

In accordance with Procedure By-law 111-2017, any member may request the Clerk to place an item included in this Information Package on the agenda that the Clerk determines is appropriate in relation to the item's subject matter.

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**Pages****Please Note**

Items pulled from this package will be added to agendas for meetings starting the week of April 17, 2023.

**Correspondence - Receive and File**

INFO-23-58 - His Worship Mayor Shaun Collier, Town of Ajax forwarding correspondence concerning the Town of Ajax Housing Pledge and its 2031 Municipal Housing Targets	5
INFO-23-59 - Correspondence received from Nancy Barker concerning the Oshawa Clinic	35
INFO-23-63 - Alexander Harras, Director of Legislative Services and Regional Clerk, Region of Durham, forwarding a copy of Report #2023-WR-3 concerning implementation of the proposed Organics Management Plan	37
INFO-23-64 - John Paul Newman, Deputy Clerk, Municipality of Clarington forwarding a copy of Report PDS-009-23 concerning the Municipality of Clarington Housing Pledge and its 2031 Municipal Housing Targets	51
INFO-23-67 - Correspondence received from Arthur Murphy concerning automatic speed enforcement cameras on Columbus Road West	61
INFO-23-68 - Susan Cassel, City Clerk, City of Pickering forwarding a copy of Report PLN 04-23 concerning the City of Pickering Municipal Housing Targets and Municipal Housing Pledges	63
INFO-23-69 - Susan Cassel, City Clerk, City of Pickering forwarding a copy of Report CAO 02-23 concerning the Memorandum of Understanding between the City of Pickering and the Regional Municipality of Durham for the sharing of Pickering Casino Revenue	89
INFO-23-77 - Kevin Narraway, Senior Manager, Legislative Services/Deputy Clerk, Town of Whitby forwarding correspondence concerning the Town of Whitby Housing Pledge	125

**Correspondence Related to Matters Referred to Staff**

None

**Correspondence Related to Matters Decided by Council**

INFO-23-60 - Correspondence received from Rebecca Osborne concerning keeping backyard chickens in the City of Oshawa	129
INFO-23-61 - Correspondence received from Rita Irwin concerning Oshawa Fire Services	131
INFO-23-62 - Correspondence received from Frances Scanga concerning the Oshawa Bocce Club Lease Renewal	133
INFO-23-76 - Correspondence received from Tim Bird concerning Snow Removal in Oshawa	135
<b><u>Correspondence Related to Matters Outside of Council's Jurisdiction</u></b>	
INFO-23-73 - Correspondence received from various residents requesting the Region of Durham Pause the Envision Durham Official Plan Review	137
<b><u>Resolution Letters</u></b>	
INFO-23-71 - Resolution passed by the Council of the Town of Petrolia requesting the Province of Ontario, Elections Ontario and the Chief Electoral Officer utilize any resources available to provide a high quality Permanent Register of Electors	221
INFO-23-72 - Resolution passed by the Council of the Town of Petrolia calling on the Provincial Government to End Homelessness in Ontario	223
<b><u>Information Reports/Memos</u></b>	
INFO-23-48 - By-laws Passed in Accordance with Section 67.1 of Delegation Authority By-law 29-2009, as amended	225
INFO-23-49 - Summary of Contracts Greater than \$500,000 Awarded during the Period of November 15, 2022 to February 28, 2023	227
INFO-23-65 - Oshawa Active Transportation Advisory Committee - 2022 Year End Accomplishments	229
INFO-23-66 - Oshawa Accessibility Advisory Committee - 2022 Year End Accomplishments	235
INFO-23-74 - Remuneration and Expenses for the Office of the Mayor, Members of Council, and Council Appointees for 2022	239
INFO-23-75 - 2022 Annual Statement of Building Permit Revenues and Expenses	255
<b><u>Committee Minutes</u></b>	
INFO-23-50 - Oshawa Active Transportation Advisory Committee Minutes - February 1, 2023	259
INFO-23-51 - Corporate and Finance Services Committee Minutes - February 6, 2023	263
INFO-23-52 - Economic and Development Services Committee Minutes - February 6, 2023	267
INFO-23-53 - Oshawa Environmental Advisory Committee Minutes - February 7, 2023	279

INFO-23-54 - Community and Operations Services Committee Minutes - February 13, 2023	283
INFO-23-55 - Safety and Facilities Services Committee Minutes - February 13, 2023	287
INFO-23-56 - Oshawa Accessibility Advisory Committee Minutes - February 21, 2023	293
INFO-23-57 - Oshawa Animal Care Advisory Committee Minutes - February 28, 2023	297





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**TOWN OF  
AJAX**

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February 28, 2023

Hon. Steve Clark  
Minister of Municipal Affairs and Housing  
Ministry of Municipal Affairs and Housing  
777 Bay Street, 17th Floor  
Toronto, ON M5G 2E5

Submitted via email to [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca) with a copy to [wendy.ren@ontario.ca](mailto:wendy.ren@ontario.ca)

**Re: ERO No. 019-6171 – 2031 Municipal Housing Targets  
Town of Ajax Housing Pledge**

Dear Minister Clark,

On October 25, 2022, Town of Ajax staff received a letter from your office regarding the abovementioned ERO Bulletin related to an assigned Municipal Housing Target and the development of a Municipal Housing Pledge. The Town has prepared a Municipal Housing Target Pledge, as outlined in the attached report presented to the Town's Community Affairs and Planning Committee's meeting on February 6, 2023. The Municipal Housing Target Pledge, with conditions, was endorsed by Council on February 27, 2023.

The Town is looking for innovative ways to support the Province's goal of addressing the housing crisis and building 1.5 million homes in the next 10 years. This includes finding mutually beneficial ways to streamline approvals and enable municipalities to collect the growth-related charges necessary to deliver infrastructure and meet community needs.

While municipalities do not build homes, our pledge showcases how we anticipate reaching the targeted 17,000 new housing units by 2031. It also makes clear our ability to do so through intensification within our urban boundary and without going into any greenbelt lands.

A copy of the Municipal Housing Target Pledge and associated staff report have been included as Attachment 1 to this letter. A copy of Council's resolution from the February 27, 2023 Council

meeting has been included as Attachment 2. Should you have any questions please contact Caroline Murphy, Senior Planner ([Caroline.Murphy@ajax.ca](mailto:Caroline.Murphy@ajax.ca)).

ATT 1: February 6, 2023 Town of Ajax Community Affairs and Planning Committee  
Report: 2031 Municipal Housing Target Pledge

ATT 2: Council Resolution from February 27, 2023 Council meeting

Sincerely,



Shaun Collier  
Mayor & CEO - Town of Ajax

Cc: Mark Holland, MP for Ajax  
Patrice Barnes, MPP for Ajax  
Ajax Council  
Geoff Romanowski, Director, Planning and Development Services, Town of Ajax  
Stev Andis, Manager of Planning, Town of Ajax  
Sean McCullough, Supervisor, Planning Policy & Research, Town of Ajax  
Caroline Murphy, Senior Planner, Town of Ajax  
Clerks Department, Durham Region Area Municipalities  
Clerks Department, Region of Durham

# **ATT-1: February 6, 2023 Town of Ajax Community Affairs and Planning Committee Report: 2031 Municipal Housing Target Pledge**

## **Town of Ajax Report**



**Report To:** Community Affairs & Planning Committee

**Prepared By:** Caroline Murphy, MCIP, RPP  
Senior Planner

**Report #:** PDS-2023-02

**Subject:** 2031 Municipal Housing Target Pledge

**Ward(s):** All

**Date of Meeting:** February 6, 2023

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### **Recommendations:**

1. That the report entitled “2031 Municipal Housing Target Pledge” be received for information.
2. That the “Town of Ajax 2031 Municipal Housing Target Pledge”, included as ATT-1 to this report, be endorsed to support Council’s commitment to accelerating the supply of housing to meet the 2031 Municipal Housing Target of 17,000 new housing units, subject to the following conditions:
  - a. That the Town not be penalized financially or otherwise, for failing to meet the identified housing target;
  - b. That the housing target be recognized as an aspirational target and that the Town be permitted to continue to utilize the applicable population and employment forecasts from the Growth Plan, 2020 and/or municipal growth allocations assigned to and/or developed by the Town, for the purposes of creating development related studies, plans, and by-laws;
  - c. That the Province continue to work with municipalities to provide grant opportunities, such as the Streamline Development Approval Fund, to aid in the rapid delivery of the identified municipal initiatives and growth-related infrastructure; and
  - d. That the Province continue to consult and engage with municipalities on recent and future legislative changes and initiatives to find mutually beneficial ways to streamline approvals and enable municipalities to continue to collect growth-related charges to deliver infrastructure and community needs quickly.
3. That a copy of this report and Council’s resolution be sent to Minister Steve Clark, Ministry of Municipal Affairs and Housing by March 1, 2023 and a copy also be sent to the Region and Durham area municipalities.

## 1.0 Background:

On October 25, 2022, the Province released the *More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23*<sup>1</sup>, with the stated objective to address the housing supply crisis in the Province by helping to provide more housing, streamline development approvals, remove barriers, accelerate planning, and further protect homebuyers and owners. The Province has committed to facilitating the construction of 1.5 million homes over the next 10 years. To support the Housing Supply Action Plan, the Province also released *Bill 23: More Homes Built Faster Act, 2022*, which made significant changes to the *Planning Act*, *Development Charges Act*, and *Conservation Authorities Act*, among others, and released a series of bulletins on the Environmental Registry of Ontario related to housing.

To achieve the Province's ambitious housing goal, the Province released ERO bulletin No. 019-6171, which has assigned municipal housing targets to twenty-nine (29) of the largest and fastest growing lower and single-tier municipalities in southern Ontario, including the Town of Ajax. The Town also received a letter from Minister Steve Clark, Minister of Municipal Affairs and Housing, requesting that the Head of Council demonstrate its commitment to accelerating the supply of housing by adopting a housing pledge and submitting it to the Ministry by March 1, 2023. Municipal housing targets are based off the current population and 2011-2021 growth trends within each municipality. As a result, the Town has been assigned a housing target of 17,000 new homes by 2031.

The "Municipal Housing Target Pledge", included as ATT-1 to this report, showcases the Town's initiatives and actions to prioritize and accelerate housing in an effort to implement the Province's assigned municipal housing target.

This report provides a summary of the Town's initiatives that have recently been completed, are underway, planned, and proposed, which will support the Provincial direction to provide more housing.

## 2.0 Discussion:

### 2.1 Municipal Housing Target

The Town will strive to meet the assigned municipal housing target of 17,000 new homes by 2031 while recognizing that components of its implementation are beyond the municipality's control. Housing construction is primarily driven by the market, private landowners and businesses. The Town's focus will be committed to improving matters within its control, such as streamlining development approvals and undertaking studies or initiatives that update the land-use planning framework in the Town to deliver more housing options and/or 'as-of-right' zoning permissions. It should also be noted that servicing infrastructure is under the jurisdiction of the Region of Durham and can have a major impact on the Town's ability to meet the housing target if capital projects related to servicing capacity are delayed.

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<sup>1</sup> [More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23](#)

### 2.1.1 Historical Average Growth Rates in Ajax

The 17,000 housing unit target assigned to the Town is ambitious. Between 2006 and 2021, housing unit growth in the Town has averaged 730 dwelling units annually. The average annual growth rate has been incrementally slowing in Ajax from a high of 4.1% between 2006 and 2011, 1.4% between 2011 and 2016, and 1.0% between 2016 and 2021. This is largely driven by the dwindling supply of available greenfield land within the Town.

Meeting the ambitious housing target over the next nine (9) years requires the construction of an average of 1,888 dwelling units per year in Ajax. This is almost 2.5 times the average annual number of units constructed each year between 2006 and 2021. Only in 2006 has the Town come close to the projected annual average units needed to meet the target, with 1,844 dwelling units constructed in that year.

Since 2013, the Town has seen a shift in the type of building permits being issued, with more permits for apartment dwellings. The number of building permits for accessory dwelling units has also been increasing exponentially and has represented a significant number of new units within the Town each year, with 178 permits issued in 2022 alone. Growth within the Town is expected to shift from predominantly low-rise, low-density development to medium and high-density intensification and infill development. This shift is reflected in Durham Region's draft Area Municipal Growth Allocations and Land Needs, 2051<sup>2</sup> report completed by Watson and Associates as part of the Municipal Comprehensive Review. The Region's growth allocations assign an intensification target to the Town of 86%. However, it should be noted that the Region's analysis anticipates that the Town will average approximately 1,070 dwelling units annually to 2051, representing an average annual growth rate of 1.4%, which is significantly lower than the housing target.

While the Town will strive to create a land-use framework that will help meet the assigned municipal housing target, the housing market and ability for the private sector to construct the units may be limited.

## 2.2 Municipal Initiatives

Staff have identified municipal initiatives that will help facilitate an increase in the supply and diversity of housing. It is important to note that some of these initiatives are reliant on our Regional and Provincial partners moving various initiatives forward and are highlighted to identify areas where partners can work together.

Below is a summary of the initiatives that have recently been completed, are underway, planned and proposed. Further details are provided in ATT-1 (Town of Ajax Municipal Housing Target Pledge).

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<sup>2</sup> [Durham Region Growth Management Study – Phase 2 – Area Municipal Growth Allocations and Land Needs, 2051](#)

### 2.2.1 Recently Completed

The “recently completed” category identifies initiatives that are intended to help advance approvals and support housing growth. The municipal initiatives in this category are:

- Central Ajax Intensification, Servicing and Transportation (CAIST) Strategy; and
- Team/POD Restructuring for Development Application Review.

In 2022, the Town completed the CAIST Strategy, which was a strategic initiative to help unlock the growth potential in Downtown Ajax and the Ajax GO Station, by identifying and planning servicing and transportation infrastructure improvements needed to accommodate future growth. The Team/POD is a two (2) year pilot project that was launched in September 2022 with the goal of streamlining and improving the development application review process by creating interdisciplinary teams to identify and resolve potential issues faster.

### 2.2.2 Underway

The “underway” category identifies initiatives that are in various stages of implementation, but have not reached completion, that would help to deliver housing. The municipal initiatives in this category are:

- Region of Durham Municipal Comprehensive Review – Envision Durham;
  - Completion of the Municipal Comprehensive Review
  - Town of Ajax Council Support of Employment Area Conversion Requests
  - Regional Official Plan Amendment No. 186 – Protected Major Transit Station Areas
- Ajax Housing Strategy; and
- Development Approvals Process Improvements
  - Municipal Development Approval Timelines
  - Application Processing Software
  - Pre-consultation Process Updates
  - Terms of Reference Document Creation and Review
  - Delegation of Authority By-law Update.

Achievement of some initiatives identified in the “planned” and “proposed” categories of this pledge are contingent on completion of the Municipal Comprehensive Review and Provincial approval of Durham Regional Official Plan Amendment No. 186, which is needed to delineate the boundaries of the Ajax GO Station Protected Major Transit Station Area. The Town has and will continue to work closely with the Region of Durham to finish the Municipal Comprehensive Review. The Ajax Housing Strategy will identify actions to help the Town create a more balanced housing portfolio to meet the needs of current and future Ajax residents. A key initiative of the Town’s Planning and Development Services department has been to update the development approvals process to streamline approvals and provide guidance to applicants earlier in the process. Implementation of these new processes will result in faster planning approvals, the applicant reaching the building permit stage sooner, and ultimately providing more housing sooner.

### 2.2.3 Planned

The “planned” category identifies initiatives to help deliver housing that are in departmental work plans, have approved budget, are identified in the Town’s Long Range Capital Budget Forecast and/or are legislatively required. The municipal initiatives in this category are:

- Ajax Official Plan Review;

- Ajax GO Station Mixed Use Area Specific Study
- Uptown Regional Centre Area Specific Study
- Midtown Corridor Area Specific Study
- North Harwood Area Specific Study
- Hunt Street Extension and addendum to the approved Environmental Assessment; and
- Architectural Guidelines for Medium-Density and High-Density Development.

The Ajax Official Plan Review is a key project that will help deliver housing faster by creating a framework to enable medium-density and high-density mixed-use development in strategic locations. Through the Official Plan Review, the Town will prepare area specific studies to examine and recommend appropriate heights and densities. The Hunt Street Extension is a strategic infrastructure project that needs to be constructed by 2031 to support growth in the Downtown Regional Centre and was a key recommendation in the Central Ajax Intensification, Servicing and Transportation Strategy. Preparation of architectural guidelines for medium-density and high-density development will help provide guidance to applicants to help address technical issues faster, such as preferred servicing and infrastructure design, parking and site access design, or tower orientation in their development concepts.

#### **2.2.4 Proposed**

The “proposed” category identifies new initiatives that would help deliver housing. These initiatives have not yet been approved, but will be proposed in the Town’s future Long Range Capital Budget Forecasts and/or departmental work plans. The municipal initiatives in this category are:

- Surplus and Underutilized Lands Inventory;
- Inclusionary Zoning Housing Assessment Report;
- Protected Major Transit Station Area Zoning By-law Amendment; and
- Affordable and Supportive Housing Liaison.

A surplus and underutilized lands inventory could help deliver housing faster by identifying public lands that can accommodate residential uses. A Housing Assessment Report would enable the Town to utilize the inclusionary zoning regulatory tool to require and provide needed affordable housing units in the Ajax GO Station. Establishing ‘as-of-right’ zoning permissions within the Major Transit Station Area (i.e. Ajax GO Transit Station Mixed Use Area) can speed up approval timelines and enable projects to go directly for site plan approval. The draft Ajax Housing Strategy has proposed to establish an affordable and supportive housing liaison who can assist in guiding both non-profit and for-profit housing providers through the development process from planning approvals to building permit.

### **2.3 Barriers and Potential Mitigation Strategies**

The Town is faced with several barriers as it relates to the implementation and/or completion of the identified municipal initiatives. This includes frequent and significant changes in legislation which requires reallocation of staff resources away from day-to-day development approvals, and creates other barriers such as the lack of staff resources to align work plans and implement process changes in a timely manner.

There are also barriers in relation to delivery of these initiatives as the Town is reliant on Regional and Provincial partners to assist by way of funding, servicing capacity allocation, and approvals. As an example, the Region and Town are awaiting approval of Regional Official Plan Amendment No. 186 by the Province, to proceed with subsequent planning related to Protected Major Transit Station Areas. It will be challenging to meet various timelines associated with the

implementation of some initiatives particularly when there are a lot of unknowns resulting from Bill 23 (i.e. status of Regional planning). The Town will continue to look for opportunities to support completion of strategic projects to assist in the delivery of housing.

Financial resources are also needed to implement the initiatives, especially given that municipalities may be limited in their ability to collect development charges for growth related infrastructure. Grant opportunities, such as the Streamline Development Approval Fund, are needed to help advance study related initiatives by hiring consultants, and to assist in the construction of major infrastructure needed to support growth.

There is also an opportunity for the Province to work with the Town by opening up underutilized land surrounding the Ajax GO Station to help deliver housing and create a new transit-oriented community.

## **2.4 Housing Unit Projections**

Staff are only able to project unit counts and housing types for some of the initiatives in ATT-1. Projections are primarily based on estimates within completed studies and/or based on historical building permit data. It should be noted that most studies utilize a time horizon of 2051 to align with the Growth Plan, 2020, which have contributed to the creation of this pledge. However, all the initiatives discussed in this report will contribute to the delivery of housing and work towards the assigned municipal housing target.

The Municipal Comprehensive Review Growth Management Study completed by the Region identified that there was potential to accommodate approximately 32,000 dwelling units through intensification in Ajax by 2051. However, when taking into consideration additional unit potential identified in the Central Ajax Intensification, Servicing and Transportation Strategy, Employment Area Conversion Request submissions endorsed by Ajax Council, and active development applications in the midtown corridor, there is potential to accommodate approximately 44,000 dwelling units by 2051. As a result, there is sufficient opportunity for 17,000 units by 2031, and the Town will continue to work towards the target by implementing the policy and zoning framework to position the Town for success.

## **2.5 Conditions of Pledge**

While the Town pledges to meet the assigned municipal housing target of 17,000 new units by 2031, it is acknowledged that housing is inherently driven by market forces and there are significant factors outside the Town's control that may impede success. This includes servicing infrastructure capacity needed to support growth which is under the Region of Durham's jurisdiction. The housing target represents a significant increase in the annual growth rate historically observed in the Town and meeting the target will rely on the market and private sector's ability to physically construct the units fast enough to meet the average annual target. This will especially be important as the Town shifts from greenfield development to intensification and higher-density development. Therefore, the Town's pledge is subject to the following conditions:

- a) That the Town not be penalized financially or otherwise, for failing to meet the identified housing target;
- b) That the housing target be recognized as an aspirational target and that the Town be permitted to continue to utilize the applicable population and employment forecasts from the Growth Plan, 2020 and/or municipal growth allocations assigned to and/or developed by the Town, for the purposes of creating development related studies, plans, and by-laws;

- c) That the Province continue to work with municipalities to provide grant opportunities, such as the Streamline Development Approval Fund, to aid in the rapid delivery of the identified municipal objectives and growth-related infrastructure; and
- d) That the Province continue to consult and engage with municipalities on recent and future legislative changes and initiatives to find mutually beneficial ways to streamline approvals and enable municipalities to continue to collect growth-related charges to deliver infrastructure and community needs quickly.

### **3.0 Financial Implications:**

There are no direct financial implications resulting from the adoption of this report. Some of the initiatives in the 2031 Municipal Housing Target Pledge will need to be incorporated into the Town's Long Range Capital Budget Forecast. Implementation of any initiatives with a financial impact will be considered through future budget deliberations and/or decisions of Council. Opportunities for grant funding for any of the initiatives will also be sought as they become available.

### **4.0 Communication Issues:**

There are no communication issues associated with this report.

### **5.0 Relationship to the 2018-2022 Strategic Plan:**

Although a new Strategic Plan is in preparation, the previous Council's 2018-2022 Strategic Plan captures the following actions that are still relevant:

Focus Area: Investing in our Community

Goal 1. Growing and diversifying the local economy

Action 1.4: Facilitate opportunities for mixed use intensification projects along regional corridors and major transit routes.

Goal 2. Encouraging and supporting strategic land use development.

Action 2.3: Complete the Comprehensive Zoning By-law Review ("Zoning Our Future") to include new development standards addressing intensification, urban design, active transportation, and environmental protection.

Action 2.6: Develop a Housing Strategy to identify housing and affordable needs, and propose recommendations to support our community.

Focus Area: Leading in our Community

Goal 1: Advocating for intergovernmental matters important to our community.

Action 1.2: Actively participate in the Region of Durham's Municipal Comprehensive Review.

Action 1.4: Work with Region of Durham to prioritize servicing investments in Downtown Ajax to facilitate growth and development.

These actions demonstrate historical commitments made by the Town to deliver housing quickly.

**6.0 Conclusion:**

The Town has been assigned an ambitious target of 17,000 housing units by 2031 which greatly exceeds the Town's historical growth rates. The Town is committed to making every effort within its control and will work with our Regional and Provincial partners to implement initiatives that will help to increase the housing supply in our community. However, it is recognized that housing is ultimately market-driven and there are many factors outside the Town's control which may impede the Town's success in achieving this goal. This 2031 Municipal Housing Target Pledge will help the Town move forward on strategic initiatives to support growth.

**Attachment:**

ATT-1: Town of Ajax 2031 Municipal Housing Target Pledge

Prepared by:

Caroline Murphy, MCIP, RPP – Senior Planner

Submitted by:

Geoff Romanowski, MCIP, RPP, CPT – Director, Planning and Development Services

Approved by:

Shane Baker – Chief Administrative Officer

ATT-1 - Town of Ajax 2031 Municipal Housing Target Pledge

Ministry of Municipal Affairs and Housing assigned Municipal Housing Target (Town of Ajax) – 17,000 new homes by 2031

- PROPOSED – New initiatives that have not yet been approved, but will be proposed in the Town’s future Long Range Capital Budget Forecast and/or departmental work plans
- PLANNED – Initiatives that are in departmental work plans, have approved budget, are identified in the Town’s Long Range Capital Budget Forecast and/or are legislatively required
- UNDERWAY – (As of January 2023)
- RECENTLY COMPLETED – (As of January 2023)

MUNICIPAL INITIATIVES	INITIATIVE OWNER & ADDITIONAL STAKEHOLDERS	CONTEXT & DESCRIPTION OF HOW INITIATIVE ACCELERATES HOUSING	NUMBER OF UNITS & HOUSING TYPE*	CONSIDERATIONS (BARRIERS, IMPLEMENTATION, RISKS, ETC.)	POTENTIAL MITIGATION STRATEGIES AND PROPOSAL TO ACCELERATE HOUSING	POTENTIAL REPORTING & MONITORING MEASURES
Comprehensive Zoning By-law Review	Town of Ajax	<p>The Town is currently undertaking a comprehensive review of the Town of Ajax Zoning By-law. Completing the Comprehensive Zoning By-law Review will implement ‘as-of-right’ zoning permissions and would enable new housing development projects to proceed straight to site plan approval.</p> <p>Technical reports are underway and have been categorized by theme, the following of which will help the Town deliver housing units faster:</p> <ul style="list-style-type: none"><li>Intensification Areas</li><li>Stable Neighbourhoods</li><li>Transportation</li></ul>		<ul style="list-style-type: none"><li>Lack of Staff resources has been a significant barrier to the project.</li><li>Frequent and significant changes in legislation have also delayed the project.</li></ul>	<ul style="list-style-type: none"><li>Update Accessory Dwelling Unit Building Permit information package to reflect updated permissions.</li></ul>	<ul style="list-style-type: none"><li>Final Zoning By-law to be approved by Council.</li><li>Ongoing monitoring and regular reporting of the Town’s housing inventory.</li><li>Undertake comprehensive reviews as prescribed.</li></ul>

\* Note: Housing units estimates are based on previously completed studies and/or based on historical data to create estimates. The delivery of housing units is ultimately market driven and may be impacted by external factors such as Regional servicing infrastructure capacity. Housing units identified above may overlap across municipal initiatives.

MUNICIPAL INITIATIVES	INITIATIVE OWNER & ADDITIONAL STAKEHOLDERS	CONTEXT & DESCRIPTION OF HOW INITIATIVE ACCELERATES HOUSING	NUMBER OF UNITS & HOUSING TYPE*	CONSIDERATIONS (BARRIERS, IMPLEMENTATION, RISKS, ETC.)	POTENTIAL MITIGATION STRATEGIES AND PROPOSAL TO ACCELERATE HOUSING	POTENTIAL REPORTING & MONITORING MEASURES
		<p>The Intensification Areas technical report would update zoning within four (4) intensification areas in Ajax: the Downtown Regional Centre, Uptown Regional Centre, Midtown Corridor, and GO Transit Station Mixed Use Area. The technical report will also update zoning along corridors. The update would align permitted residential uses with the Town's Official Plan and implement as-of-right medium-density and high-density mixed use zoning permissions in these areas.</p> <p>The Transportation technical report will update applicable parking standards within all intensification areas, including areas along corridors. Updating parking standards to ensure that parking spaces are utilized more efficiently will ultimately result in reduced parking standards, especially in transit-oriented communities and walkable neighbourhoods. This will help deliver housing units by ensuring that parking standards reflect best practices and market demand, and could reduce development costs.</p>	<p>Specific unit count cannot be assigned to this initiative.</p> <p>Specific unit count cannot be assigned to this initiative.</p>	<ul style="list-style-type: none"> <li>Sanitary sewer capacity is needed to accommodate growth in the Downtown.</li> </ul>		

\* Note: Housing units estimates are based on previously completed studies and/or based on historical data to create estimates. The delivery of housing units is ultimately market driven and may be impacted by external factors such as Regional servicing infrastructure capacity. Housing units identified above may overlap across municipal initiatives.



MUNICIPAL INITIATIVES	INITIATIVE OWNER & ADDITIONAL STAKEHOLDERS	CONTEXT & DESCRIPTION OF HOW INITIATIVE ACCELERATES HOUSING	NUMBER OF UNITS & HOUSING TYPE*	CONSIDERATIONS (BARRIERS, IMPLEMENTATION, RISKS, ETC.)	POTENTIAL MITIGATION STRATEGIES AND PROPOSAL TO ACCELERATE HOUSING	POTENTIAL REPORTING & MONITORING MEASURES
		<p>(locations included in ROPA 186), one (1) for an expanded retail store use, and the five (5) remaining conversion requests cover a total area of 17.4 hectares proposed for residential and/or mixed-use development. The requests were ultimately endorsed by Regional Council and direction was provided to include the conversions in the Growth Management Study. Regional Council supported ten (10) conversion requests and added two (2) additional land areas for a total of approximately 106 hectares. As of the date of preparation of this pledge, the conversions have continued to be presented in documents and the Town will review the draft Regional Official Plan Amendment to confirm that the lands have been converted to Community Area (to permit residential uses). If approved, these conversion requests will facilitate the delivery of more housing in Ajax.</p> <p>Ajax Council passed a motion on January 23, 2023 requesting five (5) Minister's Zoning Orders (MZO) for the above-mentioned five (5) remaining conversion requests.</p>		Region of Durham Official Plan before the Town can proceed with subsequent approvals.	<ul style="list-style-type: none"> <li>That the Province approve the MZO requests adopted by Ajax Council.</li> </ul>	provided to Ajax Council.

\* Note: Housing units estimates are based on previously completed studies and/or based on historical data to create estimates. The delivery of housing units is ultimately market driven and may be impacted by external factors such as Regional servicing infrastructure capacity. Housing units identified above may overlap across municipal initiatives.

