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Pages

Public Meeting

Additional Agenda Items

(As may be presented at the meeting)

Declarations of Pecuniary Interest

(As may be presented by Council Members)

Presentations

The Regional Municipality of Durham - Overview of the Works Department

John Presta, Commissioner of Works, The Regional Municipality of Durham, to provide a presentation concerning the Overview of the Works Department

Delegations

Janet Murphy - The Impact of high speed traffic on Columbus Road West, Oshawa.

Janet Murphy requesting to address the Community and Operations Services Committee concerning the impact of high speed traffic on Columbus Road West, Oshawa.

Referrals from Council

CO-23-11 - Memorials, Recognizing Unmarked Graves (Ward 4)

Reports from Advisory Committees

CO-23-23 - Road Salt Working Group Report - April 2023 (Formerly OEAC-23-

18) (All Wards)

Recommendation

That based on Report OEAC-23-18 from the Road Salt Working Group:

1. That the Report be endorsed as the Oshawa Environmental Advisory Committee's comments and feedback concerning Report CO-23-09 regarding a reduction in the use of road salt; and,
2. That the Oshawa Environmental Advisory Committee approve the content and design of the road salt awareness postcard; and,
3. That the road salt awareness postcard be forwarded to the Corporate Communications Department for their review and approval.

Items Requiring Direction

CO-23-21 - Selection of the 2023 Oshawa Community Legends Award Recipient (All Wards)

13

(Also See Pages C1 to C4 - Closed Pursuant to Section 239 (2)(b) of the Municipal Act)

Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That the Community and Operations Services Committee selects the Community Legends Award recipient from the nominations presented in this Report; and,
2. That the selected recipient be presented the Community Legends Award at a future Council meeting in 2023.

CO-23-22 - Selection of the 2023 E.P. Taylor Windfields Farm Champion Award (All Wards)

19

(Also See Pages C5 to C6 - Closed Pursuant to Section 239 (2)(b) of the Municipal Act)

Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That the Community and Operations Services Committee selects the 2023 E.P. Taylor Windfields Farm Champion Award recipient from the nomination presented in this Report; and,

2. That the selected recipient be presented the 2023 E.P. Taylor Windfields Farm Champion Award at a future Council meeting in 2023; and,
3. That the date of the E.P. Taylor Windfields Farm Champion Award returns to the Council approved date (CS-19-81) of once every four years (4th year of the council term only).

Public Consent Agenda

Correspondence with recommendations

CO-23-25 - Petition from Various Residents requesting temporary Speed Cushions on Columbus Road West (Ward 1) 25

Recommendation

That Correspondence CO-23-25, dated April 7, 2023, concerning a petition from Various Residents requesting temporary Speed Cushions on Columbus Road West be referred to staff for a report.

Staff Reports/Motions with recommendations

CO-23-16 - 40 km/h Signage along Ormond Drive between Coldstream Drive and Parkwood Meadow Park (Ward 1) 27

Recommendation

That the Community and Operations Services Committee recommend to City Council:

That based on Report CO-23-16, dated April 19, 2023 concerning 40 km/h Signage along Ormond Drive between Coldstream Drive and Parkwood Meadow Park, that the speed limit on Ormond Drive between Askew Court and Coldstream Drive (east intersection) be reduced to 40 km/h.

CO-23-17 - Tiger Tail Signage on Stop Sign Posts (All Wards) 31

Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That based on Report CO-23-17, dated April 19, 2023 concerning the Tiger Tail Signs on Stop Signs, signage not be installed below stop signs at intersections under the jurisdiction of the City of Oshawa and staff continue to monitor and follow the guidelines for intersection improvements as outlined in the Ontario Traffic Manual; and,
2. That City Staff continue to work with Durham Regional Police Service to target City intersections with reported issues by completing stop sign compliance enforcement.

CO-23-18 - Concerns about Insufficient Parking for Library Patrons at the Oshawa Public Library – McLaughlin Branch (Ward 4)

Recommendation

That the Community and Operations Services Committee recommend to City Council:

Whereas concerns have been raised by staff of the McLaughlin Branch Library regarding insufficient parking for library patrons in Parking Lot 50 which is located immediately west of the library building; and

Whereas the library staff have requested 12 parking spaces to be designated 2hr max paid parking to provide short term parking for library patrons; and

Whereas Parking Lot 50 is currently set up for 66 spaces designated for City staff overflow parking, 41 spaces for hourly paid parking between the hours of 8:00am and 6:00pm, and one accessible parking space; and

Whereas there has been a noticeable increase in customers paying for parking for the whole day in Parking Lot 50; and

Whereas there has been a decrease in the use of the overflow employee parking spaces in Parking Lot 50 due to the hybrid working arrangements for certain working groups at City Hall; and

Whereas 12 parking spaces in Parking Lot 50 could be changed from employee overflow parking spaces to 2hr max paid parking spaces to short term parking for library patrons; and

Therefore, be it resolved that 12 parking spaces in Parking Lot 50 be changed from employee overflow parking spaces to 2hr max paid parking spaces.

CO-23-19 - Response to Correspondence CO-23-06 from various residents requesting an off leash dog park at Somerset Park (Ward 2)

37

Recommendation

That the Community and Operations Services Committee recommend to City Council:

Whereas at the February 13, 2023 meeting of the Community and Operations Services Committee, Correspondence CO-23-06, dated January 17, 2023, from various residents (3) requesting an off leash park at Somerset Park was referred to staff for a report; and,

Whereas the correspondence requests that Somerset Park be made off leash before 10:00 or 11:00 a.m.; and,

Whereas it is important that dog owners keep their dogs on leash so that parks and public spaces remain safe and enjoyable for everyone; and,

Whereas Municipal Law Enforcement Services has indicated that this park does have several historical complaints or issues related to off leash dogs; and,

Whereas dogs off leash outside of designated off leash areas are subject to enforcement under the Parks and Facilities By-law (By-law 83-2000) and the Responsible Pet Owners By-law (By-law 14-2010) due to the potential for conflict and safety concerns; and,

Whereas the desire for off leash areas need to be balanced with the safety and needs of other park users, park programming, environmental considerations, accessibility, and community support; and,

Whereas the City has developed “Guidelines for the Design and Placement of Off-Leash Areas” (“Guidelines”), appended as Attachment 1, which guides decision making process when considering suitability of off leash areas; and,

Whereas, Staff have reviewed the request from residents against the Guidelines and has identified the following concerns with designating Somerset Park for off leash use:

- lack of ability to control dogs running at large (no fencing) given the close proximity to a junior playground (ages 5-12), neighbouring properties, and walkways;
- the potential for conflict with other park users or adjacent property owners;
- the difficulty with enforcement and education especially where there is no clear fencing to delineate off leash use;
- the intended use of the park as passive recreational space that is inclusive to all users;
- the proximity of natural heritage features including woodlands and creeks which could be impacted by dogs running at large including the disturbance of wildlife, birds, vegetation, water quality and shoreline stability;
- the potential for increase in visitors using the park for off leash purposes beyond current park capacity; and,

Whereas, in addition to the concerns highlighted above, there has not been any consultation with the neighbourhood; and,

Whereas, Facility Management Services has confirmed that Somerset Park is not scheduled for Capital upgrade/redevelopment until the mid-2030's;

Therefore be it resolved:

That Correspondence CO-23-06, dated January 17, 2023, be referred to Facility Management Services staff for consideration as part of any future redevelopment.

CO-23-20 - Update on South Patch/ Glen Street Community Garden and Pepper and Berry Patch Community Garden (Ward 4 and Ward 5)

45

Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That based on Report CO-23-20 dated April 19, 2023, the Glen Street Community Garden Committee be formed and assume the operations of the existing community garden located at Cordova Valley Park in accordance with this Report; and,
2. That the members of the Glen Street Community Garden Committee be recognized as volunteers of the City of Oshawa enabling the City to extend coverage under its Municipal Liability Insurance Policy; and,
3. That this report and Council resolution be sent to the Glen Street Community Garden Committee members to be incorporated into the garden policy and operating procedures.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

Items Introduced by Council Members

Items Pulled from the Information Package

CO-23-24 - Correspondence received from Arthur Murphy concerning automatic speed enforcement cameras on Columbus Road West (Formerly INFO-23-67) (Ward 1)

61

[Pulled from the Information Package of March 22, 2023 at the request of Councillor McConkey to be received for information.]

Questions to Staff concerning the Committee's Outstanding Items List

Closed Consent Agenda

Closed Correspondence with recommendations

None.

Closed Staff Reports/Motions with recommendations

None.

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

Items Requiring Direction

None.

Matters Tabled

Item CS-21-105 - Fleet Services Decarbonization Strategy

Report CS-21-105 concerning a request for staff to adopt a vehicle purchasing policy that assumes an electric vehicle purchase as the default choice and move to a fleet replacement policy that sets ambitious targets in fleet electrification and decarbonisation. (Tabled October 18, 2021)

Adjournment

ROAD SALT WORKING GROUP REPORT: O.E.A.C. MEETING APRIL 4, 2023

Prepared by members Emily Posteraro (Chair), A.J. Groen, Peter Kanellos, & Robert Mullins

Report

Correspondence

The Road Salt Working Group has met regarding report CO-23-09, which was referred back to the working group at the O.E.A.C. March 7 2023 meeting. The working group asked Branden Morris the following questions, to which we have received responses:

1. It's clear to us that the private sector (and corporate entities in particular) needs targeting if we are to significantly reduce levels of road salt contamination in Oshawa. What role can OEAC/the City play in this? Some things that the RSWG discussed were introduction of bylaws, inspection of salt depots for adequate containment protocols, and enforcement of monitoring and reporting.

Response: Regulating the use of road salt on private property would require additional resources (staff time and training) to administer and enforce such by-laws. Municipalities that have done so are typically subject to Source Water Protection Plans where SVAs have been identified in accordance with Provincial Clean Water Act (see info below). We would look to the Region of Durham as there are SVA's within other municipalities or CLOCA with respect to watershed health for educational programs to allow for broader awareness campaigns as well as Provincial legislation related to the Environmental Protection Act associated with salt storage, monitoring and reporting. That being said it is conceivable that if someone was intentionally placing extreme quantities of salt (for example, placing salt a few inches thick on a walkway, driveway, or sidewalk), it could be considered in terms of the Nuisance By-law as "disorderly, annoying, unpleasant or obnoxious". The likely course of action would be to educate and Order the activity to discontinue, and follow-up with any applicable penalties if the behaviour persisted. This would be on a complaint basis if received through MLE.

2. What role can OEAC play in educating the public about this issue? Can we publish new materials or should we focus on disseminating existing ones, which were mentioned in the report?

Response: The Committee can educate the public on these matters at our upcoming events, the City also has various digital display boards at every City facility that we can utilize in a similar approach that we used last year for advertising the fall film night. If the Committee wants we can also create brochures or postcards as well but there will be

a higher cost associated with this approach.

3. How can OEAC (or a working group) collaborate with other local environmental advisory committees? For example, can we make presentations to other committees as reps of OEAC or would this be something we would have to do as private citizens?

