such as pet waste, personal hygiene and sanitary products deemed acceptable by the Region and collected separately for the purpose of composting as identified.
Green Bin 10.16	No Person shall Set Out or cause or permit the Setting Out of Organic Material other than within a Biodegradable Compostable Bag placed within a Green Bin.	To be modified as appropriate pending further discussions with the Region.
Green Bin 10.17	No Person shall Set Out or cause or permit the Setting Out of a Green Bin weighing in excess of 20 kilograms (44 pounds).	To be modified as appropriate pending further discussions with the Region on the type of Green Bin to be used.

Section 11 Waste Collection – Multi-Residential Complex	Sections providing information on approval of service and set out locations for multi-residential properties.	To be modified as appropriate pending further discussions with the Region on roles and responsibilities.
---	---	--

6.0 Financial Implications

There are no financial implications resulting from this report at this time. As the provision of green bin collection to multi-residential buildings is a “new” service there would be no increase in the City’s portion of the tax bill and any transition of existing contracted services to the Region could result in a decrease to the City’s portion. Staff will continue to assess the implications that the increase in green bin materials will have on the City’s curbside collection operation, any financial implications will be reported on during the annual budget process including potential capital costs associated with fleet changes.

Pending further discussions with the Region, Staff will report back on any financial implications and possible efficiencies that could be achieved if the Region was to assume the City’s front-end garbage collection contract for multi-residential buildings in Oshawa.

7.0 Relationship to the Oshawa Strategic Plan

This report addresses the Oshawa Strategic Plan by responding to the goal “Economic Prosperity & Financial Stewardship” under the theme of “Responsible Taxation” by ensuring quality core programs and services that are responsive to community needs; the goal of “Responsible Leadership” through embracing innovation in the provision of programs and services and improving intergovernmental relations; and, the goal of “Environmental Responsibility” under the theme “Less Waste Generation” by diverting organics from disposal.



Mike Saulnier, Director,
Operations Services



Ron Diskey, Commissioner,
Community and Operations Services Department

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Report

To: Works Committee
 From: Commissioner of Works
 Report: #2023-WR-3
 Date: February 8, 2023

Subject:

Organics Management Plan – Next Steps

Recommendation:

That the Works Committee recommends to Regional Council:

- A) That Regional Council approve the following requirements to implement the proposed organics management program:
 - i) Launch an Enhanced Green Bin that adds diapers, personal sanitary products, adult incontinence products, pet waste, pet litter, and any other material deemed processible by the Regional Municipality of Durham to the list of acceptable materials in the Regional Municipality of Durham's Green Bin program;
 - ii) With the reduction in garbage generation associated with Recommendation i), reduce the curbside garbage limit for the set out of garbage bags/cans from four (4) bags/cans every two weeks to three (3) bags/cans every two weeks with a communication and compliance plan providing appropriate resident education and support; and
 - iii) To accommodate the requirements of the Food and Organic Waste Policy Statement, Regional Council approve, in principle, the development of a Green Bin program for multi-residential buildings receiving Regional waste collection services.
- B) That Regional Council direct staff to amend By-Law #46-2011, A By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of

the Regional Municipality of Durham, effective July 1, 2024 to reflect the above program changes; and

- C) That a copy of this report be distributed to Local Area Municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for their information.
-

Report:

1. Purpose

- 1.1 This report outlines the proposed short-term and long-term solution to the Regional Municipality of Durham's (Region) organic waste management needs following the cancellation of Negotiated Request for Proposal (NRFP)-1080-2021 and requests authority for staff to make necessary improvements to the Region's current waste management programs to meet the Region's immediate organics management objectives, while the implementation strategies for the long-term plan are reviewed.

2. Background

- 2.1 At its meeting of June 29, 2022, Regional Council approved the recommendation in Report [#2022-COW-22](#) to cancel the Region's Mixed Waste Pre-sort and Anaerobic Digestion Facility (AD Project) procurement process for NRFP-1080-2021 due to its significant capital costs and future operating costs associated with uncertainties due to global inflation and supply chain risks.
- 2.2 This cancellation does not negate the Region's need for a sustainable organics management plan. The Region's short- and long-term needs for ongoing organics processing using Anaerobic Digestion (AD) and meeting the following waste management plan objectives continue to include:
- a. Compliance with legislative organics diversion requirements.
 - b. Addressing the service requirements of the Region's growing population.
 - c. Managing the capacity limitations of the Region's existing waste disposal infrastructure.
 - d. Increasing environmental sustainability and climate change impacts through an increase in overall diversion.

3. Previous Reports and Decisions

- 3.1 Report [#2019-COW-17](#) titled, 'Organics Management Next Steps and Updated Preliminary Business Case' adopted wet AD as the preferred technology for the Region's long term organics management plan to maximize diversion, including green bin organics and the organic fraction of mixed garbage wastes.
- 3.2 Report [#2022-COW-22](#) titled, 'Negotiated Request for Proposal Results for the Design, Build, Operate and Maintain Contract for a Mixed Waste Pre-sort and Anaerobic Digestion Facility' provided the rationale for Regional Council to cancel the procurement process for the AD Project. Section 2 of the report provides a detailed summary of Regional Council direction between 2018 and 2022 at key decision points in the AD Project development process.

4. Ontario Food and Organic Waste Policy Statement

- 4.1 Ontario's Food and Organic Waste Policy Statement (Policy Statement) requires municipalities to achieve:
 - a. 70 per cent waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2023; and
 - b. 50 per cent waste reduction and resource recovery of food and organic waste generated at multi-residential properties by 2025.
- 4.2 It also encourages the diversion of the following materials through organics separation programs:
 - a. Personal hygiene wastes;
 - b. Sanitary products;
 - c. Shredded paper (already accepted in Durham's green bin);
 - d. Additional paper fibre products (already accepted in Durham's green bin);
 - e. Compostable products and packaging;
 - f. Pet food (already accepted in Durham's green bin); and
 - g. Pet wastes.

- 4.3 The Policy Statement recognizes AD as a resource recovery system for sending recovered organics for further processing.
- 4.4 In 2021, the Region diverted 43 per cent of the available organics including leaf and yard waste materials in the overall single-family home waste stream. An Enhanced Green Bin and multi-residential program will help the Region achieve compliance with the Policy Statement requirements.

5. Process for Durham's Organics Management Plan

- 5.1 The next steps to move the Region's organics management plan forward comprise of short- and long-term processes. The short-term process provides operational continuity by securing third party organics processing capacity at a suitable AD facility beyond the end date of the current organics processing contract of June 30, 2024. The long-term process focuses on the future viability of the Region's AD Project. Regional staff will monitor the performance of the short-term organics management plan and adjust the long-term organics management plan requirements as appropriate.
- 5.2 Procurement for the short-term process includes a Request for Prequalification (RFPQ) followed by a Request for Tender (Tender) for wet AD processing of the Region's food and organic waste for a ten-year term. This term allows for the time to refine and implement a long-term organics management plan while meeting interim organics management requirements. A contract of such length will help to ensure competitive market pricing, cost certainty and service stability.
- 5.3 As part of the RFPQ the Region will explore the opportunities to retain, where feasible, the related environmental benefits from the diversion and/or processing of organics through the AD process, including any associated renewable natural gas (RNG) production which has been derived. The opportunity to retain title and ownership of such related RNG and/or other environmental attributes may provide additional benefits towards meeting the Region's corporate sustainability objectives and greenhouse gas (GHG) emission reduction targets (i.e., net zero GHG emissions for corporate operations by 2045). Assuming such opportunities are available (e.g., utilization of RNG in Regional operations through natural gas procurement program), they will be carefully assessed to ensure that they provide a reasonable, cost-effective means for achieving corporate sustainability objectives, while ensuring that the organics processing contract itself achieves the best value to taxpayers.

- 5.4 To further inform the Region on potential opportunities for obtaining RNG for use within the Region's natural gas procurement program, the Region has undertaken a parallel, non-binding Request for Information (RFI) process to collect information on various supplier contract options including possible terms and conditions (e.g. contract duration, minimum volume amounts), pricing and potential carbon reduction (RFI open until February 10, 2023). Any market information collected will assist staff in the assessment of any related vendor feedback as obtained through the RFPQ process noted above regarding the potential sharing of RNG and/or any related environmental benefits.
- 5.5 The Notice of Planned Procurement was issued on December 15, 2022. The RFPQ will be issued in 2023 followed by the tender to ensure a new processing contract is in place for July 1, 2024.

6. Enhanced Green Bin Program

- 6.1 Wet AD continues to be the Region's preferred organics management technology.
- 6.2 Wet AD will allow additional materials to be included in an Enhanced Green Bin program including diapers, personal sanitary products, incontinence products, pet waste, pet litter and, in some cases, compostable packaging.
- 6.3 Although wet AD technology is efficient at the separation of plastic film during processing and an enhanced Green Bin program will include materials with plastic film that can be separated by wet AD, staff recommend maintaining the requirement for 100 per cent compostable green bin liner bags, kraft paper bags or paper wrapping for organics. Maintaining compostable bag requirements will help reduce AD residue requiring disposal as waste, maximize the quality of digestate for further beneficial use, and is consistent with the federal Single-use Plastics Prohibition Regulations (SOR/2022-138). This requirement supports the environmental goals of Durham Region's Strategic Plan and Long-term Waste Management Plan.
- 6.4 The additional materials in an Enhanced Green Bin program represent the potential for approximately 10,000 annual tonnes being removed from the waste in garbage bags and diverted from the Durham York Energy Centre (DYEC). The additional diversion will preserve disposal capacity at the DYEC and assist the Region in meeting its Long-term Waste Management Plan target of diverting an additional 10 per cent organics from disposal by 2026.

- 6.5 An Enhanced Green Bin program will provide a significant service level improvement for residents, allowing the odorous items in the garbage to be collected weekly in the Green Bin instead of bi-weekly in the garbage.
- 6.6 A Promotion and Education campaign will be planned to e-launch the Enhanced Green Bin program to include details and the enhanced list of acceptable materials. Distribution of additional green bins may be a part of this program to support residents in accommodating larger volumes of material.
- 6.7 While Durham processes all green bin program materials collected in the Region, the City of Oshawa and the Town of Whitby collect the green bin materials in their respective municipalities. Regional staff will work with the City of Oshawa and the Town of Whitby to ensure the implementation of a coordinated Enhanced Green Bin program.

