



**Corporate and Finance Services Committee
Minutes**

**October 16, 2023, 9:30 a.m.
Council Chamber**

Present: Councillor Giberson
Councillor Marimpietri
Councillor McConkey
Councillor Neal
Mayor Carter

Absent: Councillor Marks

Also Present Councillor Chapman
Councillor Gray
Councillor Kerr
Councillor Lee
S. Sinnott, Commissioner, Corporate and Finance Services
M. Bretherick, Director, Finance Services
L. Davis, Manager, Legislative Services/Deputy City Clerk
Jennifer Lane, Council-Committee Coordinator

Public Meeting

Councillor Giberson called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor Marks who was absent. Also present in the Chamber were Councillors Chapman, Gray, Kerr and Lee.

Additional Agenda Items

None

Declarations of Pecuniary Interest

None

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

None

Items Requiring Direction

CF-23-80 - Peter Taylor, President, Friends of Second Marsh Submitting a Request to Renew the Existing Friends of Second Marsh Service Agreement (Ward 5)

Moved by Mayor Carter

That the Corporate and Finance Services Committee recommend to City Council:

That Correspondence CF-23-80 from Peter Taylor, President, Friends of Second Marsh, submitting a request to renew the existing Friends of Second Marsh Service Agreement be referred to the Mayor for consideration in his proposed 2024 Budget.

CF-23-81 - Sherwood Bassin, Ontario Philharmonic Requesting a Financial Grant for the Sponsorship of One Concert Performance (Ward 4)

Moved by Mayor Carter

That the Corporate and Finance Services Committee recommend to City Council:

That Correspondence CF-23-81 from Sherwood Bassin, Ontario Philharmonic, requesting a financial grant for the sponsorship of one concert performance, be referred to the Mayor for consideration in his proposed 2024 Budget.

Motion Carried

Public Consent Agenda

Moved by Councillor Marimpietri

That all items listed under the heading of Public Consent Agenda for the Corporate and Finance Services Committee Meeting dated October 16, 2023 be adopted as recommended, except for the following Reports: CF-23-70, CF-23-75, and CF-23-76.

Motion Carried

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

CF-23-69 - 2024 General Fees and Charges By-law Update (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That as outlined in Report CF-23-69, dated October 11, 2023, the changes to the General Fees and Charges By-law 13-2003 be approved and the amending General Fees and Charges By-law be passed which is shown in Attachment 1.

CF-23-72 - 2024 Interim Tax Levying By-law (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That the 2024 Interim Tax Levying By-law as outlined in Attachment 1 to Report CF-23-72 dated October 11, 2023 concerning the 2024 Interim Tax Levying By-law be approved.

CF-23-73 - Corporate Payments for the Months of July, August and September 2023 (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-23-73 concerning the corporate payments for the Months of July, August, September 2023 be received for information.

CF-23-79 - Update on the Oshawa Community Grants Program (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That pursuant to Report CF-23-79 dated October 11, 2023, concerning an Update on the Oshawa Community Grants Program, the recommended changes to the Fundraising category as detailed in Item 5.3 be endorsed.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

CF-23-70 - Elena Park Redevelopment (Ward 5)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas, Council approved Project 51-0142, Elena Park Redevelopment, as part of the 2023 approved Capital budget in the amount of \$70,000 for the completion of Park design generally within the footprint of the existing Park; and,

Whereas, the City recently expropriated part of the lands known municipally as 505 Simcoe Street South; and,

Whereas, the purchase of these lands increased the size of Elena Park by approximately 150%; and,

Whereas, additional site due-diligence, including Land Survey, Phase 1 and Phase 2 Environmental site assessments, is required prior to design advancement; and,

Whereas, the originally approved budget of \$70,000 has substantially been used for additional site due-diligence; and,

Whereas, an additional \$75,000 is required to complete due-diligence and proceed with Park design;

Therefore, be it resolved that Council approve an additional \$75,000, to be funded from the Parks and Recreation Infrastructure Reserve, for completion of site due-diligence and design related to Project 51-0142, Elena Park Redevelopment.