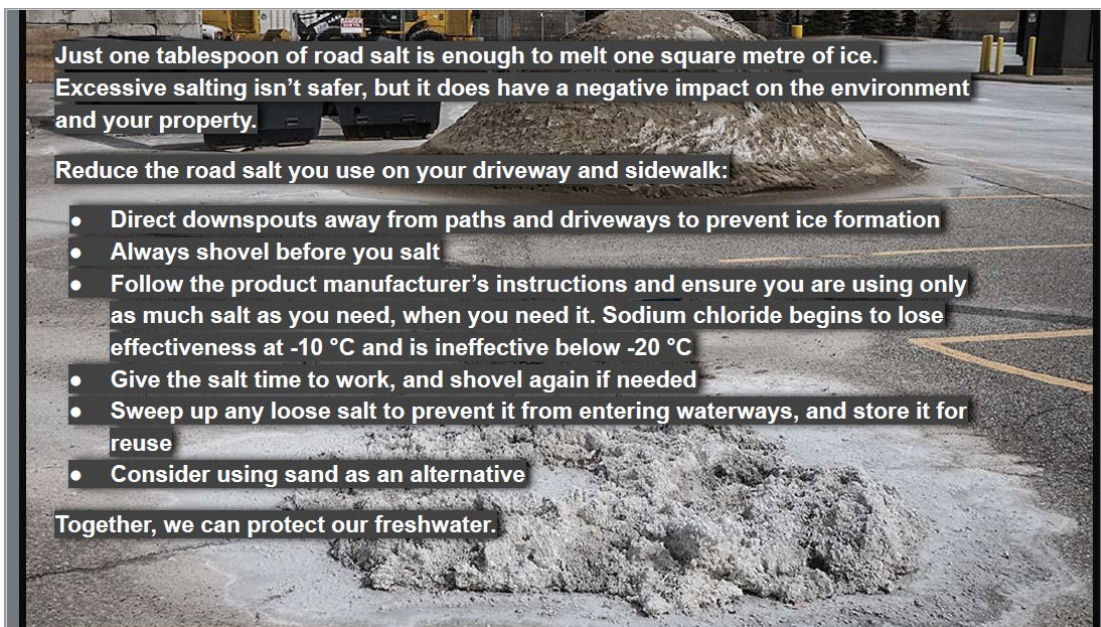
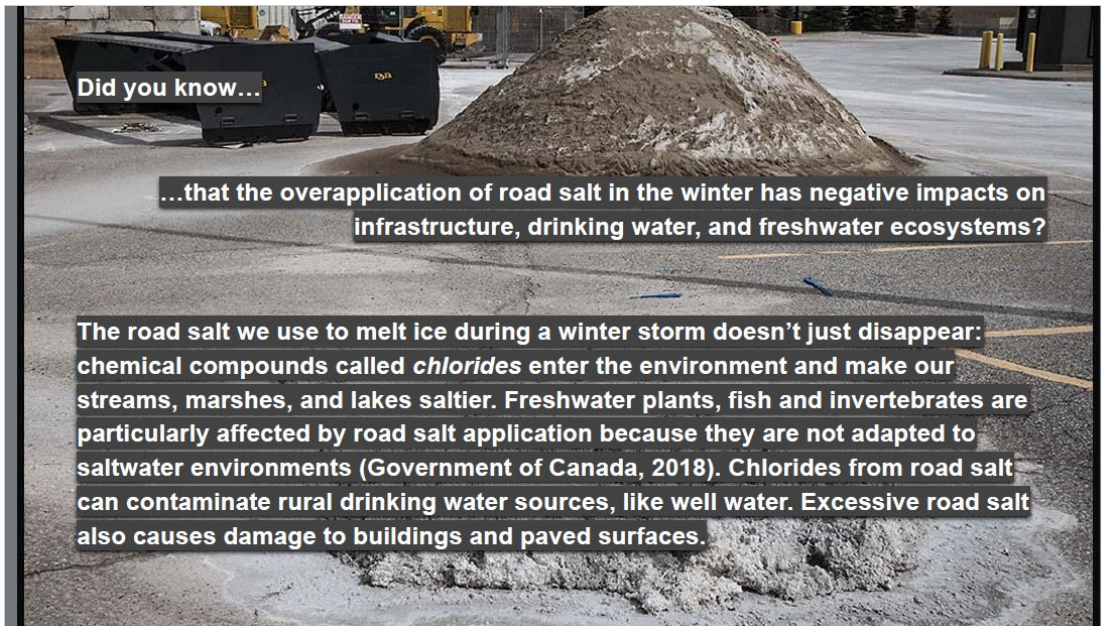
Response: In short no the committee cannot make presentations to other environmental groups. As private Citizens though you are certainly welcome to.

4. We would like a little more information on why Oshawa doesn't have designated Salt Vulnerable Areas, especially given that the City clearly operates in accordance with the fact that road salt is an environmental contaminant and application should be minimized where possible. Does CLOCA use SVAs, or are there comparable municipalities that do? Could the provincial standard be adopted?

Response: There are no salt vulnerable areas identified in Oshawa as defined under the Provincial Clean Water Act which is specific to Wellhead Protection Areas, Intake Protection Zones, Highly Vulnerable Aquifers and Significant Groundwater Recharge Areas. This was confirmed by staff at the Region of Durham, who are responsible for drinking water systems. The majority of municipalities that have implemented measures do so within those areas that have been identified in accordance with the CWA. As we detailed in our report, although Oshawa does not have SVA's the City has implemented several measures of the ECCC's Code of Practice aimed at mitigating environmental impact across the City. We continue to monitor best management practices and implementation of new approaches when practical and feasible as part of operational continuous improvement process. It is our understanding that CLOCA has not identified SVAs within their Watershed outside of the CWA.

Next Steps

The Road Salt Working group agrees with the City that we should take an active role in educating the public on this issue, as part of O.E.A.C.'s mandate to educate. We intend on looking into distributing literature to raise awareness of this issue at our events this year, and we would like to see the educational materials that Durham Region has at their disposal. We are also interested in putting forth a mock-up of a double-sided "postcard" for the City's consideration. If approved, it would be our intention to motion to allocate part of the budget to printing copies of these postcards at a future meeting. These postcards could be distributed at O.E.A.C. booths and events and potentially stocked at public institutions, like City Hall, libraries and recreation centres. See postcard mock-up below:



We will also look into the designation of Salt Vulnerable Areas in other municipalities in Durham and the GTA more broadly.

Recommendations

1. The Road Salt Working Group recommends that the report be received for information.
2. The Road Salt Working Group recommends that the road salt awareness postcard mock-up be submitted to the City for consideration (i.e. approval of wording).

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-21

Date of Report: April 19, 2023

Date of Meeting: April 24, 2023

Subject: Selection of the 2023 Oshawa Community Legends Award Recipient

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to present the nominations of the Community Legends Recognition Program to the Community and Operations Services Committee for their selection of the 2023 Community Legends Award recipient. There were 9 nominations, all of which met the eligibility criteria.

Attachment 1 is the procedures and criteria for recognition of the Community Legends Recognition Program.

Confidential Attachment 2 contains the nominations for consideration for the Community Legends Award in 2023.

Attachment 3 is the Community Legends Award recipients from 2008 – 2022.

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That the Community and Operations Services Committee selects the Community Legends Award recipient from the nominations presented in this Report.
2. That the selected recipient be presented the Community Legends Award at a future Council meeting in 2023.

3.0 Executive Summary

On January 16, 2006, Council approved the procedure and criteria for the recognition of Community Legends at the Delpark Homes Centre (Formerly Legends Centre). The goal of this annual program is to celebrate the accomplishments of Oshawa Community Legends and to recognize individuals and/or groups who have significantly contributed to their discipline or communities. The procedures and criteria for determining the Community Legends Award recipient are attached to this report as Attachment 1.

As per the June 10, 2008 directive, the Selection Committee, comprised of the Commissioner of Community and Operations Services and the Community and Operations Services Committee, shall select one Community Legend. The nominations for consideration are attached to this report as Confidential Attachment 2.

4.0 Input From Other Sources

Not applicable.

5.0 Analysis

A Community Legend is an individual of any age or an organization/group living in Oshawa that has met the following criteria:

- Has made a significant contribution in an activity, sport or community initiative
- Has contributed to improving the quality of life of the Oshawa community and/or has made an impact on the Oshawa community at the grass roots level, in Arts & Culture, Sports or community initiatives.
- Has not previously received recognition through other organizations such as Sports Hall of Fame, Oshawa Central Council of Neighbourhood Associations (O.C.C.N.A) and affiliates, YMCA etc.

Nominations were received in response to promotion of this program on the City of Oshawa website, social media, pamphlets and nomination forms at City of Oshawa recreation facilities, the Oshawa Senior Community Centres and branches of the Oshawa Public Libraries.

6.0 Financial Implications

There are no financial implications resulting from the recommendations contained in this report.

7.0 Relationship to the Oshawa Strategic Plan

This report addresses the Oshawa Strategic Plan by responding to the goal of “Social Equity” and the related theme of “Enrich Our Community Through Diversity” by recognizing the volunteer sector and engaging citizens of all ages through the nomination process.

The report addresses Culture Counts: Oshawa Arts Culture and Heritage Plan by responding to the goal “Building Strong, Vital and Connected Arts, Culture and Heritage Sector” and related strategy of “Continue to look for opportunities to leverage partnerships in the arts, culture and heritage sector” by recognizing the volunteers/groups that are engaged and have been nominated through the process.



Jim Naumovski, Director,
Recreation Services



Ron Diskey, Commissioner,
Community and Operations Services Department

COMMUNITY LEGENDS PROGRAM

The goal of the program is to annually celebrate the accomplishments of an “Oshawa Community Legend”.

Who is a Community Legends? A person and or group who...

- Excels in the activity or sport that they participate in
- Contributes to or makes an impact to the Oshawa Community, on a grass roots level, in the following areas...
- Art and Culture
- Sport
- Community Initiatives
- Is of any age
- Is not necessarily a resident of Oshawa, as long as he/she has made an impact in Oshawa
- Has not received recognition through other organizations, i.e.: Sports Hall of Fame, OCCNA and affiliates, YWCA etc.

Frequency of Recognition: 1 selection per year

Award Includes:

- Name displayed in a display case located within Delpark Homes Centre
- Names be added to a permanent plaque on an annual basis
- 1-3 month Level 1 Membership
- Letter from the Mayor and certificate of recognition presented in a portfolio

Nomination Process:

- All nominations must be submitted and endorsed by an individual or an organization
- All nominations must be submitted on a city nomination form.

Nomination Procedure:

- Nominations are reviewed once per year by a selection Committee
- Staff prepare display
- Presentation of award to recipient coordinated by staff

Selection Committee: The selection committee will be comprised of the Commissioner of Community Services and the Community Services Committee as per June 10, 2008 council directive.

Community Legends Recognition Program

Previous Recipients:

2022 The entire community of residents, workers, volunteers, community groups, businesses, and institutions in both the public and private sectors of the great City of Oshawa.

- For their resiliency, support, compassion, kindness, dedication and sacrifices during unprecedented times related to the pandemic. For their efforts and contributions to control, contain and manage the Coronavirus (COVID-19). For all their contributions made to support the health, safety and well-being of our community during the pandemic.

2021 Julian Sheehan- Ford

- A youth who has raised over \$10,000 through his charity “A Rose to Remember” for veterans. He is a Canadian Ambassador for Free Riders Without Borders. Since the age of 8 he has been visiting veterans and handing out roses to thank them for their sacrifice and service.

2020 Jim Fergusson

- Heads up Food for Clothing Exchange. Over 30 years of volunteering in the community.

2019 S.J. Jim Brewster

- Retired from the Air Force, a member of Legion #43 for over 70 years, Jim has donated almost a \$1,000,000 to the Oshawa hospital.

2018 Sharon Clark

- Sharon has worked closely with Durham Children's Aid Foundation through her own charity Sharon's Kids which is celebrating 50 years this year!