7. Multi-residential Enhanced Green Bin Program

- 7.1 The Region provides Blue Box and garbage collection to multi-residential buildings that meet the Region's requirements outlined in Schedule P of Waste Management By-law #46-2011. Multi-residential buildings that do not meet the requirements manage their waste with private contractors.
- 7.2 Durham does not have a multi-residential Green Bin program. Multi-residential organics represent the Region's largest opportunity for additional waste diversion beyond expanding the curbside Green Bin program. Currently, 415 multi-residential properties (25,961 units) receive municipal waste collection services as noted in Table 1 below. This housing stock is the Region's fastest growing housing sector.

Table 1: Multi-residential properties serviced by the Region (July 2022)

Municipality	# Multi-residential Properties Serviced	Total # of Individual Units Serviced
Oshawa	219	13,131
Whitby	76	4,207
Pickering	35	3,660
Ajax	34	3,124
Clarington	26	945
Uxbridge	15	511
Scugog	4	138
Brock	6	245
TOTAL	415	25,961

- 7.3 In 2021, food waste, diapers, personal hygiene products, incontinence products, pet waste and pet litter represented approximately 40 per cent of total waste generated by Durham's multi-residential sector.
- 7.4 A multi-residential Green Bin program will require a multi-year implementation plan for logistics including significant participation from property managers, particularly those in buildings that have limited storage capacity.
- 7.5 Multi-residential buildings currently under development will be informed of the upcoming changes with a request for appropriate accommodations. Organics management will be included in the future multi-residential development review process.
- 7.6 A communications plan will be developed to implement an enhanced Green Bin program including multi-residential customers.

8. Reducing the Curbside Garbage Bag Limit

- 8.1 The Enhanced Green Bin program will reduce the quantity of garbage requiring processing at the DYEC allowing a reduction in the current garbage bag limit for residential garbage set outs from four bags/cans every other week to three.
- 8.2 Curbside studies (surveys) conducted in the fall of 2022 determined that approximately 80 per cent of Durham residents set out three bags/cans or less.
- 8.3 Allowing for more materials to go in the Green Bin will provide residents with a convenient method to get rid of odorous waste weekly rather than every other week in the garbage. The reduction of the garbage bag/can limit from four to three will also encourage residents to put more organics in the Green Bin rather than in the garbage stream.
- 8.4 The Region will continue to offer additional, free garbage bag tags to residents that request and qualify for an exemption based on medical conditions and/or family size. Residents will still be able to purchase garbage bag tags.
- 8.5 Compliance with the three garbage bag limit will start with an education period and compliance efforts will be phased in to allow residents to adjust to the new set out limit. Staff will monitor the bag limit reduction to determine if accommodations for spring and fall clean-ups are required.
- 8.6 Prior to implementing the new limit, a communication campaign will be implemented to inform residents of the change and enhanced options to divert garbage will be undertaken.

9. Preserving Capacity at DYEC

- 9.1 The launch of an Enhanced Green Bin and multi-residential green bin program coupled with a reduction in the garbage bag/can limit is anticipated to decrease the waste tonnage being processed at the DYEC or requiring disposal at landfill. The Region continues to seek additional opportunities to optimize diversion programs thereby delaying future expansion requirements, including those involving managing organics. New and planned regulations at the Federal and Provincial level will also reduce garbage being sent to the DYEC. Part of these plans also include optimizing the design and operations at the Region's Waste Management Facilities, starting with the Oshawa Waste Management Facility.
- 9.2 It remains the Region's objective to delay expansion of the DYEC beyond 2030.

10. More Homes Built Faster Act (Bill 23)

- 10.1 Bill 23 sets housing targets for several lower tier municipalities in Ontario including the eight local area municipalities of Durham Region. In most cases, the Bill 23 targets are higher than targets currently in the Durham Growth Management Study.
- 10.2 The increased housing targets for Durham Region will result in higher demand for waste management services including waste diversion and disposal. The Region will need to ensure planning for future programs and infrastructure is adequate to accommodate higher population estimates.
- 10.3 In general, Bill 23 will reduce the Region's ability to predict local growth and the resulting impacts on Regional infrastructure. This uncertainty must be considered when planning the long-term organics management solution.

11. Long-term Organics Management Solution

- 11.1 The AD Project is the preferred long-term organics management solution for the Region. Council approved the AD Project as a necessary measure to address the Region's projected waste management needs in an environmentally responsible manner. The benefits of the AD Project remain:
 - a. **Renewable Natural Gas (RNG) and GHG Reduction:** Durham Region declared a climate emergency in 2020 and developed a Corporate Climate Action Plan (CCAP) to guide efforts to reduce greenhouse gas (GHG) emissions from Region operations. The AD Project would potentially provide significant GHG emission reductions for the Region, assuming produced RNG is utilized in Regional facilities displacing conventional natural gas requirements and not sold. Furthermore, internal utilization of RNG would displace conventional natural gas purchases and avoid related costs where the market for natural gas has become increasingly volatile in recent years. There is also the potential to avoid the federal carbon fuel surcharge tax with the blending of RNG for internal use.
 - b. **Legislative Compliance:** The AD Project will ensure the Region is compliant with anticipated regulations for banning organics from landfills and for recovering food waste and other organics.

- c. **Increased Waste Diversion:** The AD Project will help the Region divert over 70 per cent of its organic waste from curbside collection program to AD and at least 50 per cent from its multi-residential collection program.
- d. **Delay DYEC Expansion:** The AD Project will allow the Region to preserve capacity at the DYEC and delay the need for expansion.

12. Financial Implications

- 12.1 Staff estimates at this time that an enhanced Green Bin program will result in a net operating cost increase between \$0.4 million and \$1 million annually. Program costs will be finalized upon the date of implementation.
- 12.2 Staff is investigating costs for a multi-residential green bin program and will submit a further report that details the logistical and financial implications in 2023.

13. Relationship to Strategic Plan

- 13.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
 - a. Goal 1.1 Accelerate the adoption of green technologies and clean energy solutions through strategic partnerships and investment
 - b. Goal 1.2 Increase waste diversion and resource recovery
 - c. Goal 1.4 Demonstrate leadership in sustainability and addressing climate change
 - d. Goal 5.1 Optimize resources and partnerships to deliver exceptional quality services and value

14. Conclusion

- 14.1 In the short-term, a 10-year term service contract for organic processing capacity is being planned to manage an Enhanced Green Bin program. To support this program, staff propose revising Waste Management By-law # 46-2011 to permit a wider range of material in the Green Bin program such as diapers and pet waste.
- 14.2 In addition, it is recommended to implement a source separated organics program for multi-residential properties serviced by the Regional Municipality of Durham for meeting Provincial multi-residential food and organic waste reduction requirements.

14.3 This report has been reviewed by the Legal Services Division of the Corporate Services Department and the Finance Department.

14.4 For additional information, contact: Gioseph Anello, Director, Waste Management Services, at 905-668-7711, extension 3445.

Respectfully submitted,

Original signed by:

John Presta, P.Eng. MPA
Commissioner of Works

Recommended for Presentation to Committee

Original signed by:

Elaine C. Baxter-Trahair
Chief Administrative Officer



December 20, 2023

Mary Medeiros
City Clerk
City of Oshawa
50 Centre Street South
Oshawa, ON L1H 3Z7

Dear Mary:

**RE: 2024 Interim Regional Property Tax Levy (2023-F-33), Our File:
F33**

Council of the Region of Durham, at its meeting held on December 20, 2023, adopted the following recommendations of the Finance and Administration Committee:

- "A) That a 2024 interim regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
- B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the regional property taxes collected in 2023;
- C) That the 2024 interim regional property tax levy be paid by the lower-tier municipalities seven calendar days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
- D) That the 2024 Regional supplementary property taxes be paid by the lower-tier municipalities seven calendar days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective supplementary municipal property taxes;
- E) That 25 per cent of the previous year's Regional payments-in-lieu of taxation, railway and utility lands and payments related to universities/colleges and public hospitals be remitted by the lower-tier municipalities by March 31, 2024;
- F) That an interest rate equivalent to the prevailing prime interest rate shall be charged for late payments of the amounts described in Recommendations A) to E) of Report #2023-F-33 of the Commissioner of Finance;
- G) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2024 interim regional property

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

If you require this information in an accessible format, please contact Eamonn.Rodgers@durham.ca or call 1-800-372-1102 ext. 3677.



tax levy for all property tax classes and the due dates for remittance to the Region; and,

H) That approval be granted for the requisite by-law.”

Please find enclosed a copy of Report #2023-F-33 and By-law No. 71-2023 for your information.

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

Alexander Harras

Alexander Harras
Director of Legislative Services & Regional Clerk

AH/sr

Attachment

c: N. Taylor, Commissioner of Finance



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: #2023-F-33
Date: December 12, 2023

Subject:

2024 Interim Regional Property Tax Levy

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That a 2024 interim regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
- B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the regional property taxes collected in 2023;
- C) That the 2024 interim regional property tax levy be paid by the lower-tier municipalities seven calendar days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
- D) That the 2024 Regional supplementary property taxes be paid by the lower-tier municipalities seven calendar days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective supplementary municipal property taxes;
- E) That 25 per cent of the previous year's Regional payments-in-lieu of taxation, railway and utility lands and payments related to universities/colleges and public hospitals be remitted by the lower-tier municipalities by March 31, 2024;
- F) That an interest rate equivalent to the prevailing prime interest rate shall be charged for late payments of the amounts described in recommendations A to E;
- G) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2024 interim regional property tax levy for all property tax classes and the due dates for remittance to the Region; and,
- H) That approval be granted for the requisite by-law.

Report:**1. Purpose**

- 1.1 The purpose of this report is to seek authorization for the 2024 interim regional property tax levy in advance of the approval of the 2024 Business Plans and Budgets.

2. Previous Reports and Decisions

- 2.1 In accordance with legislative requirements, Staff seeks approval annually for an interim regional property tax levy in advance of the approval of the current year Business Plans and Budget. The 2023 report ([Report 2022-F-21](#)) was approved by Region Council on December 21, 2022.

