



Oshawa Accessibility Advisory Committee Meeting Agenda

Tuesday, September 19, 2023, 6:30 p.m.
Committee Room

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Pages

Additional Agenda Items

(As may be presented at the meeting)

Declarations of Pecuniary Interest

Presentations

Recreation Services - Accessible Parking Improvements at Delpark Homes Centre
Brendan Browne, Manager, Programs and Facilities, to provide a presentation concerning accessible parking improvements at the Delpark Homes Centre.

Facilities Management Services - Greenbriar Park Redevelopment

Matthew Prychitko, Project Manager, Facilities Management Services, to provide a presentation concerning the redevelopment of Greenbriar Park.

Delegations

None

Referrals from Council and Committees

None

Correspondence

None

Reports

OAAC-23-29 - Information from Oshawa City Council - June 2023

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Recommendation

That Report OAAC-23-29, dated June 27, 2023 being Information from Oshawa City Council concerning information from its meeting of June 26, 2023 be received for information.

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OAAC-23-30 - 2024 O.A.A.C. Proposed Operating Budget and Work Plan and 2023 Report of Accomplishments Update

Recommendation

That Report OAAC-23-30, “2024 O.A.A.C. Proposed Work Plan/Operating Budget and 2023 Report of Accomplishments Update”, be endorsed and submitted to Finance Services for inclusion in the 2024 Budget Submission to City Council.

OAAC-23-31 - Accessibility Program Update/Reminders

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Recommendation

That Report OAAC-23-31, dated September 14, 2023 regarding Accessibility Program Update/Reminders be received for information.

OAAC-23-32 - Community Events Working Group Report - September, 2023

Verbal Update

OAAC-23-33 - BUILT Environment Sub-Committee Report

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Recommendation

That Report OAAC-23-33 being the Fifth Report of the BUILT Environment Subcommittee dated September 14, 2023 be received for information.

Items Introduced by Members

Adjournment

File: 03-05

Date: June 27, 2023

To: Steven Moenster, Chair and Members of the Oshawa Accessibility Advisory Committee

From: Jennifer Lane, Council-Committee Coordinator

Re: Information from Oshawa City Council – June, 2023

At its meeting of June 26, 2023 Oshawa City Council endorsed the following O.A.A.C. recommendation:

CNCL-23-88 Region of Durham Accessibility Award Nomination (OAAC-23-26)

Whereas the Region of Durham requested nomination from the Oshawa accessibility Advisory Committee for the Regional Accessibility Awards to be presented in the fall of 2023; and,

Whereas Advisory Committees must seek Council approval before submitting award nominations for consideration; and,

Whereas the deadline for nominations is August 14, 2023; and,

Whereas in order to meet the deadline for submission, City Council must consider the O.A.A.C.'s nomination,

Therefore be it resolved that David McKay, former Oshawa Accessibility Advisory Committee member be nominated for the 2023 Region of Durham Accessibility Award.

This item is provided for information to the Oshawa Accessibility Advisory Committee, no further action is required.



Memorandum

OAAC-23-30

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 19, 2023

To: Oshawa Accessibility Advisory Committee (O.A.A.C.)

From: Lynda Lawson, Accessibility Program Coordinator

**Re: 2024 O.A.A.C. Proposed Operating Budget/Work Plan and 2023
Report of Accomplishments Update**

In accordance with the Advisory Committees of Council Policy and Procedure document, the proposed Annual Operating Budget/Work Plan and the current year's Report of Accomplishments Update must be submitted to Financial Services for budget consideration.

Please refer to the attached proposed 2024 O.A.A.C. Work Plan/Operating Budget that corresponds to the Committee's proposed 2024 strategic initiatives outlined in the 2023-2027 Accessibility Plan. It references 2024's budget and a starting point for conversation. Also included is a Report of the Accomplishments achieved, to date, from the OAAC's 2023 Work Plan.