2017 Gord Reid

- Gord was a foster parent, Block Parent, and a member of the Neighbourhood Watch. He volunteered with Community Care Durham, Meals on Wheels and the Oshawa Senior Citizens Centers. He was awarded the Provincial honour of Senior of the Year in 2008

2016 Mal Knocker

- Mal has served his community through the Canadian Armed Forces, the Oshawa Fire Department (35 years), as a coach to numerous teams, fundraiser and blood donor (140 units). He is a Life Member of the Royal Canadian Legion Branch #43 and also Drum Major of their Pipe Band.

2015 Chelsea Smith

- A dedicated student who has given her time at the Y.M.C.A., a local seniors centre, Lakeridge Health, as an afterschool helper as well as helping to building schools in Africa.

2014 Jackie Finn

- 42 years of community service with the trade union, Meals on Wheels and the Auto Workers Community Credit Union.

2013 Viola Pilkey

- Significant contribution of time and talent to social causes and political parties.

2012 Bob Hooper

- "Oshawa's #1 Fan"

2011 Ken Shaw

- A tireless volunteer devoted to numerous charities.

2010 Dave Thompson

- Dedication and leadership in the development of rugby in Oshawa.

2009 Jim Potticary

- Advocating for the health, welfare and happiness of senior citizens.

2008 Oshawa Block Parents Association

- Providing a safe haven for the children in our community.

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-22

Date of Report: April 19, 2023

Date of Meeting: April 24, 2023

Subject: Selection of the 2023 E. P. Taylor Windfields Farm Champion Award recipient

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to present the nomination for the E.P. Taylor Windfields Farm Champion Award Program to the Community and Operations Services Committee for their selection of the E.P. Taylor Windfields Farm Champion for 2023 and to realign the nomination and selection date to once every four years, to coincide with the fourth year of the council term.

There was one (1) nomination that met the eligibility criteria.

Attachment 1 is the procedures and criteria for recognition of the E.P. Taylor Windfields Farm Champion Award.

Confidential Attachment 2 contains the nomination for consideration for 2023 E.P. Taylor Windfields Farm Champion Award.

Attachment 3 is the E.P. Taylor Windfields Farm Champion Award recipient from 2018.

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That the Community and Operations Services Committee selects the 2023 E.P. Taylor Windfields Farm Champion Award recipient from the nomination presented in this Report.
2. That the selected recipient be presented the 2023 E.P. Taylor Windfields Farm Champion Award at a future Council meeting in 2023.

3. That the date of the E.P. Taylor Windfields Farm Champion Award returns to the council approved date ([CS-19-81](#)) of once every four years (4th year of the council term only).

3.0 Executive Summary

On February 22, 2016 Oshawa City Council approved the “Proposed Program for Honouring the Windfields Farms Legacy” ([DS-16-23](#)). The Program for Honouring the Windfields Farms Legacy contains initiatives and activities that aim to commemorate and honour the history of the Windfields Farms.

The Program for Honouring the Windfields Farms Legacy contains over thirty initiatives which are categorized into four sections including Preservation, Education, Events and Commemoration. Each category is further sub-divided according to which organization (City, UOIT, or other) may take a leadership role for the action item.

This report is specific to the City-led action to “Create an E.P. Taylor Windfields Farm Champion Award for someone who exemplifies innovation and has overcome adversity”.

The procedures and criteria for determining the E. P. Taylor Windfields Farm Champion Award recipient are attached to this report as Attachment 1. The nominations for consideration are attached to this report as Confidential Attachment 2.

4.0 Input From Other Sources

Not applicable.

5.0 Analysis

5.1 Eligibility and Criteria

The E. P. Taylor Windfields Farm Champion Award celebrates someone who exemplifies innovation and has overcome adversity that has met the following criteria:

- Recipient lives or works in Oshawa OR collaborates with an Oshawa-based organization.
- City of Oshawa employees are not eligible for the award, but may nominate individuals.
- The recipient must exemplify innovation. This could include:
 - Developing and implementing new ideas into tangible initiatives, programs or projects in the community;
 - Leading transformational change that has impacted the community;
 - Innovation may focus on technological products, organizational change, or social impact.
- The recipient must have demonstrated an ability to overcome adversity in their journey.

The nomination was received in response to promotion of this program on the City of Oshawa website, social media, pamphlets and nomination forms at City of Oshawa

recreation facilities, the Oshawa Senior Community Centres and branches of the Oshawa Public Libraries.

5.2 Considerations for the E.P. Taylor Windfields Farm Champion Award

The E.P. Taylor Windfields Farm Champion Award is to be awarded once every four years, in the fourth year of the council term. The next E.P. Taylor Windfields Farm Champion Award is to be awarded in 2026.

6.0 Financial Implications

There are no financial implications resulting from the recommendations contained in this report.

7.0 Relationship to the Oshawa Strategic Plan

This report addresses the Oshawa Strategic Plan by responding to the goal of “Social Equity” and the related theme of “Enrich Our Community Through Diversity” by recognizing the volunteer sector and engaging citizens of all ages through the nomination process.

The report addresses Culture Counts: Oshawa Arts Culture and Heritage Plan by responding to the goal “Building Strong, Vital and Connected Arts, Culture and Heritage Sector” and related strategy of “Continue to look for opportunities to leverage partnerships in the arts, culture and heritage sector” by recognizing the volunteers/groups that are engaged and have been nominated through the process.



Jim Naumovski, Director,
Recreation Services



Ron Diskey, Commissioner,
Community and Operations Services Department

EP Taylor Windfields Farm Champion Award Purpose of Award:

In 2016, Council approved the Proposed Program for Honouring the Windfields Farm Legacy (Report DS-16-23). The E. P. Taylor Windfields Farm Champion Award celebrates someone who exemplifies innovation and has overcome adversity.

Criteria:

- Recipient lives or works in Oshawa OR collaborates with an Oshawa-based organization.
- City of Oshawa employees are not eligible for the award, but may nominate individuals.
- The recipient must exemplify innovation. This could include:
 - Developing and implementing new ideas into tangible initiatives, programs or projects in the community;
 - Leading transformational change that has impacted the community;
 - Innovation may focus on technological products, organizational change, or social impact.
- The recipient must have demonstrated an ability to overcome adversity in their journey.

Nominations must:

- Identify the merit of the individual being nominated.
- Provide evidence of the impact of the individual's innovation on the community.
- Provide evidence of the individual's ability to overcome adversity.
- Provide evidence of recognition by the local community.
- Describe the individual's career path and/ or organizational background.

Nomination Process:

- Nominations must include a summary that adequately describes the individuals' innovation, or contribution to the community through innovation. The summary must also describe how the individual overcame adversity and struggle to succeed with the innovation.

Recognition:

- Award and certificate presented as part of a Council meeting, currently identified in May (as per Report DS-16-23).
- The award includes an etching of Northern Dancer.
- Award recipient identified on City website and through media release as well as Social Media.

E.P. Taylor Windfields Farm Champion Award Program

Previous Recipients:

2018 - Gary Polonsky

- President of Durham College, 1988 to 2006
- First President of University of Ontario Institute of Technology (UOIT), 2003 to 2006
- President Emeritus of UOIT, 2006 to Present
- An instrumental champion to create UOIT to establish a knowledge based economy powered by the leading education innovation programs offered at UOIT
- The only Canadian to serve concurrently as a President of a college and university
- In 2007 he received the Province's Lifetime Achievement Award which recognizes leadership and vision within Ontario's post-secondary system
- Considerable volunteer work with many charities and organizations

CO-23-25

I am a long-time resident on Columbus Road West and submit this letter and Petition below in support of the request to OSHAWA MAYOR AND CITY COUNCIL for temporary speed cushions on Columbus Rd. West.

I have been on the Durham Region Police Services Community Advisory Committee since 2019 and have made the speeding concerns know to DRPS. But police enforcement, signs the City installed for traffic to slow for cyclists and joggers, the Radar Message Board (RMB) and Community Safety Zone (CSZ) have not made a difference. Vehicles continue at excessive speeds that are dangerous.

Signed by Elizabeth Linda Joss, April 7, 2023, <M.F.I.P.P.A Sec. 14(1)>, Oshawa

Petition for Temporary Speed Cushions on Columbus Rd. West, Oshawa

The residents along Columbus Road West have endured excessive speeding without any effective abatement for too long. It is a unique rural residential community road with 23 private residential driveways and many seniors and families with young children.

Although many of us have complained to DRPS for speed enforcement and to our Ward Councillors who have tried to help with the RMB installed 4 years ago, and the CSZ last year, we, the majority of the families and individuals residing on Columbus Rd West ask the City to install temporary speed cushions for safety, as this is a traffic calming measure used effectively by many other municipalities.

Columbus Rd. West in north Oshawa is unique in that it is 1 ½ km in length and 90% of it has no sidewalk or curbs and almost non-existent road shoulders, but has many regular joggers and cyclists. See Google map photo attached and Speed Cushion page from Oshawa Neighbourhood Traffic Management Guide Even though it is classified as a city arterial road, we ask that Oshawa Council make an exemption and permit temporary speed cushions to be installed in locations where the undersigned property owners agree.

29 Signatures

The original petition is available for viewing in the office of the City Clerk, Monday to Friday from 8:30 a.m. to 4:30 p.m.

The City of Oshawa is not accountable for the accuracy or reliability of petitions submitted.

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-16

Date of Report: April 19, 2023

Date of Meeting: April 24, 2023

Subject: 40 km/h Signage along Ormond Drive between Coldstream Drive and Parkwood Meadow Park

Ward: Ward 1

File: 03-05

1.0 Purpose

The purpose of this report is to respond to the direction of CO-23-07 from the Community and Operations Services Committee on February 13, 2023 regarding the Notice of Motion Referral from City Council on January 30, 2023;

“Council direct that signage be installed to make the section of Ormond between Coldstream and Parkwood Meadow Park 40km as speeding leading up to the park from the south is a concern to many in the area.”

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That the speed limit on Ormond Drive between Askew Court and Coldstream Drive (east intersection) be reduced to 40 km/h.

3.0 Executive Summary

Not applicable

4.0 Input From Other Sources

Not applicable

5.0 Analysis

5.1 Ormond Drive – Road Conditions

Ormond Drive is a collector class street with a pavement width of 8.5 metres. Currently the posted speed limit on Ormond Drive is 40 km/h from Coldstream Drive (west intersection) to Askew Court, and 50 km/h between Askew Court and Coldstream Drive (east intersection).

Conlin Meadows Park and Parkwood Meadows Park are both located along the section of Ormond Drive between Coldstream Drive (west intersection) and Askew Court.

There are sidewalks located on both sides of Ormond Drive, except for the section south of Woodmount Drive where sidewalks are on the west side only.

'No Parking Anytime' restrictions exist on the east, south, and west side of Ormond Drive from a point 39 metres north of Flagstone Court to a point 69 metres north of Greenhill Avenue. There are also 'No Parking Anytime' restrictions on the north side of Ormond Drive in the vicinity of Conlin Meadows Park.

A map of the area is appended as Attachment 1.

5.2 Request for 40 km/h Speed Limit Extension between Askew Court and Coldstream Drive (east intersection)

At the February 13, 2023 Community and Operations Services Committee meeting it was requested that the speed limit be reduced from 50 km/h to 40 km/h on the section of Ormond Drive between Askew Court and Coldstream Drive (east intersection).