3. Background

- 3.1 Section 316 (1) of the *Municipal Act, 2001* as amended provides that an upper-tier municipality may requisition, prior to the adoption of the final budget, from each lower-tier municipality, an amount not exceeding 50 per cent of the prior year's final requisition adjusted for deferrals, cancellations or other relief.
- 3.2 A by-law adopted by an upper-tier municipality may require that sums requisitioned as an interim levy are to be remitted to the upper-tier municipality on specific dates.

4. Payments by the Lower-Tier Municipalities

- 4.1 Attachment #1 provides an estimate of the 2024 interim regional property tax levy by each lower-tier municipality payable to the Region, based on 50 per cent of the regional property taxes requisitioned in 2023.
- 4.2 In order that the lower-tier municipalities do not experience cash shortages, it is recommended that the interim amounts owing to the Region for 2024 be due seven calendar days subsequent to the due dates for payment of property taxes by individual property owners as established by each lower-tier municipality.
- 4.3 For 2024, the interim property tax levy by-law has been updated to include the following provision to provide additional clarity for the lower-tier municipalities. These changes are aligned with provincial legislation.
- a. Remittance of regional supplementary property taxes by the lower-tier municipalities is due seven calendar days subsequent to the due dates established by each lower-tier municipality for supplementary property taxes;
 - b. Remittance of 25 per cent of the previous year's Regional payments-in-lieu of taxation, railway and utility lands (as set out in Ontario Regulation 382/98 and Ontario Regulation 387/98) and payments related to universities/colleges and public hospitals (as set out in Section 323 of the *Municipal Act, 2001*) shall be paid by the lower-tier municipalities to the Region by March 31, 2024; and

- c. An interest rate equivalent to the prevailing prime interest rate shall be charged for late payment of upper-tier levies (both interim and final), supplementary taxes, payments in lieu of taxation, railway and utility lands and universities/colleges and public hospital amounts payable to the Region.

5. Relationship to Strategic Plan

5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 5.1 Service Excellence – to provide exceptional value to Durham taxpayers through responsive, effective and financially sustainable service delivery.

6. Conclusion

6.1 The 2024 interim regional property tax levy is consistent with 2023 and is in line with the best practices of other regional jurisdictions.

7. Attachments

7.1 Attachment #1: Estimate of 2024 Regional Interim Property Tax Levies

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer

The Regional Municipality of Durham
Estimate of 2024 Regional Interim Property Tax Levies
(\$,000's)

	Oshawa	Pickering	Ajax	Clarington	Whitby	Brock	Scugog	Uxbridge	Total
First (1st) Installment	42,090	35,977	36,111	26,670	44,326	3,403	7,356	8,406	204,339
Second (2nd) Installment	42,090	35,977	36,111	26,670	44,326	3,403	7,356	8,406	204,339
Total of Installments	84,180	71,954	72,222	53,340	88,652	6,806	14,712	16,812	408,678

Note:

(1) Based on aggregate of 2023 Regional General, Transit and Solid Waste Management By-Laws.

(2) Taxable Properties Only (No Payment-In-Lieu Properties)

INFO-24-05

-----Original Message-----

From: <M.F.I.P.P.A 14 (1) >

Sent: Dec 22, 2023 12:25:51 AM

To: service@oshawa.ca

Subject: Request for 33 Simcoe street south Oshawa

Good Day I am requesting permission from Council meeting to erect two larger signs that was approved previously but in need to consideration I'm attaching the new document to be reviewed in the next meeting that is going to be held in January 8th 2024.

I can be reached through my cellphone also

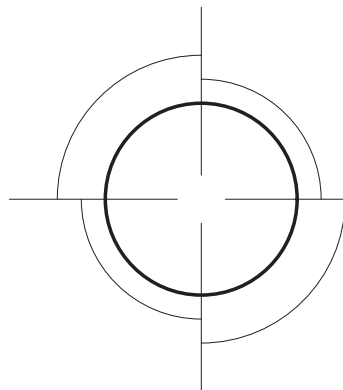
<M.F.I.P.P.A 14 (1) >

Thank you.

ARA

Origin: <https://www.oshawa.ca/Modules/News/en>

This email was sent to you by ara saatjian<M.F.I.P.P.A 14(1)> through
<https://www.oshawa.ca/>.



33 Simcoe Street S

TV ADVERTISEMENT SIGN



1800A AVENUE ROAD, TORONTO, ON M5M-4A3
TEL : 416-781-3136 , www.hskdesign.ca

6.	DEC 5, 2023	ISSUED FOR ENG REVIEW
5.	DEC 1, 2023	ISSUED FOR ENG REVIEW
4.	SEP 21, 2023	ISSUED FOR ENG REVIEW
3.	JAN 30, 2020	ISSUED FOR ENG REVIEW
2.	JAN 27, 2020	ISSUED FOR ENG REVIEW
1.	JAN 21, 2020	ISSUED FOR ENG REVIEW
No.	Date:	Revision / Issued

THIS DRAWING SHALL REMAIN THE PROPERTY OF THE DESIGNER. THE COPYRIGHT OF THIS DRAWING AND WORK EXECUTED FROM THE SAME BEING RESERVED. THE CONTRACTOR MUST VERIFY AND ACCEPT, RESPONSIBILITY FOR ALL DIMENSIONS AND CONDITIONS ON SITE AND MUST NOTIFY THE DESIGNER OF ANY VARIATIONS FROM THE SUPPLIED INFORMATION. THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF SURVEY, STRUCTURAL, MECHANICAL, ELECTRICAL, ETC., ENGINEERING INFORMATION SHOWN ON THIS DRAWINGS. REFER TO THE APPROPRIATE ENGINEERING DRAWINGS BEFORE PROCEEDING WITH THE WORK. CONSTRUCTION MUST CONFORM TO ALL APPLICABLE CODES AND REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.

ALL SUBCONTRACTORS TO EXECUTE THEIR WORK ACCORDING TO SHOP DRAWINGS WHICH MUST BE APPROVED BY THE DESIGNER, AND BE KEPT ON SITE AT ALL TIMES.

THIS DRAWING IS NOT TO BE SCALED.

Project:

TV ADVERTISEMENT SIGN

Address:

33 SIMCOE STREET S,
OSHAWA, ON. L1H 4G1

Plot Date:

DEC 5, 2023

COVER SHEET

A-0



1800A AVENUE ROAD, TORONTO, ON. M5M-4A3
TEL : 416-781-3136 , www.hskdesign.ca

6.	DEC 5, 2023	ISSUED FOR ENG REVIEW
5.	DEC 1, 2023	ISSUED FOR ENG REVIEW
4.	SEP 21, 2023	ISSUED FOR ENG REVIEW
3.	JAN 30, 2020	ISSUED FOR ENG REVIEW
2.	JAN 27, 2020	ISSUED FOR ENG REVIEW
1.	JAN 21, 2020	ISSUED FOR ENG REVIEW
No.	Date:	Revision / Issued

THIS DRAWING SHALL REMAIN THE PROPERTY OF THE DESIGNER. THE COPYRIGHT OF THIS DRAWING AND WORK EXECUTED FROM THE SAME BEING RESERVED. THE CONTRACTOR MUST VERIFY AND ACCEPT, RESPONSIBILITY FOR ALL DIMENSIONS AND CONDITIONS ON SITE AND MUST NOTIFY THE DESIGNER OF ANY VARIATIONS FROM THE SUPPLIED INFORMATION. THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF SURVEY, STRUCTURAL, MECHANICAL, ELECTRICAL, ETC., ENGINEERING INFORMATION SHOWN ON THIS DRAWINGS. REFER TO THE APPROPRIATE ENGINEERING DRAWINGS BEFORE PROCEEDING WITH THE WORK. CONSTRUCTION MUST CONFORM TO ALL APPLICABLE CODES AND REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.

ALL SUBCONTRACTORS TO EXECUTE THEIR WORK ACCORDING TO SHOP DRAWINGS WHICH MUST BE APPROVED BY THE DESIGNER, AND BE KEPT ON SITE AT ALL TIMES.

THIS DRAWING IS NOT TO BE SCALED.