Recommendation:

That Report O.A.A.C.-23-30, "2024 O.A.A.C. Proposed Work Plan/Operating Budget and 2023 Report of Accomplishments Update", be endorsed and submitted to Finance Services for inclusion in the 2024 Budget process.

2024 OAAC Work Plan (as per the Council approved 2023-2027 Accessibility Plan)

Area of Focus	Action to be taken	Timing	Key Performance Indicators
O.A.A.C.-1 Information/Communication Public Awareness	Prepare a “Growth of Accessibility” display in celebration of Oshawa’s 100 th Anniversary.	2024	<ul style="list-style-type: none"> • # People who visited display. • # Volunteer hours.
O.A.A.C.-2 Information/Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	<ul style="list-style-type: none"> • Event held. • # People/groups recognized with awards.
O.A.A.C.-3 Information/Communication Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	<ul style="list-style-type: none"> • Attended event. • # People who visited display.
O.A.A.C.-4 Information/Communication Public Awareness	Host an Accessibility Awareness event at Tribute Community Centre or sports event.	Annually	<ul style="list-style-type: none"> • Attended event. • # People who visited display. • # Volunteer hours.

Area of Focus	Action to be taken	Timing	Key Performance Indicators
O.A.A.C.-5 Information/Communication Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	<ul style="list-style-type: none"> • # Events attended. • # People who visited display. • # Volunteer hours.
O.A.A.C.-6 Information/Communication Education/Community Outreach	Learn about the services community agencies provide for people with disabilities.	Ongoing	<ul style="list-style-type: none"> • # Community agency presentations provided.
O.A.A.C.-7 Information/Communication Public Awareness	Prepare social media (i.e. Facebook, Twitter, etc.) announcements to promote accessibility awareness and City programs, services and facilities.	Ongoing	<ul style="list-style-type: none"> • # Announcements prepared.

Oshawa Accessibility Advisory Committee (O.A.A.C.) 2024 Budget Submission Justification

The following proposed 2024 budget has been created:

Office Materials & Supply

As per 2023, a sum of \$300 is requested to cover the cost of office supplies, the production of orientation manuals for new O.A.A.C. members in 2024.

Food

A sum of \$1000 is requested to provide refreshments at the annual National AccessAbility Week celebrations/Special Council Meeting, community events volunteers attend to promote accessibility and for a year end volunteer thank you in 2024.

Advertising

The City conducts community engagement when developing a new Accessibility Plan. Advertisements invite the public to provide feedback. The new Council approved 2023-2027 Accessibility Plan is in place so the sum is \$0 for 2024.

Public Relations

A sum of \$3000 is allocated for supporting accessibility awareness and promotional materials.

Professional and Technical Services

The budget request for 2024 remains at \$3,000. This account covers corporate requests for accommodations/supports (i.e. American Sign Language interpreters; CART Services). Appointed O.A.A.C. members may also require meeting accommodation services on a regular basis.

Car or Mileage Allowance

The car or mileage allowance account is \$100 to cover transportation costs related to seminars and training for O.A.A.C. members in 2024.

Seminars & Training

A sum of \$1500 is requested for seminars and training of O.A.A.C. members in 2024.

Contracted Services

A sum of \$300 is allocated to this category for 2024. This line item is to cover the cost of transportation costs for members requiring transportation as per the Advisory Committee's policy and procedures.

**The Corporation of the City of Oshawa
2024 Operating Budget
Oshawa Accessibility Advisory Committee**

Description	2023 Projected Actuals	2023 Approved Budget	2024 Proposed Budget	2024- 2023 Variance \$'s	2024- 2023 Variance %	Variance Explanation
Office Materials & Supply	300	300	300	-	-	
Food	1,000	1,000	1,000	-	-	
Advertising	-	-	-	-	-	
Public Relations	3,000	3,000	3,000	-	-	
Professional and Technical	3,000	3,000	3,000	-	-	
Car or Mileage Allowance	-	100	100	-	-	
Seminars & Training	-	1,500	1,500	-	-	
Contracted Services	300	300	300	-	-	
Total O.A.A.C.	7,600	9,200	9,200	-	-	

2023 OAAC Report of Accomplishments

(As of September 19, 2023)

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.	No nominations received during annual campaign.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.	Completed.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.	TBD
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.	Attended Peony Festival in June 2023; and assisted with Treat Accessibly.