Currently the posted speed limit on Ormond Drive is 40 km/h between Coldstream Drive (west intersection) and Askew Court. Typically 40 km/h speed limits are only installed in the vicinity of schools and in front of parks, however, for consistency and to improve connectivity of the speed limit along Ormond Drive, staff support this request and recommend that the speed limit be reduced to 40 km/h on Ormond Drive between Askew Court and Coldstream Drive (east intersection).

6.0 Financial Implications

The estimated cost to install the recommended speed limit signage is \$250. This cost can be managed within the Department's 2023 Operating Budget.

7.0 Relationship to the Oshawa Strategic Plan

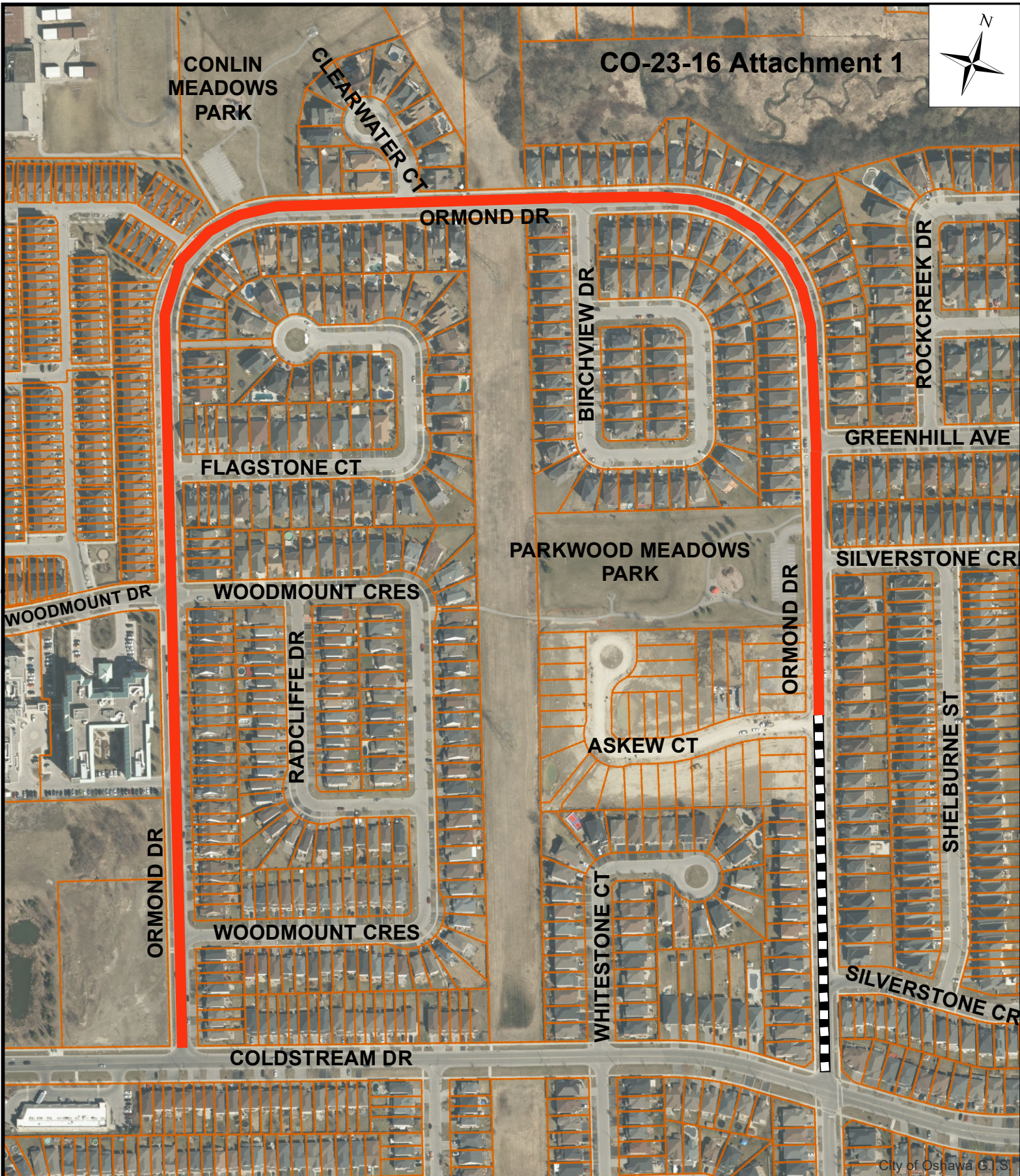
This report addresses the Oshawa Strategic Plan by responding to the goal of “Social Equity” with the theme of “An Active, Healthy and Safe Community” by continuing to support safe, shared use of roadways, trails, and other transportation systems and effectively focusing on accessibility, safety and speed reduction.



Beth Mullen, Director,
Community Support Services





Ron Diskey, Commissioner,
Community and Operations Services Department



City of Oshawa G.I.S.

LEGEND

-  - Existing 40 km/h Speed Limit
-  - Proposed new 40 km/h Speed Limit between Askew Ct & Coldstream Dr (east intersection).

CITY OF OSHAWA
COMMUNITY & OPERATIONS SERVICES DEPARTMENT

OVERVIEW MAP - ORMOND DRIVE

DATE: 04 19 2023

SCALE: NTS

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-17

Date of Report: April 19, 2023

Date of Meeting: April 24, 2023

Subject: Tiger Tail Signage on Stop Sign Posts

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to respond to the direction of CO-22-04 from the Community and Operations Services Committee on December 5, 2022;

“the request for Tiger Tail Signs to be added to stop signs be referred to staff to investigate and report back in the second quarter of 2023.”

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That Tiger Tail signage not be installed below stop signs at intersections under the jurisdiction of the City of Oshawa and staff continue to monitor and follow the guidelines for intersection improvements as outlined in the Ontario Traffic Manual and;
2. That City Staff continue to work with Durham Regional Police Service to target City intersections with reported issues by completing stop sign compliance enforcement.

3.0 Executive Summary

Not applicable

4.0 Input From Other Sources

- Durham Municipal Insurance Pool
- Legal Services
- Operations Services

- Regional Municipality of Durham
- Municipality of Clarington
- Town of Whitby
- Town of Ajax
- City of Pickering
- Township of Scugog
- Township of Uxbridge
- Township of Brock
- City of Mississauga
- Town of Oakville
- Town of Milton
- City of Peterborough
- City of Hamilton
- Oxford County
- Durham Regional Police Services
- Peel Regional Police Services

5.0 Analysis

5.1 Tiger Tail Signage on Stop Signs

Tiger Tail signage is a red and white striped sign (30cm x 90cm) that is installed below a stop sign. The Tiger Tail sign is not an officially recognized sign and is not approved for use in the Ontario Traffic Manual (O.T.M.). There are no official guidelines for its use, and no studies have been completed to show the sign effectiveness for addressing stop sign compliance issues in Ontario.

5.2 Ontario Traffic Manual (O.T.M.)

The purpose of the O.T.M. is to provide information and guidance for transportation practitioners and to promote uniformity of treatment in the design, application and operation of traffic control devices and systems across Ontario. The objective is to establish safe driving behavior norms, which can be achieved by a predictable roadway environment through the consistent, appropriate application of traffic control devices. Further purposes of the O.T.M. are to provide a set of guidelines consistent with the intent of the Highway Traffic Act, R.S.O. 1990, c. H.8 (“Highway Traffic Act”) and to provide a basis for road authorities to generate or update their own guidelines and standards.

The O.T.M. is made up of a number of Books, which are being generated over a period of time, and for which a process of continuous updating is planned. Through the updating process, it is proposed that the O.T.M. will become more comprehensive and representative by including many traffic control devices and applications specific to municipal use. Some of the Books of the O.T.M. are new, while others incorporate updated material from the Ontario Manual of Uniform Traffic Control Devices (M.U.T.C.D.) and the King’s Highway Guide Signing Policy Manual (K.H.G.S.P.M.).

The O.T.M. is directed towards its primary users: traffic practitioners. The O.T.M. incorporates current best practices for the Province of Ontario. The interpretations,

recommendations and guidelines in the O.T.M. are intended to provide an understanding of traffic operations and they cover a broad range of traffic situations encountered in practice. They are based on many factors which may determine the specific design and operational effectiveness of traffic control systems. However, no manual can cover all contingencies or all cases encountered in the field. Therefore, field experience and knowledge of application are essential in deciding what to do in the absence of specific direction from the Manual itself and in overriding any recommendations in this Manual.

The traffic practitioner's fundamental responsibility is to exercise engineering judgement and experience on technical matters in the best interests of the public and workers. Guidelines are provided in the O.T.M. to assist in making those judgements, but they should not be used as a substitute for judgement.

Design, application and operational guidelines and procedures should be used with judicious care and proper consideration of the prevailing circumstances. In some designs, applications, or operational features, the traffic practitioner's judgement is to meet or exceed a guideline while in others a guideline might not be met for sound reasons, such as space availability, yet still produce a design or operation which may be judged to be safe. Every effort should be made to stay as close to the guidelines as possible in situations like these, and to document reasons for departures from them.

The O.T.M. is a well-respected manual in the road engineering community and is accepted by the courts as "best practice". Failure to follow the criteria and standards outlined in the O.T.M. places municipalities at significant risk.

5.3 Current Stop Sign Compliance Countermeasures

Traffic Operations staff have a variety of options available to address intersection safety and stop sign compliance concerns when they arise in the City of Oshawa. Stop sign compliance countermeasures provided in O.T.M. include; stop sign ahead warning signs (with or without amber flashing beacons), oversized stop signs, supplementary stop signs on the left side of the roadway, red flashing beacons, and additional pavement markings. Other countermeasures to improve intersection and stop sign sightlines include boulevard tree trimming and additional parking restrictions.

Staff are also able to request assistance from Durham Regional Police Service (D.R.P.S.) to provide targeted enforcement for stop sign compliance.

5.4 Survey of Municipalities in Ontario

To obtain information on the current usage of Tiger Tails signage in Ontario, City Staff collected information from all Region of Durham municipalities and posted a survey to Ontario municipalities through the Ontario Traffic Council (OTC) web site.

Staff received survey responses from sixteen (16) municipalities, and two (2) Police Services.

Results of the survey are shown in Table 1.

Table 1: Survey Responses

Region of Durham Municipalities that reported using Tiger Tail signage	Clarington, Pickering
Ontario Municipalities that reported using Tiger Tail signage	Mississauga, Hamilton, Oakville, Vaughan, Milton, Region of Waterloo
Ontario Municipalities that reported not using Tiger Tail signage	Region of Durham, Whitby, Ajax, Scugog, Brock, Uxbridge, Peterborough, Oxford County
Summary of Survey Results	<ul style="list-style-type: none"> • Municipalities were asked to provide responses on their usage of tiger tail signage and if studies had been completed on the effectiveness of the signage. • The municipalities that confirmed usage of the tiger tail signage, installed the signage at new/existing stop controls, to enhance the visibility of the stop sign to help improve stop compliance issues that were reported. • With the signage not approved or having guidelines for installation by the O.T.M, each Municipality using the signage had different criteria or guidelines for how and where to install the signage. • No Municipalities using tiger tail signage had completed studies on the effectiveness of the signage when addressing stop compliance issues.
Police Services Comments	Peel Regional Police Services and Durham Regional Police Services agreed that improvements made to intersections using the Ontario Traffic Manual such as red flashing beacons are preferred instead of Tiger Tail signage

5.5 Tiger Tail Signage Costs

Stop control categories are as follows:

- All way stop control which includes stop signs on all three legs of a three-legged intersection and stop signs on all four legs of a four-legged intersection.
- Non all way stop control which includes a stop sign on one leg of a three-legged intersection (includes courts) and two stop signs on a four-legged intersection (either east/west or north/south).