Project:
TV ADVERTISEMENT SIGN

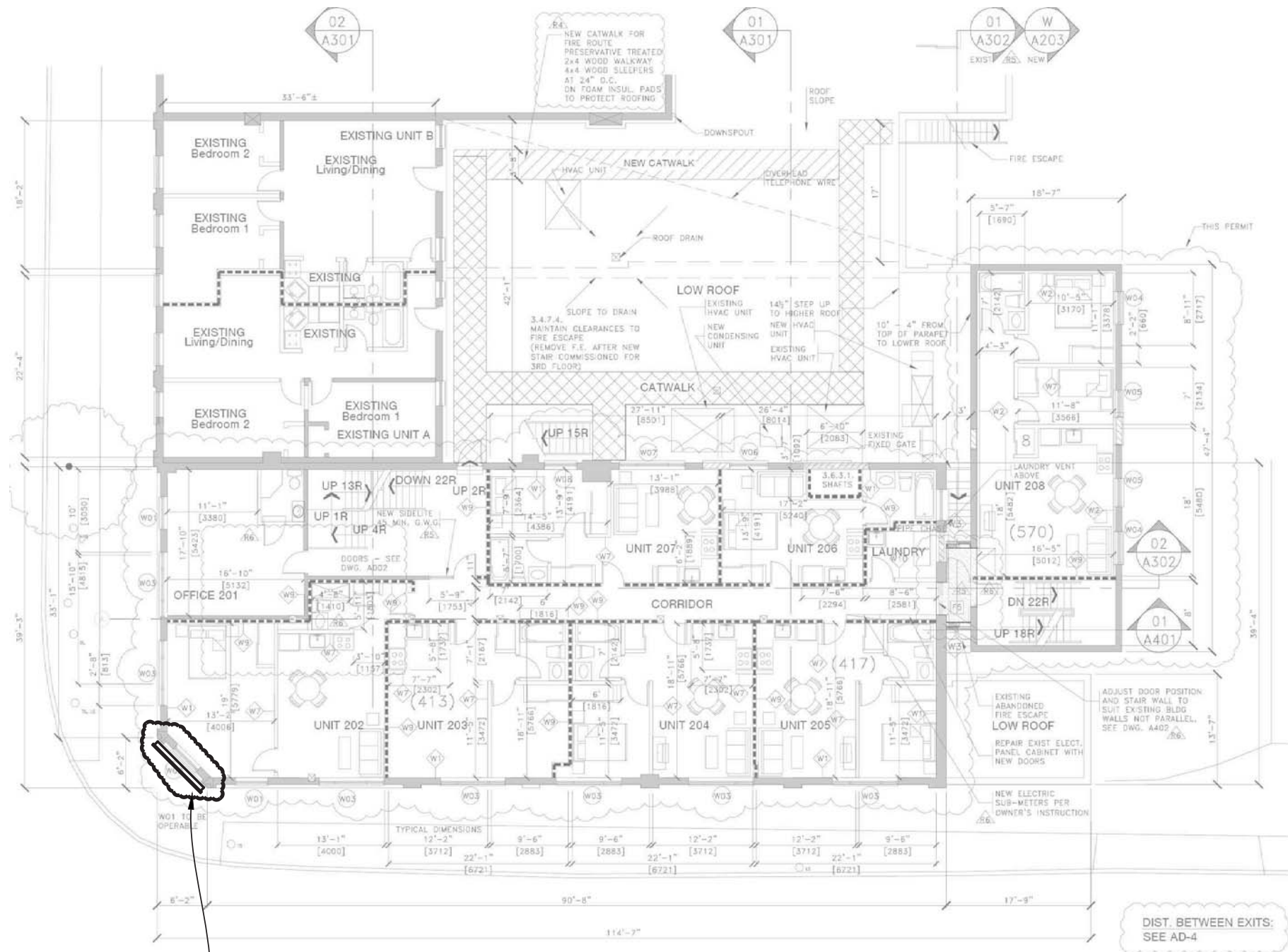
Address:
33 SIMCOE STREET S,
OSHAWA, ON. L1H 4G1

Plot Date:
DEC 5, 2023

SCALE : 1 : 200

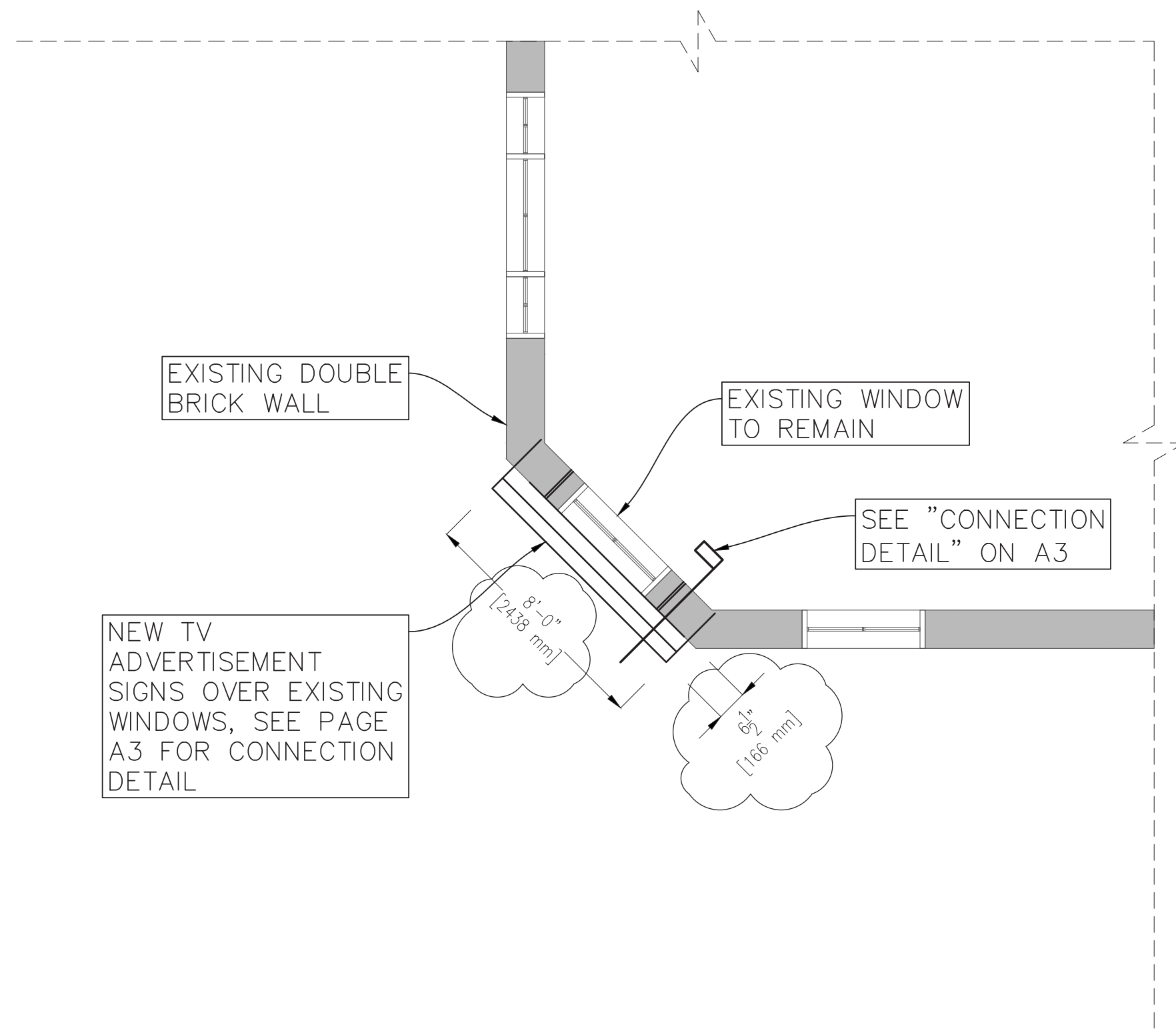
2ND & 3rd
FLOOR PLAN

A-1



THIS PERMIT
SEE A2, A3

FOR REFERENCE ONLY



EXISTING DOUBLE
BRICK WALL

EXISTING WINDOW
TO REMAIN

SEE "CONNECTION
DETAIL" ON A3

NEW TV
ADVERTISEMENT
SIGNS OVER EXISTING
WINDOWS, SEE PAGE
A3 FOR CONNECTION
DETAIL

8'-0"
[2438 mm]

6 1/2"
[166 mm]

6.	DEC 5, 2023	ISSUED FOR ENG REVIEW
5.	DEC 1, 2023	ISSUED FOR ENG REVIEW
4.	SEP 21, 2023	ISSUED FOR ENG REVIEW
3.	JAN 30, 2020	ISSUED FOR ENG REVIEW
2.	JAN 27, 2020	ISSUED FOR ENG REVIEW
1.	JAN 21, 2020	ISSUED FOR ENG REVIEW
No.	Date:	Revision / Issued

THIS DRAWING SHALL REMAIN THE PROPERTY OF THE DESIGNER. THE COPYRIGHT OF THIS DRAWING AND WORK EXECUTED FROM THE SAME BEING RESERVED. THE CONTRACTOR MUST VERIFY AND ACCEPT, RESPONSIBILITY FOR ALL DIMENSIONS AND CONDITIONS ON SITE AND MUST NOTIFY THE DESIGNER OF ANY VARIATIONS FROM THE SUPPLIED INFORMATION. THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF SURVEY, STRUCTURAL, MECHANICAL, ELECTRICAL, ETC., ENGINEERING INFORMATION SHOWN ON THIS DRAWINGS. REFER TO THE APPROPRIATE ENGINEERING DRAWINGS BEFORE PROCEEDING WITH THE WORK. CONSTRUCTION MUST CONFORM TO ALL APPLICABLE CODES AND REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.
ALL SUBCONTRACTORS TO EXECUTE THEIR WORK ACCORDING TO SHOP DRAWINGS WHICH MUST BE APPROVED BY THE DESIGNER, AND BE KEPT ON SITE AT ALL TIMES.

THIS DRAWING IS NOT TO BE SCALED.