MUNICIPAL INITIATIVES	INITIATIVE OWNER & ADDITIONAL STAKEHOLDERS	CONTEXT & DESCRIPTION OF HOW INITIATIVE ACCELERATES HOUSING	NUMBER OF UNITS & HOUSING TYPE*	CONSIDERATIONS (BARRIERS, IMPLEMENTATION, RISKS, ETC.)	POTENTIAL MITIGATION STRATEGIES AND PROPOSAL TO ACCELERATE HOUSING	POTENTIAL REPORTING & MONITORING MEASURES
Regional Official Plan Amendment 186		The Town has supported preparation of Regional Official Plan Amendment (ROPA) No. 186 which delineates and establishes a regional policy framework for the Protected Major Transit Station Areas in Durham, including the Ajax GO Station. ROPA 186 would expand the boundaries of the existing Ajax GO Station Major Transit Station Area boundaries to permit high density mixed use development. Once approved, the Town can start work on updating the Town's Official Plan and Zoning By-law to permit high-density mixed-use development.	~6,000 to 7,455 high density dwelling units	<ul style="list-style-type: none"> <li>ROPA 186 is with the Province for approval and no decision has been made as of the date of preparation of this Pledge. There is risk of the boundaries and/or policy framework not being approved as adopted by the Region.</li> </ul>	<ul style="list-style-type: none"> <li>Work with the Region of Durham and the Province to complete the Municipal Comprehensive Review in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>Approval of this project will be by the Province and status of the approval will be provided to Ajax Council.</li> </ul>
<b>Ajax Official Plan Review</b>	Town of Ajax	The Town is scheduled to initiate the review of the Ajax Official Plan in 2024. This project is important to update the Town's Official Plan to reflect updated Provincial and Regional policy; implement population and employment growth allocations; and complete area specific studies for existing, new and expanded intensification areas within the Town.	Overall unit potential to be determined through Official Plan Review.	<ul style="list-style-type: none"> <li>Awaiting completion of the Municipal Comprehensive Review prior to advancing project.</li> <li>Bill 23 may delay funding for this initiative.</li> </ul>	<ul style="list-style-type: none"> <li>Town to budget for the Official Plan Review and advance work on Terms of Reference for the project.</li> <li>Identify grant opportunities, such as the Streamline Development Approval Fund, to hire external consultants to assist with the project.</li> <li>Work with the Region of Durham and the Province to complete the Municipal Comprehensive Review in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>Final Town of Ajax Official Plan to be approved by Region of Durham (or the Province of Ontario).</li> <li>Ongoing monitoring and regular reporting of the Town's housing inventory once Official Plan Review complete.</li> </ul>

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Ajax GO Station Mixed Use Area Specific Study	Additional Stakeholders: Metrolinx, Private landowners	As part of the Official Plan Review, an area specific study to update and expand the Ajax GO Station Mixed Use Area designation to include the expanded boundaries of the Protected Major Transit Station Area (PMTSA) will be completed. Updating the policy framework will enable high-density mixed-use development within the PMTSA and set the basis for updating the Zoning By-law to permit the uses and establish associated performance standards that represent good urban design and meet the minimum population and employment density targets.	~6,000 to 7,455 high density dwelling units	<ul style="list-style-type: none"> <li>• ROPA 186 is with the Province for approval and no decision has been made as of the date of preparation of this Pledge. There is risk of the boundaries and/or policy framework not being approved as adopted by the Region.</li> <li>• Additional Staff resources need to complete the work.</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage the Province to approve Regional Official Plan Amendment 186.</li> <li>• Hire external consultant to assist in the preparation of the area specific study.</li> </ul>	
Uptown Regional Centre Area Specific Study	Additional Stakeholders: Private landowners	As part of the Official Plan Review, an area specific study will be completed for the Uptown Regional Centre (URC). The URC represents the greatest opportunity to provide housing in the Town. An area specific study, in consultation with major landowners, would establish a clear vision to deliver a high-density mixed-use community along the future Durham-Scarborough Bus Rapid Transit corridor. Establishing the policy vision will help create a zoning framework to aid in the delivery of housing.	~11,900 dwelling units	<ul style="list-style-type: none"> <li>• Additional Staff resources needed to complete work.</li> <li>• Majority of land is held by one landowner. Delivery of housing will be dependent on landowner moving forward on housing projects.</li> </ul>	<ul style="list-style-type: none"> <li>• Hire external consultant to assist in the preparation of the area specific study.</li> <li>• Work with major landowner on Area Specific Study and find opportunities to advance housing construction.</li> </ul>	

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Midtown Corridor Area Specific Study	Additional Stakeholders: Private landowners	As part of the Official Plan Review, an area specific study for the Midtown Corridor will be completed. The Midtown Corridor is a strategic intensification area that links the Uptown Regional Centre with the Downtown Regional Centre. The corridor is envisioned to accommodate mid-rise development. The Town has received several development applications along the corridor that have required Official Plan Amendments. Updating the policy framework to reflect the growth potential of the corridor will assist in delivering housing more quickly. The corridor could also be a candidate to establish a Community Planning Permit System.	292 high-density dwelling units and 34 medium-density dwelling units have been proposed by way of development applications submitted to-date.	<ul style="list-style-type: none"> <li>Additional Staff resources needed to complete work.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to process development applications within the Midtown Corridor.</li> <li>Hire external consultant to assist in the preparation of the area specific study.</li> </ul>	
North Harwood Area Specific Study	Additional Stakeholders: Private landowners	North Harwood includes lands that were formerly within the northern portion of the Carruthers Creek Business Park Employment Area. Approximately 50 hectares of land within this area are proposed to be converted from Employment Area to Community Area to permit residential uses.	Unit potential to be determined through area specific study (Estimated to be between 1,500 to 6,500 dwelling units).	<ul style="list-style-type: none"> <li>Additional Staff resources needed to complete work.</li> </ul>	<ul style="list-style-type: none"> <li>Hire external consultant to assist in the preparation of the area specific study.</li> <li>Complete the Harwood Avenue North Environmental Assessment and the Rossland Road Environmental Assessment; proceed to detailed design and construction for both projects.</li> </ul>	

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Ajax Housing Strategy	Town of Ajax	<p>The Ajax Housing Strategy is to help the Town ensure that an appropriate range and mix of housing types and tenures are provided in Ajax to meet the demographic and economic needs of current and future residents. The strategy identifies goals and actions to address housing gaps and needs identified within the Town. Thirty (30) draft actions are proposed to help the Town move towards meeting the housing needs of residents across the housing continuum.</p> <p>Work on the project is nearing completion and a draft Action Plan has been presented to Ajax Council. Examples of actions include updating the Town's Official Plan and Zoning By-law, introducing a rental housing demolition and conversion by-law, examining publicly owned surplus land suitable for housing, consider establishing a affordable and supportive housing development liaison.</p>	Specific unit count and type cannot be assigned to this initiative.	<ul style="list-style-type: none"> <li>• Additional Staff and financial resources required to implement actions.</li> <li>• Draft Actions are impacted by Bill 23 and will be reviewed and further amended to reflect changes.</li> </ul>	<ul style="list-style-type: none"> <li>• Align and coordinate actions with other workplan projects to implement as quickly as possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Draft Action #15: Monitor and track the Town's housing inventory by dwelling type and tenure.</li> <li>• Reporting on the implementation of the Housing Action Plan will also be completed regularly.</li> </ul>

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<b>Central Ajax Intensification, Servicing and Transportation (CAIST) Strategy</b>	Town of Ajax  Additional Stakeholders: Region of Durham	<p>The Central Ajax Intensification, Servicing and Transportation Strategy was a three phase study planning for future growth in the Downtown Regional Centre and GO Transit Station Mixed Use Area to 2051. The Strategy examined transportation and servicing (sanitary, water and stormwater) infrastructure requirements to accommodate envisioned growth to 2051.</p> <p>The Strategy identified a number of infrastructure improvements needed to support growth including, the need for the Hunt Street Extension; several water and sanitary system upgrades; road widening, road network, and signalization improvements; and active transportation improvements.</p>	<p>Phase 1 (approved dwelling units): 2,468 dwelling units and 544 Long Term Care Beds</p> <p>Phase 2 (Ambitious Growth to 2031): 3,605 dwelling units and 282 retirement units</p> <p>Phase 3 (Envisioned Growth to 2051): 14,384 dwelling units</p>	<ul style="list-style-type: none"> <li>• Significant cost for infrastructure improvement may delay delivery of housing units if infrastructure cannot be constructed.</li> <li>• Region of Durham is responsible for implementing sanitary and water servicing; and transportation infrastructure improvements on Regional roads.</li> </ul>	<ul style="list-style-type: none"> <li>• Implementation of the Hunt Street Extension was identified as a preferred option to deliver growth to 2031 and would open sanitary and transportation capacity for residential units in Downtown Ajax. Therefore, this infrastructure improvement has been identified as a separate initiative under this Housing Pledge.</li> <li>• The Town will move to incorporate infrastructure improvements within the next Development Charge Background Study and future Long Range Capital Budget Forecasts to implement the infrastructure improvements as soon as possible. The Town will also work to identify other grant opportunities to implement the infrastructure improvements earlier.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing monitoring and regular reporting of the Town's housing inventory.</li> </ul>

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Hunt Street Extension	Town of Ajax	<p>This initiative would extend Hunt Street from the current terminus at Mackenzie Avenue westward to Westney Road South. The extension would create a new two-lane municipal road with cycling and pedestrian infrastructure. The connection would become a primary route to move people between the Downtown Regional Centre intensification area and the Ajax GO Station. It would also provide transportation network capacity to vehicles and buses entering and exiting the Ajax GO Station. The project was also identified as the preferred alternative to provide sanitary servicing capacity for the Downtown Regional Centre, which is currently constrained.</p> <p>In 2016, the Town completed an Environmental Assessment to identify that an underpass as the preferred alternative to providing the connection. Since then, the Town has been exploring other more cost-effective options.</p>	~6,400 dwelling units in Downtown Ajax	<ul style="list-style-type: none"> <li>• Project construction costs are estimated between \$17.7 to \$25.5 Million (excluding land purchase costs) and increased construction costs are a barrier to construction.</li> <li>• High land acquisition costs are a barrier to construction.</li> <li>• If Bill 23 prohibits the Town from collecting Development Charges for land acquisition related to road projects, the Town will need to re-evaluate options and this project is likely to be further delayed.</li> </ul>	<ul style="list-style-type: none"> <li>• Town has completed a Feasibility Assessment to explore other alternatives and will complete an addendum to the approved Environmental Assessment.</li> <li>• Seek Provincial funding for the Hunt Street Extension to help open servicing and transportation capacity in Downtown Ajax.</li> </ul>	<ul style="list-style-type: none"> <li>• Town to monitor housing unit construction within Downtown Ajax.</li> </ul>

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<b>Surplus and Underutilized Lands Inventory</b>	Town of Ajax  Additional Stakeholders: Public bodies such as the Province (Metrolinx), Region of Durham, and School Boards	As per the Town's Housing Strategy Draft Action Plan, the Town hopes to "work with other public bodies, such as Durham Region, Metrolinx and the school boards, to identify surplus land or underutilized properties in their inventories that may be suitable for affordable housing".  Metrolinx owns approximately 11.2 hectares of land surrounding the Ajax GO Station that has been designated in the Ajax Official Plan for high density mixed-use development since 2014. The land is underutilized and primarily accommodates surface parking spaces. Opening up the Metrolinx lands for redevelopment will provide additional housing opportunities in the Town and could accelerate housing in the Ajax GO Station Mixed-use Area.	Total unit count unknown at this time as land needs to be identified. However, analysis through the CAIST Strategy identified that ~1,750 units could be accommodated on lands owned by Metrolinx.	<ul style="list-style-type: none"> <li>Co-operation between stakeholders, including Metrolinx, Region of Durham and other public bodies and willingness to open land for housing.</li> <li>Timing of release of surplus lands for development purposes is unknown.</li> </ul>	<ul style="list-style-type: none"> <li>Work with other public bodies to identify the lands and engage them early in other planning studies where land may be available.</li> </ul>	<ul style="list-style-type: none"> <li>As land is identified, ongoing monitoring of implementation and construction will be required.</li> </ul>
<b>Inclusionary Zoning Housing Assessment Report</b>	Town of Ajax	The Town has proposed to complete an Inclusionary Zoning Housing Assessment Report to permit Inclusionary Zoning in the Protected Major Transit Station Area (PMTSA), which would enable the Town to require a minimum	As per proposed amendments to O.Reg. 232/18: Inclusionary Zoning, 5% of new dwelling units in the	<ul style="list-style-type: none"> <li>Province has not approved ROPA 186 which delineates the boundaries of the PMTSA and must be completed prior to</li> </ul>	<ul style="list-style-type: none"> <li>Encourage the Province to eliminate the requirement for a Housing Assessment Report as regulations will establish Inclusionary Zoning parameters, such as the</li> </ul>	<ul style="list-style-type: none"> <li>Once Inclusionary Zoning implemented, number of units and agreements to be monitored.</li> </ul>

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		percentage of affordable housing units to be provided in new development.	PMTSA could be required to be provided at an affordable rate.	requiring Inclusionary Zoning units. <ul style="list-style-type: none"> <li>• Rapidly changing Provincial Legislation makes it difficult to align workplan and implement changes.</li> <li>• Additional Staff resources needed to complete project earlier.</li> <li>• Decision on proposed amendments to O.Reg. 232/18: Inclusionary Zoning has yet to be released as of the date of preparation of this pledge.</li> </ul>	maximum number of units (5%) and affordability rate.	
<b>Architectural Guidelines for Medium-density and High-density Development</b>	Town of Ajax	The Town proposes to prepare Architectural Guidelines for medium and high-density development projects. These guidelines are intended to assist property owners in addressing technical matters and clearly illustrate best practices. This may include, but not be limited to, best practices for building/tower placement, parking location/parking	Specific unit count cannot be assigned to this item.  Facilitates medium and high-density housing types.	<ul style="list-style-type: none"> <li>• Additional Staff resources needed to complete project.</li> </ul>	<ul style="list-style-type: none"> <li>• Hire external consultants to assist with the project.</li> </ul>	

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		<p>lot design, servicing and infrastructure design.</p> <p>This document will provide further guidance to applicants as they prepare their development concepts. Example concepts within the guidelines may be directly transferrable to other similar sites.</p>				
<b>Protected Major Transit Station Area Zoning By-law Amendment</b>	<p>Town of Ajax</p> <p>Additional Stakeholders: Metrolinx, Private landowners</p>	<p>To implement the Ajax GO Station Mixed-use Area Specific Study, a Zoning By-law Amendment to implement associated zoning standards will be required to be completed.</p> <p>Updating the Zoning By-law will reduce approval timelines by providing 'as-of-right' zoning permissions for high-density mixed-use development that aligns with a comprehensive plan for an emerging transit oriented community.</p>	6,000 to 7,455 high density dwelling units	<ul style="list-style-type: none"> <li>• Bill 23 requires the Zoning By-law to be updated within one (1) year following approval of associated Official Plan policy.</li> <li>• Additional Staff resources to complete work required.</li> <li>• Impact to Town's Capital Budget to complete unbudgeted project.</li> <li>• ROPA 186 is with the Province for approval and no decision has been made as of the date of preparation of this Pledge.</li> </ul>	<ul style="list-style-type: none"> <li>• Identify grant opportunities, such as the Streamline Development Approval Fund, to hire external consultants to assist with the project.</li> <li>• Align the project to be completed concurrently with the Ajax GO Station Mixed-use Area Specific Study.</li> </ul>	<ul style="list-style-type: none"> <li>• Housing unit construction within the Ajax GO Station to be monitored and reported.</li> </ul>

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<p><b>Planning Application Process Improvements</b></p> <p>Municipal Development Approval Timelines</p>	Town of Ajax	Town Staff are facing lengthier review and approval timelines as a result of the reduced quality of application submissions received, the volume of such submissions and lack of staff resources to process applications. This, and proposed legislative changes, prompted Planning and Development Services (P&D) Staff to update their development application review process to help expedite approvals.	Specific unit count and type cannot be assigned to this initiative.	<ul style="list-style-type: none"> <li>Frequent and significant changes in legislation divert Staff time and resources away from development application review.</li> <li>Lack of Staff resources to review and process development applications.</li> </ul>	<ul style="list-style-type: none"> <li>Staff have implemented a series of changes and will continue to monitor success and adapt to continuously improve.</li> <li>That the Province continues to work with municipalities to provide grant opportunities, such as the Streamline Development Approval Fund.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor application approval timelines to track success.</li> </ul>
Application Processing Software		P&D Staff are also in the process of implementing application processing software to simplify and expedite the submission of applications to the Town. This software will provide a convenient platform for applicants to submit and track application progress electronically. It will also streamline the review of applications for internal Staff and external agencies since they will be able to access and provide comments more quickly in one convenient location.	Specific unit count and type cannot be assigned to this initiative.	<ul style="list-style-type: none"> <li>Costs associated with software updates.</li> <li>Potential system failures and/or internet outages.</li> </ul>	<ul style="list-style-type: none"> <li>External consultant has been hired to provide application processing software utilizing the Streamline Development Approval Fund.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to run various reports within the software.</li> </ul>

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Pre-consultation Process Updates		As part of this process update, Planning Staff are implementing an enhanced pre-consultation process to encourage dialogue between the Town, applicants, and their consultants to better respond to potential issues and find mutually agreeable solutions early in the process. This is a two-phase process which will require more detailed information from the applicant prior to a formal application submission. This will result in more detailed comments back to the applicant, and enable issues to be resolved earlier.	Specific unit count and type cannot be assigned to this initiative.			
Terms of Reference Document Creation & Review		<p>Terms of Reference guidance documents for all reports and studies that may be required to support a development application are being developed.</p> <p>Having a complete set of Terms of Reference documents will enhance transparency and streamline preparation of supporting documents.</p>	Specific unit count and type cannot be assigned to this initiative.			

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Delegation of Authority By-law Update (By-law 81-2022)		The Town passed an Official Plan Amendment and updated the Town's Delegation of Authority By-law to delegate the removal of holding provisions and approval or extension of a temporary use by-law to Staff. Delegation to the Staff level allows for a quicker decision on applications of that nature since Council meeting timing does not need to be accommodated. Therefore, planning approvals can be obtained more quickly resulting in the applicant reaching the building permit stage sooner.	Specific unit count and type cannot be assigned to this initiative.			
<b>Team/POD Restructuring for Development Application Review</b>	Town of Ajax	In 2021, the Town implemented a Development Team/POD structure to review and process development applications. Five interdisciplinary teams with representatives from Planning, Engineering, Transportation, Design Services, and Planning Administration were created to improve service delivery and expedite the development application review process. Team/PODs are assigned during the pre-consultation stage and move the applications to permit stages.	Specific unit count and type cannot be assigned to this item.  Potential for all housing types (depends on applications submitted).	<ul style="list-style-type: none"> <li>Lack of Staff resources to review and process development applications.</li> </ul>		<ul style="list-style-type: none"> <li>Application approval timelines to be tracked to monitor success of structure and staffing levels.</li> <li>Forthcoming online interactive mapping with application status and details to be released online.</li> </ul>

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		The members of each interdisciplinary Team/POD work collaboratively to deliver a unified and consistent streamlined approach to development review which will result in the applicant reaching the building permit stage sooner.				
<b>Affordable and Supportive Housing Liaison</b>	Town of Ajax	Action #21 in the draft Ajax Housing Action Plan directs the Town to consider establishing an affordable and supportive housing liaison. Responsibilities associated with this position would provide application guidance and help facilitate partnership opportunities between non-profit community housing providers and for-profit developers to deliver special needs housing, community housing and housing projects with affordable dwelling units.	Specific unit count and type cannot be assigned to this item.	<ul style="list-style-type: none"> <li>Additional Staff resources needed to implement action.</li> </ul>	<ul style="list-style-type: none"> <li>Identify grant opportunities, such as the Streamline Development Approval Fund, to hire external consultants to assist with the project.</li> <li>Provide the liaison detailed training on the land use and housing development process.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor success of position by tracking housing units constructed with assistance of position and satisfaction of applicant.</li> </ul>

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## **The Corporation of the Town of Ajax February 27, 2023 Council Resolution Extract**

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The following resolution pertaining to the business of the Community Affairs & Planning Committee Meeting of February 6, 2023 was adopted by Council of the Corporation of the Town of Ajax at its meeting held on February 27, 2023:

### **5. Presentations / Reports**

#### **5.1 PDS-2023-02: 2031 Municipal Housing Target Pledge**

##### Main Motion as Amended

Moved by: L. Bower

Seconded by: J. Dies

1. That the report entitled “2031 Municipal Housing Target Pledge” be received for information.
2. That the “Town of Ajax 2031 Municipal Housing Target Pledge”, included as ATT-1 to this report, be endorsed to support Council’s commitment to accelerating the supply of housing to meet the 2031 Municipal Housing Target of 17,000 new housing units, subject to the following conditions:
  - a) That the Town not be penalized financially or otherwise, for failing to meet the identified housing target;
  - b) That the housing target be recognized as an aspirational target and that the Town be permitted to continue to utilize the applicable population and employment forecasts from the Growth Plan, 2020 and/or municipal growth allocations assigned to and/or developed by the Town, for the purposes of creating development related studies, plans, and by-laws;
  - c) That the Province continue to work with municipalities to provide grant opportunities, such as the Streamline Development Approval Fund, to aid in the rapid delivery of the identified municipal initiatives and growth-related infrastructure; and
  - d) That the Province continue to consult and engage with municipalities on recent and future legislative changes and initiatives to find mutually beneficial ways to streamline approvals and enable municipalities to continue to collect growth-related charges to deliver infrastructure and community needs quickly.
3. That the Municipal Comprehensive Review Growth Management Study completed by the Region identified that there was potential to accommodate approximately 32,000 dwelling units through intensification in Ajax by 2051 demonstrating that Ajax already has enough land available within its urban boundary to nearly double the housing target as set out by the province so any greenbelt lands are not required.

# **The Corporation of the Town of Ajax February 27, 2023 Council Resolution Extract**

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4. That a copy of this report and Council's resolution be sent to Minister Steve Clark, Ministry of Municipal Affairs and Housing by March 1, 2023 and a copy also be sent to the Region and Durham area municipalities.

CARRIED

Questions regarding the contents of this extract may be directed to the undersigned.



Jason McWilliam  
Manager of Legislative Services / Deputy Clerk  
Town of Ajax  
T: 905-619-2529 x 3342  
E: [Jason.McWilliam@ajax.ca](mailto:Jason.McWilliam@ajax.ca)



## INFO-23-59

**From:** nancy barker <M.F.I.P.P.A. Sec.14(1)>

**Sent:** Thursday, March 2, 2023 10:14 AM

**To:** clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>

**Subject:** Clinic

Please please there is alot happening with health care please fight keep out oshawa clinic to stay in oshawa they have now put in condo senior living student housing and our oshawa clinic is so need more now then ever please fight for this to happen we need Oshawa Clinic



**INFO-23-63**



Sent Via Email

March 1, 2023

Celeste Dugas  
District Manager  
Ministry of the Environment, Conservation and Parks  
York-Durham Office  
5<sup>th</sup> Floor, 230 Westney Road South  
Ajax, ON L1S 7J5

**The Regional  
Municipality of  
Durham**

Corporate Services  
Department –  
Legislative Services  
Division

605 Rossland Rd. E.  
Level 1  
PO Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102

[durham.ca](http://durham.ca)

**Alexander Harras  
M.P.A.  
Director of  
Legislative Services  
& Regional Clerk**

Dear: C. Dugas

**RE: Organics Management Plan – Next Steps (2023-WR-3) Our  
File: E08**

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Council of the Region of Durham, at its meeting held on March 1, 2023, adopted the following recommendations of the Works Committee, as amended:

- “A) That Regional Council approve the following requirements to implement the proposed organics management program:
- i) Launch an Enhanced Green Bin that adds diapers, personal sanitary products, adult incontinence products, pet waste, pet litter, and any other material deemed processible by the Regional Municipality of Durham to the list of acceptable materials in the Regional Municipality of Durham’s Green Bin program; and
  - iii) To accommodate the requirements of the Food and Organic Waste Policy Statement, Regional Council approve, in principle, the development of a Green Bin program for multi-residential buildings receiving Regional waste collection services.
- B) That Regional Council direct staff to amend By-Law #46-2011, A By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of the Regional Municipality of Durham, effective July 1, 2024 to reflect the above program changes; and

- C) That a copy of Report #2023-WR-3 of the Commissioner of Works be distributed to Local Area Municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for their information.”

Please find enclosed a copy of Report #2023-WR-3 for your information.

*Alexander Harras*

Alexander Harras,  
Director of Legislative Services & Regional Clerk

AH/sc

- c: N. Cooper, Clerk, Town of Ajax  
F. Lamanna, Clerk, Township of Brock  
J. Gallagher, Clerk, Municipality of Clarington  
M. Medeiros, Clerk, City of Oshawa  
S. Cassel, Clerk, City of Pickering  
B. Jamieson, Clerk, Township of Scugog  
D. Leroux, Clerk, Township of Uxbridge  
C. Harris, Clerk, Town of Whitby  
J. Presta, Commissioner of Works

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



## The Regional Municipality of Durham Report

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To: Works Committee  
From: Commissioner of Works  
Report: #2023-WR-3  
Date: February 8, 2023

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**Subject:**

Organics Management Plan – Next Steps

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**Recommendation:**

That the Works Committee recommends to Regional Council:

- A) That Regional Council approve the following requirements to implement the proposed organics management program:
- i) Launch an Enhanced Green Bin that adds diapers, personal sanitary products, adult incontinence products, pet waste, pet litter, and any other material deemed processible by the Regional Municipality of Durham to the list of acceptable materials in the Regional Municipality of Durham's Green Bin program;
  - ii) With the reduction in garbage generation associated with Recommendation i), reduce the curbside garbage limit for the set out of garbage bags/cans from four (4) bags/cans every two weeks to three (3) bags/cans every two weeks with a communication and compliance plan providing appropriate resident education and support; and
  - iii) To accommodate the requirements of the Food and Organic Waste Policy Statement, Regional Council approve, in principle, the development of a Green Bin program for multi-residential buildings receiving Regional waste collection services.
- B) That Regional Council direct staff to amend By-Law #46-2011, A By-Law to Regulate the Provision of Waste Management Services Under the Jurisdiction of

the Regional Municipality of Durham, effective July 1, 2024 to reflect the above program changes; and

- C) That a copy of this report be distributed to Local Area Municipalities and the Ontario Ministry of the Environment, Conservation and Parks York-Durham District Office for their information.
- 

## **Report:**

### **1. Purpose**

- 1.1 This report outlines the proposed short-term and long-term solution to the Regional Municipality of Durham's (Region) organic waste management needs following the cancelation of Negotiated Request for Proposal (NRFP)-1080-2021 and requests authority for staff to make necessary improvements to the Region's current waste management programs to meet the Region's immediate organics management objectives, while the implementation strategies for the long-term plan are reviewed.

### **2. Background**

- 2.1 At its meeting of June 29, 2022, Regional Council approved the recommendation in Report [#2022-COW-22](#) to cancel the Region's Mixed Waste Pre-sort and Anaerobic Digestion Facility (AD Project) procurement process for NRFP-1080-2021 due to its significant capital costs and future operating costs associated with uncertainties due to global inflation and supply chain risks.
- 2.2 This cancelation does not negate the Region's need for a sustainable organics management plan. The Region's short- and long-term needs for ongoing organics processing using Anaerobic Digestion (AD) and meeting the following waste management plan objectives continue to include:
- a. Compliance with legislative organics diversion requirements.
  - b. Addressing the service requirements of the Region's growing population.
  - c. Managing the capacity limitations of the Region's existing waste disposal infrastructure.
  - d. Increasing environmental sustainability and climate change impacts through an increase in overall diversion.

### **3. Previous Reports and Decisions**

- 3.1 Report [#2019-COW-17](#) titled, 'Organics Management Next Steps and Updated Preliminary Business Case' adopted wet AD as the preferred technology for the Region's long term organics management plan to maximize diversion, including green bin organics and the organic fraction of mixed garbage wastes.
- 3.2 Report [#2022-COW-22](#) titled, 'Negotiated Request for Proposal Results for the Design, Build, Operate and Maintain Contract for a Mixed Waste Pre-sort and Anaerobic Digestion Facility' provided the rationale for Regional Council to cancel the procurement process for the AD Project. Section 2 of the report provides a detailed summary of Regional Council direction between 2018 and 2022 at key decision points in the AD Project development process.

### **4. Ontario Food and Organic Waste Policy Statement**

- 4.1 Ontario's Food and Organic Waste Policy Statement (Policy Statement) requires municipalities to achieve:
  - a. 70 per cent waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2023; and
  - b. 50 per cent waste reduction and resource recovery of food and organic waste generated at multi-residential properties by 2025.
- 4.2 It also encourages the diversion of the following materials through organics separation programs:
  - a. Personal hygiene wastes;
  - b. Sanitary products;
  - c. Shredded paper (already accepted in Durham's green bin);
  - d. Additional paper fibre products (already accepted in Durham's green bin);
  - e. Compostable products and packaging;
  - f. Pet food (already accepted in Durham's green bin); and
  - g. Pet wastes.

- 4.3 The Policy Statement recognizes AD as a resource recovery system for sending recovered organics for further processing.
- 4.4 In 2021, the Region diverted 43 per cent of the available organics including leaf and yard waste materials in the overall single-family home waste stream. An Enhanced Green Bin and multi-residential program will help the Region achieve compliance with the Policy Statement requirements.

## **5. Process for Durham's Organics Management Plan**

- 5.1 The next steps to move the Region's organics management plan forward comprise of short- and long-term processes. The short-term process provides operational continuity by securing third party organics processing capacity at a suitable AD facility beyond the end date of the current organics processing contract of June 30, 2024. The long-term process focuses on the future viability of the Region's AD Project. Regional staff will monitor the performance of the short-term organics management plan and adjust the long-term organics management plan requirements as appropriate.
- 5.2 Procurement for the short-term process includes a Request for Prequalification (RFPQ) followed by a Request for Tender (Tender) for wet AD processing of the Region's food and organic waste for a ten-year term. This term allows for the time to refine and implement a long-term organics management plan while meeting interim organics management requirements. A contract of such length will help to ensure competitive market pricing, cost certainty and service stability.
- 5.3 As part of the RFPQ the Region will explore the opportunities to retain, where feasible, the related environmental benefits from the diversion and/or processing of organics through the AD process, including any associated renewable natural gas (RNG) production which has been derived. The opportunity to retain title and ownership of such related RNG and/or other environmental attributes may provide additional benefits towards meeting the Region's corporate sustainability objectives and greenhouse gas (GHG) emission reduction targets (i.e., net zero GHG emissions for corporate operations by 2045). Assuming such opportunities are available (e.g., utilization of RNG in Regional operations through natural gas procurement program), they will be carefully assessed to ensure that they provide a reasonable, cost-effective means for achieving corporate sustainability objectives, while ensuring that the organics processing contract itself achieves the best value to taxpayers.

- 5.4 To further inform the Region on potential opportunities for obtaining RNG for use within the Region's natural gas procurement program, the Region has undertaken a parallel, non-binding Request for Information (RFI) process to collect information on various supplier contract options including possible terms and conditions (e.g. contract duration, minimum volume amounts), pricing and potential carbon reduction (RFI open until February 10, 2023). Any market information collected will assist staff in the assessment of any related vendor feedback as obtained through the RFPQ process noted above regarding the potential sharing of RNG and/or any related environmental benefits.
- 5.5 The Notice of Planned Procurement was issued on December 15, 2022. The RFPQ will be issued in 2023 followed by the tender to ensure a new processing contract is in place for July 1, 2024.

## **6. Enhanced Green Bin Program**

- 6.1 Wet AD continues to be the Region's preferred organics management technology.
- 6.2 Wet AD will allow additional materials to be included in an Enhanced Green Bin program including diapers, personal sanitary products, incontinence products, pet waste, pet litter and, in some cases, compostable packaging.
- 6.3 Although wet AD technology is efficient at the separation of plastic film during processing and an enhanced Green Bin program will include materials with plastic film that can be separated by wet AD, staff recommend maintaining the requirement for 100 per cent compostable green bin liner bags, kraft paper bags or paper wrapping for organics. Maintaining compostable bag requirements will help reduce AD residue requiring disposal as waste, maximize the quality of digestate for further beneficial use, and is consistent with the federal Single-use Plastics Prohibition Regulations (SOR/2022-138). This requirement supports the environmental goals of Durham Region's Strategic Plan and Long-term Waste Management Plan.
- 6.4 The additional materials in an Enhanced Green Bin program represent the potential for approximately 10,000 annual tonnes being removed from the waste in garbage bags and diverted from the Durham York Energy Centre (DYEC). The additional diversion will preserve disposal capacity at the DYEC and assist the Region in meeting its Long-term Waste Management Plan target of diverting an additional 10 per cent organics from disposal by 2026.

- 6.5 An Enhanced Green Bin program will provide a significant service level improvement for residents, allowing the odorous items in the garbage to be collected weekly in the Green Bin instead of bi-weekly in the garbage.
- 6.6 A Promotion and Education campaign will be planned to e-launch the Enhanced Green Bin program to include details and the enhanced list of acceptable materials. Distribution of additional green bins may be a part of this program to support residents in accommodating larger volumes of material.
- 6.7 While Durham processes all green bin program materials collected in the Region, the City of Oshawa and the Town of Whitby collect the green bin materials in their respective municipalities. Regional staff will work with the City of Oshawa and the Town of Whitby to ensure the implementation of a coordinated Enhanced Green Bin program.

## **7. Multi-residential Enhanced Green Bin Program**

- 7.1 The Region provides Blue Box and garbage collection to multi-residential buildings that meet the Region's requirements outlined in Schedule P of Waste Management By-law #46-2011. Multi-residential buildings that do not meet the requirements manage their waste with private contractors.
- 7.2 Durham does not have a multi-residential Green Bin program. Multi-residential organics represent the Region's largest opportunity for additional waste diversion beyond expanding the curbside Green Bin program. Currently, 415 multi-residential properties (25,961 units) receive municipal waste collection services as noted in Table 1 below. This housing stock is the Region's fastest growing housing sector.

**Table 1: Multi-residential properties serviced by the Region (July 2022)**

<b>Municipality</b>	<b># Multi-residential Properties Serviced</b>	<b>Total # of Individual Units Serviced</b>
Oshawa	219	13,131
Whitby	76	4,207
Pickering	35	3,660
Ajax	34	3,124
Clarington	26	945
Uxbridge	15	511
Scugog	4	138
Brock	6	245
<b>TOTAL</b>	<b>415</b>	<b>25,961</b>

- 7.3 In 2021, food waste, diapers, personal hygiene products, incontinence products, pet waste and pet litter represented approximately 40 per cent of total waste generated by Durham's multi-residential sector.
- 7.4 A multi-residential Green Bin program will require a multi-year implementation plan for logistics including significant participation from property managers, particularly those in buildings that have limited storage capacity.
- 7.5 Multi-residential buildings currently under development will be informed of the upcoming changes with a request for appropriate accommodations. Organics management will be included in the future multi-residential development review process.
- 7.6 A communications plan will be developed to implement an enhanced Green Bin program including multi-residential customers.

## **8. Reducing the Curbside Garbage Bag Limit**

- 8.1 The Enhanced Green Bin program will reduce the quantity of garbage requiring processing at the DYEC allowing a reduction in the current garbage bag limit for residential garbage set outs from four bags/cans every other week to three.
- 8.2 Curbside studies (surveys) conducted in the fall of 2022 determined that approximately 80 per cent of Durham residents set out three bags/cans or less.
- 8.3 Allowing for more materials to go in the Green Bin will provide residents with a convenient method to get rid of odorous waste weekly rather than every other week in the garbage. The reduction of the garbage bag/can limit from four to three will also encourage residents to put more organics in the Green Bin rather than in the garbage stream.
- 8.4 The Region will continue to offer additional, free garbage bag tags to residents that request and qualify for an exemption based on medical conditions and/or family size. Residents will still be able to purchase garbage bag tags.
- 8.5 Compliance with the three garbage bag limit will start with an education period and compliance efforts will be phased in to allow residents to adjust to the new set out limit. Staff will monitor the bag limit reduction to determine if accommodations for spring and fall clean-ups are required.
- 8.6 Prior to implementing the new limit, a communication campaign will be implemented to inform residents of the change and enhanced options to divert garbage will be undertaken.