Based on the above categories, the approximate cost to install Tiger Tail signage including labour, equipment and materials is as follows:

- All way stop control, the approximate average cost is \$230 per intersection
- Non all way stop control, the approximate average cost is \$160 per intersection

There are approximately 2,172 stop signs under the City of Oshawa's jurisdiction. Of that, 420 stop signs are installed at all way stop control intersections which includes both three-legged and four-legged intersections. Based on the average of three-legged and four-legged intersections which would be 3.5 stop signs, for a total of 120 intersections, at an approximate cost of \$230 per intersection, the approximate cost would be \$27,600.

The remaining 1,752 stop signs with an average of 1.5 signs, for a total of 1,168 intersections, at an approximate costs of \$160 per intersection, the approximate cost would be \$186,880.

Other municipalities reported increased maintenance costs due to vandalism and illegal advertisement signage posted on the Tiger Tail signage. The signage would require inspection through the annual sign reflectivity program. The cost to inspect additional Tiger Tail signage, at approximately \$30 per intersection for a total of 1,288 intersections, would be \$38,640.

5.6 Request for Tiger Tail Signage on Stop Signs

There is no evidence that adding Tiger Tail signage below stop signs will be effective in improving stop sign compliance and safety at intersections. Survey results revealed there have been no studies on the effectiveness of Tiger Tail signs. It must be stated that 'Tiger Tail' signs are not an approved sign in the O.T.M. It must also be noted that Tiger Tails signs were not included in the O.T.M. Book 5 'Regulatory Signs' update which was published in December 2021. This means Tiger Tail signs are not approved for usage in Ontario and should not be used in the City of Oshawa. As previously stated, the O.T.M. is a well-respected manual in the road engineering community and is accepted by the courts as "best practice". Failure to follow the criteria and standards outlined in the O.T.M. places municipalities at significant risk.

The O.T.M. has various countermeasure options available to address stop compliance issues at intersections. Staff also have the option to continue to work with Durham Regional Police Services on targeted enforcement at intersections with reported stop sign compliance issues.

Therefore, it is City staff's recommendation to not use Tiger Tail signage, but to continue following the O.T.M. guidelines and stop compliance countermeasures, and to continue to work with our contacts at D.R.P.S. when dealing with stop sign compliance issues at intersections.

5.7 Input from Durham Municipal Insurance Pool

Staff have reached out to the Durham Municipal Insurance Pool (DMIP) to get their input on what impact the installation of signage not included in the O.T.M. might have on future insurance claims against the City. DMIP have advised they have no concerns with this report.

6.0 Financial Implications

Financial implications to install Tiger Tail Signs at all stop sign locations within the City of Oshawa's jurisdiction, is approximately \$253,120, plus additional costs for maintenance and removal of vandalism which would vary from year to year. In order to implement a program of this magnitude, additional staff resources will be requested through the 2024 budget process.

7.0 Relationship to the Oshawa Strategic Plan

This report addresses the Oshawa Strategic Plan by responding to the goal of "Social Equity" with the theme of "An Active, Healthy and Safe Community" by continuing to support safe, shared use of roadways, trails, and other transportation systems and effectively focusing on accessibility, safety and speed reduction.



Beth Mullen, Director,
Community Support Services



Ron Diskey, Commissioner,
Community and Operations Services Department

Community and Operations Services Committee – April 19, 2023

Response to Correspondence CO-23-06 from various residents requesting an off leash dog park at Somerset Park (Ward 2)

That the Community and Operations Services Committee recommend to City Council:

WHEREAS at the February 13, 2023 meeting of the Community and Operations Services Committee, [Correspondence CO-23-06](#), dated January 17, 2023, from various residents (3) requesting an off leash park at Somerset Park was referred to staff for a report;

AND WHEREAS the correspondence requests that Somerset Park be made off leash before 10:00 or 11:00 a.m.;

AND WHEREAS it is important that dog owners keep their dogs on leash so that parks and public spaces remain safe and enjoyable for everyone;

AND WHEREAS Municipal Law Enforcement Services has indicated that this park does have several historical complaints or issues related to off leash dogs;

AND WHEREAS dogs off leash outside of designated off leash areas are subject to enforcement under the Parks and Facilities By-law (By-law 83-2000) and the Responsible Pet Owners By-law (By-law 14-2010) due to the potential for conflict and safety concerns;

AND WHEREAS the desire for off leash areas need to be balanced with the safety and needs of other park users, park programming, environmental considerations, accessibility, and community support;

AND WHEREAS the City has developed “Guidelines for the Design and Placement of Off-Leash Areas” (“Guidelines”), appended as Attachment 1, which guides decision making process when considering suitability of off leash areas;

AND WHEREAS, Staff have reviewed the request from residents against the Guidelines and has identified the following concerns with designating Somerset Park for off leash use:

- lack of ability to control dogs running at large (no fencing) given the close proximity to a junior playground (ages 5-12), neighbouring properties, and walkways;
- the potential for conflict with other park users or adjacent property owners;
- the difficulty with enforcement and education especially where there is no clear fencing to delineate off leash use;

- the intended use of the park as passive recreational space that is inclusive to all users;
- the proximity of natural heritage features including woodlands and creeks which could be impacted by dogs running at large including the disturbance of wildlife, birds, vegetation, water quality and shoreline stability;
- the potential for increase in visitors using the park for off leash purposes beyond current park capacity.

AND WHEREAS, in addition to the concerns highlighted above, there has not been any consultation with the neighbourhood;

AND WHEREAS, Facility Management Services has confirmed that Somerset Park is not scheduled for Capital upgrade/redevelopment until the mid-2030's;

THEREFORE be it resolved that the Community and Operations Services Committee recommend:

That Correspondence CO-23-06, dated January 17, 2023, be referred to Facility Management Services staff for consideration as part of any future redevelopment.

Guidelines for Design and Placement of Off-Leash Areas

Date: October 2017



1.0 Introduction

The City of Oshawa's Parks Development section uses the following design standards and guidelines to aid in the location selection, construction, and maintenance of Off-Leash Areas. For proposed Off-Leash Areas, these design standards and guidelines help determine the rationale for site selection and any changes that may be required to an existing site to ensure success. The goal of the Guidelines is to provide a framework for well-planned and designed parks that accommodate all park users and minimize conflict. Off-Leash Areas will also assist with fostering responsible dog ownership and awareness of City By-laws.

A new Off-Leash Area may also be considered in conjunction with the redevelopment of an existing park or a new park development.

2.0 Guidelines

2.1 Off-Leash Area Site Selection

- **Geographic Distribution amongst other Off-Leash Areas:** To be determined by qualitative need on a case by case basis. Off-Leash Areas should be distributed in the City such that there is equitable distribution to these facilities in the City.
- **Land Suitability:** The site should be relatively flat and have clear site lines. If a desirable site has excessive slopes, it should be designed such that erosion and run-off do not become an issue.
- **Protection of Natural Areas:** Off-Leash Areas should not be located in or in close proximity to natural areas where flora and fauna, such as ground nesting birds, small mammals, and native plants, would be disturbed. Natural watercourses and their associated ecosystems are to be properly protected from any disturbance caused by users of Off-Leash Areas.
- **Buffer from Dissimilar Uses:**
 - **Residential:** A minimum setback of 20m is required from all adjacent residential land uses to the Off-Leash Area. The buffer space should

allow for neighbors to have no more disturbances from a dog park than other typical park uses. Buffers may include vegetation and/or berms to aid in noise and visual attenuation.

- **Non-Residential:** Depending on adjacent land use, a setback may or may not be required as an Off-Leash Area may be considered beneficial or undesirable. If the Off-Leash Area poses risks / undesirable traits to the adjacent land uses, the setback and buffer type used for residential land uses would apply.
- **Park Facilities:** Consideration will be given to the need for additional buffer space between the Off-Leash Area and other recreational facilities such as playgrounds, trails, picnic shelters, etc. This buffer can be determined through proper layout of the overall park space and assessment of other park uses to minimize potential conflict.
- **Size:** The size of the Off-Leash Area will be dependent upon the particular park in which it is proposed, other park activities, facilities, proximity to residences, etc. The acceptable range for a standard Off-Leash area is 0.5 hectares to 2.5 hectares. If a smaller Off-Leash Area is all that can be accommodated in a particular park, and if there is appropriate community support, then a smaller size will be considered.
- **Community Support:** Consultation as outlined in Section 3.0 has indicated support for the project.

2.2 Enclosure Design

- **Fencing Requirements:** Future off-Leash Areas require a suitable enclosure to ensure compatibility with other park uses while also establishing a clear boundary between on and off leash areas. Fencing style to be determined based on site character and setting.
 - **Page Wire:** To be used in natural settings and layouts where large quantities of fencing are required. Fencing type to be 1200mm tall galvanized wire fencing with 50mm x 100mm openings. Top and bottom wire to be 10 gauge and filler wires to be 12.5 gauge. Page Wire to be fastened to 150mm diameter peeled cedar farm posts.
 - **Chain link:** To be used in traditional parkland setting. Fencing type to be 1200mm tall galvanized chain link fencing attached to galvanized posts.
 - **Ornamental:** To be used in smaller urban park settings and fencing style to match with the aesthetic of the surrounding built form. Fencing style to be specified at time of location approval.
- **Accessibility for Ontarians with Disabilities Act (A.O.D.A.) Compliance:** Barrier free access to the site shall be provided, as well as an area through the corral and at the entry. Benches and accessible parking will also be provided. Barrier free paths through the Off-Leash Area should be provided.

- **Entrance Design:** An entry corral, consisting of a 3 meter x 3 meter fenced area with two gates, should be provided to allow for pet owners to safely unleash their dog prior to letting them in the Off-Leash area.
- **Parking:** Sufficient dedicated parking, convenient to the site, should be provided such that the dog park does not create undue burden on the surrounding neighborhood. Parking to provide the appropriate A.O.D.A. required spaces. Off-Leash Areas smaller than 0.25 hectares do not require dedicated parking.
- **Surfacing:** A variety of surfaces may be used depending on size of Off-Leash Area proposed.
 - Turf: Natural turf grass is the preferred choice for standard sized Off-Leash Areas larger than 0.5 hectares in size. In smaller areas, turf grass may not have sufficient time to regenerate due to use. It is recommended that lawn areas be rested periodically to allow for the turf grass to recover. Artificial turf is not recommended.
 - Pea Gravel: Pea Gravel is recommended in smaller Off-Leash Areas where turf grass would not regenerate due to the high use.
 - Mulch: To be used as an alternative to pea gravel or for heavy wear locations within turf grass Off-Leash Areas.
- **Signage:** Rules shall be clearly posted, including codes of behavior, hours, and requirements for entry.
- **Waste Collection:** Trash containers shall be provided in the Off-Leash Area, making sure that they are located with easy access for maintenance vehicles.
- **Site Furnishings:** Benches should be provided in convenient locations to allow for gathering and resting throughout the Off-Leash Area.
- **Pathways:**
 - Limestone Screenings: Interior paths should be constructed out of granular material with a limestone screenings topcoat. These secondary paths provide an accessible route within the Off-Leash Area.
 - Asphalt Pavement: The primary connection pathway from the parking / entrance area of the park to the Off-Leash Area should be constructed out of Asphalt with a minimum width of 2400mm to aide in accessibility and ease of maintenance.
 - Concrete Pavement: Concrete pavement to be used in high wear locations and primary entry areas, including but not limited to the double corral gate.
- **Shade:** The site should provide a good mix of mature trees to promote shaded areas. Shade structures may be beneficial where trees aren't available.
- **Water:** Source of potable drinking water for dogs may be considered available. Ideally, water source is brought to within Off-Leash Area enclosure and dispensary is installed for consumption if funding allows.
- **Lighting:** Lighting is not required.