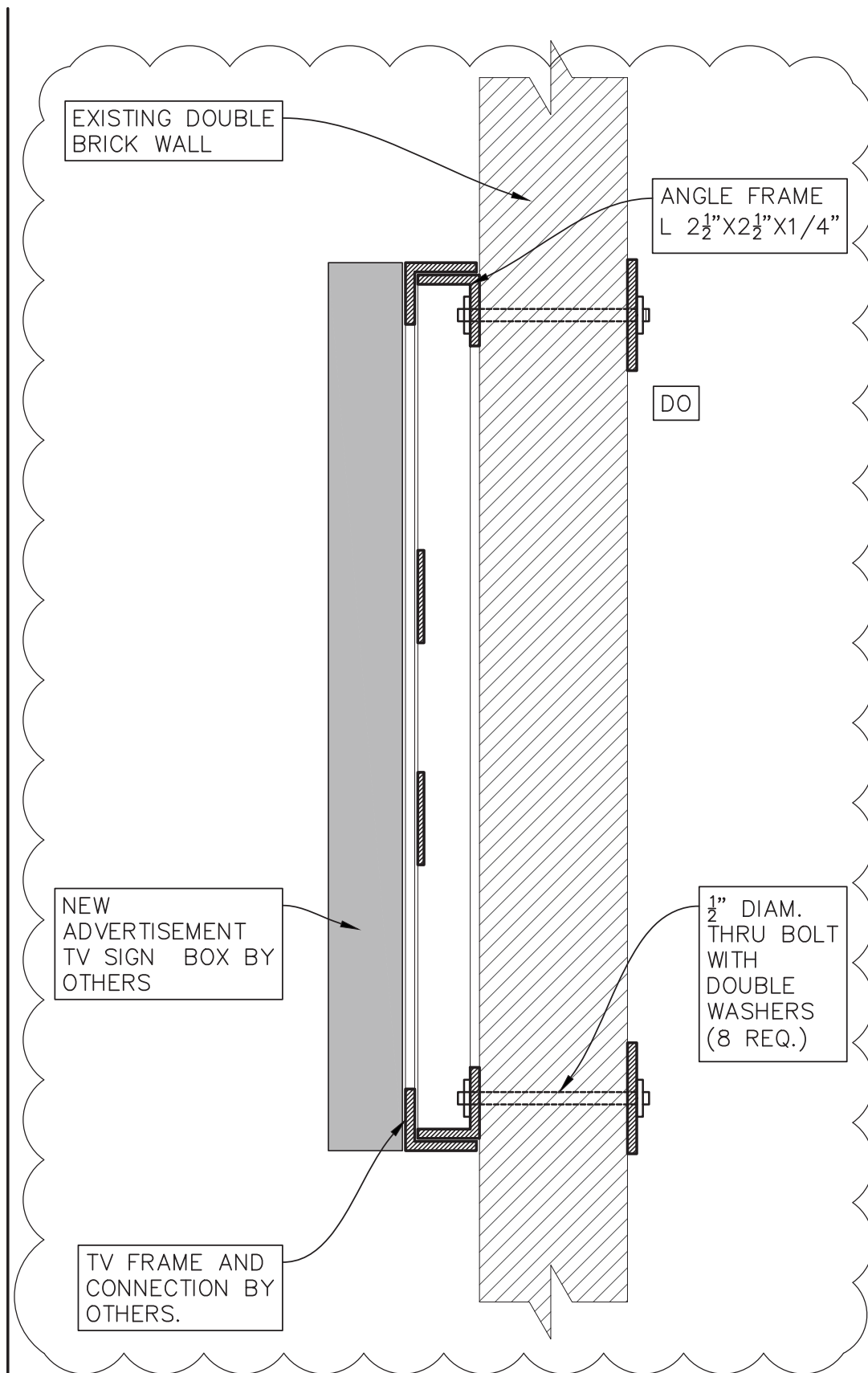
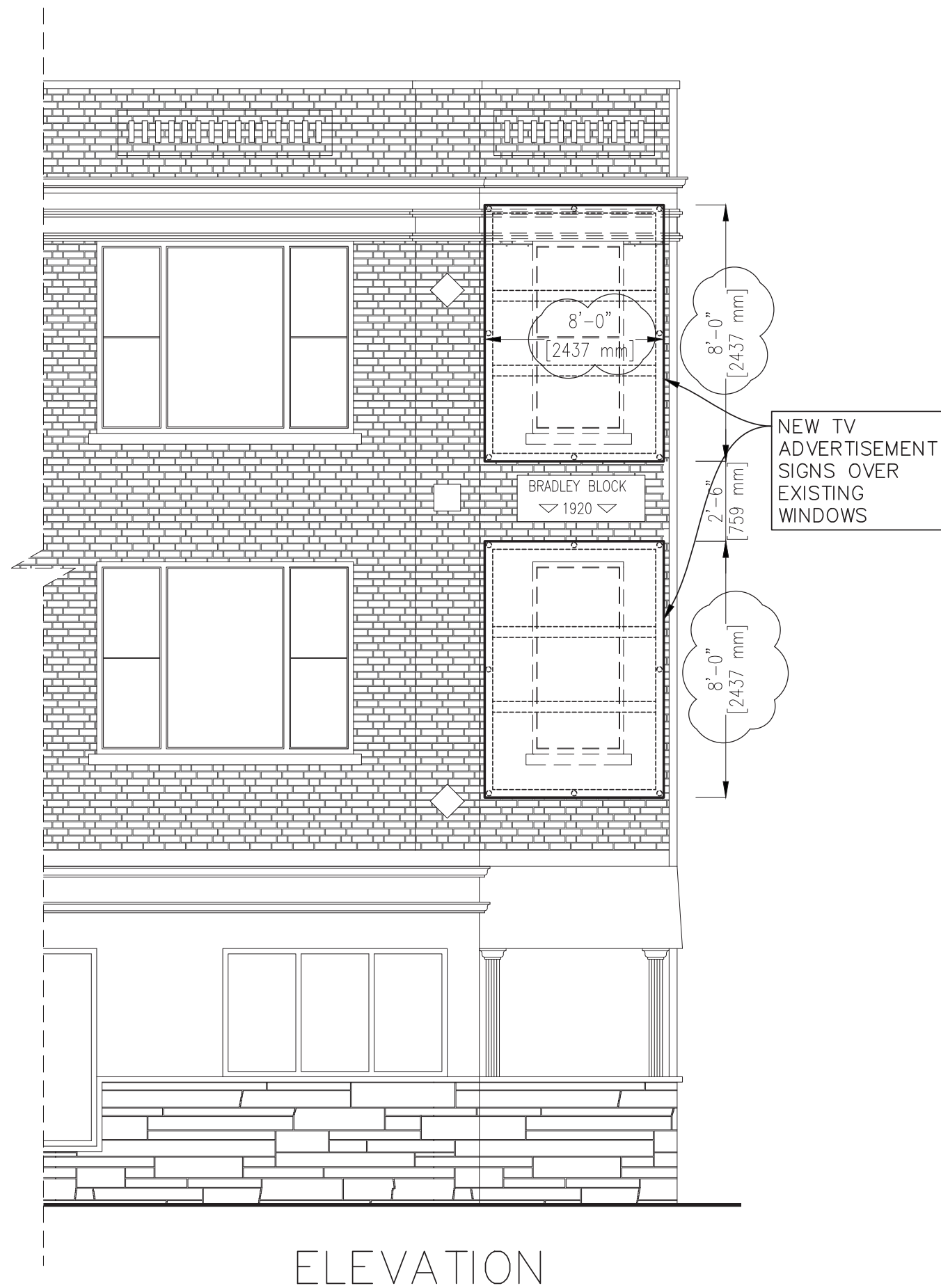
Project:
TV ADVERTISEMENT SIGN

Address:
33 SIMCOE STREET S,
OSHAWA, ON. L1H 4G1

Plot Date:
DEC 5, 2023

SCALE : 1 : 50

CALLOUT PLAN **A-2**



6.	DEC 5, 2023	ISSUED FOR ENG REVIEW
5.	DEC 1, 2023	ISSUED FOR ENG REVIEW
4.	SEP 21, 2023	ISSUED FOR ENG REVIEW
3.	JAN 30, 2020	ISSUED FOR ENG REVIEW
2.	JAN 27, 2020	ISSUED FOR ENG REVIEW
1.	JAN 21, 2020	ISSUED FOR ENG REVIEW
No.	Date:	Revision / Issued

THIS DRAWING SHALL REMAIN THE PROPERTY OF THE DESIGNER. THE COPYRIGHT OF THIS DRAWING AND WORK EXECUTED FROM THE SAME BEING RESERVED. THE CONTRACTOR MUST VERIFY AND ACCEPT, RESPONSIBILITY FOR ALL DIMENSIONS AND CONDITIONS ON SITE AND MUST NOTIFY THE DESIGNER OF ANY VARIATIONS FROM THE SUPPLIED INFORMATION. THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF SURVEY, STRUCTURAL, MECHANICAL, ELECTRICAL, ETC., ENGINEERING INFORMATION SHOWN ON THIS DRAWINGS. REFER TO THE APPROPRIATE ENGINEERING DRAWINGS BEFORE PROCEEDING WITH THE WORK. CONSTRUCTION MUST CONFORM TO ALL APPLICABLE CODES AND REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.

ALL SUBCONTRACTORS TO EXECUTE THEIR WORK ACCORDING TO SHOP DRAWINGS WHICH MUST BE APPROVED BY THE DESIGNER, AND BE KEPT ON SITE AT ALL TIMES.

THIS DRAWING IS NOT TO BE SCALED.

Project:
TV ADVERTISEMENT SIGN

Address:
33 SIMCOE STREET S,
OSHAWA, ON. L1H 4G1

Plot Date:
DEC 5, 2023

SCALE : 1 : 50

WEST ELEVATION
& CONNECTION DETAIL

A-3



December 19, 2023

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

Re: Town of Aurora Council Resolution of December 12, 2023
Motion 10.1 – Councillor Gilliland; Re: Homelessness Crisis

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

Whereas the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario, and that Council accepts that the responsibility to address these challenges rests with community stakeholders, partners, and residents as well as regional, federal, and provincial governments and agencies; and

Whereas the Town of Aurora recognizes the challenges of mental health, addictions, and homelessness, which are complex issues that have a significant and detrimental impact on the residents of the Town of Aurora and surrounding areas within Ontario; and

Whereas addressing and responding to these issues has placed extreme stress on all levels of regional, municipal, and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services within the Town of Aurora and surrounding areas;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledge that homelessness in Ontario is a social, economic and health crisis, including people with substance use disorders; and**
- 2. Be It Further Resolved That the Town of Aurora commits to ending homelessness in the community in collaboration with the Region, and both the Provincial and Federal governments; and**

- 3. Be It Further Resolved That the Town of Aurora call on the Region, the Province and Federal governments to increase action and supports on the following:**
- a. Commit to ending homelessness in Ontario; and**
 - b. Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, and economic partners to develop, resource, and implement an action plan to achieve this goal; and**
 - c. Provide a long-term financial commitment to assist in the creation of more affordable and supportive housing for people in need, in York Region, including people with substance use disorders; and**
 - d. Increase investments in evidence informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and**
- 4. Be It Further Resolved That a copy of this motion be sent to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Minister of the Solicitor General; the Minister of Finance; the Chief Medical Officer of Health; Town of Aurora local MPs and MPPs; the Association of Municipalities of Ontario; and all Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi
Deputy Town Clerk
The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Michael Parsa, Minister of Children, Community and Social Services, MPP
Aurora—Oak Ridges—Richmond Hill

Hon. Sylvia Jones, Minister of Health
Hon. Michael S. Kerzner, Solicitor General
Hon. Peter Bethlenfalvy, Minister of Finance
Dr. Kieran Moore, Chief Medical Officer of Health
Dawn Gallagher Murphy, MPP Newmarket—Aurora
Tony Van Bynen, MP Newmarket—Aurora
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



10. Motions

10.1 Councillor Gilliland; Re: Homelessness Crisis

Moved by Councillor Gilliland

Seconded by Councillor Gaertner

Whereas the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario, and that Council accepts that the responsibility to address these challenges rests with community stakeholders, partners, and residents as well as regional, federal, and provincial governments and agencies; and