## **9. Preserving Capacity at DYEC**

- 9.1 The launch of an Enhanced Green Bin and multi-residential green bin program coupled with a reduction in the garbage bag/can limit is anticipated to decrease the waste tonnage being processed at the DYEC or requiring disposal at landfill. The Region continues to seek additional opportunities to optimize diversion programs thereby delaying future expansion requirements, including those involving managing organics. New and planned regulations at the Federal and Provincial level will also reduce garbage being sent to the DYEC. Part of these plans also include optimizing the design and operations at the Region's Waste Management Facilities, starting with the Oshawa Waste Management Facility.
- 9.2 It remains the Region's objective to delay expansion of the DYEC beyond 2030.

## **10. More Homes Built Faster Act (Bill 23)**

- 10.1 Bill 23 sets housing targets for several lower tier municipalities in Ontario including the eight local area municipalities of Durham Region. In most cases, the Bill 23 targets are higher than targets currently in the Durham Growth Management Study.
- 10.2 The increased housing targets for Durham Region will result in higher demand for waste management services including waste diversion and disposal. The Region will need to ensure planning for future programs and infrastructure is adequate to accommodate higher population estimates.
- 10.3 In general, Bill 23 will reduce the Region's ability to predict local growth and the resulting impacts on Regional infrastructure. This uncertainty must be considered when planning the long-term organics management solution.

## **11. Long-term Organics Management Solution**

- 11.1 The AD Project is the preferred long-term organics management solution for the Region. Council approved the AD Project as a necessary measure to address the Region's projected waste management needs in an environmentally responsible manner. The benefits of the AD Project remain:
  - a. **Renewable Natural Gas (RNG) and GHG Reduction:** Durham Region declared a climate emergency in 2020 and developed a Corporate Climate Action Plan (CCAP) to guide efforts to reduce greenhouse gas (GHG) emissions from Region operations. The AD Project would potentially provide significant GHG emission reductions for the Region, assuming produced RNG is utilized in Regional facilities displacing conventional natural gas requirements and not sold. Furthermore, internal utilization of RNG would displace conventional natural gas purchases and avoid related costs where the market for natural gas has become increasingly volatile in recent years. There is also the potential to avoid the federal carbon fuel surcharge tax with the blending of RNG for internal use.
  - b. **Legislative Compliance:** The AD Project will ensure the Region is compliant with anticipated regulations for banning organics from landfills and for recovering food waste and other organics.

- c. **Increased Waste Diversion:** The AD Project will help the Region divert over 70 per cent of its organic waste from curbside collection program to AD and at least 50 per cent from its multi-residential collection program.
- d. **Delay DYEC Expansion:** The AD Project will allow the Region to preserve capacity at the DYEC and delay the need for expansion.

## **12. Financial Implications**

- 12.1 Staff estimates at this time that an enhanced Green Bin program will result in a net operating cost increase between \$0.4 million and \$1 million annually. Program costs will be finalized upon the date of implementation.
- 12.2 Staff is investigating costs for a multi-residential green bin program and will submit a further report that details the logistical and financial implications in 2023.

## **13. Relationship to Strategic Plan**

- 13.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
  - a. Goal 1.1 Accelerate the adoption of green technologies and clean energy solutions through strategic partnerships and investment
  - b. Goal 1.2 Increase waste diversion and resource recovery
  - c. Goal 1.4 Demonstrate leadership in sustainability and addressing climate change
  - d. Goal 5.1 Optimize resources and partnerships to deliver exceptional quality services and value

## **14. Conclusion**

- 14.1 In the short-term, a 10-year term service contract for organic processing capacity is being planned to manage an Enhanced Green Bin program. To support this program, staff propose revising Waste Management By-law # 46-2011 to permit a wider range of material in the Green Bin program such as diapers and pet waste.
- 14.2 In addition, it is recommended to implement a source separated organics program for multi-residential properties serviced by the Regional Municipality of Durham for meeting Provincial multi-residential food and organic waste reduction requirements.

14.3 This report has been reviewed by the Legal Services Division of the Corporate Services Department and the Finance Department.

14.4 For additional information, contact: Gioseph Anello, Director, Waste Management Services, at 905-668-7711, extension 3445.

Respectfully submitted,

**Original signed by:**

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John Presta, P.Eng. MPA  
Commissioner of Works

Recommended for Presentation to Committee

**Original signed by:**

---

Elaine C. Baxter-Trahair  
Chief Administrative Officer





If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

March 6, 2023

Honourable Minister Steve Clark  
Minister of Municipal Affairs and Housing  
Via E-mail: [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

Dear Minister Clark:

**Re:** Housing Pledge for 13, 000 Units by 2031 in Response to Minister's Order

**File Number:** PG.25-06

---

At a meeting held on February 27, 2023, the Council of the Municipality of Clarington approved the following Resolution #C-046-23:

That [Report PDS-009-23](#) Housing Pledge for 13,000 Units by 2031 in Response to Minister's Order, and any related delegations and communication items, be received;

That the action items in Report PDS-009-23 (Attachment 1), be endorsed as Clarington's Housing Pledge to support the acceleration of housing supply in Ontario, subject to the following conditions:


- a. That the Province and the Durham Region deliver the infrastructure improvements to support the Provincial target of 13,000 units for Clarington by 2031;
- b. That the Municipality not be penalized financially or otherwise, for failing to meet the identified as the housing targets are subject to market conditions, supply, labour issues, etc.; and
- c. That the Province consults and engages with local municipalities on future legislative changes in order to understand the financial and logistical implications to deliver housing units quickly;

That a copy of this report and Council's resolution be sent to the Honourable Minister Steve Clark, Ministry of Municipal Affairs and Housing by March 1, 2023, and a copy also be sent to the Region of Durham, area municipalities and the AMO; and

That the Mayor be authorized to sign the Clarington Housing Pledge on behalf of Council.

Additionally, please find attached the Clarington Housing Pledge and Draft Approved and Registered Applications.

Yours truly,

  
\_\_\_\_\_  
John Paul Newman  
Deputy Clerk

JPN/lp

Encl.

c: AMO  
Mustafa Ghassan, Delta Urban Inc.  
Ari Soberano, 3253 Libert Street N. Limited Partnership  
B. Bridgeman, Commissioner of Planning and Economic Development, Region of Durham  
Susan Cassel, City Clerk, City of Pickering  
Nicole Cooper, Director of Legislative & Information Services, Town of Ajax  
Alexander Harras, Regional Clerk, The Regional Municipality of Durham  
Christopher Harris, Town Clerk, Town of Whitby  
Becky Jamieson, Director of Corporate Services/Municipal Clerk, Township of Scugog  
Fernando Lamanna, Clerk/Deputy CAO, Township of Brock  
Debbie Leroux, Director of Legislative Services/Clerk, Township of Uxbridge  
Mary Medeiros, City Clerk, City of Oshawa  
N. Zambri, Senior Planner  
C. Salazar, Director of Planning and Development Services

## Municipal Housing Pledge

### Clarington's Municipal Housing Target is 13,000 by 2031

The following represents actions that may be facilitated by the Municipality of Clarington to implement the Municipal Housing Pledge:

#### Facilitating Growth

- **Official Plan:** Completing the Secondary Plans currently in progress by 2026 will facilitate housing units within Clarington's existing urban areas that will contribute towards the achievement of the short-term target to 2031. Concurrently, staff will initiate and complete the Clarington Official Plan Review that will address longer-term growth and development to 2051.
- **Zoning:** Develop zoning to implement newly approved and updated Secondary Plans to provide for zoning that aligns with approved built forms and densities, and complete new urban area zoning by-law to provide permissions outside of secondary plan areas that support new housing units and reduce the need for site-specific zoning amendments, which can be costly and resource consuming. Zoning for the Bowmanville and Courtice MTSA's will be prioritized to be completed within a year of the Province's approval of Durham's MTSA's, as required.
- **Consider Community Planning Permit System:** The Clarington Official Plan provides for the use of the Community Planning Permit System tool, which combines zoning, minor variances and site plan into one process. Upon the completion of the necessary secondary planning and zoning work, staff will explore locations and situations in which a Community Planning Permit System might be appropriate and support the housing target commitment, such as for affordable housing or within MTSA's.
- **Community Improvement Plans:** Clarington's existing CIPs are due to be updated in 2023/2024. Opportunities to support the development of affordable housing units through CIP programming will be explored as part of the review and update.
- **Municipal Heritage Register:** Clarington's Municipal Register will be reviewed and cultural heritage resources list can be updated to better enable staff to proactively address the conservation of resources on lands subject to residential development applications.
- **Engineering Design Standards:** Continue initiative to update Clarington's Engineering Design Standards to align with current best practices and improve processing timelines during the detailed engineering review stage of residential subdivision applications.
- **Streamlining Development Approvals Processes:** A comprehensive set of initiatives is underway by the Municipality to modernize, streamline, improve accessibility to, and accelerate processes for managing and approving housing applications, including maximizing capabilities of new software and technology, implementing an application prioritization process, hiring of necessary staff resources and consultant expertise,

modification of pre-consultation processes, and delegation of additional authorities to staff.

### **Supportive Servicing and Infrastructure**

- **Infrastructure Master Planning:** Clarington is committed to doing its part to work with Durham Region to align land use planning and infrastructure planning to maximize the efficiency of servicing secondary plan areas to support the construction of new homes. Staff will explore an Infrastructure Master Plan where it would be beneficial to align local municipal transportation and servicing infrastructure capital projects with secondary planning to support development.

### **Enhancing Support for Housing**

- **Encouraging Additional Dwelling Units:** Build on recent official plan and zoning amendments that permit 2<sup>nd</sup> and 3<sup>rd</sup> residential units to incorporate additional Bill 23 direction. Encourage developers to provide additional units in the design of dwellings at the time of purchase and sale to increase ADUs and affordable housing options. A citizen-friendly guide to ADUs and promotion on the Municipality's social media site may be explored.
- **Affordable Housing Toolkit:** Continue to implement initiatives endorsed as part of Clarington's Affordable Housing Toolkit, including the use of surplus municipal lands for non-profit housing. An inventory of available lands will be generated and the requirements of new developments to provide affordable housing, either through monetary contributions or land.
- **Prioritize Applications:** Clarington will consider criteria that prioritize applications that achieve the Municipality's affordability and sustainability objectives and which are an overall benefit to the community. The proposed criteria to prioritize applications is:
  - non-profit housing and long term care facilities,
  - applications that provide for a minimum ten percent affordable units,
  - applications that incorporate significant sustainable and walkable design features,
  - projects that exceed the minimum parkland and open space requirements to the benefit of the residents and the broader community, and
  - applications on the former Greenbelt lands at Nash and Hancock Roads, in accordance with provincial direction and timelines.
- **Standardized Terms of Reference:** Staff will create or update terms of reference for studies required in support of development applications to provide a clear expectation of requirements and minimize processing time and number of submissions.

### **Collaboration and Partnerships**

- **Provincial and Federal Partners:** Clarington is committed to collaborating with the Province (including Metrolinx) and Federal partners to support and implement projects

and funding initiatives that support affordable and quality housing, including the timely development of the Bowmanville and Courtice GO Train Stations.

- **Development Industry:** The Municipality will continue to foster its collaborative relationship with the development industry, including regular meetings bi-annually with the development industry to identify opportunities for mutual improvement to facilitate the achievement of the housing target.

### Monitoring and Reporting

- **Key Indicators:** Key performance indicators will be developed to inform annual monitoring reports to Council on the delivery of the target, including (i) number of registered or draft approved units in the pipeline (ii) length of time units have been approved without proceeding to the next stage of development (iii) which lands are not proceeding once approved (iv) number of additional dwelling units (v) number of refunded application fees, and (vi) OLT appeals based on non-decisions.
- **Annual Monitoring Report:** Staff will provide a yearly monitoring report to update Council on the status of initiatives, progress towards Clarington's 13,000 housing unit target, infrastructure availability, influencing market conditions, opportunities and challenges, staff resources and any amendments to the pledge that may be required.
- **Dormant Application Follow-up:** Focus staff resources on applications that are progressively moving forward, close applications that have been dormant, and allow to expire those approvals for applications that have not proceeded to building permit. Staff will contact the developer(s) subsequent to the release of staff's annual housing monitoring report to encourage them to advance execution of the appropriate agreements and/or build. Consideration will be given to a measurable deadline for developers to complete their projects within a two to three year time frame.

### External Influencing Factors outside of Clarington's Control

The Pledge and Action Items provided herein is a commitment that the Municipality will strive to do its part to meet the assigned housing target for Clarington. However, housing markets, rising interest rates, borrowing requirements, senior government policies, cost of materials, land values, delivery of public services, labour shortages, and ability for the private sector to construct the units are outside of the Municipality's control and will influence and affect the achievement of the target.

With the above in mind, the Municipality of Clarington pledges to the Minister of Municipal Affairs and Housing to facilitate the construction of 13,000 housing units by 2031.



Mayor Adrian Foster

COURTICE URBAN AREA

RESIDENTIAL ACTIVITY - December 2022 (Subdivisions & SPAs)

DRAFT APPROVED

Neighbourhood Area	Name	File No.	DATES				RESIDENTIAL UNITS - FROM DRAFT PLAN					
			Draft Approval	Red Line Revisions	Extension	Expires	Single	Semi/Link	Towns	Apt.	Other (Beds)	Total Units
Courtice Main Street	Bonnydon Limited	18T-90022	Sept-29-2015			June-1-2020	7		82	60		149
Courtice Main Street	Uplands - Highstreet Courtice	SPA-2018-0032	Sept-08-2022						119	339		458
Hancock	Trolleybus (Nash & Hancock) NW corner	SC-2018-0003	Dec-02-2022			Dec-02-2025	116	26				142
Hancock	Headgate Developments Limited	S-C-2009-0001	May-7-2014			June-3-2020	33					33
												782

REGISTERED PLANS

Neighbourhood Area	Name	File No.	M-Plan	DATES Registered/ Approved	RESIDENTIAL UNITS - FROM REGISTERED PLAN										
					Singles		Semi/Link		Townhouse		Apartments		TOTAL		
					Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Vacant Lots
Bayview/ Southwest Courtice Secondary Plan	Courtice Development Group Inc./ Excelsior -1445 Bloor Street	SPA2016-0028	N/A	Dec-21-2021							180		180	0	180
Courtice Main Street	Goldmanco Commercial/residential site	SPA2018-0008	N/A	Aug-23-2019							90		90	0	90
Bayview/ Southwest Courtice Secondary Plan	Eastvale (phase 1)	S-C-2012-0001	40M-2698	June-16-2021	74								74	0	74
Hancock	Headgate Developments Limited	SC-2009-0001	40M-2726	18-May-2022	5								5	0	5
													349	0	349

BOWMANVILLE URBAN AREA  
RESIDENTIAL ACTIVITY - December 2022 (Subdivision and SPAs)

DRAFT APPROVED

Neighbourhood Area	Name	File No.	DATES				RESIDENTIAL UNITS - FROM DRAFT PLAN					
			Draft Approval	Red Line Revisions	Extension	Expires	Single	Semi/Link	Towns	Apt.	Other (Beds)	Total Units
Soper Hills	Farsight Investments Limited (excludes medium density blocks)	S-C-2005-0002	Sept-28-2010	20-Jun-2022		1-Apr-2024	313		64			377
West Urban Centre	YYZ Bowmanville Ave & Hwy 2 (south east corner)	SPA2015-0022	June-1-2021							425		425
Northglen	Northglen (2084165 Ont. Ltd.) Phase 9	S-C-2007-0004	June-19-2008	May-5-2014	May-29-2016	May-29-2022	71	0	32	0		103
Brookhill	Brookhill Meadows (Dunbury Developments Ltd.) Phase 6	S-C-2011-0002	June-26-2016		Feb-19-2019	Feb-29-2025	53	28	158			239
Brookhill	DG Group Brookhill Phase 5	SC-2020-0001	08-Apr-2022			Apr-08-2025	53		53			106
Brookhill	1613881 Ontario Ltd. (Players Metrus) Phase 4	S-C-2012-0003	July7-2015		Dec-11-2017	Dec-11-2020	42	14				56
1306												

REGISTERED PLANS

Neighbourhood Area	Name			DATES	RESIDENTIAL UNITS - FROM REGISTERED PLAN										
		File No.	M-Plan	Registered/ Approved	Singles		Semi/Link		Townhouse		Apartments		TOTAL		
					Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Vacant Lots
West Urban Centre	MODO Muir (WED Investments Ltd) (northeast corner)	SC-2017-0009	40M-2629	Aug-21-2018					112	36			112	36	76
West Urban Centre	51 and 55 Clarington Blvd. (Kaitlin)	S-C-2007-0010 & SPA 2017-0005		Feb-10-2022							440	440	440	440	0
Northglen	Northglen (2084165 Ont. Ltd.)	S-C-2007-0004	40M-2633	Sept-17-2018	45	42			26	26			71	68	3
Northglen	Kemp & Carruthers	S-C-2007-0005	40M-2642	Jan-31-2019	74	72							74	72	2
													697	616	81

NEWCASTLE VILLAGE URBAN AREA  
RESIDENTIAL ACTIVITY - December 2022 (Subdivision and SPAs)

DRAFT APPROVED

Neighbourhood Area	Name	File No.	DATES				RESIDENTIAL UNITS - FROM DRAFT PLAN					
			Draft Approval	Red Line Revisions	Extension	Expires	Single	Semi/Link	Towns	Apt.	Other (Beds)	Total Units
North Village	Brookfield Homes (Phase 2)	SC-2005-004	Oct-19-2012	Dec. 2022 - not approved yet		Feb-20-2024	150	62	56			268
North Village	Smooth Run Developments (Phase 1)	SC-2005-003	Oct-19-2012			Feb-20-2024	378	76	84	94		632
Foster	Tornat	SC-2017-0006	Nov-20-2018			Nov-20-2021			12	223		235
Foster	Foster Northwest Phase 2 and 3	SC-2017-0005	Sept-6-2019			Sept-6-2024	111		70	105		286
North Village	Brookfield	SC-2017-0007	May-28-2019			May-28-2024	25					25
1446												

REGISTERED PLANS

Neighbourhood Area	Name			DATES	RESIDENTIAL UNITS - FROM REGISTERED PLAN										
					Singles		Semi/Link		Townhouse		Apartments		TOTAL		
		File No.	M-Plan	Registered/ Approved	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Vacant Lots
Foster	Linvest Properties Limited (Phase 1B)	18T-89059	40M-2501	Aug-29-2013	43	43			21	0			64	43	21
Foster	Linvest Properties Limited (school block)	SC-2017-0001	40M-2663	Jan-16-20202	51	49							51	49	2
Graham	50379409 Ontario Inc. (415 Mill Street South)	SPA-2017-0047							15	0			15	0	15
Graham	Tomba (355 North Street)	SC-2017-0011 & SPA2017-0044		01-Sep-2022					29	0			29	0	29
Foster	Linvest Properties Limited	18T-89059	40M-2732	Jul-18-2022	88	0							88	0	88
Foster	Foster Northwest (Halminen Homes) - Phase 1	SC-2017-0005	40M-2741		165	0			13	0			178	0	178
													425	92	333

# RURAL AREAS & HAMLETS

## APPLICATIONS SUBMITTED (December 2022)

### DRAFT APPROVED

Name			DATES		RESIDENTIAL UNITS - FROM DRAFT PLAN					Total Units
	File No.	Township/Hamlet	Draft Approval	Red Line Revisions	Single	Semi/Link	Towns	Apt.	Other (Beds)	
Schwarz	18T-86009	Darlington	03-Dec-1987		7					7
										7

### REGISTERED PLANS

Name				DATES	RESIDENTIAL UNITS - FROM REGISTERED PLAN										
	File No.	Township/Hamlet	M-Plan	Registered	Singles		Semi/Link		Townhouse		Apartments		TOTAL		
					Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Total Units	Permits Issued	Vacant Lots
Westlake	18T-89038	Solina	40M-1897	06-Nov-1997	40	39							40	39	1
Allin	18T-94008	Clarke	40M-2255	02-Jun-2005	20	17							20	17	3
Barr Developments	S-C-2006-0002	Clarke	40M-2411	19-Apr-2010	8	6							8	6	2
Quadrillium - Newtonville Gardens	18T-87083	Newtonville	40M-2619	08-May-2018	28	26							28	26	2
Green Vallet Clarke	18T-89007	Clarke	40M-2661	19-Dec-2019	19	0							19	0	19
													115	88	27



## INFO-23-67

Original Message-----

From: Arthur Murphy **M.F.I.P.P.A. Sec.14(1)**

Sent: Wednesday, March 8, 2023 6:23 PM

To: clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>

Cc: John Neal <[JNeal@oshawa.ca](mailto:JNeal@oshawa.ca)>; Rosemary McConkey  
<[RMcConkey@oshawa.ca](mailto:RMcConkey@oshawa.ca)>

Subject: Re: Traffic speeding



Columbus RD West

Please review the following email highlighting our concerns regarding speeding On Columbus RD West.

We are requesting the installation of Automatic Speed Enforcement Cameras on Columbus RD West, which may help to reduce speeders, although an ideal solution would be the installation of speed bumps.

Regards

Arthur & Janet Murphy



Sent by Email

March 9, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Steve Clark  
Minister of Municipal Affairs & Housing  
17<sup>th</sup> Floor  
777 Bay St.  
Toronto, ON M7A 2J3  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

Subject: Re: Report PLN 04-23  
Municipal Housing Targets and Municipal Housing Pledges  
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 27, 2023 and adopted the following resolution:

1. That Report PLN 04-23 regarding Municipal Housing Targets and Municipal Housing Pledges be received;
2. That Council advise the Honourable Steve Clark, Minister of Municipal Affairs and Housing (MMAH), that Report PLN 04-23, constitutes the City of Pickering's Housing Pledge, as requested in his letter to the City's Clerk, dated October 25, 2022;
3. That Council advise the Honourable Steve Clark, MMAH, that it generally supports the Municipal Housing Target of 13,000 new homes by 2031, established by the Province for the City of Pickering, yet further advises that the City's development approval processes are but one small part of a very complex system that delivers housing to the market;
4. That Council advise Premier Doug Ford and Honourable Steve Clark, of the following:
  - a. that it appreciates the Province's recognition of the cumulative cost put on the construction of housing (including rental, affordable ownership and rental, and on attainable (still undefined)), of development charges, community benefits charges, and parkland contributions; and similarly advises

- b. that, if the funding for these services and facilities are to be transferred from these municipal charges to the property tax base, that home owners or tenants will bear the increased cost of home ownership, which will also jeopardize housing affordability; and,
  - c. that the City of Pickering welcomes the Premier's guarantee to keep municipalities financially whole;
- 5. That Council request the Honourable Steve Clark, MMAH, to obtain similar housing pledge commitments from the building community (through the Building Industry and Land Development Association (BILD)).
- 6. That Council direct, through the Office of the Chief Administrative Officer, that the following initiative be undertaken:
  - a. That the Director, City Development & CBO, in finalizing the first annual City of Pickering Housing Monitoring Report (as required by the Council adopted Pickering Housing Action Plan, 2021, Action 3.7), identify any proposed revisions to the Action Plan that would further assist in meeting the Municipal Housing Targets; and,
- 7. That a copy of Report PLN 04-23 and Council's resolution thereon be forwarded to Premier Ford, Minister Clark, MMAH, The Honourable Peter Bethlenfalvy, Region of Durham, and area municipalities.

A copy of Report PLN 04-23 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel  
City Clerk

SC:am

Encl.

Copy:           The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge

Alexander Harras, Director of Legislative Services & Regional Clerk, The Regional Municipality of Durham  
Nicole Cooper, Director of Legislative & Information Services, Town of Ajax  
June Gallagher, Municipal Clerk, Municipality of Clarington  
Chris Harris, Clerk, Town of Whitby  
Fernando Lamanna, Clerk, Township of Brock  
Debbie Leroux, Clerk, Township of Uxbridge  
Mary Medeiros, City Clerk, City of Oshawa  
Becky Jamieson, Director of Corporate Services/Clerk, Township of Scugog  
Director, City Development & CBO  
Chief Administrative Officer



## Report to Executive Committee

**Report Number:** PLN 04-23

**Date:** February 6, 2023

**From:** Kyle Bentley  
Director, City Development & CBO

**Subject:** Municipal Housing Targets and Municipal Housing Pledges  
- File: D-1300-017

### Recommendation:

1. That Report PLN 04-23 regarding Municipal Housing Targets and Municipal Housing Pledges be received;
2. That Council advise the Honourable Steve Clark, Minister of Municipal Affairs and Housing (MMAH), that Report PLN 04-23, constitutes the City of Pickering's Housing Pledge, as requested in his letter to the City's Clerk, dated October 25, 2022;
3. That Council advise the Honourable Steve Clark, MMAH, that it generally supports the Municipal Housing Target of 13,000 new homes by 2031, established by the Province for the City of Pickering, yet further advises that the City's development approval processes are but one small part of a very complex system that delivers housing to the market;
4. That Council advise Premier Doug Ford and Honourable Steve Clark, of the following:
  - a. that it appreciates the Province's recognition of the cumulative cost put on the construction of housing (including rental, affordable ownership and rental, and on attainable (still undefined)), of development charges, community benefits charges, and parkland contributions; and similarly advises
  - b. that, if the funding for these services and facilities are to be transferred from these municipal charges to the property tax base, that home owners or tenants will bear the increased cost of home ownership, which will also jeopardize housing affordability; and
  - c. that the City of Pickering welcomes the Premier's guarantee to keep municipalities financially whole;
5. That Council request the Honourable Steve Clark, MMAH, to obtain similar housing pledge commitments from the building community (through the Building Industry and Land Development Association (BILD)).
6. That Council direct, through the Office of the Chief Administrative Officer, that the following initiative be undertaken:
  - a. That the Director, City Development & CBO, in finalizing the first annual City of Pickering Housing Monitoring Report (as required by the Council adopted Pickering Housing Action Plan, 2021, Action 3.7), identify any proposed revisions to the Action Plan that would further assist in meeting the Municipal Housing Targets; and

- 
7. That a copy of Report PLN 04-23 and Council's resolution thereon be forwarded to Premier Ford, Minister Clark, MMAH, The Honourable Peter Bethlenfalvy, Region of Durham, and area municipalities.
- 

**Executive Summary:** Over the last year, the Province has made a series of legislative, regulatory, and other policy changes, aimed at improving the supply of new housing, while simultaneously reducing their cost. In particular, for rental (market and affordable), affordable ownership, and 'attainable' housing, the Province has eliminated, or decreased, a municipality's ability to require the payment of development charges (DCs), community benefits charges (CBCs), and parkland requirements.

With respect to improving housing supply, the Honourable Steve Clark, Minister of Municipal Affairs and Housing (MMAH) set the Provincial goal of building 1.5 million homes by 2031. To achieve this, large and fast growing municipalities have been given a housing target, and asked to develop a municipal housing pledge, and take the necessary steps to reach their target. Pickering's target is 13,000 new homes by 2031. The Minister requests the pledge from municipalities by March 1, 2023.

This report, and Council's corresponding resolution on the matter, is considered to be the City's Municipal Housing Pledge.

The City had undertaken a Housing Study between 2019 and 2021. As a result of that Study, Council adopted the "Pickering Housing Strategy & Action Plan 2021-2031", dated December 22, 2021, on January 24, 2022 (see Action Plan, and related Council Resolutions, Attachments #1 to #5).

Based on this information, and in consideration of forecasted growth within Seaton and the City Centre Neighbourhood, staff believe the 13,000 new homes target is achievable by 2031. However, there are many factors that determine when development occurs. One of the largest factors is the market conditions that influence the housing market in a particular area. The City will undertake a variety of initiatives to facilitate this housing target. However, staff strongly encourage MMAH to obtain similar housing pledge commitments from the building community.

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**Financial Implications:** At this time, an exhaustive costing exercise has not been undertaken to fully assess the legislated elimination of, or reduction to, the payment of municipal charges (development charge/community benefits charge/parkland requirements).

However, as actual building permits are issued, the exact dollar amount of lost revenue will then be calculated. Information regarding lost revenues will be presented to Council through the annual budget process and the annual "Development Charges Reserve Fund – Statement of the Treasurer for the Year Ended December 31" which reports on Development Charge activity for the year.

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**Discussion:****1. The Minister of Municipal Affairs and Housing is asking the City to develop a Municipal Housing Pledge**

On October 25, 2022, the Honourable Steve Clark, Ministry of Municipal Affairs & Housing (MMAH) informed the City of Pickering, among other municipalities, about the government's objective to get 1.5 million homes built over the next 10 years (see Minister Clark Letter, Attachment #6). To support this initiative, the Province introduced a series of legislative and non-legislative changes to "unlock more housing, streamline development approvals, remove barriers, accelerate planning, and further protect homebuyers".

In this letter, Minister Clark is asking the City of Pickering to demonstrate its commitment to accelerating housing supply by developing a Municipal Housing Pledge, and taking the necessary steps to facilitate the construction of 13,000 new homes in Pickering by 2031. There were 28 other lower and single tier municipalities that were assigned a Municipal Housing Target, ranging from a high of 289,000 for the City of Toronto, to a low of 8,000 units for Kingston and Niagara Falls. Other Durham municipalities that were assigned a Municipal Housing Target are:

- Town of Ajax at 17,000;
- Town of Whitby at 18,000;
- City of Oshawa at 23,000; and
- Municipality of Clarington at 13,000 houses.

The Minister is requesting the Councils of municipalities to deliver their pledges back to MMAH by March 1, 2023.

**2. The City undertook a Pickering Housing Strategy Study between 2020 and 2022**

On June 15, 2020, following the consideration of Report PLN 05-20, Council directed City Development staff to undertake a comprehensive Housing Strategy Study. The purpose of the Housing Strategy Study was to:

- establish the City's role and priorities with facilitating opportunities for developing housing, affordable housing, and age-friendly housing in Pickering over the next 10 years (2021-2031);
- assist Council with decision making;
- provide a framework for staff in implementing its responsibilities, including those that relate to the coordination of actions with other agencies, organizations and governments;
- assist in guiding residential growth within the City;
- aid in the education and creation of general public awareness of what the City is doing on this issue; and
- provide a mechanism to monitor progress as the City works to implement its plan.

The Housing Strategy Study consisted of 3 phases:

- Phase 1: Research and Gap Analysis;
- Phase 2: Draft Housing Strategy and Action Plan; and
- Phase 3: Recommended Housing Strategy & Action Plan.

As a result of that Study, Council adopted the “Pickering Housing Strategy & Action Plan 2021-2031”, dated December 22, 2021, on January 24, 2022 (see Action Plan, Attachment #1, and related Council Resolutions #352/20, #790/22, #817/22, #956/22, Attachments #2 – #5).

Reports to Council and the Phase 1, 2 and 3 Housing Reports are available on the Housing Strategy Study page of the City’s website.

### **3. The Pickering Housing Strategy & Action Plan is the foundation of the City’s Housing Pledge**

The preparation of the City’s Action Plan demonstrates the City’s commitment to taking action to increase the supply of affordable ownership and rental house within the City, including facilitating options for a variety of household sizes.

The City’s Action Plan identifies 12 action items, including the following:

1. updating Pickering Official Plan policies respecting: defining affordable housing; defining housing options; maintaining a 15-year supply of land to accommodate growth and increasing the minimum short-term supply of land to 5 years; and protecting existing rental stock from conversion or demolition;
2. investigating inclusionary zoning;
3. updating policies regarding additional dwelling units;
4. enabling shared living arrangements;
5. considering reduced parking standards for affordable and or supporting housing;
6. discouraging down-zoning of higher density lands; and
7. requiring an affordability and accessibility analysis as part of a complete application.

Work is underway on ‘additional dwelling’ units and will be updated to be consistent with the recent *Planning Act* changes, allowing a total of 3 units per lot.

The Action Plan has 5 action items relating to Financial Incentives, including:

1. considering the use of City-owned land (not required for municipal purposes) first for affordable rental housing;
2. considering waiving fees or providing grants equivalent to the various charges for affordable rental, affordable ownership, and/or supportive housing developments;
3. prioritizing and facilitating approvals for affordable ownership, supportive housing, and purpose-built rental housing units;
4. considering establishing a Housing Reserve Fund under the Community Benefits Charge legislation; and
5. considering implementing a study for a Vacant Home Tax.

During the recent processing of planning and building permit applications for an affordable housing home ownership development (Trillium Housing), City staff prioritized and facilitated their approvals. The City's Community Benefits Study did not identify the use of funds for a Housing Reserve Fund.

Due to the recent implementation of new Provincial legislation requiring the refund of application fees where application processing fees exceed certain timeframes, the mandatory 5-year phase-in of development charge rates established in the City's July, 2022 by-law, and the elimination, or decrease, of municipal charges (development charges, community benefits charges, and parkland requirements) for certain eligible developments, staff do not recommend any further fee reductions or grants at this time.