- **Separate Areas for Large and Small/Shy Dogs:** Where space permits, two enclosed areas may be provided to allow for the separation of large and small/shy dogs. The Larger enclosure should be at least 0.4 hectares in size before a separate small dog enclosure is provided.
- **Visual Character and Aesthetics:** Off-Leash Areas should be located so as not to detract from the aesthetic quality of a park or open space. Ideally, the Off-Leash Area should be designed to integrate well into the existing site.
- **Buffer Plantings:** If it is necessary to buffer the Off-Leash Area, vegetation should be planted on the outside of the fence to aid in the aesthetic quality of the site and to assist in mitigating noise associated with the Off-Leash Area.
- **Maintenance Access:** Service gates and trash barrels should be located such that maintenance vehicles may easily enter from an existing park road, parking lot, or street frontage.

3.0 Consultation



The development of Off-Leash Areas will follow the same process as any other park development/re-development project including consultation. Staff will engage the public to:

- confirm the level of interest in an Off-Leash Area in south Oshawa;
- obtain local feedback on the siting and proposed off-leash area; and,
- gain commitment from volunteers to participate in the Off-leash Ambassador Program as per Section 4.0.

Based on this consultation staff will use the feedback to confirm the need for an off-leash area in south Oshawa and finalizing the proposed public input will help to determine the most appropriate locations for the off-leash area in south Oshawa.

Additional public consultation will also be undertaken to gauge level of interest/demand across the City in order to properly plan for future off-leash areas including future planning in new construction and park redevelopment.

4.0 Off-leash Ambassador Program

The establishment of a formal volunteer led group to work collaboratively with Parks Operations, Animal Services, and M.L.E.L.S. is essential in ensuring the success of an off-leash area.

The volunteer group would assist in:

- coordinating volunteer activities and fundraising;
- raising awareness among dog owners and park users of the by-laws and off-leash rules;
- monitoring and reporting on conditions at off-leash area (e.g. damage, maintenance) and activity in off-leash area (e.g. non-compliance issues);
- light maintenance work including poop and litter pick up within and around enclosed area and filling of holes; and,
- reporting of incidents to the City.

Volunteers must be familiar with the City's by-laws and act as a positive role model to promote responsible pet ownership and safety.

The City will provide ongoing maintenance including garbage removal, grass cutting, and site maintenance in accordance to current standards and operations.

5.0 Off-Leash Area Code of Conduct

Dog owners are subject to the Oshawa's Responsible Pet Owners By-law and the province of Ontario's Dog Owner's Liability Act.

All dogs must be on-leash in all public spaces unless otherwise signed that it is an off-leash area. In accordance with City By-laws dogs must be under their owner's control at all times which means in Off-Leash Areas dogs should be in view of their owners at all times and under voice control/command.

Dogs must be leashed when entering and leaving a leash-free area. All dogs must be licensed, vaccinated and wearing up to date tags. All litter, including dog waste, must be picked up and disposed of properly. Un-scooped poop is a health concern for dogs and humans and poses an environmental concern.

Dog owners should know their own dogs and leash them if necessary (even in a leash free area). Dogs are not to disturb or chase people. Users should take care and respect the wildlife and vegetation in the park.

Aggressive dogs, female dogs in heat, unneutered and sick dogs are not to use the park. If a dog becomes aggressive towards other dogs or humans, it must be leashed immediately and removed from the park. Please report dog attacks to Municipal Law Enforcement Services.

Dog walkers are welcome at the park, but must follow the City of Oshawa's by-law of a maximum of four dogs per walker. This has been put in place to ensure that all dogs are under control at all times.

User groups wishing to hold events may be allowed within the enclosure but must follow the City's park permitting policy.

Where issues persist with compliance an Off-Leash Area may be reviewed and reconsidered on a case by case basis.

To: Community and Operations Services Committee

From: Ron Diskey, Commissioner,
Community and Operations Services Department

Report Number: CO-23-20

Date of Report: April 19, 2023

Date of Meeting: April 24, 2023

Subject: Update on South Patch/ Glen Street Community Garden and
Pepper and Berry Patch Community Garden

Ward: Ward 4 and Ward 5

File: 03-05

1.0 Purpose

The purpose of this report is to provide an update on the South Patch and Pepper and Berry Patch Community Gardens and recommend establishment of the Glen Street Community Garden.

Attachment 1 – Cordova Valley Park, Community Garden Location Map

Attachment 2 – Glen Street Community Garden Constitution

Attachment 3 – Glen Street Community Garden Policy

Attachment 4 – ED-23-90 Proposed Designated Space for Clubhouse Use

Attachment 5 – Pepper Patch Community Garden Location Map

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

1. That based on Report CO-23-20 dated April 19, 2023, the Glen Street Community Garden Committee be formed and assume the operations of the existing community garden located at Cordova Valley Park in accordance with this Report; and,
2. That the members of the Glen Street Community Garden Committee be recognized as volunteers of the City of Oshawa enabling the City to extend coverage under its Municipal Liability Insurance Policy; and,

3. That this report and Council resolution be sent to the Glen Street Community Garden Committee members to be incorporated into the garden policy and operating procedures.

3.0 Executive Summary

Not applicable.

4.0 Input From Other Sources

- Recreation Services
- Planning Services
- Durham Integrated Growers

5.0 Analysis

5.1 Background

In April 2013, Council endorsed the [City's Community Garden Procedure – Growing Oshawa](#). The Procedure was based on Council approved protocols for managing community gardens on City owned lands. The Procedure requires that a “Community Garden Committee” be formed to act in a volunteer capacity to oversee the operation of the garden and its membership in accordance with an approved Constitution. Members of the garden must follow garden policies and are required to sign assumption of risk form and release of liability waiver. Durham Integrated Growers (D.I.G.) is a valuable organization providing much needed support, advocacy, expertise and knowledge sharing for each of the gardens.

Mary Street Community Garden (located at Northview Park) and Harmony Community Garden (located at Delpark Homes Centre) operate as allotment gardens under this operating model in which members pay a nominal fee to the Garden Committee for their plot. The Field Community Garden (located at Airport's South Field) operates under a similar allotment model with no plot fees. Members are responsible for growing, maintaining and harvesting their own garden plot. These gardens are, for the most part, self-sufficient and operate through plot fees, donations and in-kind support from City staff and others.

Each garden provides fresh produce to local food banks and engages the local community to raise awareness on food security while contributing to the health and well-being of its members and the community.

In addition to these gardens, We Grow Food operated two other gardens under a license agreement. These were operated as communal neighbourhood gardens and were located at Cordova Valley Park, known as “South Patch”, and the “Pepper and Berry Patch” located on vacant city lands at the corner of Albert and John Street. In November 2021, We Grow Food notified the City that they did not want to continue operating the two communal neighbourhood gardens. In order for each of these gardens to continue to operate, a licence agreement with another interested organization would have to be established, or, a group of individuals would have to come together to form a committee to

operate each garden under the City's Community Garden Program. Local residents expressed an interest in taking on the operation of the "Pepper and Berry Patch" gardens; however, We Grow Food was not successful in finding volunteers interested in assuming the responsibility of the "South Patch" gardens. Report [CS-22-12](#), dated February 9, 2022, provides details about the transition of these gardens.

5.2 South Patch Garden/ Glen Street Community Garden

We Grow Food ceased operations of the garden known as "South Patch" located at Cordova Valley Park, shown in Attachment 1, at the end of the 2021 growing season which coincided with the closure of Cordova Valley Park during the park redevelopment that took place in 2022. During the redevelopment, the garden infrastructure (8 raised beds) were left intact in the hopes that an interested group would come forward ahead of the 2023 growing season.

In fall 2022, a group of local residents expressed interest in continuing the operation of the garden at Cordova Valley Park and they began to work extensively with D.I.G. to meet the necessary criteria for a successful garden group. The interested residents have established a volunteer garden committee, the Glen Street Community Garden (G.S.C.G.) Committee, which will act in a volunteer capacity to lead the "Glen Street Community Garden". In accordance with the City's Community Garden Procedure, the G.S.C.G. Committee has developed a Constitution, provided as Attachment 2, and the G.S.C.G. Garden Policy, provided as Attachment 3, detailing their vision for the continued operation of the garden.

The G.S.C.G. Committee is seeking to operate the existing "South Patch" garden as the "Glen Street Community Garden" commencing in the spring of 2023. In accordance with the City's Community Garden Program, the G.S.C.G. Committee members must be recognized as volunteers of the City enabling the City to extend coverage under its Municipal Liability Insurance Policy, which is in line with how other community gardens on City-owned land operate throughout the City.

As detailed in the G.S.C.G. Garden Policy, the G.S.C.G. Committee intends to operate the garden as an allotment garden in accordance with the City's Community Garden Procedure, similar to Mary Street Community Garden and Harmony Community Garden. Members will pay a nominal plot fee (\$20) and will be responsible for maintaining and growing in their own individual plots. Membership fees are used to support regular operations of the garden (i.e. water, garden tools, etc.) and are important in a successful self-sufficient garden. Membership fees can be supplemented with donations. Given inactivity, some site preparation is required including with weeding, mulching, and repairs and construction of new raised beds. The G.S.C.G. has plans to accommodate an additional 20 beds (4' x 32') and a larger communal bed. They are also planning to engage the local community through various activities in the garden.

From the Committee's application to the City, the G.S.C.G. seeks to start a new chapter in the existing community garden space, with a focus on building and supporting the community in the surrounding neighbourhood. Building off of the Committee's strengths and past experience, the garden plans engage with local community partners (local

residents, schools, churches, businesses) to connect those in the community with the garden space.

The G.S.C.G. understand that they would have exclusive use of the garden shed and will work collaboratively with the Clubhouse Licensee in use of the space as outlined in Attachment 4 (in accordance with Closed Report ED-23-90 concerning a “Proposed Licence Agreement for the Cordova Valley Clubhouse at 863 Glen Street”) to share outdoor gathering space. Space will also be provided for the Clubhouse Licensee to grow, operate and maintain their own separate garden beds.

5.2.1 Special Operating Conditions

Typically, there are a number of key criteria that should be considered when choosing locations for a community garden which may impact the successful operation of the garden:

- availability of water;
- soil conditions and quality
- access to washrooms;
- proximity to public transit
- security; and,
- accessibility

The garden has a source of water with connections to an external garden spigot. G.S.C.G. Committee will have access to water three times a week for three-hour periods, from May to October. The City will charge the G.S.C.G. for water consumption at the end of each garden season. The City charges community garden groups for water consumption to encourage water conservation and promote the principles of permaculture.

Similar to past garden operations at this site, G.S.C.G. will be required to plant and grow produce in raised garden beds. The initial growing season will take advantage of the eight (8) existing raised beds on site from previous garden operations which will accommodate eight (8) garden members. Expansion of the garden membership will be contingent on the addition of raised beds and capacity of the garden committee. The garden boundary should maintain a buffer with the neighbouring property. G.S.C.G. must work with and seek approval from Operations Services for any changes made to the site.

The site has an existing garden shed. G.S.C.G. will have exclusive access to the garden shed for storage of garden tools and materials. Operations staff will work with the Committee to arrange for access, with the Committee taking responsibility for managing access for members.