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-5 Communicational Networking	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.	Ongoing
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.	Prepared announcements to promote National AccessAbility Week.

Corporate and Finance Services
Innovation and Transformation

OAAC-23-31

Date: September 14, 2023

To: Members of the Oshawa Accessibility Advisory Committee (O.A.A.C.)

From: Lynda Lawson, Accessibility Program Coordinator

Re: Update/Reminders

1. The City has recently added messaging links to an A.S.L. video message located on the City's accessibility page for oshawa.ca and connectoshawa.ca to better inform the Deaf and Hard of Hearing community about the availability of sign language interpreters when accessing City programs and services. A press notice will be sent out to acknowledge International Week of Deaf People and to inform the public of this website change.
2. Reminder that the Joint Regional AAC Forum Hybrid meeting will be held on Tuesday November 7 from 6:30 p.m. – 8:00 p.m. LL-C in the Lower Level at Regional Headquarters - 605 Rossland Road East Whitby.
3. Arrangements have been made for Treat Accessibly signs to be available at City Hall and Recreation Centres/Libraries for families wishing to participate in the Treat Accessibly program, which includes residents providing accessible treat locations at their home so everyone can participate i.e. ends of driveways, garages etc. Delivery dates are to be confirmed closer to Hallowe'en. A few AAC members have also volunteered to attend events at the Oshawa library during a Hallowe'en event to distribute signs to interested families.
4. Oshawa Generals have an opening for the OAAC to attend a hockey game on Friday October 13, 2023 to promote accessibility at a display table. The game is against Saginaw, starting at 7:35 p.m. Members are asked to indicate if they would like a ticket/accessible seating ticket by October 2, 2023.

Recommendations:

Receive for Information.

OAAC-23-33

The O.A.A.C. Built Environment Subcommittee respectfully reports to the Oshawa Accessibility Advisory Committee its Fifth Report.

1. BUILT-23-17 Site Plan, Rezoning and Draft Plan of Subdivision Applications – 1081 and 1093 Harmony Road North and 836 Pinecrest Road

That based on Report BUILT-23-17 being an Application for Site Plan Approval, Zoning By-law Amendment, Draft Plan of Condominium and Draft Plan of Subdivision to develop 78 POTLs consisting of 21 townhouse dwellings, 24 semi-detached dwellings, 33 single detached dwellings and a private parkette, the O.A.A.C. Built Environment Subcommittee requests:

1. That clarification be provided on the walkway materials; and,
2. That paths of travel be a minimum of 1/8 m and designed as per Oshawa Accessibility Design Standards (OADS); and,
3. That curb ramps/depressed curbs details be provided on the site plan and be designed as per OADS; and,
4. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided and designed as per OADS; and,
5. That an additional Type A accessible parking space be provided at V16 and designed as per OADS; and,
6. That the requirements and accessible parking space information be provided on the site plan in a clearer format;
7. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
8. That an accessible bench be provided within the amenity area and designed as per OADS.

2. BUILT-23-18 Site Plan Application 370 Taunton Road East

That based on Report BUILT-23-18 being an Application for Site Plan Approval for the property located at 370 Taunton Road East submitted by Labriola Holdings Limited to permit a new 2-storey golf cart repair garage, the O.A.A.C. Built Environment Subcommittee requests:

1. That clarification be provided on the walkway materials; and,
2. That each entrance door be controlled by power door operators and details be provided on the plan and designed as per OADS; and,
3. That an additional Type A accessible parking space be provided at the entrance of the new building (Space #19) and designed as per OADS; and,
4. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
5. That a dedicated pedestrian access way to the building be provided from the City Street to the front door.