The Action Plan has 8 action items under "Other", including:

1. encouraging developments with flexible space to accommodate multi-generational families;
2. connecting interested developers with experts in the management and operation of affordable, rental housing;
3. providing guidance on planning and building approvals to developers, not-for-profits, and other proponents of affordable rental, affordable ownership, and/or supportive housing;
4. sharing information with developers about funding sources to meet our housing needs;
5. advocating for the Province to establish a minimum number of accessible units within a development;
6. advocating for school boards to waive a portion of the development charge fees the collect for affordable rental housing;
7. establishing an annual monitoring plan that will update and review baseline data in the Research and Gap Analysis Report, to ensure the City's housing goals and objectives are being met; and
8. consider adding a dedicated function, similar to an Office of Affordability, within the City, the scope of work for which would include implementing the Housing Action Plan.

Work is under way on the preparation of the City's first Annual Housing Report. It is anticipated to be submitted, for Council's information, prior to summer recess 2023. In addition to that report, staff are also preparing a Monitoring Report specifically on the development of several of our Strategic Growth Area, including the City Centre Neighbourhood, and the Kingston Mixed Corridor and Brock Mixed Node Intensification Areas. The next phase of planning for the Kingston Mixed Corridor and Brock Mixed Node Development is the preparation of a new zoning by-law, thereby eliminating the need for site-specific zoning amendments. Development in the Seaton Community is carefully monitored on an on-going basis.

#### 4. The Provincial Streamline Development Approval Fund initiative

In 2022, the Province provided grant funding to eligible municipalities, via the Streamline Development Approval Fund (SDAF), in an effort to improve efficiencies within development approval processes. The SDAF has been instrumental in enabling the City to create the Pickering Resident Interface for Service Modernization (PRISM) portal, which is an electronic dashboard, where information about building permits can be viewed by applicants in real time. This project is anticipated to go live in the first quarter of this year. The SDAF has also been used as follows:

1. to hire a Senior Planner, dedicated to overseeing the consolidation of our 6 separate zoning by-laws to a single consolidated by-law, which will be accessible as an on-line tool to everyone;
2. to hire an additional Geomatics Analyst, to relieve more senior geomatics staff in keeping up with date base updates respecting new parcel fabric and addressing respecting the numerous subdivisions that are being registered;
3. to hire two planning interns, dedicated to the Annual Housing Monitoring Report and the Annual Development Monitoring Report of the Strategic Growth Areas; and
4. to ensure the staff hired under the program had appropriate, up-to-date laptops, monitors, licenses to access and utilize necessary applications and programs.

#### 5. Growth projections

The City is experiencing significant growth, particularly within the Seaton community and in the City Centre Neighbourhood. The total number of proposed units for the Seaton Community (at full buildout) is approximately 18,682 units, based on existing plans of subdivision. This total is projected to be reached by the 2041 timeframe. Furthermore, the City Centre Neighbourhood is forecasted to have an additional 4,310 units by 2031 (see Table below for approved development applications as of the end of 2022).

Neighbourhood	Units in 2022-2026	Units in 2027-2031
City Centre	1,203	2,433
Duffin Heights	1,104	1,007
Seaton(Lamoureux)	1,826	1,654
Seaton(Brock-Taunton)	0	0
Seaton(Mount Pleasant)	150	300
Seaton(Wilson Meadows)	906	523
Seaton(Thompson's Corners)	530	750
Remaining Pickering	1,614	1,021
<b>Total</b>	<b>7,333</b>	<b>7,688</b>

\*Note that the unit count for 2022-2026 excludes units built and occupied in 2022

As indicated in the table, the overall total housing unit count is projected to be 15,021 by 2031, which exceeds the 13,000 target for Pickering.

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Note that the City Centre Neighbourhood unit count does not take into account the residential development on OPB Realty lands, which was just approved for a zoning amendment at the January 2023 Council meeting.

Based on available information, and in consideration of forecasted growth within Seaton and the City Centre Neighbourhood, and the City collectively, staff believe the 13,000 new homes target is achievable by 2031. However, there are many factors outside of the City's control that determine when a community will be completely built as per the City's policies and vision. One of the largest factors is the market conditions that influence the housing market in a particular area.

The City will undertake a variety of initiatives to facilitate this Provincial housing target. However, staff would encourage MMAH to obtain similar housing pledge commitments from the building community.

Accordingly, staff recommend Council proceed with a housing pledge of 13,000 new homes within Pickering by 2031, subject to the noted limitations.

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**Attachments:**

1. City of Pickering Housing Action Plan, 2021–2031
  2. Council Resolution #352/20
  3. Council Resolution #790/22
  4. Council Resolution #817/22
  5. Council Resolution #956/22
  6. Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, dated October 25, 2022
- 

**Prepared By:**

Original Signed By

Catherine Rose, MCIP, RPP  
Chief Planner

CR:ld

**Approved/Endorsed By:**

Original Signed By

Kyle Bentley, P. Eng.  
Director, City Development & CBO

Recommended for the consideration  
of Pickering City Council

Original Signed By

Marisa Carpino, M.A.  
Chief Administrative Officer

## 5.0 Action Plan

The Action Plan is shown in the table below. It contains minor textual changes from the draft presented in the Phase 2: Draft Housing Strategy & Action Plan. It also adds a new Action Item 3.8 as follows “To consider adding a dedicated function, similar to an Office of Affordability, within the City, the scope of work which would include being responsible for implementing the Pickering Housing Strategy & Action Plan 2021-2031, December 22, 2021”, in accordance with the January 24, 2022 Council decision.

Each action is categorized according to the following themes: policy, financial incentives, and other. A timeframe and estimated cost of implementation has been identified for each action and is shown in the table below. In addition, the table identifies the gap from the Phase 1: Research and Gap Analysis Report, March 31, 2021, that the action addresses and the City department to lead the initiative.

The following provides information on each of the gaps identified in the Phase 1 Report:

- Gap 1 relates to the need for housing options for:
  - Low and moderate income earners;
  - Rental and ownership housing;
  - Range of unit sizes; and
  - Accessible units;
- Gap 2 relates to the need for:
  - Primary rental market units of all sizes
  - Protection of units in the primary rental market;
  - Accessible units in the primary rental market;
- Gap 3 relates to the need for:
  - Home ownership housing options for moderate income earners;
  - Range of unit sizes; and
  - Accessible units;
- Gap 4 are policy gaps related to housing in the City’s Official Plan that are the result of new or recent changes to provincial legislation.

Timeframe	
Short-term ■ □ □	1-5 years
Medium-term □ ■ □	5 -10 years
Long-term □ □ ■	10 or more years

Cost Estimate	
Low \$	Under \$10,000
Medium \$\$	\$10,000 - \$25,000
High \$\$\$	Over \$25,000

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
1.0	Policy				
1.1	Add a definition of “affordable housing” to the City’s Official Plan which includes reference to the average purchase price and average market rent in accordance with the definition in the Provincial Policy Statement, 2020.	Gap 4	City Development	■ □ □	\$
1.2	Add a definition of “Housing Options” to the City’s Official Plan.	Gap 4	City Development	■ □ □	\$
1.3	Amend the City’s Official Plan to reflect the Provincial Policy Statement 2020 requirement for the municipality to maintain the ability to accommodate residential growth for a minimum of 15 years (as opposed to 10 years as currently written).	Gap 4	City Development	■ □ □	\$

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
1.4	Consider amending the City's Official Plan to reflect the Provincial Policy Statement 2020 option to increase from 3 to 5 years the minimum number of years to accommodate a short-term supply of residential lands, subject to the outcome of Durham Region's Envision Durham exercise.	Gap 4	City Development	■□□	\$
1.5	Add new official plan policy to protect existing rental housing stock from conversion.	Gap 4	City Development	■□□	\$
1.6	Add new Official Plan policy which prohibits the demolition of existing rental housing units unless the proposed redevelopment meets specified conditions.	Gap 4	City Development	■□□	\$
1.7	Consider adding new Official Plan polices to implement "inclusionary zoning" in Major Transit Station Areas, following Durham Region's completion of the "Assessment Report".	Gap 4	City Development	■ ■ □	\$

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
1.8	<p>Additional Dwelling Units:</p> <p>(a) Review and update the City zoning by-laws and Two-Dwelling Unit By-law to reflect the More Homes, More Choice Act changes to permit Additional Dwelling Units in a detached, semi-detached or townhouse as well as in a building or structure ancillary to a detached house, semi-detached or townhouse.</p> <p>(b) Consider allowing Additional Dwelling Units in rural areas subject to the capacity of well and septic systems.</p> <p>(c) Consider reducing or removing the City's parking requirement for Additional Dwelling Units located in areas well served by transit.</p> <p>(d) Examine other existing zoning requirements that may present barriers to increasing Additional Dwelling Units within the City.</p>	Gaps 2, 4	City Development, Corporate Services (Municipal Law Enforcement)	■ ■ □	\$
1.9	Ensure that the City's Official Plan policies and zoning regulations do not present barriers to shared living (co-housing, co-living) arrangements in appropriate areas as-of-right.	Gaps 1-3	City Development	■ □ □	\$

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
1.10	Consider removing or reducing the minimum requirement for parking spaces for affordable housing and/or supportive housing and allowing developers to propose alternative parking space options.	Gap 4	City Development	■□□	\$
1.11	Consider discouraging “down zoning” high and medium density residential designations to lower density residential designations.	Gap 4	City Development	■□□	\$
1.12	Add an Official Plan policy requiring the submission of an Affordability and Accessibility Analysis as part of a complete application for residential development, subject to criteria.	Gaps 1-3	City Development	■□□	\$
2.0	Financial Incentives				
2.1	Consider establishing a corporate policy whereby surplus or underutilized City-owned lands or buildings that are not required for municipal purposes, such as for parkland, are first considered for development of affordable rental housing.	Gaps 1-3	Corporate Services, Finance	■ ■ □	\$\$ - \$\$\$
2.2	Consider waiving fees or providing a grant equivalent to certain development application fees, development charges, property taxes, and/or parkland dedication requirements, for affordable rental, affordable ownership, and/or supportive housing developments on a case-by-case basis.	Gaps 1-3	Finance Department	□ ■ □	\$\$ - \$\$\$

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
2.3	Prioritize and facilitate approvals for projects which provide affordable rental, affordable ownership, supportive housing, and purpose-built rental housing units.	Gaps 1-3	City Development, Engineering, Fire	■□□	\$
2.4	Consider establishing a Housing Reserve Fund which can be funded through a special levy and/or Community Benefit Charge.	Gaps 1-3	Finance	□■□	\$
2.5	Consider undertaking a feasibility study for a Vacant Home Tax.	Gaps 1-3	Finance	□■□	\$
3.0	Other				
3.1	Encourage developers to consider designing flexible spaces that can accommodate shared living or multi-generational living.	Gaps 1, 3	City Development	■□□	\$
3.2	Consider connecting interested developers with experts or consultants in the field of management and operation of affordable, rental housing.	Gaps 2	Economic Development, City Development	■□□	\$
3.3	Provide guidance to developers, not-for-profits and other proponents of affordable rental, affordable ownership and/or supportive housing, on the planning and building approvals processes.	Gaps 1-3	City Development	■□□	\$
3.4	Share information with developers about funding and other incentives available to address the City's housing needs.	Gaps 1-3	City Development	■□□	\$

	Action	Gap # Addressed	Lead Department	Time Frame	Cost
3.5	Consider advocating for the Province to establish a minimum number of accessible units or a percentage of accessible units for major residential development.	Gaps 1-3	Corporate Communications	■□□	\$
3.6	Consider advocating for the school boards to reduce, waive and/or defer their portion of Development Charges for affordable rental housing.	Gaps 1, 2	Corporate Communications	■□□	\$
3.7	Establish a Monitoring Plan that will annually update and review the baseline data set established in the Research and Gap Analysis Report, March 31, 2021, to ensure goals and objectives of the Housing Strategy are being met.	Gaps 1-4	City Development	■□□	\$
3.8	To consider adding a dedicated function, similar to an Office of Affordability, within the City, the scope of work which would include being responsible for implementing the Pickering Housing Strategy & Action Plan 2021-2031, December 22, 2021.	Gaps 1-4			



**“The Action Plan consists of themed actions – policy, financial incentives, and other.”**

Legislative Services Division  
Clerk's Office

**Directive Memorandum**

July 6, 2020

To: Kyle Bentley  
Director, City Development & Chief Building Official

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
June 29, 2020

Director, City Development & CBO, Report PLN 05-20  
Pickering Housing Strategy Study and Association of Municipalities of  
Ontario Report titled "Fixing the Housing Affordability Crisis, Municipal  
Recommendations for Housing in Ontario"

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**Council Decision**

**Resolution #352/20**

1. That City Development staff undertake a study to prepare a comprehensive housing strategy generally as outlined in Report PLN 05-20, with Staff reporting back to Council in six months with a status update and a final completion study report being completed and presented to Council no later than June 2021; and,
2. That the staff review and comments contained in Report PLN 05-20 on the Association of Municipalities of Ontario Report titled "Fixing the Housing Affordability Crisis, Municipal Recommendations for Housing in Ontario", be received.

Please take any action deemed necessary.

Susan Cassel

Copy: Chief Administrative Officer

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

February 1, 2022

To: Kyle Bentley  
Director, City Development & CBO

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
January 24, 2022

Director, City Development & CBO, Report PLN 02-22  
Pickering Housing Strategy Study  
Recommended Pickering Housing Strategy, Phase 3 Report

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**Council Decision**

**Resolution #790/22**

1. That Council approve the Phase 3: Recommended Housing Strategy & Action Plan, December 22, 2021, as the Pickering Housing Strategy & Action Plan 2021-2031, December 22, 2021, save and except that a new Action Item 3.8 be added as follows "To consider adding a dedicated function, similar to an Office of Affordability, within the City, the scope of work which would include being responsible for implementing the Pickering Housing Strategy & Action Plan 2021-2031, December 22, 2021"; and,
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in the Pickering Housing Strategy & Action Plan 2021-2031, December 22, 2021.

Please take any action deemed necessary.

Susan Cassel

Copy: Chief Administrative Officer

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

March 4, 2022

To: Kyle Bentley  
Director, City Development & CBO

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
February 28, 2022

Corr. 14-22  
Jake Lawrence, Chair, Housing Affordability Taskforce  
Re: Report of the Ontario Housing Affordability Taskforce

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**Council Decision**

**Resolution # 817/22**

1. That Corr. 14-22, from Jake Lawrence, Chair, Housing Affordability Taskforce, regarding the Report of the Ontario Housing Affordability Taskforce, be received; and,
2. That Corr. 14-22 be referred to the Director, City Development & CBO for consideration as part of the Pickering Housing Strategy and Action Plan.

Please take any action deemed necessary.

A copy of the original correspondence is attached for your reference.

Susan Cassel

Copy: Chief Administrative Officer

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

June 30, 2022

To: Kyle Bentley  
Director, City Development & CBO

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
June 27, 2022

Director, City Development & CBO, Report PLN 34-22  
April 25, 2022 Notice of Motion - Reporting of Affordable Housing  
Pickering Housing Strategy & Action Plan 2021-2031

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**Council Decision**

**Resolution #956/22**

1. That Report PLN 34-22 of the Director, City Development & CBO, providing a response to Council's April 25, 2022 Notice of Motion – Reporting of Affordable Housing, be received for information;
2. That Council authorize staff to report to Council, annually, on the results of tracking affordable and rental housing within the City, including existing, approved, and/or pending private rental apartment buildings, through the annual Housing Monitoring Report, in accordance with Action Item 3.7 of the January 24, 2022 Council-approved Pickering Housing Strategy & Action Plan 2021-2031; and,
3. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Please take any action deemed necessary.

Susan Cassel

Copy: Chief Administrative Officer

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2022-4625

October 25, 2022

**Clerk  
City of Pickering  
1 The Esplanade  
Pickering Ontario L1V 6K7**

**Subject: Municipal Housing Targets and Municipal Housing Pledges  
City of Pickering: 13,000**

Dear Susan Cassel,

Our government is taking bold and transformative action to get 1.5 million homes built over the next 10 years.

To help fulfill this commitment, we have announced and are implementing More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23. This plan includes a suite of legislative and non-legislative changes across government that will help unlock more housing, streamline development approvals, remove barriers, accelerate planning, and further protect homebuyers and owners.

To support the new action plan, we have introduced the **More Homes Built Faster Act, 2022**, which, if passed, would ensure that cities, towns, and rural communities grow with a mix of ownership and rental housing types that meet the needs of all Ontarians.

To achieve the goal of building 1.5 million homes, large and fast-growing municipalities, including yours, are being assigned a **Municipal Housing Target**. While municipalities have taken significant steps in increasing their housing supply, Ontario needs an unprecedented amount of housing to meet current demand and that of generations to come. Our government requires a commitment from our municipal partners to do their part in providing housing for future population growth.

To implement the 1.5 million homes target I am asking the City of Pickering to demonstrate its commitment to accelerating housing supply by developing a **Municipal Housing Pledge** and take the necessary steps to facilitate the construction of 13,000 new homes in your community by 2031. I ask that you bring this letter to the attention of your Head of Council so that your municipality is positioned to deliver its pledge to me, the Minister of Municipal Affairs and Housing, by the March 1, 2023, deadline. See the info sheet attached to this letter for information and considerations in developing a Municipal Housing Pledge.

Pledges will provide important information that showcase the strategies and actions that municipalities choose to adopt in order to prioritize and accelerate housing. Our government intends to use your pledges to monitor and track progress so we can continue to play a role in supporting municipalities and removing barriers to housing development.

Our government recognizes the key role that municipalities will play in implementing Municipal Housing Targets through their Municipal Housing Pledges and know that you share the desire to bring more housing to the people of Ontario. We are committed to addressing the policy and implementation barriers you may encounter as you develop your pledges and I encourage you to reach out to Wendy Ren, Executive Lead, Municipal Policy/Program Collaboration, at [Wendy.Ren@ontario.ca](mailto:Wendy.Ren@ontario.ca) or 437-995-7094, if you have any questions, comments, or suggestions.

I look forward to working together to increase housing supply for all Ontarians.

Sincerely,



Steve Clark  
Minister

Encl.

c: The Honourable Michael Parsa, Associate Minister of Housing  
Kate Manson-Smith, Deputy Minister  
Ryan Amato, Chief of Staff, Minister's Office  
Joshua Paul, Assistant Deputy Minister, Housing Division

## **Info Sheet: Considerations in Developing Municipal Housing Pledge**

The pledge is not intended to be a land-use planning document, and its development should not require external technical expertise. The format and language used in the pledge should be accessible to the general public. The pledge is intended to be approved by municipal councils and should help codify Council's commitment to meeting their municipal housing target.

Municipalities can leverage new and existing policy tools as they develop housing pledges and work towards their housing targets.

Below is a non-exhaustive list of potential strategies and actions that municipalities may include in developing their housing pledges. There may be additional opportunities based on local circumstances and the Province is interested in hearing about those ideas and creative solutions.

- Strategies to encourage and promote gentle intensification to enable and expedite additional residential units in existing residential areas
- Outline ways in which funding under provincial programs, such as the Streamline Development Approval Fund (SDAF) or Municipal Modernization Program (MMP), has been used to streamline existing municipal development approval processes
- Information on municipal development approval timelines and whether municipalities are being appealed for non-decisions
- Identify potential measures where current lack of infrastructure capacity (e.g., water/wastewater servicing) may limit future housing development
- Strategies to use municipal surplus lands
- Commitment to plan for, fund, and approve (where applicable) specific critical municipal infrastructure to support growth and new housing (e.g., water, wastewater, transit etc.), which may include expanded capacity as well as fully new facilities/assets
- Priorities for strategic and site-specific planning decisions to expedite housing in priority areas (e.g., around transit stations and in transit-served areas)
- Update zoning by-laws to permit a greater range of housing to be built without the need for costly and lengthy rezoning applications
- Municipalities may also consider existing tools such as the Community Infrastructure and Housing Accelerator, [Community Planning Permit System](#), Major Transit Station Areas, and Protected Major Transit Station Areas.

Below are some of the potential components of a municipal housing pledge. Municipalities are free to choose, alter, or add any new components that seem reasonable. Pledges can be represented in the form of plain text, tables, charts, maps, or a combination of them.

- Municipal Housing Target

- Planned and proposed Municipal Initiatives
- Initiative Owner and Additional Stakeholders
- Context and Description of How Initiative Accelerates Housing
- Number of units per initiative and housing type
- Considerations (Barriers, Implementation, Risks, etc.)
- Potential Mitigation Strategies and Proposal to Accelerate Housing
- Potential Reporting and Monitoring Measures

The deadline for municipalities to submit housing pledges to the Minister of Municipal Affairs and Housing is March 1, 2023.

Municipal housing pledges are intended to be public documents and it's anticipated that municipalities will post them online.

Municipalities can contact Ministry staff with any questions and for clarification.



Sent by Email

March 9, 2023

Alexander Harras  
Regional Clerk, Director of Legislative Services  
The Regional Municipality of Durham  
605 Rossland Road East  
Whitby, Ontario L1N 6A3  
[clerks@durham.ca](mailto:clerks@durham.ca)

Subject: Re: Report CAO 02-23  
Memorandum of Understanding for the Sharing of Pickering Casino Revenues  
- The Corporation of the City of Pickering and The Regional Municipality of Durham  
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 27, 2023 and adopted the following resolution:

1. That Report CAO 02-23 regarding the Memorandum of Understanding for the Sharing of Pickering Casino Revenues be received;
2. That Council approve the Memorandum of Understanding for the Sharing of Pickering Casino Revenues between The Corporation of the City of Pickering and The Regional Municipality of Durham as set out in Attachment 5, and that the said Memorandum of Understanding be executed by the Mayor and the City Clerk subject to minor revisions acceptable to the Chief Administrative Officer and the Director, Corporate Services & City Solicitor;
3. That the City Clerk forward a copy of Report CAO 02-23 to The Regional Municipality of Durham and all lower tier municipalities of Durham Region; and,
4. That the appropriate City of Pickering officials be given authority to take the necessary actions to give effect thereto.

A copy of Report CAO 02-23 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel  
City Clerk

SC:am

Encl.

Copy: Nicole Cooper, Director of Legislative & Information Services, Town of Ajax  
June Gallagher, Municipal Clerk, Municipality of Clarington  
Chris Harris, Clerk, Town of Whitby  
Fernando Lamanna, Clerk, Township of Brock  
Debbie Leroux, Clerk, Township of Uxbridge  
Mary Medeiros, City Clerk, City of Oshawa  
Becky Jamieson, Director of Corporate Services/Clerk, Township of Scugog  
Chief Administrative Officer



## Report to Executive Committee

**Report Number:** CAO 02-23

**Date:** February 6, 2023

**From:** Marisa Carpino  
Chief Administrative Officer

**Subject:** Memorandum of Understanding for the Sharing of Pickering Casino Revenues  
 - The Corporation of the City of Pickering and The Regional Municipality of Durham  
 - File: A-1440

### Recommendation:

1. That Report CAO 02-23 regarding the Memorandum of Understanding for the Sharing of Pickering Casino Revenues be received;
2. That Council approve the Memorandum of Understanding for the Sharing of Pickering Casino Revenues between The Corporation of the City of Pickering and The Regional Municipality of Durham as set out in Attachment 5, subject to minor revisions acceptable to the Chief Administrative Officer and the Director, Corporate Services & City Solicitor;
3. That the City Clerk forward a copy of Report CAO 02-23 to The Regional Municipality of Durham and all lower tier municipalities of Durham Region; and
4. That the appropriate City of Pickering officials be given authority to take the necessary actions to give effect thereto.

**Executive Summary:** Ontario Lottery and Gaming Corporation (“OLG”) opened Pickering Casino Resort (“PCR”) on July 26, 2021 under Provincial mandatory capacity restrictions due to COVID-19. At this time, PCR features approximately 2,200 slot machines, 90 live gaming tables, 52 stadium gaming terminals with several restaurants as one of the Province’s premier gaming and entertainment destinations. In recent days, PCR Hotel opened its 275 room tower and is expected to open its 2,500 seat theatre in January 2023.

OLG makes payments to host communities under the Municipality Contribution Agreements (“MCAs”) using a prescribed formula consistently applied across all sites in Ontario and based on a graduated scale of gaming revenue at hosted sites. In accordance with Pickering’s MCA with OLG dated February 12, 2020 (Attachment 1) and the amendment to the MCA dated October 28, 2022 (Attachment 2), OLG has issued non-tax gaming revenue payments totaling \$20,253,780 (up to December 31, 2022) to the City of Pickering for hosting the Pickering Casino Resort.

At the Council Meeting of April 10, 2018, days after Great Canadian Gaming announced it would build a new casino at the Durham Live site located at Church and Bayly in Pickering, City Council approved a motion that directed City staff to consult with staff at The Regional

Subject: Memorandum of Understanding for the Sharing of Pickering Casino Revenues

Page 2

Municipality of Durham ("Region") and to make recommendations to City Council regarding the terms of a revenue sharing agreement as per Resolution #432/18 (Attachment 3). As stated in the 2018 resolution, Pickering has publicly proposed that 30 percent of gaming revenues at full build-out of the gaming facility be directed to the Region and further that a portion of the revenues shared be directed to Social Housing and or other social programs.

In 2022, with the full build out of the gaming facility, City staff worked with Region staff to identify the core principles to inform the sharing of Pickering Casino Revenues. Guided by Pickering Resolutions #432/18 and #240/20 (Attachment 4), terms for a memorandum of understanding ("MOU") have been negotiated and deemed satisfactory to both City of Pickering and Region staff. The draft MOU is Attachment 5 to this Report.

The purpose of this report to seek Council's approval of the MOU.

**Financial Implications:** The draft MOU is based on the principle that the City shares its casino revenues "earned" with an effective date of January 1, 2023. Therefore, the casino revenue payment for the period of October 1 to December 31, 2022 received in late January 2023 is exempt from the MOU.

Based on an annual estimated Pickering Casino revenues, as part of the MCA, in the amount of \$16 million, the following allocations will be made:

- City of Pickering will retain \$13 million per year and the Region will receive \$3 million per year.
- Over the term of the agreement ending 2026, the City of Pickering will retain \$52 million and the Region will receive \$12 million.

Subject to Council's approval of the annual budget, the annual allocation of Pickering casino revenues by the City of Pickering will be substantially dedicated to capital projects and a portion to community grants. For public information, the City's allocation of funds will be clearly identified in the annual Budget and on the City's website.

**Discussion:** Ontario Lottery and Gaming Corporation ("OLG") opened Pickering Casino Resorts ("PCR") at the Durham Live site on July 26, 2021 under Provincial mandatory capacity restrictions due to COVID-19. PCR features approximately 2,200 slot machines, 90 live gaming tables, 52 stadium gaming terminals with several restaurants as one of the Province's premier gaming and entertainment destinations. By April 2022, indoor gathering limits were lifted, allowing all gaming facilities in PCR to be open without capacity restrictions. As of January 2, 2023, PRC opened their 275 room hotel tower and is expected to open their 2,500 seat theatre on January 28, 2023.

OLG makes payments to host communities, including the City of Pickering, under the Municipality Contribution Agreements ("MCAs") using a prescribed formula consistently applied across all sites in Ontario and based on a graduated scale of gaming revenue at hosted sites.

Subject: Memorandum of Understanding for the Sharing of Pickering Casino Revenues

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Page 3

In accordance with Pickering's MCA with OLG dated February 12, 2020, and amended on October 28, 2022 (Resolution #30-22), Pickering receives the following:

A. the aggregate (without duplication) of:

- 5.25% of the Electronic Games Revenue, if any, generated in such Operating Year that is less than or equal to \$65 million; plus
- 3.00% of the Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$65 million and less than or equal to \$200 million; plus
- 2.50% of Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$200 million and less than or equal to \$500 million; plus
- 0.50% of Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$500 million; plus

B. 4.00% of Live Table Games Revenue, if any, generated in such Operating Year; and

C. 4.00% of Sportsbook Revenue, if any, generated in such Operating Year.

The City's 4% share of Sportsbook Revenue was added to the MCA by the October 28, 2022 amendment. In accordance with the amended MCA, payments received by the City to date for hosting the Pickering Casino Resort total \$20,253,780 (up to December 31, 2022).

On April 10, 2018, City Council approved a motion that directed City staff to consult with staff at the Region and to make recommendations to City Council regarding the terms of a revenue sharing agreement. As stated in Resolution #432/18, the City of Pickering has publicly proposed that 30 percent of gaming revenues at full build-out of the gaming facility be directed to the Region and further that a portion of the revenues shared be directed to social housing and or other social programs.

In 2022, with the full build out of the gaming facility, City staff worked with Region staff to identify the core principles to inform the sharing of Pickering Casino revenues. Guided by Pickering Resolutions #432/18 and #240/20, terms for the MOU have been negotiated and deemed satisfactory to both City of Pickering and Region staff.

In summary, the provisions of the MOU include but are not limited to the following:

- Revenue sharing will be retro-active to January 1, 2023 with payments made by the City to the Region annually;
- Annually, the first \$10 million in casino revenues from the MCA are allocated to the City and the remaining balance of casino revenues from the MCA are shared 50%/50%, with the Region's share capped at \$6 million per year;
- The CAO's for the City and the Region will hold semi-annual meetings to share information;

Subject: Memorandum of Understanding for the Sharing of Pickering Casino Revenues

Page 4

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- The City and the Region keep their respective responsibilities for establishing policies, budgets and service levels for programs and services within each jurisdiction;
  - The MOU will survive any change in the gaming operator;
  - The term of the MOU shall expire on December 31, 2026 and the term can be extended on the mutual written agreement by both the City and the Region; and
  - The City and the Region will renegotiate the MOU for the balance of the term should the Province implement any substantial reduction of the Region's jurisdiction over health and social services, policing and emergency response.

It is important to note that the provisions of the MOU allocate the first \$10 million of casino revenues to the City of Pickering. This safeguards the City's ability to meet annual financial commitments for priority capital projects. Additionally, the MOU does not require the Region to allocate their share of casino revenues to specific areas and/or programs such as Social Services and/or Housing programs. Regional staff could not agree to terms that would limit their Council's flexibility to allocate funds in a manner that meets their annual fiscal needs. Accordingly, Regional and City staff are recommending a provision in the MOU that requires the Region to provide an annual report regarding the Region's use of funds under this agreement.

City staff seek Council's approval of the MOU for the Sharing of Pickering Casino Revenues between The Corporation of the City of Pickering and The Regional Municipality of Durham as set out in Attachment 5.