The site has connections to transit routes on Glen Street as well as limited parking facilities (11 spaces) which are shared with the other park amenities. Events or gatherings organized by G.S.C.G. must be coordinated and booked through the Facility Booking Office to ensure there will be no conflict with activities in the park which would limit access or parking.

Gardeners should be aware that the site does not have access to washroom facilities. If the Committee wish to have access to washroom facilities for a permitted event, it will be the responsibility of the Committee to determine the need and provide portable washrooms

at their own expense and in consultation with Parks Operations. The City will not be responsible for providing access to washroom facilities.

G.S.C.G. should also become a member of D.I.G. who can provide support to the garden through knowledge sharing and fostering partnerships in order to ensure success of the garden.

In addition to the special operating conditions above, the G.S.C.G. must comply with the City's Community Garden Procedure by-laws such as the [Parks and Facilities By-law \(By-law 83-2000\)](#) and other regulatory requirements.

5.3 Pepper Patch and Berry Patch Community Garden

In 2022, a group of volunteers formed the Pepper Patch Community Garden (P.P.C.G.) Committee and took over the operation of "Pepper Patch and Berry Patch" at 138 and 139 Albert Street, shown in Attachment 5, from We Grow Food. The P.P.C.G. Committee was formalized under the City's Community Garden Program on February 22, 2022 through recommendations in Report CS-22-12. They operated the garden during the 2022 growing season.

As approved, the P.P.C.G. functioned as true communal garden where all members (11) help to maintain the whole garden and share in the produce rather than paying a nominal fee to maintain an individual plot as is the model in other community gardens. The P.P.C.G. began the 2022 season with support of community volunteers as well as in-kind contributions from Operations Services. The garden's water source was provided by an adjacent property whose owner was part of the P.P.C.G. Committee.

Although this community garden was established as a community space welcoming all, there were concerns related to trespassing after established hours and needle use and disposal through the garden areas. Operations staff worked with the P.P.C.G. Committee to install regulatory signage related to the authorized use of the garden. In addition, garden members were advised to contact Security and Municipal Law Enforcement Services to address specific issues as they arose.

Throughout the 2022 season, the P.P.C.G. volunteers faced a number of challenges:

- the ongoing litter, safety and security issues, leaving the P.P.C.G. Committee and volunteers spending significant amounts of time cleaning up litter and used syringes on a regular basis; and,
- the number of volunteers for the garden declined throughout the season, leaving the P.P.C.G. Committee to manage the site by themselves, which was not the intention for the garden. The P.P.C.G. Committee invested time looking for more volunteers to support the garden but was unsuccessful; and,
- the garden's water source is no longer available to P.P.C.G. as the property owner who provided the water has since moved.

For these reasons and in accordance with the City's Community Garden Procedures and the P.P.C.G. Constitution, the P.P.C.G. Committee held a vote of its membership

confirming the dissolution of the garden. The P.P.C.G. Committee provided notice to the City and subsequently removed their raised beds, water barrels and shed.

In an effort to retain this space as a community garden, staff consulted with several local community organizations to gauge interest in the continuation of the garden. In order for this garden to be viable and sustainable there would need to be a strong local presence and formal agreement with a community organization that is willing to assume leadership of the garden and volunteers. Several organizations were consulted, however, given the challenges highlighted above, none were willing to commit to taking on responsibility of the gardens.

Without support of volunteers in the community combined with the significant challenges detailed above, the space is no longer viable as a community garden. As such, the site will be cleaned up and returned to its original state. A garden may be considered in the future if a group comes forward and the space is still available.

6.0 Financial Implications

There are no significant financial implications resulting from this report. Minor maintenance costs can be accommodated in the Council approved 2023 Parks Operations Budget.

As these are community driven projects, the Garden Committee and its members are responsible for the costs associated with operating or maintaining the garden including potential costs associated with water usage, soil tests, gardening tools, compost/mulch, compost bins, fencing, storage, accessibility requirements or plant material, D.I.G. membership fees through membership fees, donations, grants and/or in-kind services of their membership.

7.0 Relationship to the Oshawa Strategic Plan

This report addresses the Oshawa Strategic Plan by responding to the goal “Social Equity” under the theme of “An Active, Healthy and Safe Community” by providing active use of public spaces, and the goal of “Environmental Responsibility” under the theme “Resilient Local Food System” by promoting and encouraging local agriculture through community gardening initiatives.



Mike Saulnier, Director,
Operations Services



Ron Diskey, Commissioner,
Community and Operations Services Department

CO-23-20

Attachment 1: Cordova Valley Park
Community Garden Location (formerly "South Patch")

GLEN STREET

4.5m

Buffer to adjacent property

COMMUNITY GARDEN AREA

GARDEN SHED

WATER SOURCE

CLUBHOUSE

EXISTING COMMUNITY GARDEN SIGNS

WOODCHIP AND COMPOST DELIVERY AREA

REDEVELOPED PARKING LOT LIMITS

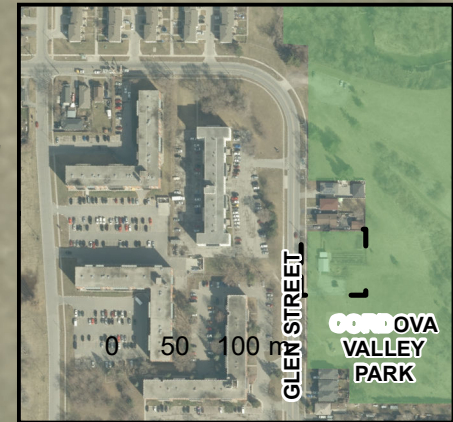
11 PARKING SPACES

— Glen Street Community Garden
— Property Boundary

Note: Orthophotography does not reflect park redevelopment.
ORTHOPHOTOGRAPHY provided by © First Base Solutions Inc., 2021

Prepared by Operations Policy & Research - February 2023

0 5 10 m



Glen Street Community Garden Constitution

1. Name

The name of the organization shall be Glen Street Community Garden.

2. Aims

Vision

Strengthening our community through growing food and relationships.

Mission

Our mission is to strengthen our neighbourhood by creating a garden where people can get to know each other, grow, and learn together.

Objectives

Strengthen our neighbourhood by nurturing healthy relationships within the garden and community.

Strengthen our neighbourhood by growing and learning to grow nutritious food together.

Strengthen our neighbourhood by fostering skills development together.

3. Membership

Membership is voluntary and open to all individuals and organizations that agree with the Glen Street Community Garden (G.S.C.G.) vision, mission and objectives and who are willing to actively participate according to their abilities.

Membership will begin as soon as the annual membership payment is made and the City's Assumption of Risk and Liability Waiver has been submitted to the Committee.

A list of all members will be kept by the Membership Coordinator.

Ceasing to be a Member

Members may resign their Glen Street Community Garden membership at any time in writing to the secretary.

Any member who has not paid their membership fee will be contacted by the Garden Committee, who will then decide whether that member is deemed to have resigned

Revocation of Membership

Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the Glen Street Community Garden equal opportunities policy and/or pertinent City of Oshawa policy may be asked not to attend further meetings or to resign from the Glen Street Community Garden if an apology is not given or the behaviour is repeated. The individual(s) concerned have the right to be heard by the Glen Street Community Garden Committee, accompanied by a support person, before a final decision is made. City of Oshawa policy may override Committee policy, depending on circumstances.

4. Equal Opportunities

Glen Street Community Garden will not discriminate on any grounds including gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status, financial situation or age.

5. Officers and Garden Committee

The business of the Glen Street Community Garden will be carried out by a G.S.C.G. Committee elected at the Annual General Meeting.

The G.S.C.G. Committee will meet as necessary and not less than 8 times per year.

The G.S.C.G. Committee will consist of no less than 5 members and no more than 7 members of the membership assembly and can include the following:

Chair, who shall provide overall executive coordination and public relations related to the G.S.C.G. as well as chair both the general and committee meetings.

Admin Coordinator, who shall be responsible for the taking and distribution of minutes and all documents.

Membership Coordinator, who shall be responsible for keeping records of members and assigning plots in consultation with the Garden Coordinator.

Financial Coordinator who shall be responsible for maintaining financial accounts.

Garden/Education Coordinator, who shall provide technical assistance and skills development to garden members and work with volunteers and agencies to promote learning.

The Garden Committee may also designate additional positions on the Committee as needed and which may include:

Communications Coordinator, overall communication strategies and media relations for the G.S.C.G..

Accessibility Coordinator, who shall ensure that accessibility to the garden is maintained.

Fundraising/Community Support Coordinator, who shall develop symbiotic partnerships with community organizations to support the G.S.C.G. and the community.

The G.S.C.G. Committee will be elected and/or confirmed by the membership assembly for one year periods.

To hold a position on the G.S.C.G. Committee an individual must be a member in good standing, active, maintaining and adhering to the rules and regulations of the Glen Street Community Garden.

In the event of an officer standing down during the year a replacement can be appointed by the G.S.C.G. Committee until the next Annual General Meeting.

Any G.S.C.G. Committee Member not attending a meeting without apology for three months will be contacted by the Garden Committee and asked if they wish to resign.

G.S.C.G. Committee meetings will be open to any member of the Glen Street Community Garden wishing to attend, who may speak with permission of the committee but not vote.

6. Meetings

Annual General Meeting (A.G.M.)

The Glen Street Community Garden will be governed by the G.S.C.G. Committee and by the general membership through the use of General Membership meetings.

The Glen Street Community Garden Annual General Membership meeting will take place annually and at a time and location determined and agreed upon by the Garden Committee.

All members will be notified in writing at least 3 weeks before the date of the meeting, giving the venue, date and time.

Nominations for the G.S.C.G. Committee may be made to the Admin Coordinator before the meeting, or at the meeting.

Each paid membership is entitled to one vote, whether it is one individual, family or organization.

Quorum for the Annual General Meeting will be based on majority vote of membership present (50%+1).

The G.S.C.G. Committee will conduct the meeting with the general membership to include:

At the A.G.M.

The G.S.C.G. Committee will present a report of the work of the Glen Street Community Garden

The G.S.C.G. Committee will present the accounts of the Glen Street Community Garden for the previous year.

The officers and the Committee for the next year will be elected.

Any proposals given to the Admin Coordinator at least 7 days in advance of the meeting will be discussed.

Special General Meetings

The Admin Coordinator will call a Special General Meeting at the request of the majority of the G.S.C.G. Committee or at least 8 other members.

The meeting will take place within 21 days of the request.

All members will be given two-weeks-notice of such a meeting, giving the venue, date, time and agenda and notice may be by telephone, email or post.

Quorum for the Special General Meeting will be based on majority vote of membership present (50%+1).

General Meetings

General Meetings are open to all members and will be held at least up to twice per year or more often if necessary.

All members will be given two weeks notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

Quorum for the General Meeting will be based on majority vote of membership present (50%+1).

G.S.C.G. Committee Meetings

G.S.C.G. Committee meetings may be called by the Chair or Admin Coordinator. Committee members must receive notice of meetings at least 7 days before the meeting.

The quorum for G.S.C.G. Committee meetings is when the majority of its members are present (50% + 1).

7. Rules and Procedures for Meetings

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

8. Finance

An account will be maintained on behalf of the Glen Street Community Garden at a bank agreed by the Garden Committee. Three cheque signatories will be nominated by the Garden Committee (one to be the Financial Coordinator). The signatories must not be related nor members of the same household.

All payments will be signed by two of the signatories.