Whereas the Town of Aurora recognizes the challenges of mental health, addictions, and homelessness, which are complex issues that have a significant and detrimental impact on the residents of the Town of Aurora and surrounding areas within Ontario; and

Whereas addressing and responding to these issues has placed extreme stress on all levels of regional, municipal, and non-municipal programs and services, including various not-for-profit organizations and provincially funded health services within the Town of Aurora and surrounding areas;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledge that homelessness in Ontario is a social, economic and health crisis, including people with substance use disorders; and
2. Be It Further Resolved That the Town of Aurora commits to ending homelessness in the community in collaboration with the Region, and both the Provincial and Federal governments; and
3. Be It Further Resolved That the Town of Aurora call on the Region, the Province and Federal governments to increase action and supports on the following:
 - a. Commit to ending homelessness in Ontario; and
 - b. Work with the Association of Municipalities of Ontario (AMO) and a broad range of community, health, and economic partners to

develop, resource, and implement an action plan to achieve this goal; and

- c. Provide a long-term financial commitment to assist in the creation of more affordable and supportive housing for people in need, in York Region, including people with substance use disorders; and
 - d. Increase investments in evidence informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and
4. Be It Further Resolved That a copy of this motion be sent to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Minister of the Solicitor General; the Minister of Finance; the Chief Medical Officer of Health; Town of Aurora local MPs and MPPs; the Association of Municipalities of Ontario; and all Ontario municipalities.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)



December 19, 2023

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

Delivered by email
justin.trudeau@parl.gc.ca

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Prime Minister Trudeau and Premier Ford:

Re: Town of Aurora Council Resolution of December 12, 2023
Motion 10.3 – Councillor Gilliland; Re: Community Safety and Inciteful Speech

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in

person or in a free, open and secure internet, and to ensure transparency and accountability;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and**
- 2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and**
- 3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and**
- 4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi
Deputy Town Clerk
The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: All Ontario Municipalities



10. Motions

10.3 Councillor Gilliland; Re: Community Safety and Inciteful Speech

Moved by Councillor Gilliland

Seconded by Councillor Gaertner

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in person or in a free, open and secure internet, and to ensure transparency and accountability;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and
2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful

speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and

3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and
4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)



December 20, 2023

Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford:

**The Regional
Municipality of
Durham**

Corporate Services
Department –
Legislative Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

905-668-7711
1-800-372-1102

durham.ca

**Alexander Harras
M.P.A.
Director of
Legislative Services
& Regional Clerk**

RE: Request the Government of Ontario to provide core funding for organizations providing programs, care, and services for adults with Autism Spectrum Disorder as part of the 2024 Provincial Budget, Our File: C00

Council of the Region of Durham, at its meeting held on December 20, 2023, passed the following resolution:

Whereas the bulk of government funded programs for individuals with Autism Spectrum Disorder (ASD) end at age 18 in Ontario;

And Whereas families supporting a loved one with ASD are often forced to make the difficult decision between expensive private day programs and leaving the workforce to provide care;

And Whereas getting out of the home and connecting with others can alleviate social isolation, improve mental and physical health, and lead to an overall better quality of life;

And Whereas Autism Home Base, based in Bowmanville and with weekly drop-ins at McLean Community Centre in Ajax, provides supports and services to 191 Durham Region families, or more than 450 participants, five days a week;

And Whereas by supporting programs for adults with ASD, the Government of Ontario can achieve its goal of keeping patients healthy in their communities and out of hospitals, as noted in the Ministry of Health's 2022-2023 Strategic Plan;

And Whereas Ajax Council supported a motion on November 27, 2023, requesting that the province provide core funding for

If you require this information in an accessible format, please contact Eamonn.Rodgers@durham.ca or call 1-800-372-1102 extension 3677.

organizations that offer programs, care and services for adults with ASD;

NOW THEREFORE BE IT RESOLVED THAT:

Durham Regional Council formally requests that the Government of Ontario provide core funding for organizations providing programs, care, and services for adults with ASD, including Autism Home Base, as part of the 2024 Provincial Budget; and

A copy of this resolution be forwarded to Premier Doug Ford, Minister Health Sylvia Jones, Minister Finance Peter Bethlenfalvy, Minister Mental Health and Addictions Michael Tibollo, all Durham Region MPPs, all lower tier Durham municipalities, local school boards, the Association of Municipalities of Ontario, and Autism Ontario.

Alexander Harras

Alexander Harras,
Director of Legislative Services & Regional Clerk

AH/sr

c: Premier Doug Ford
Minister of Health, Sylvia Jones, MPP
Minister of Finance, Peter Bethlenfalvy, MPP
Associate Minister of Mental Health and Addiction, Michael Tibollo, MPP
Patrice Barnes, MPP
Lorne Coe, MPP
Minister of Public and Business Service Delivery, Todd McCarthy, MPP
Jennifer French, MPP
Laurie Scott, MPP
David Piccini, MPP
Town of Ajax
Township of Brock
Municipality of Clarington
City of Oshawa
City of Pickering
Township of Scugog
Township of Uxbridge
Town of Whitby
Durham District School Board

Durham Catholic District School Board
Kawartha Pineridge District School Board
Peterborough Victoria Northumberland and Clarington Catholic
District School Board
Association of Municipalities of Ontario
Autism Ontario

Sent by Email

December 15, 2023

The Honourable Prabmeet Sarkaria
Minister of Transportation
777 Bay St,
5th Floor,
Toronto, ON M7A 1Z8
minister.mto@ontario.ca

The Honourable Paul Calandra
Minister of Municipal Affairs and Housing
777 Bay St,
College Park, 17th Floor
Toronto, ON M7A 2J3
minister.mah@ontario.ca

Subject: (Acting) Director, Community Services, Report CS 36-23
Highway Traffic Act Amendments
- Community Safety and Well-Being Committee
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on December 11, 2023 and adopted the following resolution:

1. That Report CS 36-23, regarding Highway Traffic Act Amendments, Community Safety and Well-Being be received;
2. That further to the recommendation of the Community Safety and Well-Being Committee, that Council be requested to send a letter to the Ontario Minister of Transportation and the Ontario Minister of Municipal Affairs and Housing requesting an amendment to the Highway Traffic Act s.205.1, to allow municipalities to locate a temporary Automated Speed Enforcement system on any roadway under the jurisdiction of the municipality, as determined by the municipality, and not restricted to only community safety zone and school safety zones; and,
3. That the letter be copied to the local area Minister of Provincial Parliament, the Association of Municipalities in Ontario, and all Durham Region area municipalities.

A copy of Report CS 36-23 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

Encl.

SC:am

Copy: The Honourable Peter Bethlenfalvy, MPP, Pickering-Uxbridge
Nicole Cooper, Director of Legislative & Information Services, Town of Ajax;
June Gallagher, Municipal Clerk, Municipality of Clarington;
Chris Harris, Clerk, Town of Whitby;
Fernando Lamanna, Clerk, Township of Brock;
Debbie Leroux, Clerk, Township of Uxbridge;
Mary Medeiros, City Clerk, City of Oshawa;
Ralph Walton Interim, City Clerk, Township of Scugog;
The Association of Municipalities of Ontario (AMO);
Chief Administrative Officer



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

December 19, 2023

Sent via e-mail: chrystia.freeland@parl.gc.ca

Honourable Chrystia Freeland, Minister of Finance of Canada

344 Bloor Street West

Suite 510

Toronto, Ontario

M5S 3A7

Dear Honourable Chrystia Freeland, Minister of Finance of Canada:

Re: Resolution – CEBA Loan Businesses

At the November 27, 2023, Stratford City Council meeting, correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses was provided for endorsement as part of the Consent Agenda (CA-2023-141). Enclosed with this letter is a copy of the correspondence received.

At the meeting, Council adopted the following resolution:

R2023-520

THAT CA-2023-141, being correspondence from the Downtown Stratford Business Improvement Area regarding more business support for CEBA loan businesses, be endorsed;

AND THAT a copy of this resolution be forwarded to Chrystia Freeland, Minister of Finance of Canada, John Nater, Perth-Wellington MP, and all municipalities in Ontario for endorsement.

Sincerely,

T. Dafoe

Tatiana Dafoe, Clerk

Enclosed – as referenced above

/vt

cc: John Nater, MP Perth-Wellington
Jamie Pritchard, General Manager of the Downtown Stratford BIA
Ontario Municipalities

DOWNTOWN STRATFORD

November 17, 2023

Hon. Chrystia Freeland, Finance Minister
510-344 Bloor Street W
Toronto, Ontario M5S 3A7

Subject: The Downtown Stratford Business Improvement Area (DTSBIA) is Urging the Federal Government to Provide More Business Support for CEBA loan Businesses.

Dear Hon. Chrystia Freeland, Finance Minister,

The Downtown Stratford BIA was grateful to see some movement regarding the CEBA loans. However, after reviewing the new forgivable portion of the loans, in the announcement, the feedback from our partners, stakeholders, and members, all echoed the message that more needs to be done to lessen bankruptcies, vacancies and the subsequent increase in social issues in our community.

Tourist areas, such as Stratford, were the hardest hit by the pandemic as the stoppage of the revenue streams hit our entertainment industry and the ripple effect spilled over into restaurants, retail, and service providers. The Stratford economy was halted.

According to a 2023 report, taken from Statistics Canada's website, small businesses are major contributors to the Canadian economy. In 2022, businesses with 1 to 99 employees comprised 98.0% of all employer businesses in Canada and employed 10.7 million individuals which is almost two-thirds (63.0%) of all employees. By comparison, businesses with 100 to 500 employees, employed 3.6 million individuals (21.0% of employees) and businesses with more than 500 employees employed 2.7 million individuals (16.0% of employees) in Canada. As such, smaller businesses play an important role in employing Canadians and are a significant driver in shaping the economy.