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**Attachments:**

1. Municipality Contribution Agreement between Ontario Lottery and Gaming Corporation and The Corporation of the City of Pickering executed February 12, 2020
2. Amendment to the Municipality Contribution Agreement between Ontario Lottery and Gaming Corporation and the Corporation of the City of Pickering executed October 28, 2022
3. Council Resolution #432/18
4. Council Resolution #240/20
5. Memorandum of Understanding for the Sharing of Pickering Casino revenues between The Corporation of the City of Pickering and The Regional Municipality of Durham

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**Prepared By:**

Original Signed By:

Marisa Carpino  
Chief Administrative Officer

Subject: Memorandum of Understanding for the Sharing of Pickering Casino  
Revenues

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Page 5

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Recommended for the consideration  
of Pickering City Council

Original Signed By:

Marisa Carpino, M.A.  
Chief Administrative Officer

## MUNICIPALITY CONTRIBUTION AGREEMENT

THIS AGREEMENT is made as of 12 / 02 / 2020  
day/month/year

BETWEEN:

**ONTARIO LOTTERY AND GAMING CORPORATION**, a statutory corporation established under the *Ontario Lottery and Gaming Corporation Act, 1999* (Ontario) with its head office located at 70 Foster Drive, Suite 800, Sault Ste. Marie, ON P6A 6V2 and its corporate office located at 4120 Yonge Street, Suite 420, Toronto, ON M2P 2B8, facsimile number 416 224-7003

(hereinafter referred to as “**OLG**”)

OF THE FIRST PART

- and -

**THE CORPORATION OF THE CITY OF PICKERING**, with its administrative office located at 1 The Esplanade, Pickering, ON L1V 6K7

(hereinafter referred to as the “**Municipality**”)

OF THE SECOND PART

**WHEREAS** OLG has the authority to conduct and manage lottery schemes within the meaning of subsection 207(4) of the *Criminal Code* (Canada) and subject to the *Gaming Control Act, 1992* (Ontario), including Electronic Games and Live Table Games;

**AND WHEREAS** OLG intends to conduct and manage a gaming site at 2028 Kellino Street, Pickering, ON L1W 3R6 (the “**Location**”);

**AND** whereby the parties acknowledge it would be in the public interest for the host Municipality of the Location to have access to funds which may be used, at the discretion of the Mayor and Council, for municipal purposes;

**NOW THEREFORE** in consideration of the respective covenants and agreements, representations, warranties and indemnities herein contained and other good and valuable consideration (the receipt and sufficiency of which are acknowledged by each party hereto) the parties agree as follows:

# 1. Definitions

As used herein, including the foregoing recitals, the following terms shall have the respective meanings indicated below:

- (a) “**Agreement**” has the meaning set forth in the recitals to this Agreement;

- (b) **"Annual Contribution"** has the meaning set forth in Section 3(a);
- (c) **"Annual Contribution Quarterly Payment"** has the meaning set forth in Section 4(a);
- (d) **"Casino Games"** means Electronic Games, Live Table Games and such other casino games and promotional schemes that are, in each case, conducted and managed by OLG from time to time during the Term at the Location;
- (e) **"CRP"** has the meaning set forth in Section 5;
- (f) **"Effective Date"** means day/month/year or such later date as OLG may specify;
- (g) **"Effective Date of Termination"** has the meaning set forth in Section 2;
- (h) **"Electronic Games"** means all electronic gaming devices, including but not limited to reel-type and video-type slot machines, electronic table games and dealer assisted electronic games, in each case, whether or not a live dealer is present to enable or control game play;
- (i) **"Electronic Games Revenue"** means, for any period, the sum of net revenue generated from Electronic Games at the Location, calculated in accordance with International Financial Reporting Standards or such other Canadian generally accepted accounting principles as OLG adopts from time to time in its sole discretion. For greater certainty, the Electronic Games Revenue will only include net revenue generated from the Electronic Games at the Location and will not include any revenue whatsoever from other products or services provided by OLG at the Location in the Municipality;
- (j) **"Live Table Games"** means games operated by a live dealer at a single gaming table, but excluding Electronic Games;
- (k) **"Live Table Games Revenue"** means, for any period, the sum of net revenue generated from Live Table Games at the Location, if any, calculated in accordance with International Financial Reporting Standards or such other Canadian generally accepted accounting principles as OLG adopts from time to time in its sole discretion. For greater certainty, the Live Table Games Revenue will only include net revenue generated from the Live Table Games at the Location and will not include any revenue whatsoever from other products or services provided by OLG at the Location in the Municipality;
- (l) **"Location"** has the meaning set forth in the recitals to this Agreement;
- (m) **"Operating Year"** means each period from April 1<sup>st</sup> to March 31<sup>st</sup> inclusive, during the Term, to the end of the Term, except that the first Operating Year shall be the period beginning on the Effective Date and ending on the following March 31<sup>st</sup> and if this Agreement shall be terminated effective on a date other than March 31<sup>st</sup> in any year, then the period from April 1<sup>st</sup> of the calendar year in which such termination

occurs (or April 1<sup>st</sup> of the immediately preceding calendar year if the date of termination occurs in January, February or March) to such effective date of termination shall be treated as an Operating Year;

- (n) “**Overpayment**” has the meaning set forth in Section 4(c);
- (o) “**Term**” means the period of time referred to and described in Section 2 hereof.

## **2. Term and Termination**

The term of this Agreement (the “**Term**”) will become effective on the Effective Date and will terminate at the earliest of:

- (a) the date on which all Casino Games are no longer conducted and managed by OLG in the Municipality at the Location;
  - (b) the date on which any license, permit, approval, consent and/or other permission that may be required for the continued use and operation of the Casino Games at the Location in the Municipality is no longer available, becomes invalid or ceases to have effect;
  - (c) the effective date of written notice of termination provided by OLG to the Municipality, in the event that Casino Games continue to be conducted and managed by OLG in the Municipality at the Location, which effective date must be specified by OLG in such notice; provided, however, that such effective date shall be at least 30 days following the date of such notice. OLG will endeavour to provide more than 30 days’ notice, and, where not practicable to do so and OLG has commenced conducting and managing Casino Games at the Location, OLG shall:
    - (i) explain, in said notice, why it is not practicable to do so, subject to any confidentiality concerns, as well as setting out in such notice the length of the time period equal to the difference between: (A) 365 days; and (B) the number of days’ notice actually given by OLG. For greater certainty, such time period shall not exceed 335 days; and
    - (ii) pay to the Municipality, in accordance with the timelines in Section 4, amounts which aggregate OLG’s estimation of the Annual Contribution Quarterly Payment(s) that OLG would have paid in respect of the time period referred to in subsection 2(c)(i) above had this Agreement not been terminated in accordance with this Section 2(c); and
  - (d) the date mutually agreed to in writing between OLG and the Municipality
- (the “**Effective Date of Termination**”).

For greater certainty, OLG or the Municipality shall be able to provide written notice to the other party of the circumstances in (a) and (b) above without triggering the compensation mechanisms set out in subsection (c) above.

### 3. Payments

- (a) Where OLG has commenced conducting and managing Casino Games at the Location, then, during the Term and subject to the terms and conditions of this Agreement, the Municipality shall be entitled to receive from OLG in respect of each Operating Year the amount (the “**Annual Contribution**”) equal to the sum of **A + B**, where:

**A** is the aggregate (without duplication) of:

- (i) 5.25% of the first \$65 million of Electronic Games Revenue generated in such Operating Year; plus
- (ii) if the Electronic Games Revenue is greater than \$65 million, 3.00% of the next \$135 million of Electronic Games Revenue, if any, generated in such Operating Year; plus
- (iii) if the Electronic Games Revenue is greater than \$200 million, 2.50% of the next \$300 million of Electronic Games Revenue, generated in such Operating Year; plus
- (iv) if the Electronic Games Revenue is greater than \$500 million, 0.50% of any additional Electronic Games Revenue generated in such Operating Year; and

**B** is 4.00% of Live Table Games Revenue, if any, generated during such Operating Year.

- (b) Following the Effective Date, in the event any additional taxes, charges, conditions or requirements are imposed by the Municipality on OLG in respect of the continued operation of the Casino Games at the Location in the Municipality, the Municipality acknowledges and agrees that OLG shall be entitled to amend the calculation of the Annual Contribution in a way that may reduce the Municipality’s entitlement. For greater certainty, the Annual Contribution for the first Operating Year shall be calculated based on Electronic Games Revenue and Live Table Games Revenue generated as of the Effective Date.

### 4. Timing and Calculation of Payments

- (a) Subject to Section 4(b), within twenty-one (21) days of the end of each Operating Year quarter during the Term, OLG shall pay to the Municipality the portion of the Annual Contribution (the “**Annual Contribution Quarterly Payment**”) to which the Municipality is entitled for such Operating Year quarter. In calculating the portion of each Annual Contribution Quarterly Payment derived from Electronic Games, OLG will notionally aggregate all Electronic Games Revenue generated during such Operating Year in order to apply the correct percentage set out in Section 3(a). OLG will provide access to its most current audited consolidated financial statements once such are made public by the Ministry of Finance in public accounts.

For example and by way of illustration only, Exhibit A to this Agreement sets out a sample calculation of the Annual Contribution.

- (b) In respect of the Operating Year quarter in which this Agreement is terminated, OLG shall pay to the Municipality the Annual Contribution Quarterly Payment to which it is entitled: (i) in the ordinary course, in the event the Effective Date of Termination of this Agreement occurs after the date that is twenty-one (21) days following the end of an Operating Year quarter; or (ii) within fifteen (15) days of the Effective Date of Termination, in the event Effective Date of Termination is on or before the date that is twenty-one (21) days following the end of an Operating Year quarter.
- (c) At any time and from time to time during an Operating Year and up to the date that is 60 days after the last day of such Operating Year, in the event OLG determines that there has been an overpayment (“**Overpayment**”) by OLG to the Municipality of any Annual Contribution Quarterly Payment in such Operating Year, the Municipality acknowledges and agrees that OLG may deduct and set off the full amount of such Overpayment from future Annual Contribution Quarterly Payment(s) or, if there are insufficient future Annual Contribution Quarterly Payments to fully set off such Overpayment, the Municipality will promptly reimburse OLG for the full amount of such Overpayment (or the remaining amount thereof not already deducted as set-off). OLG will use its commercially reasonable efforts to effect any deduction and set-off pursuant to this Section 4 in a manner that recognizes the Municipality’s desire to realize reasonable continuity in cash flow associated with the Annual Contribution.

## **5. Community Recognition Program**

- (a) During the Term, the parties will collaborate in good faith to design and jointly implement the CRP for the promotion of the positive impact of the Annual Contribution on the Municipality and to promote and communicate to the public decisions made and initiatives taken by the Municipality regarding the deployment or other allocation of the Annual Contribution for municipal purposes.
- (b) It is expected that the CRP will include, at a minimum, one community event during each Operating Year during the Term, discussions and meetings on a regular basis between the appropriate representatives of each party relating to spending, allocation and deployment of the Annual Contribution, the allocation of responsibilities and obligations in respect of the development, operation and/or other activities and initiatives of the CRP, including but not limited to any program management functions to be performed by each party.
- (c) The Municipality will cooperate reasonably with OLG to facilitate messaging and communication of the CRP and its mandate. The Municipality will comply with all reasonable initiatives and requests proposed by OLG to the Municipality from time to time relating to the CRP and its initiatives, including but not limited to branding, marketing and public acknowledgements in respect of funding by OLG.

- (d) The Municipality will ensure that its marketing and advertising materials are not false, misleading or deceptive, do not portray OLG or customers of the Location or the general public in a disparaging manner, and that such marketing and advertising materials are in compliance with the marketing and branding guidelines which OLG communicates to the Municipality from time to time. In the event the Municipality does not comply with OLG's marketing and branding guidelines, OLG may thereafter require the Municipality to submit all proposed advertising and marketing materials in relation to the matters set out herein to OLG for its review and approval not less than 15 business days prior to the expected use or distribution of such materials.

## **6. Amendment and Restatement; Entire Agreement**

This Agreement constitutes the entire agreement between the Municipality and OLG with respect to the matters herein and, without limiting the foregoing, amends and supersedes all prior agreements and understandings, oral or written, between the parties hereto or their respective representatives with respect thereto.

## **7. Further Assurances**

The parties agree to do, or cause to be done, all acts or things and execute all such further documents as may be necessary to implement and carry into effect this Agreement to its full extent.

## **8. Normal Costs of Development**

The parties acknowledge and agree that nothing herein shall operate to fetter any legislative or quasi-judicial jurisdiction of the Municipality, and in particular, it is understood and agreed by the parties that this Agreement does not preclude the Municipality from imposing upon occupants, owners or developers of the property at which the Casino Games are located, normal development related costs (including but not limited to the costs of infrastructure improvements under local or regional jurisdiction) arising from the Casino Games in the same manner and to the same extent as may be imposed by the Municipality on other occupants, owners or developers of land within the Municipality, and further that this Agreement does not preclude the Municipality from imposing such taxes, fees, charges, conditions or other requirements as may be imposed in accordance with applicable law upon owners, occupants, developers, properties or businesses in the Municipality (including, without limitation, realty taxes, development charges, conditions of site plan approval and sewer and water charges).

## **9. No Liability of OLG**

The Municipality acknowledges and agrees that none of OLG and any provincial agency, ministry or crown corporation, nor any of their respective officers, directors, employees, agents or representatives shall be liable to the Municipality for or in respect of any claims (including but not limited to claims based in contract, tort or negligence, active or passive), any cause of action, demands, losses, liabilities or damages whatsoever (including but not limited to consequential, exemplary, special, punitive and indirect damages) arising out of, in respect of, or relating indirectly or directly to this Agreement, the Casino Games, the operation, cessation of operation or malfunction

of any systems or equipment, or any injury to or death of any person. Furthermore, the Municipality releases OLG from any and all losses in respect of the foregoing.

#### **10. Notice**

Any notice or other communication permitted or required to be given by OLG to the Municipality shall be given by either posting the same by prepaid registered mail or by facsimile addressed to the Municipality at the address or facsimile number, as applicable, appearing in this Agreement or by personal delivery to the Municipality. Any notice or other communication permitted or required to be given by the Municipality to OLG shall be given by either posting the same by prepaid registered mail or by facsimile addressed to OLG at the following address or facsimile number, as applicable: 4120 Yonge Street, Suite 420, Toronto, ON M2P 2B8, facsimile number 416-224-7003. Any notice posted by pre-paid registered mail shall be deemed to have been received on the third business day following such mailing and any notice personally delivered or sent by facsimile shall be deemed to have been received at 5:00 p.m. on the day so delivered or sent by facsimile (if such day is a business day and if such notice is sent prior to 5:00 p.m. on that day, and if not, on the next following business day). During periods of a postal strike or of a general interruption of postal services, any notice shall be given by personal delivery or facsimile hereunder and shall be deemed to have been received on the second business day following posting of the same.

#### **11. Relationship of Parties**

OLG acknowledges the Municipality's role as a host municipality of the Casino Games at the Location. The Municipality acknowledges and agrees that the Municipality is not an employee, agent or representative, joint venturer, or partner of OLG, and the Municipality shall not represent itself to others as being authorized to assume, incur or create any obligation of any kind (express or implied) on behalf of (or in the name of) OLG or any other provincial agency, ministry or crown corporation, or purport to bind OLG or any other provincial agency, ministry or crown corporation in any respect. For greater certainty, the Municipality acknowledges that OLG has, and shall have, the sole right to determine, from time to time and at any time, the number and type of Electronic Games and Live Table Games operated at the Location.

#### **12. Severability**

If any covenant or term herein or the application thereof to any person or entity, or in any circumstance, to any extent is held invalid or unenforceable, the remainder of this Agreement or the application of the term, covenant or condition to any person, event or circumstance, other than those as to which it is held invalid or unenforceable, will not be affected thereby and each term, covenant and condition shall be valid and enforceable to the fullest extent permitted by law, except that if on the reasonable construction of this Agreement, as a whole, the applicability of the other provisions presumes the validity and enforceability of the particular provision, the other provisions will be deemed also to be invalid or unenforceable.

#### **13. Governing Law**

This Agreement shall be interpreted and the rights of the parties shall be governed by and construed in accordance with the laws of the Province of Ontario.

**14. Attornment**

Each party irrevocably and unconditionally attorns to the exclusive jurisdiction of the courts of the Province of Ontario.

**15. Recitals**

The recitals to this Agreement form part thereof, and this Agreement is to be construed accordingly.

**16. Time**

Time shall in all respects be of the essence in this Agreement.

**17. Counterparts**

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which taken together shall constitute one and the same instrument.

**18. Disclosure**

The parties acknowledge that OLG is a Crown Agency and that it is subject to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F.31, as amended, and that the Municipality is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended, and that, as a result, each party is required to observe certain legislative obligations with respect to the disclosure or non-disclosure of information, whether to government agencies or ministries, members of the public, or otherwise.

**19. Modifications**

Excluding an amendment permitted under Sections 3(b) and 4(c), no amendment to this Agreement will be valid or binding unless set forth in writing and duly executed by both of the parties hereto. No waiver of any breach of any provision of this Agreement will be effective or binding unless made in writing and signed by the party providing such waiver, and will be limited to the specific breach being waived.

**20. Assignment**

No transfer, sale or assignment by the Municipality of this Agreement or the Municipality's rights hereunder is valid without the prior written consent of OLG.

**21. Benefit of the Agreement**

This Agreement will enure to the benefit of and be binding upon the respective successors and permitted assigns of the parties hereto.

## 22. Electronic Execution

Delivery of an executed signature page to this Agreement by any party by electronic transmission will be as effective as delivery of a manually executed copy of this Agreement by such party.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement as of the date first written above.

### ONTARIO LOTTERY AND GAMING CORPORATION

Per: 

Name: Stephen Rigby  
Title: President and CEO

I have the authority to bind OLG

### THE CORPORATION OF THE CITY OF PICKERING

Per: 

Name: ☐ David Ryan  
Title: ☐ Mayor

c/s

Per: 

Name: ☐ Susan Cassel  
Title: ☐ City Clerk

I/We have authority to bind the Municipality.

## EXHIBIT A

### Calculation of Annual Contribution

For example and by way of illustration only: if the Electronic Games Revenue and Live Table Games Revenue for an Operating Year is \$650 million and \$100 million respectively and as further described in Table A below, then the applicable Annual Contribution for such Operating Year would be \$19,712,500:

**TABLE A**

	Electronic Games Revenue (in millions)	Live Table Games Revenue (in millions)	Annual Contribution Quarterly Payment (in millions)
Operating Year Quarter No. 1 (March 1 – June 30)	\$100	\$25	$[0.0525 \times \$65] + (0.03 \times \$35)] + [0.04 \times \$25]$ = \$5.4625
Operating Year Quarter No. 2 (July 1 – September 30)	\$175	\$22	$[0.03 \times \$100] + (0.025 \times \$75)] + [0.04 \times \$22]$ = \$5.755
Operating Year Quarter No. 3 (October 1 – December 31)	\$170	\$23	$[0.025 \times \$170]] + [0.04 \times \$23] = \$5.17$
Operating Year Quarter No. 4 (January 1 – March 31)	\$205	\$30	$[0.025 \times \$55] + (0.005 \times \$150)] + [0.04 \times \$30]$ = \$3.325
Total	\$650	\$100	\$19.7125

**AMENDMENT TO MUNICIPALITY CONTRIBUTION AGREEMENT**

**THIS AMENDMENT TO MUNICIPALITY CONTRIBUTION AGREEMENT** (this “**Amendment**”) made as of the \_\_\_\_ day of \_\_\_\_\_, 2022 (the “**Effective Date**”),

BETWEEN:

**ONTARIO LOTTERY AND GAMING  
CORPORATION**

(hereinafter referred to as “**OLG**”)

- and -

**THE CORPORATION OF THE CITY OF  
PICKERING,**

with its administrative office located at 1 The  
Esplanade, Pickering, ON L1V 6K7  
(hereinafter referred to as the “**Municipality**”).

WHEREAS OLG and the Municipality (the “**Parties**” and each a “**Party**”) are parties to that certain Municipality Contribution Agreement dated as of February 12, 2020 (the “**Contribution Agreement**”);

AND WHEREAS capitalized terms that are used but not defined in this Amendment, including in the recitals hereto, have the respective meanings specified in the Contribution Agreement;

AND WHEREAS pursuant to the Contribution Agreement, the Municipality is entitled to receive from OLG in respect of each Operating Year an Annual Contribution, which is defined and calculated by reference to a percentage of Electronic Games Revenue and Live Table Games Revenue, subject to the terms and conditions of the Contribution Agreement;

AND WHEREAS OLG is willing to conduct and manage Sports and Other Betting (as defined below) at the Location, if OLG’s service provider wishes to offer Sports and Other Betting at the Location;

AND WHEREAS the Parties are entering into this Amendment in accordance with Section 19 of the Contribution Agreement for the purpose of amending the manner in which the Annual Contribution will be calculated if and when Sports and Other Betting is operated at the Location;

NOW THEREFORE THIS AMENDMENT WITNESSES THAT in consideration of the respective covenants and agreements of the Parties herein contained and for other good and valuable consideration (the receipt and sufficiency of which are acknowledged by each Party), the Parties agree as follows:

1. **Amendment to Section 1 (*Definitions*)**

From and after the Effective Date, Section 1 of the Contribution Agreement is hereby amended by inserting the following definitions in such Section in alphabetical order:

“**Sports and Other Betting**” means, (a) with respect to sports betting, the making of a bet or placing of a wager on any actual sport event or any other athletic contest, race or fight, and (b) with respect to other betting, the making of a bet or placing of a wager on (i) video games that are played competitively, (ii) any non-sporting event (for greater certainty, other than Electronic Games and Live Table Games) where real-world factual occurrences are the contingency on which an outcome is determined (“Novelty Events”), and (iii) any pay-to-play sport betting product that allows participants to assemble a virtual team composed of real players in a given sport and compete against other virtual teams based on the performance of those players in real matches. The making of a bet or placing of a wager on horse racing or on a computer-generated presentation of a random number draw that provides sport-like visual presentation for entertainment purposes only, so that the outcome of the “event” is determined by a random number generator rather than actual sports, players or Novelty Events, does not constitute Sports and Other Betting;”

“**Sportsbook Revenue**” means, for any period, the sum of net revenue generated from Sports and Other Betting at the Location, if any, calculated in accordance with International Financial reporting Standards or such other Canadian generally accepted accounting principles as OLG adopts from time to time in its sole discretion. For greater certainty, the Sportsbook Revenue will only include the net revenue generated from Sports and Other Betting at the Location and will not include any revenue whatsoever from other products or services provided by OLG at the Location;”

2. **Amendments to Section 3 (*Payments*)**

From and after the Effective Date, Section 3(a) of the Contribution Agreement is amended by deleting the provisions thereof in their entirety and replacing them with the following:

“3 **Payments**

(a) During the Term and subject to the terms and conditions of this Agreement, the Municipality shall be entitled to receive from OLG in respect of each Operating Year the amount (the “**Annual Contribution**”) equal to the sum of (A) + (B) + (C), where:

(A) is the aggregate (without duplication) of:

(i) 5.25% of the Electronic Games Revenue, if any, generated in such Operating Year that is less than or equal to \$65 million; plus

(ii) 3.00% of the Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$65 million and less than or equal to \$200 million; plus

(iii) 2.50% of Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$200 million and less than or equal to \$500 million; plus

(iv) 0.50% of Electronic Games Revenue, if any, generated in such Operating Year, that is more than \$500 million;

(B) is 4.00% of Live Table Games Revenue, if any, generated during such Operating Year; and

(C) is 4.00% of Sportsbook Revenue, if any, generated during such Operating Year.”

3. **Amendment to Exhibit A (*Calculation of Annual Contribution*)**

From and after the Effective Date, Exhibit A of the Agreement is amended by deleting the provisions thereof in their entirety and replacing them with Exhibit A attached to this Amendment.

4. **Effect of Amendment on Contribution Agreement**

Except as modified by this Amendment, the Contribution Agreement remains unchanged and in full force and effect.

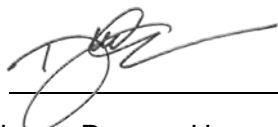
5. **Electronic Execution**

Delivery of an executed signature page to this Amendment by either Party by electronic transmission will be as effective as delivery of a manually executed copy of this Amendment by such Party.

[The next page is the signature page.]

IN WITNESS WHEREOF the Parties have executed this Amendment as of the Effective Date.

**ONTARIO LOTTERY AND GAMING  
CORPORATION**

by 


Name: Duncan Hannay

Title: President & CEO

Date: Dec 21/22

("I have the authority to bind OLG.")


**CORPORATION OF THE CITY OF  
PICKERING**



Name: Kevin Ashe

Title: Mayor

Date: December 20, 2022



Name: Susan Cassel

Title: City Clerk

Date: December 20, 2022

("I/We have the authority to bind the  
Municipality.")

## EXHIBIT A

### Calculation of Annual Contribution

For example and by way of illustration only: if the Electronic Games Revenue, the Live Table Games Revenue and the Sportsbook Revenue for an Operating Year is \$650 million, \$100 million and \$10 million respectively and as further described in Table A below, then the applicable Annual Contribution for such Operating Year would be \$20,112,500.

**TABLE A**

	Electronic Games Revenue (in millions)	Live Table Games Revenue (in millions)	Sportsbook Revenue (in millions)	Annual Contribution Quarterly Payment (in millions)
Operating Year Quarter No. 1 (March 1 – June 30)	\$100	\$25	\$2.5	$[(0.0525 \times \$65) + (0.03 \times \$35)] + [0.04 \times \$25] + [0.04 \times \$2.5] = \$5.5625$
Operating Year Quarter No. 2 (July 1 – September 30)	\$175	\$22	\$2.2	$[(0.03 \times \$100) + (0.025 \times \$75)] + [0.04 \times \$22] + [0.04 \times \$2.2] = \$5.843$
Operating Year Quarter No. 3 (October 1 – December 31)	\$170	\$23	\$2.3	$[0.025 \times \$170] + [0.04 \times \$23] + [0.04 \times \$2.3] = \$5.262$
Operating Year Quarter No. 4 (January 1 – March 31)	\$205	\$30	\$3.0	$[(0.025 \times \$55) + (0.005 \times \$150)] + [0.04 \times \$30] + [0.04 \times \$3.0] = \$3.445$
Total	\$650	\$100	\$10	\$20.1125

**(VIII) By-laws**

- 7613/18      Being a by-law to exempt Lots 2, 3 and 4, Plan 40M-2597 from the part lot control provisions of the *Planning Act*.
- 7614/18      Being a by-law to establish those parts of Lots 24 and 25, Con. 3 and those parts of the road allowance between Lots 24 and 25, Con. 3, being Parts 1 to 4, 40R-29947 as public highway.

Resolution #430/18

Moved by Councillor Butt  
Seconded by Councillor Pickles

That By-law Nos. 7613/18 through 7614/18 be approved.

Carried

**(IX) Other Business**

Resolution #431/18

Moved by Councillor Brenner  
Seconded by Councillor McLean

That the rules of procedure be suspended in order to allow the introduction of a Notice of Motion.

Carried on 2/3 Majority

- 1)      Ontario Gaming GTA LP Revenue Sharing

Resolution #432/18

Moved by Councillor Ashe  
Seconded by Councillor Pickles

Whereas Ontario Gaming GTA LP has now announced that it will proceed with development of the Durham Live entertainment complex and casino in the City of Pickering;

Whereas Durham Live will be a significant tourist destination, will create thousands of jobs in Pickering and will generate significant revenues for the City of Pickering;

Whereas The City of Pickering, by resolution No. 158/12 dated December 10, 2012, committed to revenue sharing regardless of which municipality is selected as the gaming site for the C3 zone;

Whereas The City of Pickering remains committed to an equitable and reasonable arrangement for sharing gaming revenues for the benefit of all Durham Region residents;

Whereas The City of Pickering has publicly proposed that 30 percent of gaming revenues at full build-out of the gaming facility be directed to the Region of Durham, and further proposes that a portion of the said revenue share be directed to Social Housing and/or other Social programs;

Now Therefore The Council of the City of Pickering directs City staff to consult with staff at the Region of Durham and to make recommendations to City Council regarding the terms of a revenue sharing agreement; and

Now Therefore City staff are directed to send a copy of this motion to the Region of Durham and to all Durham Region municipalities.

Carried Unanimously on a  
Recorded Vote

- 2) Councillor Brenner gave notice that he would be bringing forward his Notice of Motion with respect to the licensing of service animals at the May Council meeting. He noted that this had been deferred from the April Council meeting in order to allow sufficient time for consultation with the Accessibility Advisory Committee.

**Resolution #433/18**

Moved by Councillor Pickles  
Seconded by Councill Butt

That Council recess for ten minutes.

**Delegations Continued**

4. Michael Angemeer, Veridian  
Proposed Veridian and Whitby Hydro Merger

Michael Angemeer, Veridian, Ron Clark, Aird & Berlis & Troy MacDonald, Grant Thornton LLP appeared before Council and with the aid of a PowerPoint presentation provided an overview of the potential merger of Veridian Corporation and Whitby Hydro Energy Corporation. He noted that the reasons for the potential merger is to achieve efficiencies, mitigate future rate increases to customers and

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

March 2, 2020

To: Stan Karwowski  
Director, Finance & Treasurer

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
February 24, 2020

Director, Finance & Treasurer, Report FIN 02-20  
2020 Current and Capital Budget

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**Council Decision**

**Resolution #240/20, 242/20, 243/20 &  
244/20**

1. That Report FIN 02-20 of the Director, Finance & Treasurer be approved;
2. That Council direct staff to adopt the following guidelines in negotiating the sharing of casino revenue with Durham Region:
  - a) That annually, the first \$10 million in casino revenue be allocated to the City and the remaining balance of casino revenues be shared with Durham Region and their share be capped at \$6 million per year;
  - b) That Durham Region be requested to develop and implement a Property Tax Relief program for low income Seniors & Persons with Disabilities for the Regional share of residential property taxes;
  - c) That Durham Region commits to reviewing the allocation of the police services budget based on the principle of achieving property tax fairness;
  - d) That any sharing of casino revenue with Durham Region to be considered after January 1, 2021;
  - e) That Durham Region reimburse the City for the Regional share of property taxes for the OPG leased parkland;
  - f) That Durham Region participate as a funding partner for the Notion Road 401 project; and,
  - g) That all legal, consulting and professional fees and expenses incurred by the City in relation to Ajax's appeals of Pickering By-law No. 7404/15 be reimbursed out of casino revenue prior to the sharing of such revenue with Durham Region.

3. That the following budget recommendations be approved;

- a) That the 2020 Current Budget expenditure for personnel costs, consisting of salaries and wages (Account 1100), overtime (Account 1200) and employer contributions (Account 1400), in the total amount of \$61,017,294 be approved;
- b) That the 2020 General Government Budget for grant expenditures in the total amount of \$296,591 be approved;
- c) That the 2020 Gross Current Budget expenditures for City purposes in the amount of \$52,382,912 (excluding personnel costs and grant expenditures) less estimated current revenues of \$45,371,039 (City revenues of \$43,873,039 plus \$1,198,000 for assessment growth plus supplementary taxes of \$300,000) and net transfer from the Rate Stabilization Reserve of \$1,500,000 for City operations be approved;
- d) That the Capital from Current expenditure in the amount of \$736,363 funded from property taxes be approved; and,
- e) That the total final City levy under paragraphs a), b), c) and d) above, plus the following additions that result in a total final levy of \$68,630,621 being an increase of approximately 2.99 percent over the 2019 Budget, be approved:
  - i) Hiring of three additional fire fighters (\$277,500) for the Seaton station and additional staffing resources for By-law (\$96,000); and,
  - ii) Service level increases that consist of \$35,000 for Sunday Hours at the George Ashe Library, \$150,000 for Automated Speed Enforcement and additional resources for Winter Control, Roads and Parks in the amount of \$510,000 as outlined in Attachment 4.