Motion Carried

CF-23- 75 - Additional Funding – C2023-045 Stormwater Management Master Plan (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas, the Purchasing By-law, requires Council approval of Professional and Consulting Services contract awards greater than \$100,000 and that exceed the approved budget; and,

Whereas, in 2020 Council approved project 40-0047 for Stormwater Management Master Plan in the amount of \$350,000, inclusive of non-rebateable H.S.T.; and,

Whereas, Procurement issued a Request for Proposal (R.F.P.) C2023-045 Stormwater Management Master Plan; and,

Whereas, three (3) bids were received (publically posted on the City's website at Oshawa's Bids and Tenders) and opened by Procurement on June 22, 2023; and,

Whereas, proposals were evaluated on qualification, experience, proposal quality, project deliverables, technical response, additional suggestion, and cost; and,

Whereas, the evaluation team unanimously scored the bid received by Matrix Solution Inc. as comprehensive, thorough, addressed all requirements of the R.F.P, is the highest-ranking proponent and best satisfied the City's requirements; and,

Whereas, the proposal received from Matrix Solution Inc. in the amount of \$666,670, plus H.S.T. (\$678,403 including non-rebateable H.S.T.) for Stormwater Management Master Plan; and,

Whereas, an additional \$45,000 plus H.S.T. (\$45,792 including non-rebateable H.S.T.), is required as contingency to pay for the City's obligation related to the Public Information Centers, and additional efforts that may be required from the consultant to undertake additional field works; and,

Whereas, there is a funding shortfall of \$374,195, including non-rebateable H.S.T.; and,

Whereas, the additional cost of \$374,195 can be funded from the Watercourse Improvement DC and Growth Related Non-DC Reserve;

Therefore, be it resolved that, pursuant to CF-23-75:

1. That additional funding of \$374,195 be funded from the Watercourse Improvement DC and Growth Related Non-DC Reserve be approved; and,
2. That the Manager, Procurement be authorized to award a contract to Matrix Solutions Inc. in the amount of \$666,670 excluding H.S.T. for C2023-045 Stormwater Management Master Plan.

CF-23-76 - Additional Funding – C2023-049A Supply & Delivery of 7 Plow Trucks (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas, the Purchasing By-Law 80-2020 requires Council approval to award contracts that exceed the approved budget and greater than \$2,000,000; and,

Whereas, in 2023 Council approved project 13-0056 for seven combination plow & salters in the amount of \$2,800,000, inclusive of non-rebateable H.S.T., to replace existing equipment; and,

Whereas, Procurement issued a Request for Tender (R.F.T.) C2023-049A Supply and Delivery of seven (7) Plow Trucks; and,

Whereas, one (1) bid was received (publicly posted on the City's website at Oshawa's Bids and Tenders) and opened by Procurement on October 2, 2023; and,

Whereas, the bid received from Premier Truck Group, in the amount of \$2,981,200 excluding H.S.T. (\$3,033,669 including non-rebateable H.S.T.), is the lowest compliant bidder and meets the requirements of the tender; and,

Whereas, there is a funding shortfall of \$233,669, including non-rebateable H.S.T.; and,

Whereas, the additional cost of \$233,669 can be funded from the City Equipment Reserve;

Therefore, be it resolved that, pursuant to CF-23-76:

1. That additional funding of \$233,669 to be funded from the City Equipment Reserve be approved; and,
2. That the Manager, Procurement be authorized to award a contract to Premier Truck Group in the amount of \$2,981,200 excluding H.S.T. for C2023-049A Supply and Delivery of seven (7) Plow Trucks.

Items Introduced by Council Members

None.

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

None

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Marimpietri

That the meeting adjourn at 9:52 a.m.

Motion Carried