Downtown Stratford is not made up of large corporate chains that can balance out their revenue shortfalls in a tourist area with other larger metropolitan locations that have recovered much quicker. For the most part our restaurants and shops are sole proprietorships and entrepreneurs who are fighting to keep their doors open. As the pandemic fades, elsewhere, the aftermath in tourist cities, like Stratford, hangs on. In addition Stratford businesses are facing a raft of new challenges: the cost-of-living crisis, rising prices, increased labour costs, supply disruptions, and climate events – the list goes on and on.

These new challenges and increased costs all end up raising the prices that businesses have to charge for their goods and services. This increase means both the Provincial and Federal Governments are benefiting from more tax revenue on these increased prices. The only ones not winning are the business owners as margins are shrinking with efforts to remain competitive in this difficult marketplace

For the businesses that are being crushed with heavy debt and operating in an economic sector that has been hit hard, we see closures. In Stratford Downtown alone we have 15 business closures (11 of which

DOWNTOWN STRATFORD

were hospitality businesses) to date in 2023, when looking from the start of the pandemic we have had 35 closures. Currently there are 9 of our downtown businesses that have been for sale for a number of months as owners try to escape debt. As well as there have been dozens of other small business closures in the City of Stratford in 2023. These closures represent hundreds of jobs lost with well over a hundred in the last week alone.

These lost jobs cost all levels of government revenue in taxes and an increased cost in social services to help them transition into a new career. These funds would be better served to reduce unemployment in Stratford with the businesses that grow our economic infrastructure

To limit or minimize the number of vacancies and bankruptcies affecting our downtown businesses, the Downtown Stratford BIA respectfully requests businesses pursuing the announced five percent (5%) loan also qualify for forgiveness on the forgivable portions of the loan. Of importance to note many businesses do not qualify for a loan due to the current debt load that they are dealing with. Banks and even private loan companies are not lending funds to businesses in the hospitality business (restaurants, cafes, and accommodators) even with buildings and properties as collateral. These sectors are being deemed as high risk. Businesses face remortgaging or taking out high interest rate second mortgages on their homes putting their entire existence in jeopardy.

Therefore, we are calling upon the Federal Government to Extend the full CEBA program deadline by extending the forgiveness (up to \$20,000 of the maximum \$60,000) deadline for businesses to coincide with the new repayment deadline of December 31, 2026. Let our entrepreneurs have a fighting chance.

Sincerely,

DocuSigned by:

8513F3A4EFB74C8...

Shawn Malvern

Chair of the Board of Directors DTSBIA

on behalf of the Downtown Stratford Business Improvement Area (DTSBIA)

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

PO BOX 5000 SINA
200 BRADY STREET
SUDBURY ON P3A 5P3

CP 5000 SUCC A
200, RUE BRADY
SUDBURY ON P3A 5P3

705.671.2489

www.greatersudbury.ca
www.grandsudbury.ca

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Brigitte Sobush', with a stylized, cursive script.

Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council
Eric Labelle, City Solicitor and Clerk

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



December 21, 2023

Hon. Todd McCarthy
Minister of Public and Business Service Delivery
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

sent via email Todd.McCarthy@pc.ola.org

Dear Hon. Todd McCarthy,

Re: Provincial Cemetery Management Support Request – Tay Township

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

Katelyn Johns, MPPA
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.

December 20, 2023

Via email:

Lynn Collins
Chair, Whitby Diversity and Inclusion Advisory Committee
glad1812@sympatico.ca

Re: Condemning All Acts of Hate

Please be advised that at its meeting held on December 18, 2023, the Council of the Town of Whitby adopted the following as Resolution # 250-23:

Whereas the Council of the Town of Whitby vehemently condemns all acts of hate and any form of prejudice, including antisemitism and islamophobia; and,

Whereas any manifestation of racism or discrimination, be it through actions or speech that perpetuates such attitudes, is deemed abhorrent and unwelcome in our community and broader society; and,

Whereas Council, in its commitment to upholding the principles of the Charter for Inclusive Communities adopted during its meetings on January 30, 2017, and October 17, 2017, pledges to respect the dignity of every individual and actively calls for a concerted effort to combat prejudice and hate, including a broadened specific focus on the elimination of antisemitism and islamophobia; and,

Whereas the Council unequivocally condemns recent incidents of hate across Canada.

Now Therefore be it Resolved:

1. That Whitby Council, as leaders in the community, express their resolute belief that all acts of hate, racism, and discrimination, including antisemitism and islamophobia, are abhorrent and have no place in our community or society; and,
2. That Whitby Council calls on all levels of government, civil society, communities, and public officials to work together in developing policies, programs, and initiatives to reduce and eliminate all acts of hate, racism, and discrimination, with a specific focus on addressing

antisemitism and islamophobia, and renew efforts to advance community safety; and,

3. That the Clerk be directed to send this resolution to the Whitby Diversity and Inclusion Advisory Committee, the Regional Municipality of Durham, Durham Area Municipalities, and all Durham MPs and MPPs.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4315.

Kevin Narraway
Sr. Manager of Legislative Services/Deputy Clerk

Copy: C. Harris, Town Clerk – Town of Whitby – clerk@whitby.ca
K. Evans, Manager of 55+ Recreation, Accessibility & Diversity -
EvansK@whitby.ca

Ryan Turnbull, MP, Whitby - Ryan.Turnbull@parl.gc.ca
Colin Carrie, MP, Oshawa - colin.carrie@parl.gc.ca
Jennifer O'Connell, MP, Pickering-Uxbridge - Jennifer.OConnell@parl.gc.ca
Jamie Schmale, MP, Haliburton-Kawartha Lakes-Brock -
Jamie.Schmale@parl.gc.ca
Honourable Mark Holland, MP, Ajax - Mark.Holland@parl.gc.ca
Honourable Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Patrice Barnes, MPP, Ajax – patrice.barnes@pc.ola.org
Lorne Coe, MPP, Whitby – lorne.coe@pc.ola.org
Jennifer K. French, MPP, Oshawa – jfrench-co@npd.on.ca
Honourable Peter Bethlenfalvy, MPP, Pickering-Uxbridge -
peter.bethlenfalvy@pc.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock – laurie.scott@pc.ola.org
Alexander Harras, Regional Clerk, The Regional Municipality of Durham -
clerks@durham.ca
N. Cooper, Director of Legislative and Information Services, Town of Ajax –
clerks@ajax.ca
J. Gallagher, Clerk, Municipality of Clarington – clerks@clarington.net
F. Lamanna, Clerk/Deputy CAO, Township of Brock -
fernando.lamanna@brock.ca
M. Medeiros, City Clerk, City of Oshawa - clerks@oshawa.ca
S. Cassel, City Clerk, City of Pickering – clerks@pickering.ca
R. Walton, Director of Corporate Services/Municipal Clerk – rwalton@scugog.ca
D. Leroux, Clerk, Township of Uxbridge - cleroux@uxbridge.ca



January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu
AORS Executive Director



Dennis O'Neil
AORS Member Services Coordinator



Christie Little
AORS Training and Programming Coordinator



Kelly Elliott
AORS Marketing and Communications
Specialist

January 16, 2023

Sent via email:

Honourable Prabmeet Sarkaria
Minister of Transportation
minister.mto@ontario.ca

Re: Request to the Province to Temporarily Remove Tolls on Highway 407 in Durham Region

Please be advised that at the Town of Whitby Committee of the Whole meeting held on January 15, 2024, Committee endorsed the following resolution, which is expected to be formally ratified by Whitby Council at their regular meeting on January 29, 2024. Committee of the Whole is comprised of the Mayor and all Members of Council of the Town of Whitby. This correspondence is being sent prior to formal Council ratification due to its time sensitive nature.

Whereas Highway 407 from Brock Road (Regional Road 1) in Pickering to Highway 35/115 is provincially owned and tolls are set by the province; and,

Whereas planned Regional road construction work to widen Winchester Road (Regional Road 3) from Anderson Street to Baldwin Street (Regional Highway 12) will necessitate reducing Winchester Road to one lane of traffic in one direction over an expected two construction seasons impacting travel times for residents and businesses; and,

Whereas the temporary removal of tolls on Highway 407 during Winchester Road construction work would improve overall travel times and alleviate the traffic impacts on surrounding Regional and local municipal roads.

Now therefore be it resolved that:

1. The Province be requested to temporarily remove tolls on Highway 407 in Durham Region during the duration of the planned Winchester Road construction work; and,
2. A copy of this request be sent to all Durham local area municipalities, Durham MPPs, and the Minister of Transportation.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4315.

Kevin Narraway
Sr. Manager of Legislative Services/Deputy Clerk

Copy: C. Harris, Town Clerk – Town of Whitby - clerk@whitby.ca

Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org
Honourable Peter Bethlenfalvy, MPP, Pickering-Uxbridge -
peter.bethlenfalvy@pc.ola.org
Patrice Barnes, MPP, Ajax - patrice.barnes@pc.ola.org
Jennifer K. French, MPP, Oshawa - jfrench-co@npd.on.ca
Honourable Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
S. Cassel, City Clerk, City of Pickering - clerks@pickering.ca
N. Cooper, Director of Legislative and Information Services, Town of Ajax -
clerks@ajax.ca
M. Medeiros, City Clerk, City of Oshawa - clerks@oshawa.ca
J. Gallagher
D. Leroux, Clerk, Township of Uxbridge - cleroux@uxbridge.ca
F.
fernando.lamanna@brock.ca
R. Walton, Director of Corporate Services/Municipal Clerk - rwalton@scugog.ca



**INFO-24-06
OAAC-23-37**

Information Report

**Corporate and Finance Services
Innovation and Transformation**

Date: November 30, 2023

To: Members of the Oshawa Accessibility Advisory Committee (O.A.A.C.)

From: Lynda Lawson, Accessibility Program Coordinator

Re: 2023 O.A.A.C. Year End Accomplishments and 2024 O.A.A.C. Work Plan

Attachment 1 is the 2023 O.A.A.C. Year End Accomplishments

Attachment 2 is the 2024 O.A.A.C. Work Plan.

Recommendation:

That Report OAAC-23-37 concerning the O.A.A.C.'s 2023 year end accomplishments and 2024 Work Plan be endorsed and included in the Council Information Package.

2023 OAAC Report of Accomplishments

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.	No nominations received during annual campaign.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.	Completed.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.	Completed.
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.	Attended Peony Festival in June 2023; and assisted with Treat Accessibly activities.