4. That the 2020 Capital Budget for the City of Pickering with a Gross Expenditure of \$58,558,005, plus an additional \$187,311,000 for the City Centre project be adopted as presented:

- a) That the following capital financing sources be approved as presented in the 2020 Capital Budget:

Transfer from Current Fund to Capital Fund	\$736,363
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Transfers from Reserves:

- Rate Stabilization Reserve (7021)	1,477,200
- Vehicle Replacement (7040)	1,482,000
- Major Equipment Reserve (7062)	823,000
- Casino Reserve (7067)	720,000
- Capital Replacement (7001)	556,000
- Tennis Reserve (7061)	250,000
- City Share Dev. Charges (7022)	182,012
- Self-Insurance Reserve (7020)	175,000

- Facilities Reserve (7055)	120,000
- Rec. Complex Arena Surcharge (7036)	97,000
- Rec. Complex Pool Surcharge (7035)	80,000
- Rec. Complex Core Surcharge (7034)	25,000

Transfers from Reserve Funds:

- Development Charges (7601 – 7630)	110,591,354
- Federal Gas Tax Funds (7505)	4,713,000
- Third Party Contribution (7501)	3,932,940
- Roads & Bridges (7709)	2,350,000
- Animal Shelter (7706)	979,760
- Parkland (7502)	970,000
- Building Permit (7506)	552,000
- Seaton Land Group FIA (7713)	416,796

Debt - 5 yr	360,400
Debt - 10 yr	1,400,000
Debt - 15 yr	1,470,000
Debt - 20 yr	9,327,180
Debt - 25 yr	96,626,000
Internal Loan - 5 yr	626,000
Internal Loan - 10 yr	780,000

Donations	2,250,000
Federal Grant – TBD	650,000
Federal Grant – Investing in Canada	300,000
Infrastructure Program (ICIF)	
Provincial Grant – Ontario Community	850,000
Infrastructure Fund (OCIF)	

Total \$245,869,005

- b) That total external debt financed by property taxes of \$109,183,580 for the projects identified in the 2020 Capital Budget, and as indicated in this report, in the amount of \$360,400 for a period not to exceed 5 years, \$1,400,000 for a period not to exceed 10 years, \$1,470,000 for a period not to exceed 15 years, \$9,327,180 for a period not to exceed 20 years and \$96,626,000 for a period not to exceed 25 years be approved;
- c) That the internal loans in the amount of \$1,406,000 be undertaken at the discretion of the Director, Finance & Treasurer;
- d) That projects identified in the 2020 Capital Budget as being financed through the issuance of debt be subject to additional, specific approval of the expenditure and the financing by Council;
- e) That any debt repayment, interest or financing provisions contained in the annual Current Operating Budget not used in the current year's payments requirements may, at the discretion of the Director, Finance & Treasurer, be used to apply towards additional principal repayment, outstanding loan or debt charges or to reduce debt not issued, balloon payments in future years through transfer to Rate Stabilization Reserve, internal loans or any other amounts to be financed;

- f) That all Capital expenditures or portions thereof approved in the 2020 Capital Budget to be financed through the issuance of debt may, at the discretion of the Director, Finance & Treasurer, be financed through internal loans, current or capital funds or a combination thereof;
  - g) That the Director, Finance & Treasurer be authorized to make draws from Reserve and Reserve Funds for projects included in the approved Capital Budget up to the amount approved;
  - h) That the Director, Finance & Treasurer be authorized at his discretion to apply any Casino revenues attributed to 2020 towards the payment of internal loans; and,
  - i) That the Director, Finance & Treasurer be authorized at his discretion to apply any excess funds obtained through the issuance of debentures as provided for under Section 413 of the Municipal Act, 2001 as amended.
5. That the Director, Finance & Treasurer be authorized to transfer:
- a) Any surplus current operating funds at year-end in excess of approximately \$125,000 be allocated in the following manner: the first \$70,000 be allocated to the Elected Officials Life Insurance Reserve and the remaining surplus be allocated in the following ratio: 25 percent to the Rate Stabilization Reserve (7021); 10 percent to the Tennis Court Reserve (7049); 10 percent to the Facilities Reserve (7055); 5 percent to the Artwork Reserve (7066) and 50 percent to the City Share DC Projects;
  - b) Any surplus funds from the Emergency Operational Capital Needs Account (2901.0000.0000) to the Facilities Reserve; and,
  - c) The revenue from the sale of used vehicles recorded in account (1593.0001.0000) to the Vehicle Replacement Reserve (7040).
6. That the Director, Finance & Treasurer be authorized to make any changes or undertake any actions necessary including: reduce the Contingency Account 2900.0000.0000 by \$17,000 to offset the loss of the golf simulator revenue amendments to Section 07.01 c) of Policy ADM 190, to insert after the word "Plans" the following clause "including the health care spending account referenced in 7.01 b)"; and apply these changes to Directors and CAO and to accommodate any labour relations settlements including adjusting the Personnel related accounts and that any revenue shortfall as a result of a Provincial tax policy change be adjusted through the 2020 final tax rates;
7. That the Director, Finance & Treasurer be authorized at his discretion to fund Property Tax Write-offs account (2134.0000.000) that exceed the budget provision due to assessment appeals that translates into a deficit position for the corporation and this shortfall be funded from a transfer from the Assessment Appeal Reserve (7011) and if this reserve is depleted then the shortfall be funded from the Rate Stabilization Reserve (7021) and that any shortfall from Payment-in-Lieu Education Share revenue estimates be funded from a transfer from the Rate Stabilization Reserve (7021);

8. That the Director, Finance & Treasurer be authorized to use any under expenditures from projects funded from Reserves or Reserve Funds to fund over expenditures for approved projects funded from the same source(s);
9. That the Purchasing Policy be amended to reflect that Public Art purchases or Public Art project costs that exceed \$25,000 requires Council approval;
10. That the Director, Finance & Treasurer be authorized at his discretion to close any current and completed prior year's capital expenditure accounts and to first apply any excess funding from property taxes to any over expenditure in other accounts and to secondly transfer any remaining excess funding back to the original sources of funds;
11. That Council approve the cancellation of the following previously approved Capital projects:
  - a) DH-3 Tillings Road – Valley Farm Road to north limit – 5321.1001 – \$372,935;
  - b) Don Beer Waste Oil Tank Replacement (5715.1803) – \$21,725;
  - c) Pickering Heritage & Community Centre (PHCC) – Construction (5719.1901) – \$14,915,675;
  - d) CHDRC Main Entrance & Core Area Renovations – Construction (5731.1901) – \$4,900,000;
  - e) CHDRC Tenant Suite Expansion (5731.1906) – \$31,000;
  - f) CHDRC Water and Fire Main Replacements (5731.1908) – \$160,000;
  - g) CHDRC Arena Waste Oil Tank Replacement (5735.1804) – \$21,725;
  - h) Museum Conservation Barn Health & Safety Upgrades (5744.1601) – \$65,540;
  - i) Traffic Speed Camera System (5320.1906) – \$25,000;
  - j) Museum Retaining Wall, Guard and Handrail Upgrades (5744.1803) – \$40,000;
  - k) Museum Backhoe/Loader Replacement (5744.1902) – \$210,000;
  - l) Museum Schoolhouse Relocation (5744.1903) – \$75,000;
  - m) Museum Schoolhouse Foundation (5744.1904) – \$75,000;
  - n) Museum Harvey House Relocation (5744.1905) – \$75,000;
  - o) Museum Harvey House Foundation (5744.1906) – \$75,000;
  - p) Museum Harvey House Design (5744.1907) – \$30,000; and,

- q) Archives and Library Space (5800.1902) – \$3,968,292.
12. That Council approve the change in the specifications for the replacement of health club equipment approved in the 2019 Capital Budget (account 5731.1904.6178) from two Arc Trainers, four Recumbent Bikes, one Jacob's Ladder and one Strength Machine to four Ascent Trainers, one Self Powered Ascent Trainer (SPARC), one Stairmaster Gauntlet, two SkiErgs and two Recumbent Bikes;
13. That the Director, Finance & Treasurer be authorized at his discretion to close any consulting account expenditure and corresponding revenue source that is over three years from the original purchase order date of issuance;
14. That the Director, Finance & Treasurer be authorized at his discretion to refinance any capital expenditures that failed to meet the Federal Gas Tax reporting criteria from other sources including transfers of funds from reserves and reserve funds;
15. That the Director, Finance & Treasurer be authorized to:
- a) Undertake transactions in the spot or forward (12 months or less) currency markets in order to effect United States dollar denominated expenditures in the Current or Capital Budgets;
  - b) Sign leases or rental agreements (including summer rentals) on the City's behalf for the provision of vehicles or equipment required for temporary use during periods of equipment breakdown or repair or during periods of increased need (e.g. inclement weather);
  - c) Restate the 2020 Current Operating, User Fees and Capital Budgets to reflect: (i) any Council changes made at the February 24 Council meeting; (ii) any reorganization or personnel account changes (salary, benefits and overtime), (iii) reclassifications that result from salary increases or negotiated labour settlements; and,
  - d) To process budget transfers during the fiscal year which do not change the overall approved property tax levy.
16. That Council waive the Purchasing Policy where the estimated vehicle repair cost is below \$30,000 (HST excluded) for all fleet vehicles and off road vehicle equipment in 2020;
17. That the Director, Finance & Treasurer be authorized to amend Sections 09.08, 13 and 13.01 of Policy ADM 190 to read as follows:
- 09.08 - Council approval is not required for international air travel, accommodations, registration fees and meals for economic development initiatives;
13. It is recognized that there are many communications media available to Members of Council to communicate with their constituents, including newsletters, neighbourhood letters, cooperative letters, websites and social media accounts;

13.01 - An annual budget of \$10,000 for the first, second and third calendar years and an annual budget of \$4,000 for the fourth year for website expenditures will be provided to each Councillor for constituent communications. The City shall cover the cost of preparing, printing and mailing newsletters, neighbourhood letters and cooperative letters, as well as the cost of creating and maintaining a website and/or social media account security measures as follows ...;

18. That the Director, Finance & Treasurer be authorized at his discretion to draw from the Winter Control Reserve to fund any Current Budget deficit as a result of higher than budget winter control costs;
19. That Council approve the following changes due to the receipt of the Combating Ageism & Promoting the Engagement of Seniors or (CAPES) grant to the 2020 budget expenditure and revenue accounts as presented below:
  - a) That Revenue account (1623.2572.0000) be increased by \$25,000; and,
  - b) That the following expense accounts be increased: account (2572.2394.0000) – \$19,300; account (2572.2210.0000) – \$2,000; and account (2572.2399.0000) – \$3,700.
20. That Council approve the continuing engagement of the firm of Watson & Associates Economists Ltd. to be used for Development Charge and Community Benefit Charge issues, financial studies related or in support of the DC Background Study and Community Benefit Charge and issues related to the City, Seaton and/or Duffin Heights;
21. That the Financial Control Policy be amended to require that Furniture Fixtures and Equipment or FFE budgets include a breakdown of expenditures to allow the Treasurer to fulfill the obligations of the Financial Control Policy under subsection 02.04 b) and under the Municipal Act subsection 286(1)(d);
22. That Council approve the continuing engagement of the following firms: Nixon Fleet & Poole LLP, Municipal Tax Advisor Group and Municipal Tax Equity Consultants to protect the property tax base by defending assessment appeals through proactive assessment base management;
23. That the Director, Finance & Treasurer be authorized to adjust the per kilometre travel expense reimbursement rate (last increased in 2018) with an effective date of March 1, 2020 from 0.56 cents per kilometre to 0.59 cents per kilometres for the first 5,000 kilometres and 0.53 cents per kilometre for travel beyond 5,000 kilometres;
24. That Council authorize the Treasurer to pay the invoice for work related to William Jackson Drive in the amount of \$183,329 to be funded from the DC City Share Reserve (7022) in the amount of \$27,499 and DC – Transportation Services Reserve Fund (7610) in the amount of \$155,830;
25. That the Director, Finance & Treasurer be authorized to increase the funding for the project management work as undertaken by Sabourin Kimble & Associates (SKA) for the Kubota lands within the Pickering Innovation Corridor in the amount

of \$425,000 plus net HST and these costs be recovered through Third Party Contribution;

26. That the Director, Finance & Treasurer be authorized to initiate any additional assessment appeals necessary to protect the assessment base of the City;
27. That the Director, Finance & Treasurer be authorized at his discretion to transfer any green energy rebates and revenue associated with the Claremont solar roof rental project account (1530.2620.0000) and other incentives and rebates account (2620.9993.0000) to the Reserve for Sustainable Initiatives;
28. That Council amend the Community Grant policy as follows:
  - a) That the grant application deadline date for the 2021 Community Grant Program be October 23, 2020 to give community groups sufficient time to complete their applications.
29. That any unused funds in excess of \$1,000 for accessibility capital projects (6183) be transferred to the Reserve for Accessibility Initiatives (7053);
30. That Council approve \$50,000 to be added to 2020 Capital Budget for the purchase of a mobile licence plate recognition system to be funded from the Rate Stabilization Reserve (7021);
31. That any unspent 2020 Local Planning Appeal Tribunal (LPAT) funds budgeted under General Government consulting account (2126.2392) be transferred to the Tennis Court Reserve (7061);
32. That Council approve the combining of the previous unspent Property Maintenance Capital Budget amounts for fence replacement from accounts: 5311.1505.6181 (\$213,046) and 5311.1802.6181 (\$118,303) to account 5311.1505.6181;
33. That Council approve the combining of the previous unspent Parks Capital Budget amount for fence replacement from account: 5780.1818.6181 (\$60,000) to account 5780.1818.6181;
34. That Council direct staff to report on Outstanding Capital projects as of July 31st and December 31st of each year;
35. That Council approve the 2020 Low Income Seniors & Persons with Disabilities grant amount to be increased from \$330 to \$375 per household;
36. That Council pass the attached General Municipal Fees and Charges By-law and incorporate the user fee schedule into the 2020 Current Budget:
  - a) That Council approve revising "Schedule B – Fees Payable for Building Permits" of the Building By-law with the Building Permit fees listed in the 2020 User Fee Schedule;
  - b) That the attached 2020 User Fee Schedule be revised to be consistent with the fees stated in the Vehicle for Hire By-Law enacted on February 24, 2020; and,

- c) That the indoor golf fees for prime and non-prime times be removed from the attached 2020 User Fee schedule.
37. That staff be directed to develop an implementation plan for public EV Charging Infrastructure including location and investigation of installation costs and that the appropriate funding be included in the 2021 Capital Budget in order to apply for all possible grants including the Natural Resources Canada Zero Emission Infrastructure program;
38. That Council direct the Director, Finance & Treasurer to develop a financial plan that allocates the casino revenues only after the Community Benefit Charge (CBC) regulations have been issued and the financial impact analyzed and when the City Centre project costs are based on tender pricing with any surplus casino revenues being allocated to critical infrastructure reserves; and,
39. That the appropriate City of Pickering officials be authorized take the necessary actions as indicated in this report.

Please take any action deemed necessary.

Susan Cassel

Copy: Chief Administrative Officer



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**Memorandum of Understanding for the Sharing of the Pickering Casino Revenues between the Corporation of the City of Pickering (the “City”) and The Regional Municipality of Durham (the “Region”)**

**WHEREAS:**

- a. The City has entered into a Municipal Contribution Agreement (the “MCA”) with the Ontario Lottery and Gaming Commission (“OLG”), in order for the City to receive a share of revenue from the Pickering Casino (the “Casino”);
- b. The City has agreed to share a portion of the revenue from the Municipal Contribution Agreement with the Region; and
- c. The Parties wish to reduce their agreement on the revenue sharing to writing;

**NOW THEREFORE** for the following consideration, the parties agree that:

1. This agreement, will commence in Q1, 2023, and revenue sharing will be retro-active to January 1, 2023, it being understood that payments from OLG in respect of any time prior to December 31, 2022 will not be shared even if such payments are received by the City after that date.
2. Annually, the first \$10 million in casino revenues from the MCA be allocated to the City and the remaining balance of casino revenues from the MCA be shared 50%-50% with the Region, provided that the Region’s share shall be capped at \$6,000,000 per year. The City shall make the payment to the Region in one annual payment annually, within sixty (60) calendar days of December 31. Commencing the year after the first payment is received, the Region shall provide the City annually by March 31<sup>st</sup> with annual reports which account for the Region’s use of funds it receives under this agreement.
3. Both municipalities agree that the partnership between the City and the Region will enable open and timely sharing of information to assist program areas of both municipalities. Semi-annual update meetings between the Parties respective CAO’s will be scheduled to plan for issues and needs which may arise.

4. Pickering and Durham Region will solely retain their respective responsibilities for establishing the policies, budgets and service levels for programs and services within each of their jurisdictions.
5. This Revenue sharing Agreement will survive any change in the gaming operator. This agreement does not preclude the Region or the City from imposing any fees, charges, conditions, levies etc. on OLG and/or any operator which would otherwise be applicable to the operation of the Casino, hotel or any other amenity associated with the Casino.
6. The City is recognized as the host municipality in accordance with the MCA.
7. The term of this agreement shall expire on December 31, 2026. Notwithstanding this term limit, the final payment from the City to the Region for 2026 will be due 60 days from December 31, 2026. In the event that the Province implements any substantial reduction of the Region's jurisdiction over health and social services, policing or emergency response, the City and the Region will renegotiate the revenue sharing specified in this MOU for the balance of the term. The term can be extended on the mutual written agreement of both the City and the Region.

**THIS AGREEMENT made this \_\_\_\_ day of February, 2023**

**The Regional Municipality of Durham**

Per: \_\_\_\_\_  
John Henry, Regional Chair & CEO

Per: \_\_\_\_\_  
Alexander, Harras, Regional Clerk

We have the authority to bind the Corporation

**The Corporation of the City of Pickering**

Per: \_\_\_\_\_  
Kevin Ashe, Mayor

Per: \_\_\_\_\_  
Susan Cassel, City Clerk

We have the authority to bind the Corporation

DRAFT

Town of Whitby  
575 Rossland Road East,  
Whitby, ON L1N 2M8  
905.430.4300  
whitby.ca



March 21, 2023

Via Email:

Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

**Re: Municipal Housing Pledge**

Please be advised that at its meeting held on March 20, 2023, the Council of the Town of Whitby adopted the following as Resolution # 67-23:

Whereas on October 25, 2022, the Minister of Municipal Affairs and Housing issued a letter to the Town of Whitby recognizing the Province's commitment to build 1.5 million homes by 2031 and assigning a Municipal Housing Target of 18,000 new homes in Whitby to assist with achieving this target.

And whereas, the Minister also requested the Town to demonstrate its commitment to accelerating housing supply by developing a Municipal Housing Pledge and take the necessary steps to facilitate the construction of 18,000 new homes in Whitby by 2031 and delivering that pledge to the Minister by March 22, 2023.

And whereas, the Town has a considerable inventory of housing units approved or in the approval process (i.e., 18,118 units), including 4,123 low density, 4,925 medium density and 9,070 high density units.

And whereas, the Town has additional greenfield land inventory within the West Whitby and Brooklin Community Secondary Plan areas to accommodate draft plan of subdivision applications, and considerable infill/intensification opportunities, which will further increase the potential housing yield.

And whereas, the Town has experienced a considerable increase in the number of building permits for residential units in the recent past, including 2,360 permits in 2021 and 1,777 permits in 2022, with an expectation to continue such volume of permits into the future.

Now therefore, the Town of Whitby Council pledges its commitment to facilitate the development of 18,000 new homes by 2031 through the following initiatives/activities:

- Implement and/or update Official Plan Policies, including the following:
  - Continue to implement recent Official Plan policy adjustments to increase the proportionate share of medium and high density residential units in strategic areas of the Town, such as designated Centers, Corridors and the Whitby GO Station and Port Whitby areas;
  - Initiate an update to the Town of Whitby Official Plan to comply with recent changes to the Growth Plan for the Greater Golden Horseshoe and pending new Official Plan for the Region of Durham;
  - Initiate an update to strengthen the policy basis for medium and high density residential units within the Whitby GO Major Transit Station Area (MTSA).
- Complete the on-going Comprehensive Review and Update of the Town's Zoning By-laws, including the following:
  - Including permissive policies to support accessory units in ground related housing forms;
  - Including contemporary regulations to accommodate a wide range of housing types as-of-right.
- Develop a Housing Acceleration Strategy and Implementation Plan, including such matters as the following:
  - Confirmation and/or expansion of strategic development areas designated in the Whitby Official Plan;
  - Recognition of updated/contemporary zoning regulations through the Comprehensive Zoning By-law Review and Update;
  - Development of municipal fiscal resources to support the cost of new housing and related infrastructure;
  - Co-ordinate with the Region of Durham to develop a servicing plan to accommodate new growth in Whitby;
  - Identification of public lands with development or redevelopment potential.
- Capitalize on funding sources, such as the Streamline Development Fund to further advance on-line portal development for Planning Act and Ontario Building Code Act related applications, recognizing the on-line application resources have been established and will continue to be expanded upon.
- Continue to collaborate with the Region of Durham to ensure major servicing infrastructure (water, sewer, roads) is available when needed.

Notwithstanding the Town of Whitby's Municipal Housing Pledge herein, it is recognized that there are many influences outside the control of the Town, which should not reflect upon the Town's performance to achieve the Municipal Housing Target of 18,000 homes by 2031, including but not limited to the following:

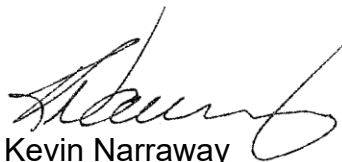
- Interest rates;
- Inflation;
- Supply chain issues;
- Availability of labour force/skilled trades in housing construction;
- Housing market;
- Developer's desire to proceed with construction;
- Provision of Regional infrastructure;
- Planning approvals shifting to the Provincial level from the Region of Durham;
- Additional, unforeseen legislative changes to planning and building approvals processes;
- Shortage of talent pool for Planning, Engineering and Building professionals required to review and process development applications.

The Council of the Town of Whitby makes this pledge recognizing that there is a shared responsibility with the development community to deliver on the creation of desirable communities where residents can live, work and play, not just live. Also recognizing that they Town's responsibility to support new and existing residents will remain long after the new housing is constructed.

The Council of the Town of Whitby requests further dialogue with the Province regarding definitions related to Bill 23 and regulations thereto, and looks forward to further discussions with the Minister of Municipal Affairs and Housing in April 2023 regarding the impacts of Bill 23, and related Development Charge shortfalls, what legislative provisions will be directed at the development community to pass along, dollar for dollar, any savings achieved through Bill 23, and legislative amendments to incent developers to "use it or lose it" with respect to approved development applications or permits.

That the Clerk be directed to circulate a copy of this resolution to the Minister of Municipal Affairs and Housing, the Regional Municipality of Durham, Durham Area Municipalities, and all Durham Region MPPs.

Should you require further information, please do not hesitate to contact the Planning and Development Department at 905-430-4306.



Kevin Narraway  
Sr. Manager of Legislative Services/Deputy Clerk

Copy: Todd J. McCarthy, MPP, Durham - [todd.mccarthy@pc.ola.org](mailto:todd.mccarthy@pc.ola.org)  
Hon. Peter Bethlenfalvy, MPP, Pickering-Uxbridge - [peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)  
Lorne Coe, MPP, Whitby - [lorne.coe@pc.ola.org](mailto:lorne.coe@pc.ola.org)  
Jennifer K. French, MPP, Oshawa - [jfrench-gp@ndp.on.ca](mailto:jfrench-gp@ndp.on.ca)  
Patrice Barnes, MPP, Ajax - [patrice.barnes@pc.ola.org](mailto:patrice.barnes@pc.ola.org)  
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - [laurie.scott@pc.ola.org](mailto:laurie.scott@pc.ola.org)  
A. Harras, Regional Clerk, Regional Municipality of Durham - [clerks@durham.ca](mailto:clerks@durham.ca)  
N. Cooper, Director of Legislative and Information Services, Town of Ajax - [clerks@ajax.ca](mailto:clerks@ajax.ca)  
F. Lamanna, Clerk/Deputy CAO, Township of Brock - [fernando.lamanna@brock.ca](mailto:fernando.lamanna@brock.ca)  
J. Gallagher, Municipal Clerk, Municipality of Clarington - [clerks@clarington.net](mailto:clerks@clarington.net)  
M. Medeiros, City Clerk, City of Oshawa - [clerks@oshawa.ca](mailto:clerks@oshawa.ca)  
S. Cassel, City Clerk, City of Pickering - [clerks@pickering.ca](mailto:clerks@pickering.ca)  
B. Jamieson, Director of Corporate Services/Municipal Clerk, Township of Scugog - [bjamieson@scugog.ca](mailto:bjamieson@scugog.ca)  
D. Leroux, Clerk, Township of Uxbridge - [dleroux@uxbridge.ca](mailto:dleroux@uxbridge.ca)  
  
R. Saunders, Commission of Planning and Development – [saundersr@whitby.ca](mailto:saundersr@whitby.ca)

## INFO-23-60

From: [noreply@oshawa.ca](mailto:noreply@oshawa.ca) On Behalf Of Rebecca Osborne  
Sent: Tuesday, February 21, 2023 3:15 PM  
To: clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>  
Subject: Chickens

Hi Mayor Dan!

I understand that owning chickens in the city is currently disallowed within the city of oshawa.

I also understand the risks of bird flu and the occasional outbreaks found in larger populations of chickens and farm stock.

However, with the changes going on with food prices, I think a secondary Avenue for chicken ownership should be reevaluated.

I believe if a proper yard is available and a person is educated on keeping chickens they could greatly improve oshawa and Durham region Chickens are a free source of protein as well as a wonderful way to remove food waste. Chickens can eat so many things.

The poop collected from chickens is high in minerals and nitrogen for gardens and can be added to current green bin composting! Reducing overall volume of waste and improving the quality of the waste collected (I assume it all goes to be turned into dirt somewhere)

Small backyard populations of chickens are not likely to spread or catch bird flu compared to large scale operations.

Additionally chickens require little space and female chickens (not roosters) are indeed very quiet and do not pose a noise problem.

each chicken can lay 3 eggs a day for a household to own 3 chickens that would provide much needed free protein for kids going to school, mothers on allowance, people on odsp or Ontarioworks..

Each batch of chickens needs 100 feet to start plus 50 feet for each additional bird.

Chickens are usually less than 25 dollars per bird to start and lay for a few years! And even after peak laying still pop out 1 egg a week and make amazing pets and also again, (almost) free food for people

I propose an application process for backyard chickens.

Where if the yard is acceptable, and a small written test on chicken keeping is passed. People can have an acceptable amount of chickens. Usually 3 per household.

Chickens can be tested for flu and an agreement to dispose of birds during outbreaks of contamination agreed upon.

Please allow chickens



## INFO-23-61

From: Rita Irwin <<M.F.I.P.P.A. Sec. 14 (1)>>

Sent: Tuesday, February 21, 2023 12:55 PM

To: clerks <clerks@oshawa.ca>

Subject: Fw: City council correspondence

Hello

We have not received a response..

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From: Rita Irwin <M.F.I.P.P.A. Sec. 14 (1)>

Sent: February 12, 2023 11:00

Subject: Fw: City council correspondence

We would like this correspondence to be included in an upcoming agenda.

Oshawa city council

We are writing concerning the city council meeting of January 19th, 2023. First, we would like to express our relief about the new fire fighter's city council has finally approved. As Councilor Lee stated that there were no new hires for almost ten years and we believe that is why Oshawa needed to hire so many all at once.

During the meeting Councillor Tito-Dante Marimpietri stated " What is the number that we need, it keeps changing. So we are in the situation we are in today. This is a result of us not being honest with each other and saying what we need. "

Also, during the same meeting Councilor Gray stated "The former City Manager was touting this a solution because it meant we only had to have two firefighters. Why do we now have to have four instead of two. Thats a big change. If we are going to be staffing at a level of four, versus a pumper. We might as well not have bought this vehicle and bought a pumper that supplements our force.

Three of our family members including myself, a ninety year old senior wrote five letters via Canada post to Councilor Chapman, Councilor Marks, Councilor Kerr and Councilor Giberson and none of us received a written reply. The majority of this council has done everything possible not to approve another full size suppression vehicle to its compliment, and if we are being completely honest with each other we all know the reason. If council had been told up front that four fire fighters would be needed to staff it, would this first response truck have been approved.

We spoke to the fire chief in a phone conversation several months ago expressing our concerns about the staffing of this truck and we asked him if there were going to be new firefighters hired to operate it. He told us there were going to use the staff they already had and they were not hiring any new firefighters. We feel city council was presented with incorrect information while they were voting on the Medical response Truck. Shouldn't this issue be addressed. Where is the honesty in this council....

Rita Irwin, David Tennisco, Darlin Bonchek

<M.F.I.P.P.A. Sec. 14 (1)>

Ontario

<M.F.I.P.P.A. Sec. 14 (1)>

## INFO-23-62

**From:** Frances Scanga <M.F.I.P.P.A. Sec. 14 (1)>

**Sent:** Monday, February 20, 2023 8:26 PM

**To:** clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>

**Cc:** [Mayor@Oshawa.ca](mailto:Mayor@Oshawa.ca); Laura Davis <[LDavis@oshawa.ca](mailto:LDavis@oshawa.ca)>; [jgrey@oshawa.ca](mailto:jgrey@oshawa.ca); Rick Kerr <[RKerr@oshawa.ca](mailto:RKerr@oshawa.ca)>; John Neal <[JNeal@oshawa.ca](mailto:JNeal@oshawa.ca)>; Rosemary McConkey <[RMcConkey@oshawa.ca](mailto:RMcConkey@oshawa.ca)>; Jim Lee (Councillor) <[JALee@oshawa.ca](mailto:JALee@oshawa.ca)>; Bob Chapman <[BChapman@oshawa.ca](mailto:BChapman@oshawa.ca)>; Bradley Marks <[BMarks@oshawa.ca](mailto:BMarks@oshawa.ca)>; Derek Giberson <[DGiberson@oshawa.ca](mailto:DGiberson@oshawa.ca)>; Brian Nicholson <[BNicholson@oshawa.ca](mailto:BNicholson@oshawa.ca)>; Tito-Dante Marimpietri <[TDMarimpietri@Oshawa.ca](mailto:TDMarimpietri@Oshawa.ca)>

**Subject:** Lease Renewal for the Oshawa Bocce Club

Dear Ms. Laura Davis,

As per our recent telephone conversation and as spokesperson for the Oshawa Bocce Club, I would like to come in front of Council.

I have been requesting this for several years (before our lease expired, before Covid) but was not granted that, not even through zoom.

Months before the elections, I asked to have a meeting with the Mayor, and with several calls and excuses we were not granted that either.

Several years of communicating with different staff members, and councilors and still no progress we ran out of patience. Therefore, I will make this last attempt (if it is granted).

Our position at the Oshawa Bocce Club is as follows:

Several decades ago, we gave our word to the City that we would continue to run the Club in the same manner. **It is Grandfathered in.** We have co-operated and supplied all requested information over and over, but we are not making any progress.

Therefore, our last attempt to make this work is as follows:

We will continue to run the Club as in the past and are willing to pay the City \$2000.00 (two thousand dollars) per year for the lease and all other coverages will be as it was.

It seems that staff did not calculate the time, effort and money that the Oshawa Bocce Club spends to maintain and run it successfully.

If this is not acceptable, please tell us now, and staff may run it. What we did in the past is as follows:

1. Cutting the grass once or twice per week
2. Preparing flower beds and flower pots
3. Trimmed bushes overgrowing inside the fenced area
4. Buying the flowers, planting, fertilize, water, weed etc. to maintain properly on a regular basis
5. Maintain the pathways (inside bocce land) clean of debris
6. Sift the "sand" to use the fine screen <sup>one</sup> only

7. Rake the courts, level them and re-apply fine sand every Monday
8. Water with sprinkler evenly and roll the 6 courts on Monday, Wednesday and on tournament days
9. Keep the shed in the north end clean and neat
10. Controlling the water and electrical panel to be working at all times
11. Cleaning and maintaining the south building in working order
12. Having "pest control" in the premises on a regular basis to keep it rodent free (in the beginning we had rats the size of a cat)
13. The toilets: cleaning them and disinfecting daily and stocking supplies etc.
  - the soap, toilet paper, hand towel and all cleaning supplies as needed
14. Regular maintenance of the sprinkler system
15. Professionally winterize sprinkler system in the fall
16. Removing all garbage from the enclosed area at all time
17. Organizing and maintaining a members list
18. Organizing a schedule for the league (men and ladies)

(if a team was rained out on league night, it has to be played on another day)

19. Organize a yearly picnic and other 'pot luck' functions
20. Organize the celebration of the season opening
21. Order the trophies for the winning teams at the end of the season
22. Organize a dinner and dance event to celebrate the players and give out the awards
23. Through the season we have regular meetings
24. At year end we have a general meeting usually held at the Oshawa Italian Club (we pay for the use of the facilities)

These are some of the things we did in the past, and would like to continue to support the community.

All of this takes time and money. We are volunteers, but.....Our time is also valuable.

Therefore, in conclusion, we need an answer now. From the Mayor, councilors, staff or whoever is in charge that can give us a definite answer.

We keep it as is OR we are ready to vacate the premises, YOU run it, and if it is done in a satisfactory way, we will purchase a membership.

Frances Scanga

Spokesperson for the Oshawa Bocce Club

## INFO-23-76

**From:** Tim Bird <**M.F.I.P.P.A.**>

**Sent:** Wednesday, March 15, 2023 4:06 PM

**To:** clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>

**Subject:** Snow removal in Oshawa: a discussion point for council

Hello all

I understand your snow removal crews are doing the best they can with what the equipment they have and the current protocols they need to follow.

After the plows had gone by after the last big snow fall, I had to shovel a wind row which was over 4 feet high and 6 feet wide at its largest point.

I am attaching photos. There is an attachment some cities use, which can prevent these wind rows from ending up in driveways.

My neighbors just turned 90. The husband Bill always clears his and his neighbors' sidewalk on both sides. Another neighbor and I helped clear his wind roll this time. He said the plow driver turned around and put a lot of extra snow in his driveway for some reason.

I worry about Bill and other elderly people who have to shovel this heavy snow.

I would like to suggest some options for discussion:

1/. That Oshawa invest in this extra attachment, which keeps the wind rows from ending up in peoples driveways to the extent it currently does.

2/. If an inordinate amount of this heavy snow ends up in some driveways, the driver could take note of the address and get city crews out to clear those large, heavy snow wind rows.

3/. I see the city sidewalk machines, cleaning certain sidewalks which people have not cleaned themselves. I am not sure how this works.. But it would be a similar policy to clear the extremely large wind rows off of those driveways where the driver realizes they got a large amount of snow.

Thank you for your time.

Tim Bird

**M.F.I.P.P.A**

Best Regards

Tim Bird, PMP, NCSO



## INFO-23-73

From: Florence O'Connell <info@sg.actionnetwork.org>  
Sent: Friday, February 17, 2023 7:27 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

**\*\*Request to Municipal Clerks: Please include this email as correspondence on your next committee or council agenda\*\***

-----

TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

RE: Pause the Envision Durham Official Plan Review

The Envision Durham Official Plan Review process must be paused to allow regional and municipal planning staff time to account for the new land that the Government of Ontario has added.

Including the new Greenbelt carve-outs, 14,000 acres of prime farmland and natural heritage areas are slated to be added to today's urban boundary. This is far more than needed and a total that will undermine the financial and environmental health of Durham residents.

Furthermore, newly elected councillors across Durham Region have not had an adequate opportunity to understand and consider the implications of so much new sprawl for their respective municipalities and the region as a whole.

A pause to the Envision Durham process is not only prudent, but several lower-tier municipal staff reports have also called for more time to review:

City of Pickering: "The Province recently removed the Duffins Rouge Agricultural Preserve from the Greenbelt to enable imminent development of those lands. This is not reflected in the above-noted Envision Durham reports that have been circulated for comment. The Province's action creates tremendous uncertainty about growth allocations and settlement area boundary expansions for the City of Pickering. Accordingly, staff are of the opinion that it is premature to comment further on the Envision Durham reports at this time."