For cheque payments, the signatories will sign the cheque.

Records of income and expenditure will be maintained by the Financial Coordinator and a financial statement given at each meeting.

All money raised by or on behalf of the Glen Street Community Garden is only to be used to further the aims of the group, as specified in item 2 of this constitution.

9. Amendments to the Constitution

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Admin Coordinator in writing. The

proposal must then be circulated with the notice of meeting.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

10. Dissolution

If a meeting by simple majority, decides that it is necessary to close down the group it may call a Special General Meeting to do so.

If it is agreed to dissolve the group, all remaining money and other assets, once outstanding debts have been paid will be donated to a local charitable organization. The organization will be agreed at the meeting which agrees the dissolution.

The Constitution was agreed at the _____ 2023, AGM.

Glen Street Community Garden Policy

(2023, AGM)

Membership Privileges and Responsibility

Privileges:

- Privilege to 1 plot with Active Membership
- Privilege to participate in decisions through Annual General, Special General and General meetings.
- Privilege to provide input on garden operation through the Coordinator or Suggestion Box provided
- Privilege to reasonable share of designated Garden resources (Water, Compost, Equipment) within the garden site as available.
- Privilege to be informed and share garden opportunities
- Privilege to a full garden orientation on paid Membership
- Privilege to retain assigned plot in subsequent year/s
- Privilege of the regular maintenance of accessible garden pathways

Responsibility:

- Responsible to paid annual scaled membership fee of \$20.00 for Active Garden Membership. The garden does not want the fee to be a barrier to participation in the garden, please speak to the Garden Coordinator for options.
- A surcharge for water may be added in the future if needed.
- Responsible to maintain soil health and cultivation of the Assigned Garden Plot
- Responsible to plant plot by June 1st. Failure without justifiable cause will result in the reassignment of plot to someone on the waiting list.
- Responsible to have plot cleaned out by November 1st
- Responsible to volunteer an equivalent of 4 hours per month divided between participation in the Garden, Communal garden, G.S.C.G. Committee and/or major events.
- Responsible to participate in General Garden Set Up and Garden Clean Up as abilities allow
- Responsible to maintain plots and pathways surrounding assigned plot in a weed free condition
- Responsible to take all garbage home each time you leave garden site
- Responsible to conserve water
- Responsible not to share the access code with others not named on the Membership Application
- Responsible to notify Garden Coordinator if need to abandon plot.
- Responsible to supervise adults, children and pets brought into the garden site.

Rules and Regulations

1. Members may gather produce only from the plot assigned to them, or from another plot only when given the express permission of the member to which it was assigned.
 - Any infraction of this rule will mean a timely meeting with the G.S.C.G Committee to discuss situation. The outcome could mean the loss garden privileges for the balance of that season and for the whole of the next year. All actions taken must be documented, signed off by two directors and a copy of the decision given to the involved member/s.
2. All plots must be maintained in as weed free a condition as possible. If, in the opinion of the coordinator[s], this rule is not followed, a verbal request to rectify the situation will be issued.
 - If the plot has not been weeded to the satisfaction of the coordinator[s] after another week, a written request to the same effect will be issued.
 - If the member fails to comply within one [1] week, the plot will be cleared and the member will lose garden privileges for the remainder of that season.
 - If the plot has to be cleared, it will be cleared by two Committee members and documentation of the entire process will be made and a copy given to the garden member.
3. No use of chemical pesticides/fertilizers
4. Clean and care for shared garden equipment and other garden property
5. Put all organic garden debris, including weeds without seed heads, into the compost.
6. No smoking of any kind.
7. Pets not allowed in the garden unless service animals.
8. No riding bikes, scooters, skateboards, roller blades or running in the garden.
9. Members' plants should not be allowed to grow across pathways, or they face the prospect of having them trimmed. The same procedure for un-weeded beds will be followed

Failure to adhere to above responsibilities and rules and regulations without due cause will result in Membership not being renewed or movement to the bottom of Wait List.

Complaints, Problems and Idea Proposals

All problems, complaints, and idea proposals are to be submitted in writing to the G.S.C.G. Committee through the Garden Coordinator or Chair for consideration and decision.

The G.S.C.G. Committee will consider all such written submissions in light of the vision, mission and objectives of the Glen Street Community Garden, in view of the approved plans for the Garden year, and other issues the Garden might be facing.

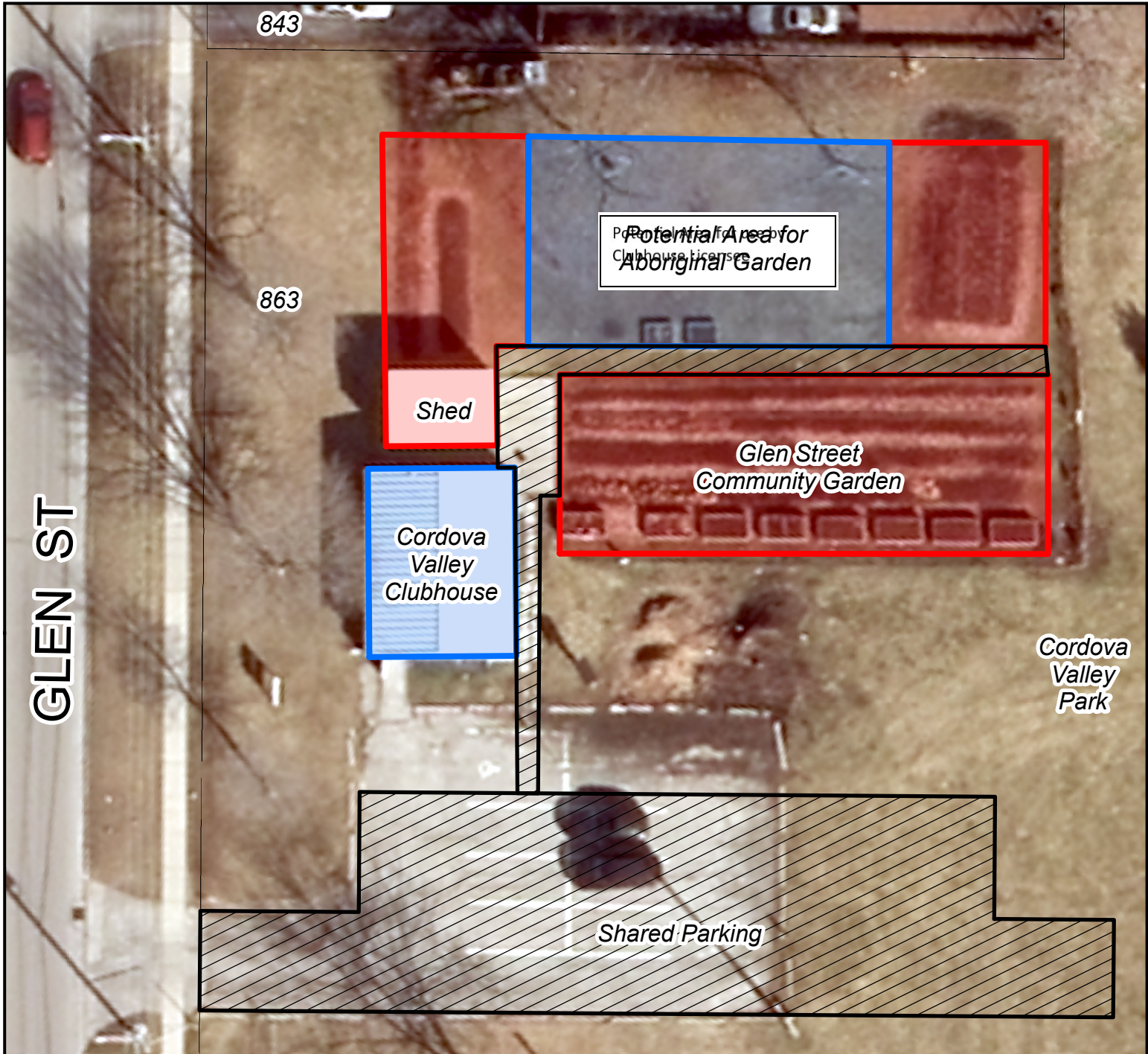
The G.S.C.G. Committee may request the member who authored the written submission to attend a G.S.C.G. Committee meeting for more information and/or clarification.




The decision of the G.S.C.G. Committee will be considered final.

Subject: Economic and Development Services proposed designated space for Clubhouse use



City of Oshawa
Community and Operations Services



-  Exclusive use of B.A.C.C. Clubhouse Licensee
-  Exclusive use of Glen Street Community Garden subject to Community and Operations Services Committee consideration of a future staff report
-  Non-exclusive shared use between B.A.C.C. and Glen Street Community Garden for Parking and Access

CO-23-20

Attachment 5: Albert Street and John Street East
Community Garden Location (formerly "Pepper Patch Community Garden")

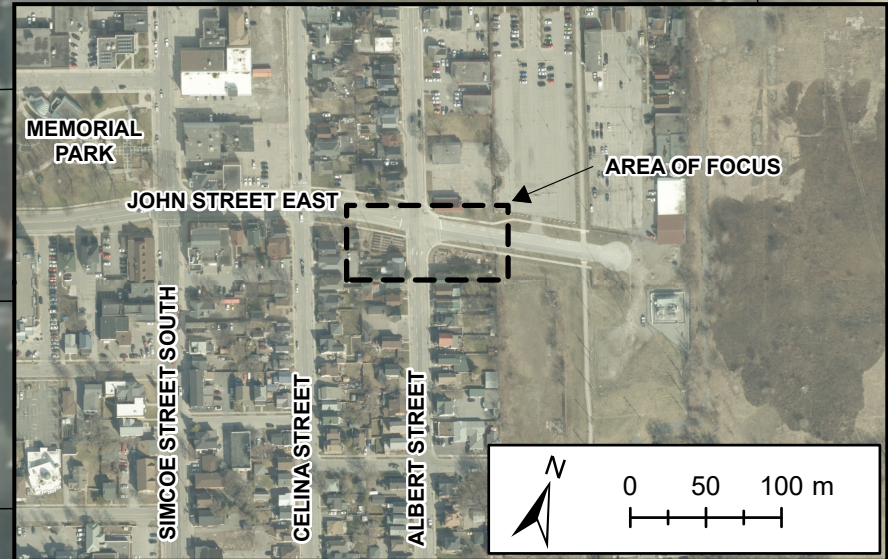


COMMUNITY GARDEN
AREA

JOHN STREET EAST

ALBERT STREET

COMMUNITY GARDEN
AREA



MEMORIAL
PARK

JOHN STREET EAST

AREA OF FOCUS

SIMCOE STREET SOUTH

CELINA STREET

ALBERT STREET



0 5 10 m

— Pepper Patch Community Garden
— Property Boundary

ORTHOGRAPHY provided by © First Base Solutions Inc., 2021



0 50 100 m

INFO-23-67

Original Message-----

From: Arthur Murphy **M.F.I.P.P.A. Sec.14(1)**

Sent: Wednesday, March 8, 2023 6:23 PM

To: clerks <clerks@oshawa.ca>

Cc: John Neal <JNeal@oshawa.ca>; Rosemary McConkey
<RMcConkey@oshawa.ca>

Subject: Re: Traffic speeding



Columbus RD West

Please review the following email highlighting our concerns regarding speeding On Columbus RD West.

We are requesting the installation of Automatic Speed Enforcement Cameras on Columbus RD West, which may help to reduce speeders, although an ideal solution would be the installation of speed bumps.

Regards

Arthur & Janet Murphy