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-5 Communicational Networking	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.	Ongoing.
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.	Prepared announcements to promote National AccessAbility Week and Treat Accessibly.

2024 OAAC Work Plan

Area of Focus	Action to be taken	Timing	Key Performance Indicators
O.A.A.C.-1 Information/Communication Public Awareness	Prepare a “Growth of Accessibility” display in celebration of Oshawa’s 100 th Anniversary.	2024	<ul style="list-style-type: none"> • # People who visited display. • # Volunteer hours.
O.A.A.C.-2 Information/Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	<ul style="list-style-type: none"> • Event held. • # People/groups recognized with awards.
O.A.A.C.-3 Information/Communication Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	<ul style="list-style-type: none"> • Attended event. • # People who visited display.
O.A.A.C.-4 Information/Communication Public Awareness	Host an Accessibility Awareness event at Tribute Community Centre or sports event.	Annually	<ul style="list-style-type: none"> • Attended event. • # People who visited display. • # Volunteer hours.

Area of Focus	Action to be taken	Timing	Key Performance Indicators
O.A.A.C.-5 Information/Communication Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	<ul style="list-style-type: none"> • # Events attended. • # People who visited display. • # Volunteer hours.
O.A.A.C.-6 Information/Communication Education/Community Outreach	Learn about the services community agencies provide for people with disabilities.	Ongoing	<ul style="list-style-type: none"> • # Community agency presentations provided.
O.A.A.C.-7 Information/Communication Public Awareness	Prepare social media (i.e. Facebook, Twitter, etc.) announcements to promote accessibility awareness and City programs, services and facilities.	Ongoing	<ul style="list-style-type: none"> • # Announcements prepared.



Memorandum

Economic and Development Services Department

Date: January 9, 2024

File: 12-03

To: Oshawa Environmental Advisory Committee (O.E.A.C.)

From: Branden Morris, O.E.A.C. Policy Advisor, Planner A,
Planning Services, Economic and Development Services Department

Re: **2023 Work Plan and Year End Accomplishments**

The following report provides an overview of O.E.A.C.'s accomplishments and progress on their 2023 Work Plan by year-end 2023.

Working Groups

In 2023, seven (7) working groups were established by O.E.A.C. to carry out specific projects/events included in their 2023 Work Plan:

- Road Salt Working Group;
- Stevenson Road EA Working Group;
- Tree Planting Working Group;
- Major Transit Station Area Working Group;
- Tree Giveaway Working Group;
- Mind Your Plastic Working Group;
- Fall Film Night Working Group.

Comments/Feedback on Development Applications and City Projects

By year-end 2023, O.E.A.C. reviewed and provided comments/feedback to City staff on the following development applications and City projects:

- Stages 1 and 2 of the Major Transit Station Area Study for Central Oshawa;
- Stevenson Road North Municipal Class Environmental Assessment Study;
- 1226 King Street East, Zoning By-law Amendment and Site Plan Approval Application; and,
- Mind Your Plastic potential policy adoption.

Participation/Volunteering at Local Events

- O.E.A.C. setup a display booth at this year's Canada Day event;

O.E.A.C. Projects/Events

- O.E.A.C. supported the Durham Integrated Growers through an annual membership of \$100.00
- O.E.A.C. held their annual tree giveaway event. A total of 290 trees were distributed to Oshawa residents.
- O.E.A.C. hosted a Fall Film Night at the Regent Theatre, in partnership with the Region of Durham and Ontario Tech University. This event was free to the public and had various display booth vendors and featured a free screening of the documentary film "SEED: The Untold Story" to educate the public on environmental initiatives. Approximately 110 people attended the event. Food donations were collected in lieu of an entrance fee and donated to a local Oshawa food bank.
- O.E.A.C. attended the first annual Durham Environment and Climate Forum hosted by the Durham Environment & Climate Change Committee (D.E.C.A.C.) and Durham Climate Roundtable, in partnership with Ontario Tech University and sponsored by the Central Lakes of Ontario Conservation Authority. O.E.A.C. nominated the Friends of the Second Marsh for the Dr. J Murray Speirs Restoration Award for their "Let's De-Phrag the Marsh" project, and the award was presented to the Friends of the Second Marsh at the Forum.
- O.E.A.C. created educational postcards to increase awareness on road salt and the harmful effects it has on our natural and built environments. The committee intends to hand the postcards out at future events they host and/or participate in and put them in the display boards at City Hall and other City facilities.

Presentations Hosted by O.E.A.C.

- Advisory Committees of Council Policy and Procedure – presented by Jennifer Lane, Council-Committee Coordinator, City of Oshawa;
- Trees for Life – Initiatives and Projects – Presented by Mike Hurley, Executive Director, Trees for Life;
- Economic and Development Services – Integrated Major Transit Station Area Study – Study Commencement and Public Information Centre #1 – Presented by Branden Morris, Planner A, Planning Services, City of Oshawa;
- Facilities Management Services – Redevelopment of Raglan Park – Presented by Lindsay Clapp, Parks Project Coordinator, Operations and Community Services, City of Oshawa;
- The Regional Municipality of Durham – Durham Region Waste Management System – Presented by Andrew Evans, Manager of Waste Services;
- Renewal Squared – Oshawa Municipal Textile Recycling – Presented by Trevor and Darryl McCaw, Renewal Squared;

- Engineering Services – Stevenson Road North Municipal Class Environmental Assessment Study – Presented by Pidenam Bodjona, Transportation Project Engineer, Engineering Services, City of Oshawa;
- Economic and Development Services – Stage Two of the Integrated Major Transit Station Area Study for Central Oshawa – Presented by Branden Morris, Planner A, Planning Services, City of Oshawa;
- Friends of the Second Marsh 5-year Fundraising Campaign – Presented by Peter Taylor, President, Friends of the Second Marsh;
- Pattison Outdoor Advertising Presented 2 Sign Applications for 30 Park Road North and 1220 Simcoe Street North – Presented by Nathan Jankowski, Manager, Legislation and Permits Central Ontario for Pattison Outdoor Advertising;
- Corporate Strategic Initiatives - Oshawa Strategic Plan 2024-2027 – Presented by Enez Perkins, Senior Manager, Corporate Strategic Initiatives.
- Policy, Licensing and Business Services, Safety and Facilities Services – City of Oshawa Fireworks By-law Review – Presented by Kenneth Mann, Manager, Policy, Licensing and Business Services, Safety and Facilities Services, City of Oshawa; and,
- Economic and Development Services – 1226 King Street East, Zoning By-law Amendment and Site Plan Approval Application – Presented by Branden Morris, Planner A, Policy, Planning Services, City of Oshawa.

Recommendation

That Report OEAC-24-01 concerning the Oshawa Environmental Advisory Committee's 2023 year-end accomplishments be endorsed and included in the Council Information Package.

If you have any questions please contact Branden Morris at 905-436-3311, extension 2449 or by email to bmorris@oshawa.ca.



Branden Morris, Planner A
Policy

To: City Council

From: Mary Medeiros, Director, Legislative Services/City Clerk,
Office of the C.A.O.

Item Number: INFO-24-17

Date: January 17, 2024

Subject: By-laws Passed in Accordance with Section 67.1 of Delegation
of Authority By-law 29-2009, as amended

File: 03-05

1.0 Purpose

The purpose of this report is to provide a report to Council through the Information Package with respect to by-laws passed by the City Clerk to effect minor amendments that are of a housekeeping or administrative nature in accordance with Delegation of Authority By-law 29-2009, as amended (“Delegation of Authority By-law” or “By-law 29-2009”).

2.0 Input From Other Sources

- Direction of City Council November 20, 2023

3.0 Analysis

The Delegation of Authority By-law delegates authority to a person (or persons in some instances) to exercise legislative powers on behalf of City Council.

Section 67.1 of the Delegation of Authority By-law delegates authority to the City Clerk or Deputy City Clerk to amend and pass City By-laws to effect minor amendments that are of a housekeeping and administrative nature and those resulting from changes to applicable legislation. The exception to this delegated authority is where change results in multiple options to change a by-law, unless the matter is already clear by way of an existing City policy, another City by-law or Council’s position on a matter. Authority exercised under this section must be communicated through the Information Package distributed to Council.

On November 20, 2023 through Report CNCL-23-130, Council repealed Notice to the Public By-law 147-2007, as amended, and adopted a Public Notice Policy. The following by-laws were amended in accordance with Council’s direction regarding public notice to

replace references to the repealed by-law with references to the adopted Public Notice Policy:

- By-law 3-2024 – Amends Shopping Cart By-law 181-2022, passed by the City Clerk on January 16, 2024
- By-law 6-2024 – Amends Real Estate Acquisition and Disposition By-law 178-2022, passed by the City Clerk on January 16, 2024

Also on November 20, 2023 through Item CF-23-85, Council adopted a Land Acknowledgement Policy which requires the Corporate Land Acknowledgement statement be read at every Council meeting and Committee Meeting. By-law 5-2024, being an amendment to Council's Procedure By-law 128-2022, as amended, was passed by the City Clerk on January 16, 2024 to include a Land Acknowledgement section on agendas for all meeting types. This amending by-law also includes corrections to the numbering in Section 14 to remove the numbered list structure not used on agendas and to correct a typographical numbering error.

In addition, although not a By-law, the Advisory Committees of Council Policy and Procedure has also been updated with respect to the order of business for Advisory Committee meetings to ensure Land Acknowledgement statements are read at each meeting in accordance with this Council direction.

The City Clerk also passed By-law 4-2024 on January 16, 2024 to amend Schedule B.3 of the General Fees and Charges By-law 13-2003 regarding the Bereavement Authority of Ontario Licensing Fees to delete the Provincial Licensing Fee dollar amounts from the table in the Schedule. These fees are already included in the fee structure; therefore removing the dollar amounts from the Province eliminates the need to further amend the by-law if the Province amends the Provincial Licensing Fee.

4.0 Financial Implications

There are no financial implications related to this report.

5.0 Relationship to the Oshawa Strategic Plan

This report supports the Strategic Goal of Accountable Leadership.



Mary Medeiros, Director, Legislative Services/City Clerk,
Office of the C.A.O.