(<https://corporate.pickering.ca/WebLink/0/edoc/247495/January%2023,%202023.pdf>)

Municipality of Clarington: "A condensed commenting period for area municipalities for policy and mapping changes of this magnitude is challenging and does not provide sufficient time for staff to undertake the necessary review. This is particularly so in the current context of the recent Bill 23 amendments, the implications of which are drastic." (<https://weblink.clarington.net/weblink/0/edoc/402409/PDS-005-23.pdf>)

I urge you to pause the Envision Durham Official Plan Review to allow time for a fulsome assessment and to truly understand the long-term consequences of designating this much new land for regional growth. A growing body of research and best practices inform sustainable development, demonstrating that compact development is in the best interest of residents, current and future. The proposed plan is flawed and will cost us all. I'm imploring you to not lock in a big mistake for Durham Region!

Florence O'Connell  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Betty Michaud <info@sg.actionnetwork.org>  
Sent: Thursday, February 16, 2023 5:45 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Betty Michaud  
<M.F.I.P.P.A. Sec. 14 (1)>  
Whitevale, Ontario

From: Justin Sallans <info@sg.actionnetwork.org>  
Sent: Tuesday, February 14, 2023 8:45 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Justin Sallans  
<M.F.I.P.P.A. Sec. 14 (1)>  
Whitby, Ontario

From: Brian Clow <info@sg.actionnetwork.org>  
Sent: Wednesday, February 15, 2023 2:59 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Brian Clow  
<M.F.I.P.P.A. Sec. 14 (1)>  
Pickering , Ontario

From: Kate Gibbings <info@sg.actionnetwork.org>  
Sent: Wednesday, February 15, 2023 6:08 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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Kate Gibbings  
<M.F.I.P.P.A. Sec. 14 (1)>  
Whitby, Ontario

From: Leanne Cowan <info@sg.actionnetwork.org>  
Sent: Monday, February 20, 2023 10:34 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Leanne Cowan  
<M.F.I.P.P.A. Sec. 14 (1)>  
Ajax, Ontario

From: Stephen Moore <info@sg.actionnetwork.org>  
Sent: Saturday, February 18, 2023 10:48 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Stephen Moore  
<M.F.I.P.P.A. Sec. 14 (1)>  
Pickering, Ontario

From: Peter Lewarne <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 9:09 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

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Peter Lewarne  
<M.F.I.P.P.A. Sec. 14 (1)>  
Pickering, Ontario

From: Mariyan Boychev <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:29 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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Mariyan Boychev  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Shelemka Craig <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:22 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Shelemka Craig  
<M.F.I.P.P.A. Sec. 14 (1)>  
Whitby, Ontario

From: Nathalie Stutt <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:11 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

**\*\*Request to Municipal Clerks: Please include this email as correspondence on your next committee or council agenda\*\***

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

RE: Pause the Envision Durham Official Plan Review

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Nathalie Stutt  
<M.F.I.P.P.A. Sec. 14 (1)>  
Bowmanville ,

From: Doug Nayler <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:18 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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Doug Nayler  
<M.F.I.P.P.A. Sec. 14 (1)>  
Holland Centre, Ontario

From: Sheilah O'Connotr <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:10 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Sheilah O'Connotr  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Bernhard Schmidt <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 1:10 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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From: Amanda LaRonde <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 2:48 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

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Amanda LaRonde  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Marion Menheneott <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 2:42 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

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Marion Menheneott  
<M.F.I.P.P.A. Sec. 14 (1)>  
Brighton, Ontario

From: Chantal Castel-Branco <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 2:20 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Chantal Castel-Branco  
<M.F.I.P.P.A. Sec. 14 (1)>  
Markham,

From: David Fitzpatrick <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 2:12 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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David Fitzpatrick  
<M.F.I.P.P.A. Sec. 14 (1)>  
Oshawa, Ontario

From: Sheila Lippiatt <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 2:07 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Sheila Lippiatt  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto Ontario,

From: Janet Goodfellow <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 1:25 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Janet Goodfellow  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Marilyn Van Eyk <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 1:20 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Marilyn Van Eyk  
<M.F.I.P.P.A. Sec. 14 (1)>  
Bowmanville ,

From: Stacy MacLean <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 1:03 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

**\*\*Request to Municipal Clerks: Please include this email as correspondence on your next committee or council agenda\*\***

-----

TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

RE: Pause the Envision Durham Official Plan Review

The Envision Durham Official Plan Review process must be paused to allow regional and municipal planning staff time to account for the new land that the Government of Ontario has added.

Including the new Greenbelt carve-outs, 14,000 acres of prime farmland and natural heritage areas are slated to be added to today's urban boundary. This is far more than needed and a total that will undermine the financial and environmental health of Durham residents.

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(<https://corporate.pickering.ca/WebLink/0/edoc/247495/January%2023,%202023.pdf>)

Municipality of Clarington: "A condensed commenting period for area municipalities for policy and mapping changes of this magnitude is challenging and does not provide sufficient time for staff to undertake the necessary review. This is particularly so in the current context of the recent Bill 23 amendments, the implications of which are drastic."  
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I urge you to pause the Envision Durham Official Plan Review to allow time for a fulsome assessment and to truly understand the long-term consequences of designating this much new land for regional growth. A growing body of research and best practices inform sustainable development, demonstrating that compact development is in the best interest of residents, current and future. The proposed plan is flawed and will cost us all. I'm imploring you to not lock in a big mistake for Durham Region!

Stacy MacLean  
<M.F.I.P.P.A. Sec. 14 (1)>  
Bolton, Ontario

From: Karli Kirkpatrick <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:41 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Karli Kirkpatrick  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto, Ontario

From: Guy Ormiston <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:33 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Guy Ormiston  
<M.F.I.P.P.A. Sec. 14 (1)>  
Oshawa , Ontario

From: Anna Goodale <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 12:59 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Anna Goodale  
<M.F.I.P.P.A. Sec. 14 (1)>  
Bowmanville , Ontario

From: Terin Robinson <info@sg.actionnetwork.org>  
Sent: Wednesday, February 22, 2023 6:54 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Terin Robinson  
<M.F.I.P.P.A. Sec. 14 (1)>  
Peterborough , Ontario

From: Crystal Weststrate <info@sg.actionnetwork.org>  
Sent: Wednesday, February 22, 2023 6:06 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

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Crystal Weststrate  
<M.F.I.P.P.A. Sec. 14 (1)>  
Oshawa, Ontario

From: Tracy Torchetti <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 9:43 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Tracy Torchetti  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto , Ontario

From: Heather VanSickle-Hirst <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 8:20 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Heather VanSickle-Hirst  
<M.F.I.P.P.A. Sec. 14 (1)>  
Ajax, Ontario

From: Meg Smith <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 7:46 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Meg Smith  
<M.F.I.P.P.A. Sec. 14 (1)>  
Peterborough , Ontario

From: Irama Traynor <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 7:41 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Irama Traynor  
<M.F.I.P.P.A. Sec. 14 (1)>  
Oshawa, Ontario

From: TROY HERMSEN <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 7:38 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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TROY HERMSEN  
<M.F.I.P.P.A. Sec. 14 (1)>  
Newcastle, Ontario

From: Elizabeth Hermesen <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 6:41 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Elizabeth Hermesen  
<M.F.I.P.P.A. Sec. 14 (1)>  
Newcastle, Ontario

From: John Ferguson <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 4:49 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

**\*\*Request to Municipal Clerks: Please include this email as correspondence on your next committee or council agenda\*\***

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TO: Regional Chair Henry and Planning & Economic Development Committee Chair Chapman

CC: Durham Regional Councillors, Durham Ward/City Councillors, Durham Region Clerks, Envision Durham, and Chief Planner Bridgeman

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John Ferguson  
<M.F.I.P.P.A. Sec. 14 (1)>  
Peterborough,

From: Ruth Armstrong <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 4:39 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Ruth Armstrong  
<M.F.I.P.P.A. Sec. 14 (1)>  
Scarborough, Ontario

From: Glenn Attridge <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 3:52 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

Clerks Oshawa,

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Glenn Attridge  
<M.F.I.P.P.A. Sec. 14 (1)>  
Port Hope, Ontario

From: Ann Marie Rosenitsch <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 3:48 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Ann Marie Rosenitsch  
<M.F.I.P.P.A. Sec. 14 (1)>  
Toronto , Ontario

From: Pam Seran <info@sg.actionnetwork.org>  
Sent: Tuesday, February 21, 2023 3:41 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Pam Seran  
<M.F.I.P.P.A. Sec. 14 (1)>  
Brampton, Ontario

From: P & H Farms <info@sg.actionnetwork.org>  
Sent: Wednesday, February 22, 2023 9:56 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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P & H Farms  
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<M.F.I.P.P.A. Sec. 14 (1)>  
Port Hope, Ontario

From: Patricia Lowe <info@sg.actionnetwork.org>  
Sent: Wednesday, February 22, 2023 9:49 AM  
To: clerks <clerks@oshawa.ca>  
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Patricia Lowe  
<M.F.I.P.P.A. Sec. 14 (1)>  
Whitevale,

From: Crystal Weststrate <info@sg.actionnetwork.org>  
Sent: Wednesday, February 22, 2023 6:06 AM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

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Crystal Weststrate  
<M.F.I.P.P.A. Sec. 14 (1)>  
Oshawa, Ontario

From: Lisa Ivaldi <info@sg.actionnetwork.org>  
Sent: Wednesday, February 15, 2023 5:44 PM  
To: clerks <clerks@oshawa.ca>  
Subject: Pause the Envision Durham Official Plan Review NOW!

This affects all of us in Ontario.  
Thank you!  
Lisa Ivaldi  
<M.F.I.P.P.A. Sec. 14 (1)>  
Guelph, Ontario



March 14, 2023

The Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
Via email: [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

RE: Future Accuracy of the Permanent Register of Electors

Dear Minister Clark,

During the February 27, 2023 regular meeting of council, the resolution received from the Township of Ashfield-Colborne-Wawanosh was brought forward and discussed, the following resolution was carried:

Moved: Bill Clark                      Seconded: Ross O'Hara

THAT the Council of the Town of Petrolia support the Township of Ashfield-Colborne-Wawanosh regarding Future Accuracy of the Permanent Register of Electors.  
AND THAT the Council of the Town of Petrolia requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;  
AND FURTHER THAT this resolution be circulated to the Township of Ashfield-Colborne-Wawanosh, Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson, MPP Bob Bailey and Ontario Municipal Councils for their support.

Carried

Thank you for circulating this item for County of Lambton Council consideration.

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

cc: file  
Township of Ashfield-Colborne-Wawanosh [clerk@acwtownship.ca](mailto:clerk@acwtownship.ca)  
Elections Ontario [info@elections.on.ca](mailto:info@elections.on.ca)  
MPP Lisa Thompson, [lisa.thompsonco@pc.ola.org](mailto:lisa.thompsonco@pc.ola.org)  
MPP Bob Bailey, Sarnia-Lambton [bob.baileyco@pc.ola.org](mailto:bob.baileyco@pc.ola.org)  
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

[www.town.petrolia.on.ca](http://www.town.petrolia.on.ca)





March 14, 2023

The Honourable Doug Ford  
Premier of Ontario  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

RE: A Call to the Provincial government to End Homelessness in Ontario

Dear Premier Ford,

During the February 27, 2023 regular meeting of council, the AMO request calling on the province to calling on the province to end homelessness was brought forward and discussed, the following resolution was carried:

Moved: Chad Hyatt                      Seconded: Debb Pitel

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;  
WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;  
WHEREAS homelessness requires a range of housing, social service and health solutions from government;  
WHEREAS homelessness is felt most at the level of local government and the residents that they serve;  
WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,  
WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT Council of the Town of Petrolia calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; to the Association of Municipalities of Ontario; County of Lambton Social Services.

Carried

Kind regards,

*Original Signed*

Mandi Pearson

Clerk/Operations Clerk

cc: file  
Minister of Municipal Affairs and Housing [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Minister of Children, Community and Social Services [MinisterMCCSS@ontario.ca](mailto:MinisterMCCSS@ontario.ca)  
Minister of Health [sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)  
MPP Bob Bailey, Sarnia-Lambton [bob.bailey@pc.ola.org](mailto:bob.bailey@pc.ola.org)  
County of Lambton Social Services [melissa.fitzpatrick@county-lambton.on.ca](mailto:melissa.fitzpatrick@county-lambton.on.ca)  
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

[www.town.petrolia.on.ca](http://www.town.petrolia.on.ca)

To: City Council

From: Mary Medeiros, Director, Legislative Services/City Clerk,  
Office of the C.A.O.

Item Number: INFO-23-48

Date: March 22, 2023

Subject: By-laws Passed in Accordance with Section 67.1 of Delegation  
of Authority By-law 29-2009, as amended

File: 03-05

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## **1.0 Purpose**

The purpose of this report is to provide a report to Council through the Information Package with respect to by-laws passed by the City Clerk to effect minor amendments that are of a housekeeping or administrative nature in accordance with Delegation of Authority By-law 29-2009, as amended (“Delegation of Authority By-law” or “By-law 29-2009”).

## **2.0 Input From Other Sources**

- Direction of City Council November 15, 2022
- Fire Chief

## **3.0 Analysis**

The Delegation of Authority By-law delegates authority to a person (or persons, in some instances) to exercise legislative powers on behalf of City Council. Section 67.1 of the Delegation of Authority By-law delegates authority to the City Clerk or Deputy City Clerk to amend and pass City By-laws to effect minor amendments that are of a housekeeping and administrative nature and those resulting from changes to applicable legislation. The exception to this delegated authority is where change results in multiple options to change a by-law, unless the matter is already clear by way of an existing City policy, another City by-law or Council’s position on a matter. Authority exercised under this section must be communicated through the Information Package distributed to Council.

The following by-law was passed under this authority:

By-law 77-2023 – Amendment to Emergency Management By-law 77-2008, as amended. This amendment was passed by the City Clerk on February 27, 2023 in accordance with Council’s Direction of November 15, 2022 concerning Report CNCL-22-68 to restructure the Corporate Organization and reflects the updated reporting structure and position titles.

#### **4.0 Financial Implications**

There are no financial implications related to this report.

#### **5.0 Relationship to the Oshawa Strategic Plan**

This report supports the Strategic Goal of Accountable Leadership.

A handwritten signature in black ink, appearing to read 'Mary Medeiros', is positioned above the typed name.

Mary Medeiros, Director, Legislative Services/City Clerk,  
Office of the C.A.O.

To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate & Finance Services

Item Number: INFO-23-49

Date: March 22, 2023

Subject: Summary of Contracts Greater than \$500,000 Awarded During  
the Period of November 15, 2022 to February 28, 2023

File: 03-05

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## **1.0 Purpose**

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

The purpose of this report is to provide a summary of contracts awarded during the period of November 15, 2022 to February 28, 2023 in accordance with the Purchasing By-Law.

## **2.0 Input From Other Sources**

Not applicable.

## **3.0 Analysis**

During the period of November 15, 2022 to February 28, 2023 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- C2023-026, Microsoft Licenses to Softchoice in the estimated amount of \$1,860,753 (includes non-rebatable portion of H.S.T.).
- C2022-062, Auto Parts Supply & Inventory Management to Napa Auto Parts in the estimated amount of \$1,590,331 (includes non-rebatable portion of H.S.T.).

During the period of November 15, 2022 to February 28, 2023 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Supply & Delivery of Fire Hoses for Fire Services to Municipal Equipment in the amount of \$25,512 (includes non-rebatable portion of H.S.T.).

#### **4.0 Financial Implications**

There are no financial implications resulting from this report.

#### **5.0 Relationship to the Oshawa Strategic Plan**

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,  
Corporate & Finance Services

**Economic and Development Services Department**

**Date:** February 1, 2023

**To:** Oshawa Active Transportation Advisory Committee (O.A.T.A.C.)

**From:** Pidenam Bodjona, O.A.T.A.C. Policy Advisor  
Development Services Department

**Re:** **2022 Year End Accomplishments**

The following memorandum provides a brief overview of O.A.T.A.C.'s accomplishments and progress on their 2022 Work Plan by year-end 2022. The 2022 Work Plan is provided as attachment 1.

**Working Groups**

In 2022, two (2) working groups were established by O.A.T.A.C. to carry out specific actions/tasks included in the 2022 Work Plan:

- 2022 Active Transportation Projects Working Group; and,
- 2022 Bike Month Working Group.

**Working Groups Reports Adopted by OATAC**

In response to requests by the City, the O.A.T.A.C. generated ten reports in 2022.

- Report OATAC-22-08 concerning Bike Month 2022 recommended a Heritage Ride, Scavenger Hunt and a Bike Rodeo at Lakeview Park with an Educational and Safety Element, an Obstacle Course and Learn to Ride.
- Report OATAC-22-09 concerning Bicycle Repair Stations recommended locations for bicycle repair stations throughout the City and included maps locating the recommended sites.
- Report OATAC-22-10 concerning E-Kick Scooters addressed the proposal for E-Kick Scooter rentals in the City and recommended that the rental be permitted with a number of conditions.
- Report OATAC-22-12 & Report OATAC-22 concerning Active Streets recommended the closure of streets to vehicle traffic on a weekend to provide an Active Streets weekend.
- Report OATAC-22-16 concerning On-Road Cycling Facilities provided a list of streets for on road facilities. The City has been budgeting \$150,000. for painting cycle lanes on streets

each year since the adoption of the Active Transportation Master Plan in 2015. This list would be used in the continuation of this program.

- Report OATAC-22-20 reviewed commercial driveways crossing multi-use paths and provided recommendations on whether these driveways should be considered “Low Volume” or “High Volume” for purposes of painting, location of the driveway crossing and other treatments at these driveways.
- Report OATAC-22-25 reviewed cross-ride needs in Oshawa and recommended installing cross-rides at various locations.
- Report OATAC-22-26 reviewed safety on paths with e-bikes and recommended separation of e-bikes and other fast moving vehicles from pedestrians by installing two sets of paths.

### **Participation/Volunteering at Events**

In 2022, the O.A.T.A.C. in partnership with Cycle Toronto hosted three events:

- Road Rules Webinar – June 9, 2022
- Safe Cycling 101 Webinar – June 16, 2022
- Bike Rodeo at Lakeview Park – June 18, 2022

### **Presentations**

By year-end 2022, O.A.T.A.C. received the following presentations:

- Annual Advisory Committees of Council Policy and Procedure – presented by Jennifer Lane, Council-Committee Coordinator, City of Oshawa;
- Proposed Updates to the Advisory Committees of Council Policy and Procedure and Terms of Reference – presented by City Clerk Services;
- Bike Month 2022 - Cycle Toronto – presented by Pidenam Bodjona, Transportation Engineering Technologist, City of Oshawa;
- Active Transportation Projects Implementation Status – presented by Pidenam Bodjona, Transportation Engineering Technologist, City of Oshawa;
- Harmony Creek Trail Extension – presented by Alexis Moxley, Parks Project Manager
- Active Transportation Master Plan - Trail Link 4 – presented by Ian Boyd, Supervisor, Parks, Facilities and Maintenance;
- Cultural Feasibility Study – presented by Angela Haynes, Analyst; and Stephanie Mah, Creative Director, Nordicity;

- Consultation on the Use of E-Scooters in the City of Oshawa – presented by Ranjit Gill, Transportation Engineer; and Michelle Whitbread, Manager, Operations Policy and Research, City of Oshawa;
- Bike Month 2022 Event – presented by Kris Kinsey, Senior Partnerships & Development Manager, Cycle Toronto;
- One-Way to Two-Way Conversion Feasibility Study for Albert Street, Celina Street, Brock Street East, and Colborne Street Update – presented by Pidenam Bodjona, Transportation Project Engineer, City of Oshawa;
- Options for Active Streets Oshawa 2022 – presented by Justin Bishop, Manager, Road Operations, City of Oshawa;
- Bike Month 2022 Events and Activities Update – presented by Pidenam Bodjona, Transportation Project Engineer, City of Oshawa;
- Multi-Use Path Pavement Markings – presented by Pidenam Bodjona, Transportation Project Engineer, City of Oshawa;
- Oshawa Bike Month 2022 Events Update – presented by Pidenam Bodjona, Transportation Project Engineer, City of Oshawa; and,
- Durham Meadoway Visioning Study Status Update – presented by Alia Tulloch, Transportation Planning Analyst, Region of Durham.

**Recommendation:**

1. That Report OATAC-23-07 concerning the 2022 Year End Accomplishments Report be endorsed; and,
2. That a copy of this report be included in Council's Information Package.

## Oshawa Active Transportation Advisory Committee (O.A.T.A.C.) 2022 Work Plan

Action	Tasks	Status	Timing
Active Transportation Master Plan Review	<ul style="list-style-type: none"> <li>Review goals and recommendations within the Plan.</li> <li>Review proposed pedestrian, trails and cycling routes.</li> <li>Comment on planned/ongoing capital projects relating to Active Transportation.</li> <li>Regular consultation between City staff and committee regarding sidewalk, trails and cycling network maintenance issues.</li> <li>Monitor the implementation of the Active Transportation Master Plan and evaluate its effectiveness.</li> </ul>	<ul style="list-style-type: none"> <li>2022 Active Transportation Projects Working Group created in February</li> <li>Received presentation on Active Transportation Projects Implementation Status (February)</li> <li>Received presentation on Harmony Creek Trail Extension (February)</li> <li>Received presentation on Active Transportation Master Plan - Trail Link 4 (February)</li> </ul>	On-going
By-Law and Policy Review	<ul style="list-style-type: none"> <li>Review existing or proposed by-laws, policies and large development applications to support and strengthen Active Transportation.</li> </ul>	<ul style="list-style-type: none"> <li>2022 Active Transportation Projects Working Group created in February</li> <li>Received presentation on Consultation on the Use of E-Scooters in the City of Oshawa (April)</li> </ul>	On-going
Achieve "Silver" Bicycle Friendly Community status	<ul style="list-style-type: none"> <li>Identify objectives and tasks which the City should prioritize in order to achieve "Silver" Bicycle Friendly Community status.</li> </ul>	<ul style="list-style-type: none"> <li>2022 Active Transportation Projects Working Group created in February</li> </ul>	On-going
Capital Projects Review	<ul style="list-style-type: none"> <li>Provide input into the prioritising of future capital projects as they relate to implementation of the Active Transportation Master Plan and trail</li> </ul>	<ul style="list-style-type: none"> <li>2022 Active Transportation Projects Working Group created in February</li> <li>Received presentation on One-Way to Two-Way Conversion Feasibility</li> </ul>	On-going

## Oshawa Active Transportation Advisory Committee (O.A.T.A.C.) 2022 Work Plan

Action	Tasks	Status	Timing
	construction/development prior to budget process.	Study for Albert Street, Celina Street, Brock Street East, and Colborne Street Update (April) <ul style="list-style-type: none"> <li>Received presentation on Multi-Use Path Pavement Markings (June)</li> </ul>	
Public Education and Outreach	<ul style="list-style-type: none"> <li>Assist City staff and Council to spearhead active transportation public education and outreach for cycling, walking and trails and to help explain the importance of active transportation infrastructure in the City.</li> <li>Provide input into the content for the Committee website.</li> <li>Provide input into the development of an Oshawa Cycling Handbook with trail maps, by-laws, useful information and links specifically for Oshawa cyclists.</li> <li>Provide input on planning and organization of Active Transportation promotional/outreach events <ul style="list-style-type: none"> <li>Bike The Creek</li> <li>Bike to School Week</li> <li>Bike Month Events</li> </ul> </li> <li>Organize Community rides inviting members of Council.</li> <li>Participate in Canada Day activities to promote cycling in the city.</li> </ul>	<ul style="list-style-type: none"> <li>2022 Bike Month Working Group created in February</li> <li>Received presentations on Bike Month 2022 Events (February, April, May, and June)</li> <li>Received presentation on Options for Active Streets Oshawa 2022 (May)</li> <li>Hosted webinars and Bike Rodeo at Lakeview Park during Bike Month 2022</li> </ul>	On-going

## Oshawa Active Transportation Advisory Committee (O.A.T.A.C.) 2022 Work Plan

Action	Tasks	Status	Timing
Durham Active Transportation Committee (DATC) Update	<ul style="list-style-type: none"> <li>Regular consultation/updates between O.A.T.A.C. and the Durham Active Transportation Committee (DATC)</li> </ul>		On-going



Corporate and Finance Services  
Innovation and Transformation

OAAC-23-06

**Date:** February 16, 2023

**To:** Members of the Oshawa Accessibility Advisory Committee (O.A.A.C.)

**From:** Lynda Lawson, Accessibility Program Coordinator

**Re: 2022 Work Plan and Year End Accomplishments**

Attachment 1 is the 2022 Year End OAAC Work Plan.

**Recommendation:**

That Report OAAC-23-06 concerning the O.A.A.C.'s 2022 year end accomplishments be endorsed and included in the Council Information Package.

## 2022 OAAC Work Plan Update (as of December 31, 2022)

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.	Completed.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.	Completed.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.	On Hold due to COVID- 19.
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.	Peony Festival – Completed.

<b>Accessibility Issue</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Role of OAAC</b>	<b>Status</b>
OAAC-5 Communicational Education	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.	On Hold due to COVID.
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.	Prepared for obtaining feedback from the public on the development of the next Accessibility Plan.



To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-23-74

Date: March 22, 2023

Subject: Remuneration and Expenses for the Office of the Mayor,  
Members of Council, and Council Appointees for 2022

File: 03-05

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## **1.0 Purpose**

Section 284 of the Municipal Act, 2001, requires the Treasurer to submit to Council an itemized statement of the prior year's remuneration and expenses paid by the municipality to each member of Council and to Council appointees to local boards or other bodies by March 31st of the following year. The City of Oshawa Councillor Expense Policy also requires the City to provide Council with a summary of expenses incurred by members of Council.

The purpose of this report is to provide the information required under both the Municipal Act and the City of Oshawa's Councillor Expense Policy.

A list of attachments to Report INFO-22-74 are as follows:

- Attachment 1 Schedule A – Remuneration and Expenses for Members of Council for the year ending December 31, 2022
- Attachment 1 Schedule B – Expenses from Members of Council for the year ending December 31, 2022
- Attachment 1 Schedule C – Remuneration and Expenses for Council Appointees for the year ending December 31, 2022
- Attachment 1 Schedule D – Program Expenses for the Office of the Mayor and Members of Council for the year ending December 31, 2022
- Attachment 2 – Region of Durham Finance and Administration Committee Report 2023 F-7

## **2.0 Input From Other Sources**

Region of Durham

### **3.0 Analysis**

The Municipal Act and the City's Councillor Expense Policy require an annual report on members of Council and Council appointees' remuneration and expenses.

Attachment 1 – Schedules A, B and C provide a summary of the remuneration and expenses paid by the City for each member of Council and Council appointee in 2022.

Attachment 1 – Schedule D provides a summary of the program expenses for the operations of the Offices of the Mayor and Councillors.

Consistent with the September 28, 2020 (FIN-20-45) City Council direction, Schedule E of the Councillor Remuneration Report be replaced by the Regional Council Remuneration report (Report 2023-F-7), Attachment 2, in order to provide the same information and to remain consistent with the City Council direction of March 2009.

### **4.0 Financial Implications**

There are no financial implications resulting from this report.

### **5.0 Relationship to the Oshawa Strategic Plan**

This report meets the Oshawa Strategic Plan goal of Accountable Leadership by ensuring respect, responsiveness and transparency.

A handwritten signature in dark ink, appearing to read 'S. Sinnott', with a long horizontal line extending to the left.

Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

**The Corporation of The City of Oshawa  
Remuneration and Expenses for Members of  
Council for the year ending December 31, 2022**

**Item: INFO-23-74  
Attachment 1  
Schedule A**

<i><b>Members of Council</b></i>	<i><b>Salary</b></i>	<i><b>Other <sup>1</sup></b></i>	<i><b>Benefits</b></i>	<i><b>Retiring/ Severance <sup>2, 3</sup></b></i>	<i><b>Car Mileage/Allow <sup>4</sup></b></i>	<i><b>Total Remuneration</b></i>	<i><b>Expenses</b></i>
<b>Mayor D. Carter</b>	130,125	-	15,238	15,198	-	160,562	3,284
<b>Councillor B. Chapman</b>	47,753	5,557	10,919	5,156	5,200	74,585	199
<b>Councillor D. Giberson</b>	47,753	2,901	11,708	4,921	5,200	72,483	1,359
<b>Councillor J. Gray</b>	47,753	5,312	11,910	5,156	5,200	75,331	-
<b>Councillor J. Hurst</b>	43,352	2,412	10,310	9,466	4,729	70,268	134
<b>Councillor R. Kerr</b>	47,753	5,067	7,466	5,156	5,200	70,642	93
<b>Councillor J. Lee</b>	4,401	245	619	-	471	5,736	-
<b>Councillor T. Marimpietri</b>	47,753	5,312	11,910	5,156	5,200	75,331	273
<b>Councillor B. Marks</b>	47,753	5,067	11,892	5,156	5,200	75,068	21
<b>Councillor R. McConkey</b>	44,135	-	3,386	-	-	47,521	-
<b>Councillor J. Neal</b>	47,753	-	7,892	4,687	5,200	65,531	259
<b>Councillor B. Nicholson</b>	47,753	2,901	11,708	4,921	5,200	72,483	7
<b>Total</b>	<b>604,037</b>	<b>34,774</b>	<b>114,958</b>	<b>64,972</b>	<b>46,800</b>	<b>865,540</b>	<b>5,627</b>

Remuneration is authorized under by-law 39-2005, pursuant to the *Municipal Act* 2001, S.O. 2011, c.25, s. 283.

1. Other includes allowance for Deputy Mayor, Committee Chair and Vice Committee Chair paid during the calendar year.

2. Payment in lieu of pension is based on 2021 earnings and is paid upon request. and pursuant to section 5.01 & 5.02 of the City Council Remuneration By-Law 39-2005

3. Payment for severance is pursuant to section 5.05 of the City Council Remuneration By-Law 39-2005

4. Includes Mayor's car mileage and travel expense reimbursement

Note: Columns and rows may not add due to rounding.

**The Corporation of The City of Oshawa Expenses for  
Members of Council for the year ending December 31, 2022**

<b>Members of Council</b>	<b>Communications</b>	<b>Advertising</b>	<b>Civic Receptions and Meals</b>	<b>Other expenses*</b>	<b>Total Expenses</b>
<b>Mayor D. Carter</b>	318	-	66	2,900	3,284
<b>Councillor B. Chapman</b>	1	-	197	-	199
<b>Councillor D. Giberson</b>	1	-	66	1,292	1,359
<b>Councillor J. Gray</b>	-	-	-	-	-
<b>Councillor J. Hurst</b>	1	-	132	-	134
<b>Councillor R. Kerr</b>	27	-	66	-	93
<b>Councillor J. Lee</b>	-	-	-	-	-
<b>Councillor T. Marimpietri</b>	-	-	131	141	273
<b>Councillor B. Marks</b>	21	-	-	-	21
<b>Councillor R. McConkey</b>	-	-	-	-	-
<b>Councillor J. Neal</b>	259	-	-	-	259
<b>Councillor B. Nicholson</b>	7	-	-	-	7
<b>Total</b>	634	-	659	4,333	5,627

\* Includes Mayor's car mileage and travel expense reimbursement; Councillor souvenirs & mementos, seminars & training  
Expenses for Regional Councillors do not include expenses reimbursed by the Region of Durham.  
Note: Columns and rows may not add due to rounding.

**The City of Oshawa Remuneration and Expenses  
for Council Appointees for the year ending December 31, 2022**

<b>Committee of Adjustment</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
<b>R. Adams</b>	1,425	-	1,425
<b>J. Conlin</b>	375	-	375
<b>J. Dowson</b>	750	-	750
<b>F. Eismont</b>	1,575	-	1,575
<b>A. Johnson</b>	1,125	-	1,125
<b>P. Uprety</b>	1,575	-	1,575
<b>Total</b>	6,825	-	6,825

The above payments were authorized by Council resolution of September 5, 1989 as per By-law 121-89, pursuant to the *Planning Act*, R.S.O. 1990, c.P.13, s.44(9).

<b>Livestock Valuer</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
<b>G. Whitfield</b>	100	22	122
<b>Total</b>	100	22	122

The above payments were authorized under By-law 120-97, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

<b>Property Standards Committee</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
<b>C. Benton</b>	75	-	75
<b>R. Ford</b>	75	-	75
<b>G. Foster</b>	75	-	75
<b>M. Gobin</b>	75	-	75
<b>K. Wildman</b>	75	-	75
<b>Total</b>	375	-	375

The above payments were authorized under By-law 1-2002, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

<b>Hearings Officer Fees</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
<b>L. Figg</b>	600	-	600
<b>J. Gorycki</b>	1,200	-	1,200
<b>B. Johns</b>	1,200	-	1,200
<b>Total</b>	3,000	-	3,000

The above payments were authorized under By-law 26-2008, pursuant to the *Municipal Act, 2001*, S.O. 2001, c.25, s.283.

**The Corporation of the City of Oshawa Program Expenses  
for the Office of the Mayor and Members of Council  
for the year ending December 31, 2022**

<b>Office of the Mayor</b>	<b>Actual</b>	<b>Budget</b>
<b>Car or Mileage Allowance</b>	-	2,600
<b>Civic Receptions and Meals</b>	66	1,000
<b>Communications</b>	1,007	3,000
<b>Contracted Services</b>	102	-
<b>Office Materials and Supplies</b>	1,426	2,000
<b>Seminars &amp; Training</b>	2,900	6,500
<b>Souvenirs and Mementos</b>	-	1,500
<b><i>Total</i></b>	<b>5,501</b>	<b>16,600</b>

<b>Members of Council</b>	<b>Actual</b>	<b>Budget</b>
<b>Advertising</b>	-	1,000
<b>Communications</b>	5,470	8,000
<b>Office Materials and Supplies</b>	484	1,500
<b><i>Total</i></b>	<b>5,954</b>	<b>10,500</b>

Note: Columns and rows may not add due to rounding.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2303



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2023-F-7  
Date: March 21, 2023

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**Subject:**

The Remuneration and Expenses in 2022 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25

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**Recommendation:**

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

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**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to provide a statement of the remuneration and expenses that were paid in 2022 to Regional Councillors and Regional Council Appointees, as required by the Municipal Act.

**2. Background**

- 2.1 The Municipal Act, 2001 Section 284(1) requires that:

"The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).”

### **3. Previous Reports and Decisions**

- 3.1 This report is presented to Regional Council annually, in compliance with the Act.

### **4. Remuneration and Expenses of Regional Council Members and Appointees to Boards and Committees**

- 4.1 Remuneration and expenses of Regional Council members represent the amounts reimbursed directly to or paid on behalf of Regional Council members in 2022, as recorded on the Region’s accounts (Schedules 1 and 2).
- 4.2 The information concerning Regional Council appointees (Schedule 3) was obtained directly from the Local Boards, except for the Boards, Committees, and Taskforces whose accounting records are maintained by the Regional Finance Department:

the 9-1-1 Management Board, Accessibility Advisory Committee, Development Charges Complaint Committee, Durham Active Transportation Committee, Durham Advisory Committee on Homelessness, Durham Agricultural Advisory Committee, Durham Environmental Advisory Committee, Durham Local Immigration Partnership Council, Durham Nuclear Health Committee, Durham OneNet Inc., Durham Region Anti-Racism Taskforce, Durham Region Child & Youth Advocate, Durham Region Community Safety and Well-Being Plan Steering Committee, Durham Region Police Services Board, Durham Region Roundtable on Climate Change, Durham Region Transit Commission, Durham Region Transit Executive Committee, Durham Regional Local Housing Corporation, Durham Vision Zero Task Force, Energy from Waste – Waste Management Advisory Committee, Land Division Committee, I, Municipal Election Joint Compliance Audit Committee, and the Transit Advisory Committee.

### **5. Relationship to Strategic Plan**

- 5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 5: Service Excellence

- 5.3 Demonstrate commitment to continuous quality improvement and communicating results. This report is in compliance with the requirements

of the applicable legislation and is part of the Region's commitment to accountability and transparency framework.

## 6. Attachments

- |              |  |
|--------------|--|
| Schedule #1: | Schedule #1: Regional Council Members 2022 Remuneration and Expenses                               |
| Schedule #2: | Schedule #2: Regional Council Members 2022 Compensation Paid in Lieu of Pension Plan and Severance |
| Schedule #3: | Schedule #3: Regional Council Appointees to Local Boards 2022 Remuneration and Expenses            |

Respectfully submitted,

Original Signed By

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Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

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Elaine C. Baxter-Trahair  
Chief Administrative Officer

**REGIONAL COUNCIL MEMBERS  
2022 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>CONFERENCES, CONVENTIONS &amp; MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<b><u>REGIONAL COUNCILLORS</u></b>				
Anderson, G. (3)	54,232.13	-	-	54,232.13
Ashe, K. (4)	58,109.18	-	-	58,109.18
Barton, D. (3) (4)	58,109.18	1,498.75	-	59,607.93
Brenner, M.	7,411.87	-	-	7,411.87
Carter, D.	57,359.17	-	20.89	57,380.06
Chapman, R. (4)	63,188.68	-	31.33	63,220.01
Collier, S. (4)	74,351.33	-	-	74,351.33
Cook, L.	7,411.87	-	-	7,411.87
Crawford, M. (4)	58,109.18	-	-	58,109.18
Dies, J.	57,359.17	1,298.71	-	58,657.88
Drew, R.	49,947.30	2,002.23	-	51,949.53
Foster, A. (3) (4)	62,438.68	1,773.51	-	64,212.19
Garrod, B. (3)	7,411.87	-	-	7,411.87
Grant, J.	49,947.30	-	-	49,947.30
Highet, G. (3)	49,947.30	-	38.76	49,986.06
Jubb, M.	7,411.87	-	-	7,411.87
Kerr, R.	57,359.17	-	-	57,359.17
Leahy, C. (3)	57,359.17	1,895.62	-	59,254.79
Lee, S.	57,359.17	2,700.16	-	60,059.33
Marimpietri, T.	57,359.17	1,718.10	-	59,077.27
McDougall, I.	7,411.87	-	-	7,411.87
McLean, W.	49,947.30	-	-	49,947.30
Mitchell, D. (3) (4)	55,026.81	-	-	55,026.81
Mulcahy, R. (3)	57,359.17	294.12	-	57,653.29
Neal, Joe (3)	49,947.30	-	-	49,947.30
Neal, John	57,359.17	2,304.44	-	59,663.61
Nicholson, B.	57,359.17	-	-	57,359.17
Pickles, D.	57,359.17	-	-	57,359.17
Roy, E. (3) (4)	58,109.18	-	-	58,109.18
Ryan, D. (4)	55,026.81	-	-	55,026.81
Schummer, W.	7,411.87	-	-	7,411.87
Shahid, M. (3)	7,411.87	-	-	7,411.87
Smith, T.	49,947.30	2,354.54	-	52,301.84
Woo, W. (3)	7,411.87	-	-	7,411.87
Wotten, W.	57,359.17	1,895.95	-	59,255.12
Yamada, S. (3)	57,359.17	1,128.37	-	58,487.54
	<b><u>1,643,989.96</u></b>	<b><u>20,864.50</u></b>	<b><u>90.98</u></b>	<b><u>1,664,945.44</u></b>

**REGIONAL COUNCIL MEMBERS  
2022 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>CONFERENCES, CONVENTIONS &amp; MEETINGS</u>	<u>MILEAGE</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<b><u>REGIONAL CHAIR</u></b>				
Henry, J.	196,039.15	818.68	2,261.52	199,119.35
	<u><b>196,039.15</b></u>	<u><b>818.68</b></u>	<u><b>2,261.52</b></u>	<u><b>199,119.35</b></u>

**NOTES TO SCHEDULE OF REGIONAL COUNCIL MEMBERS 2022 REMUNERATION AND EXPENSES**

- (1) Remuneration to the Regional Chair and Regional Councillors is authorized under by-laws #42-2022, #55-2018, #16-2007, #01-2005, #09-2004, #10-2004, #50-95 and #61-93.
- (2) Regional Councillors may claim reimbursement for expenses incurred for Regional business purposes in accordance with approved policies. Regional Councillors may decline reimbursement.  
 Mileage - based on the approved rate per kilometre.  
 Conferences, Meetings, etc. -  
   Meals & Incidentals - based on the approved rate of \$75/day without receipts; however, if the daily rate is insufficient, actual expenses with receipts are reimbursed.  
   Accommodation, registration, etc. - reimbursed based on actual receipts.  
   Term Limit maximum of \$10,000 for conferences.
- (3) Remuneration paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (4) Denotes Chair of Regional Standing Committee or Transit Executive Committee for a period in 2022.

**REGIONAL COUNCIL MEMBERS  
2022 COMPENSATION PAID IN LIEU OF PENSION PLAN**

<u>REGIONAL COUNCIL MEMBERS</u>	<u>IN LIEU OF PENSION</u>
	\$
Ashe, K.	5,902.19
Carter, D.	5,226.65
Chapman, R.	5,902.19
Collier, S.	5,902.19
Crawford, M.	5,226.65
Dies, J.	5,226.65
Drew, R.	5,902.19
Grant, J.	4,181.32
Henry, J.	26,401.88
Kerr, R.	5,226.65
Lee, S.	5,226.65
Marimpietri, T.	5,226.65
McLean, W.	5,226.65
Neal, John	5,226.65
Nicholson, B.	5,226.65
Pickles, D.	5,226.65
Ryan, D.	5,902.19
Smith, T.	5,226.65
Wotten, W.	5,226.65
	<hr/>
	122,813.95
	<hr/>

**NOTES TO SCHEDULE OF 2022 COMPENSATION PAID IN LIEU OF PENSION PLAN**

- (1) Pursuant to by-law #42-2022, members of Regional Council who are not enrolled in the Ontario Municipal Employees Retirement System (OMERS) are entitled to compensation in lieu of a pension plan. Payment made in the current year is based on earnings of the prior year.
- (2) Pursuant to by-laws #16-2007 and #55-2018, the Regional Chair has the option to enrol in OMERS or to receive payment in Lieu of Pension.

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2022 REMUNERATION AND EXPENSES**

<b>REGIONAL COUNCIL APPOINTEES</b>	<b>REMUNERATION</b>	<b>MILEAGE</b>	<b>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</b>	<b>TOTAL</b>
	\$	\$	\$	\$
<b>Central Lake Ontario Conservation Authority</b>				
Barton, D.	300.00	-	-	300.00
Chapman, R.	2,900.00	-	-	2,900.00
Hooper, R.	350.00	-	-	350.00
Jones, J.	350.00	-	-	350.00
Leahy, C.	400.00	-	-	400.00
Lee, S.	250.00	-	-	250.00
Marimpietri, T.	300.00	-	-	300.00
McDougall, I.	300.00	-	-	300.00
Mitchell, D.	350.00	-	-	350.00
Neal, John	350.00	-	-	350.00
Nicholson, B.	250.00	-	-	250.00
Pickles, D.	350.00	-	-	350.00
Roy, E.	250.00	-	-	250.00
Traill, C.	300.00	-	-	300.00
Yamada, S.	400.00	-	-	400.00
	<b>7,400.00</b>	<b>-</b>	<b>-</b>	<b>7,400.00</b>
<b>Ganaraska Region Conservation Authority</b>				
Neal, Joe	280.00	-	-	280.00
Zwart, M.	560.00	-	-	560.00
	<b>840.00</b>	<b>-</b>	<b>-</b>	<b>840.00</b>
<b>Lake Simcoe Region Conservation Authority</b>				
Barton, D.	700.00	-	-	700.00
Drew, R.	1,000.00	-	-	1,000.00
Pettingill, C.	900.00	-	-	900.00
	<b>2,600.00</b>	<b>-</b>	<b>-</b>	<b>2,600.00</b>
<b>Toronto &amp; Region Conservation Authority</b>				
Ashe, K.	866.20	-	-	866.20
Dies, J.	1,645.78	-	-	1,645.78
Highet, G.	1,905.64	-	-	1,905.64
	<b>4,417.62</b>	<b>-</b>	<b>-</b>	<b>4,417.62</b>

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2022 REMUNERATION AND EXPENSES**

<b>REGIONAL COUNCIL APPOINTEES</b>	<b>REMUNERATION</b>	<b>MILEAGE</b>	<b>CONFERENCES, CONVENTIONS, MEETINGS &amp; OTHER</b>	<b>TOTAL</b>
	\$	\$	\$	\$
<b>Durham Region Non-Profit Housing Corporation</b>				
Carter, D.	5,500.00	-	-	5,500.00
Chapman, R.	-	-	1,562.79	1,562.79
Dies, J.	-	-	-	-
Foster, A.	-	-	-	-
Henry, J.	-	-	-	-
Mitchell, D.	-	-	-	-
Ryan, D.	-	-	-	-
	<b>5,500.00</b>	<b>-</b>	<b>1,562.79</b>	<b>7,062.79</b>
<b>Durham Region Police Services Board</b>				
Ashe, K.	5,079.50	-	-	5,079.50
Carter, D.	750.00	-	-	750.00
Collier, S.	750.00	-	-	750.00
Drew, R.	9,316.96	-	4,576.25	13,893.21
Fisher, K.	12,246.57	409.92	7,319.16	19,975.65
Henry, J.	5,079.50	-	-	5,079.50
Woo, W.	750.00	-	-	750.00
	<b>33,972.53</b>	<b>409.92</b>	<b>11,895.41</b>	<b>46,277.86</b>
<b>Municipal Election Joint Compliance Audit Committee</b>				
Austin, R.	400.00	-	-	400.00
Brown, J.	400.00	-	-	400.00
Chapman, K.	400.00	-	-	400.00
Cohn, G.	400.00	-	-	400.00
Gravelle, K.	400.00	-	-	400.00
Jones, P.	400.00	-	-	400.00
Persaud, S.	400.00	-	-	400.00
	<b>2,800.00</b>	<b>-</b>	<b>-</b>	<b>2,800.00</b>
<b>Land Division Committee</b>				
Arnott, A.	2,287.79	-	-	2,287.79
Bavington, K.	3,178.46	-	-	3,178.46
Camposeo, A.	2,507.77	156.70	-	2,664.47
Georgieff, A.	3,869.34	-	24.30	3,893.64
Hudson, E.	2,507.77	181.75	-	2,689.52
Molinari, C.	2,287.79	50.63	-	2,338.42
O'Connor, G.L.	2,500.92	-	-	2,500.92
Smith, D.	2,504.63	-	-	2,504.63

<u>21,644.47</u>	<u>389.08</u>	<u>24.30</u>	<u>22,057.85</u>
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**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS  
2022 REMUNERATION AND EXPENSES**

**NOTE TO SCHEDULE OF REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS**

1. No remuneration or expenses were paid to Regional Council Appointees to the:

- 911 Management Board
- Accessibility Advisory Committee
- Association of Municipalities of Ontario
- Business Advisory Centre Durham
- Canadian National Exhibition Association
- CTC Source Protection Committee
- Development Charges Complaint Committee
- Durham Active Transportation Committee
- Durham Advisory Committee on Homelessness
- Durham Agricultural Advisory Committee
- Durham Environmental Advisory Committee
- Durham Local Immigration Partnership Council (formerly Local Diversity & Immigration Partnership Council)
- Durham Nuclear Health Committee
- Durham OneNet Inc.
- Durham Region Anti-Racism Taskforce
- Durham Region Child and Youth Advocate
- Durham Region Community Safety and Well-Being Plan Steering Committee
- Durham Region Roundtable on Climate Change
- Durham Region Transit Commission
- Durham Region Transit Executive Committee
- Durham Regional Local Housing Corporation
- Durham Vision Zero Task Force
- Energy from Waste - Waste Management Advisory Committee
- Golden Horseshoe Food & Farming Alliance
- Kawartha Region Conservation Authority
- Royal Agricultural Winter Fair Association
- Transit Advisory Committee
- Trent Conservation Coalition Source Protection Committee

To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-23-75

Date: March 22, 2023

Subject: 2022 Annual Statement of Building Permit Revenues and  
Expenses

File: 03-05

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## **1.0 Purpose**

Section 7(4) of the Building Code Act requires that “Every 12 months, each principal authority shall prepare a report...” of building permit fees and related costs.

The purpose of this report is to provide that information.

## **2.0 Input From Other Sources**

Chief Building Official

## **3.0 Analysis**

Section 7(4) of the Building Code Act, 1992, as amended, (the “Act”) requires that the Council of the municipality prepare a report every twelve months that contains such information as may be prescribed about any fees authorized under clause 1(c) of the Act, specifically fees on applications for and issuance of permits, as well as the municipality’s cost to administer and enforce the Act.

The annual public report is required to contain the total amount of building permit fees collected, the direct and indirect cost of delivering the services, and the balance in the Building Permit Reserve.

The City uses a financial model that identifies all direct and indirect costs of delivering the services related to the administration and enforcement of the Act.

The Act states that fees must not exceed the anticipated reasonable costs and excess revenue must be transferred to the Building Permit Reserve to support the building permit program during periods of decline. If building permit costs exceed revenue, a transfer from the Building Permit Reserve is required to cover this amount.

The following financial summary indicates that revenues exceeded costs by \$1.3 million, which has been transferred to the Building Permit Reserve.

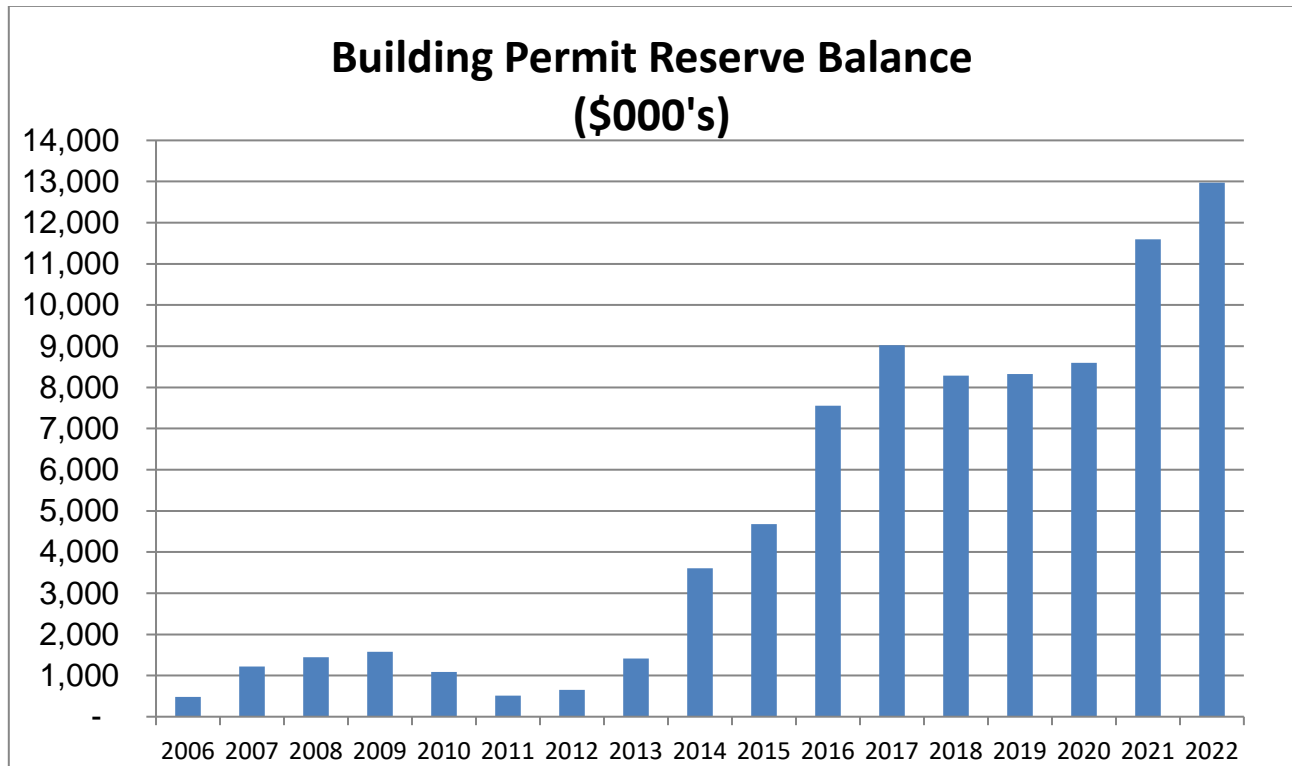
**Building Permit Statement of Revenue and Expense**  
**For the year ended December 31, 2022**

<b>Building Permit Revenues and Expenses</b>	<b>\$000's</b>
Direct Costs	\$3,116
Indirect Costs	<u>578</u>
<b>Total Building Permit Costs</b>	<b>3,694</b>
<b>Total Building Permit Revenues Collected</b>	<b><u>4,977</u></b>
<b>Excess Revenues over Costs to be transferred to Building Permit Reserve</b>	<b><u>\$1,283</u></b>

**Building Permit Reserve**

<b>Description</b>	<b>\$000's</b>
<b>Opening balance, January 1, 2022</b>	<b>\$11,595</b>
Interest Earned	95
Excess Building Permit Revenues transferred in	<u>1,283</u>
<b>Closing balance, December 31, 2022</b>	<b><u>\$12,973</u></b>

The following graph illustrates the December 31<sup>st</sup> balance in the Building Permit Reserve since it was established in 2006.



As illustrated, the reserve fund balance declined in 2010 and 2011. In 2012 and 2013, the City examined and reduced its building permit issuance costs. These adjustments as well as higher building permit revenues resulted in a significant reserve balance increase between 2012 and 2017. In 2018, funds were drawn to cover operating costs. There have been regular contributions to the reserve since then.

Best practice indicates that the Building Permit Reserve should have a target balance of approximately two times the total costs of the building permit function. This will ensure that the building permit function is self-sustaining and will not require tax levy subsidization during periods of building permit decline. The reserve fund target should be approximately \$7.39 million. As at December 31, 2022, the uncommitted balance in the Building Permit Reserve Fund is \$12.97 million. As is the current policy, any operating and capital expenditures funded from the Building Permit Reserve will be presented to Council for approval.

#### **4.0 Financial Implications**

There are no financial implications resulting from this report.

## **5.0 Relationship to the Oshawa Strategic Plan**

This report meets the Oshawa Strategic Plan goal of Accountable Leadership by ensuring respect, responsiveness and transparency.

A handwritten signature in dark ink, appearing to read 'S. Sinnott', with a long horizontal flourish extending to the left.

Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department



**Oshawa Active Transportation  
Advisory Committee  
Minutes**

**February 1, 2023, 6:30 p.m.  
Committee Room**

**Present:** Robert Astley  
Jim Bate  
Mike Bennett  
Dave Thompson  
Councillor Giberson

**Absent:** Theresa Corless

**Staff Present:** R. Rossetti, Council-Committee Coordinator  
F. Blanchet, Council-Committee Coordinator  
P. Bodjona, Transportation Project Engineer  
L. Moebs, Principal Planner

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**Additional Agenda Items**

None.

**Declarations of Pecuniary Interest**

None.

**Presentations**

**Planning Services - Integrated Columbus Part II Planning Act and Municipal Class  
Environmental Assessment Act Study Update**

Laura Moebs, Principal Planner, provided a presentation concerning the Integrated Columbus Part II Planning Act and Municipal Class Environmental Assessment Act Study Update.

The Committee questioned the Principal Planner.

**Delegations**

None.

**Referrals from Council and Committees**

None.

## **Correspondence**

None.

## **Reports**

### **OATAC-23-06 - OATAC 2023 Projects Working Group - Review of the Roundabout Policy**

Moved by Jim Bate

That Report OATAC-23-06, dated February 1, 2023, be endorsed as the Oshawa Active Transportation Advisory Committee's recommendations as part of the Engineering Design Criteria Manual Update.

#### **Amendment:**

Moved by Councillor Giberson

That the recommendation be amended to add "and recommendations for updates to existing roundabouts, and clarification of information provided on the City of Oshawa website".

Motion Carried

The vote on the recommendation as amended.

Motion Carried

### **OATAC-23-07 - 2022 Year End Accomplishments**

Moved by Councillor Giberson

1. That Report OATAC-23-07 concerning the 2022 Year End Accomplishments Report be endorsed; and,
2. That a copy of this report be included in Council's Information Package.

#### **Amendment:**

Moved by Jim Bate

That another section be added to Report OATAC-23-07 to include a list all of the reports from the Oshawa Active Transportation Advisory Committee to the City of Oshawa.

Motion Carried

The vote on the recommendation as amended.

Motion Carried

## **Items Introduced by Members**

Jim Bate assumed the Chair.

**OATAC-23-08 - Reconsideration of Composition of the 2023 Active Transportation Projects Working Group**

Moved by Robert Astley

That the Oshawa Active Transportation Advisory Committee reconsider the composition of the 2023 Active Transportation Projects Working Group. **(Requires 2/3 vote of members present.)**

Motion Carried

Moved by Robert Astley

That an additional member be added to the 2023 Active Transportation Projects Working Group as a citizen member; and,

That Rick Harrington be added to the 2023 Active Transportation Projects Working Group as a citizen member.

Motion Carried

Robert Astley resumed the Chair.

**Adjournment**

Moved by Councillor Giberson

That the meeting adjourn at 7:41 p.m.

Motion Carried





**Corporate and Finance Services Committee  
Minutes**

**February 6, 2023, 9:30 a.m.  
Council Chamber**

**Present:**  
Councillor Giberson  
Councillor Marks  
Councillor Marimpietri  
Councillor McConkey  
Councillor Neal  
Mayor Carter

**Also Present**  
Councillor Chapman  
Councillor Gray  
Councillor Lee  
F. Blanchet, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
R. Rossetti, Council-Committee Coordinator  
S. Sinnott, Commissioner, Corporate and Finance Services  
T. Adams, Chief Administrative Officer  
M. Medeiros, Director, Legislative Services/City Clerk  
M. Bretherick, Director, Finance Services  
E. Perkins, Manager, Corporate Strategic Initiatives  
H. Beglarov, Corporate Security Manager  
K. Alexander, Director, Facilities Management Services  
K. Villeneuve, Manager, Taxation Services  
A. Aasen, Coordinator, Asset Management  
M. deJong, Manager, Business Applications

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**Public Meeting**

**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

None

## **Delegations**

None

## **Referrals from Council**

None

## **Reports from Advisory Committees**

None

## **Items Requiring Direction**

None

## **Public Consent Agenda**

Moved by Councillor Marks

That all items listed under the heading of Public Consent Agenda for the February 6, 2023 Corporate and Finance Services Committee meeting be adopted as recommended except Reports CF-23-08, CF-23-12 and CF-23-10.

Motion Carried

## **Correspondence with recommendations**

None

## **Staff Reports/Motions with recommendations**

### **CF-23-09 - 2022 External Audit Service Plan (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-23-09 concerning the 2022 External Audit Service Plan, dated February 1, 2023 be received for information.

## **Public Discussion Agenda**

## **Matters Excluded from the Consent Agenda**

### **CF-23-08 - Corporate GIS and Data Strategy (All Wards)**

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

1. That in accordance with Report CF-23-08 'Corporate GIS and Data Strategy' dated February 1, 2023, the Corporate GIS and Data Strategy, as outlined in Attachment 1, be approved; and,
2. That the future operating and capital budget considerations as outlined in the detailed work plan be presented to Council, when appropriate through future budget

submissions as part of the City's regular budget planning process or separate reports as appropriate.

Motion Carried

**CF-23-12 - Update on Security Surveillance and Guard Services Contract (All Wards)**

Moved by Mayor Carter

That the Corporate and Finance Services Committee recommend to City Council:

1. That the Manager, Procurement and Accounts Payable be authorized to extend the existing contract for a one year term as outlined in Report CF-23-12, 'Update on Security Surveillance and Guard Services Contract' dated February 1, 2023, to Logixx Security Inc. for the provision of security surveillance and guard services; and,
2. That the Region of Durham be requested to assist with the cost and enter into a memorandum of understanding with the City of Oshawa for fifty (50) per cent of the cost of the Dedicated Downtown Patrol Enforcement Resource for the calendar year 2023, and that the Commissioner, Corporate and Finance Services Department be authorized to enter into the agreement in a form and content to the satisfaction of the Commissioner, Corporate and Finance Services Department and the City Solicitor; and,
3. That a copy of this report and Council resolution be provided to the Region of Durham Council, Region of Durham Social Services Department, Region of Durham Health Department, Region of Durham Planning and Economic Development Department, Lakeridge Health and Durham Regional Police Service Board, Chief of Police, Greater Oshawa Chamber of Commerce and the Downtown Oshawa Business Alliance.

Affirmative (5): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor Neal, and Mayor Carter

Negative (1): Councillor McConkey

Motion Carried (5 to 1)

**CF-23-10 - Capital Project Status as of December 31, 2022 (All Wards)**

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-23-10 concerning the Capital Project Status Report as of December 31, 2022 dated February 1, 2023 be received for information.

Motion Carried

**Items Introduced by Council Members**

None

**Items Pulled from the Information Package**

None

**Questions to Staff Concerning the Committee's Outstanding Items List**

None

**Closed Consent Agenda**

Moved by Councillor Marks

That all items listed under the heading of Closed Consent Agenda for the February 6, 2023 Corporate and Finance Services Committee meeting be adopted as recommended.

Affirmative (6): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor McConkey, Councillor Neal, and Mayor Carter

Motion Carried (6 to 0)

**Correspondence with recommendations**

None

**Staff Reports/Motions with recommendations****CF-23-11 - 2022 Year End Taxation Services Position (All Wards)**

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-23-11 concerning the 2022 year end taxation services position, dated February 1, 2023 be received for information.

**Closed Discussion Agenda****Matters Excluded from the Consent Agenda**

None

**Items Requiring Direction**

None

**Matters Tabled**

None

**Adjournment**

Moved by Councillor Marimpietri

That the meeting adjourn at 10:05 a.m.

Motion Carried



**Economic and Development  
Services Committee Minutes**

**February 6, 2023, 1:30 p.m.  
Council Chamber**

Present: Councillor Marimpietri  
Councillor Chapman  
Councillor Giberson  
Councillor Gray  
Councillor Kerr  
Mayor Carter

Also Present: Councillor McConkey  
Councillor Neal  
R. Rossetti, Council-Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
W. Munro, Commissioner, Economic and Development Services  
Department  
T. Goodeve, Director, Planning Services  
M. Harrington, Manager, Policy  
D. Sappleton, Manager, Development and Urban Design

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**Public Meeting**

**Additional Agenda Items**

Moved by Councillor Chapman

That Correspondence from the Building Industry and Land Development Association submitting comments concerning ED-23-22 be added to the agenda for the Economic and Development Services Committee Planning Act Public Meeting of February 6, 2023 and be referred to the respective item.

Motion Carried

**Declarations of Pecuniary Interest**

None.

**Presentations**

## **Region of Durham - Durham Meadoway Visioning Study Status Update**

Greg Pereira, Manager of Transportation Planning, Region of Durham provided a presentation concerning the Durham Meadoway Visioning Study Status Update.

Members of the Committee questioned Greg Pereira.

### **Delegations**

None.

### **Referrals from Council**

#### **ED-23-33 - Notice of Motion - Installing Roundabouts as an Alternative to Traditional Traffic Signal Intersection Design (All Wards)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That the Notice of Motion ED-23-33, concerning Installing Roundabouts as an Alternative to Traditional Traffic Signal Intersection Design be received for information.

Motion Carried

## **Reports from Advisory Committees**

### **Report of Heritage Oshawa**

#### **ED-23-31 - Final Research Report 30 Connaught Street (HTG-22-61) (Ward 4)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to ED-23-31, Economic & Development Services staff be authorized to undertake the process established in the Ontario Heritage Act to designate the property located at 30 Connaught Street as property of cultural heritage value or interest under the Ontario Heritage Act by undertaking actions such as the following:

- a. Preparing a Notice of Intention to Designate the property located at 30 Connaught Street under the Ontario Heritage Act which generally includes the Designation Statement and Description; and,
- b. Publishing the Notice in the Oshawa This Week newspaper; and,
- c. Forwarding the Notice to the Ontario Heritage Trust and the owner in accordance with the Ontario Heritage Act; and,
- d. Preparing the necessary by-law and Designation Statement and Description for the consideration by Council.

Motion Carried

## **Items Requiring Direction**

None.

## **Public Consent Agenda**

Moved by Councillor Chapman

That all items listed under the heading of Public Consent Agenda for the February 6, 2023 Economic and Development Services Committee meeting be adopted as recommended, except Reports ED-23-23, ED-23-24, ED-23-27 and ED-23-28.

Motion Carried

## **Correspondence with recommendations**

None.

## **Staff Reports/Motions with recommendations**

### **ED-23-35 - Revised Applications to Amend the Secondary Plan for the Samac Community and Zoning By-law 60-94, 1413, 1417, 1419 and 1429 Simcoe Street North, Holland Homes Inc. and 2439967 Ontario Ltd. (Ward 2)**

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-23-35 dated February 1, 2023, the revised application submitted by Holland Homes Inc. and 2439967 Ontario Inc. to amend the Secondary Plan for the Samac Community to permit a 6-storey apartment building with 70 units at 1413, 1417, 1419 and 1429 Simcoe Street North be approved, generally in accordance with the comments contained in said Report, and the necessary by-law be passed in a form and content acceptable to the Commissioner, Economic and Development Services Department and the City Solicitor; and,
2. That the revised application submitted by Holland Homes Inc. and 2439967 Ontario Inc. to amend Zoning By-law 60-94 to permit a 6-storey apartment building with 70 units at 1413, 1417, 1419 and 1429 Simcoe Street North be approved, generally in accordance with the comments contained in said Report, and the necessary by-law be passed in a form and content acceptable to the Commissioner, Economic and Development Services Department and the City Solicitor; and,
3. That, in accordance with Section 34(17) of the Planning Act and notwithstanding that the Zoning By-law Amendment proposed in Report DS-21-149 dated September 8, 2021 presented at the public meeting of September 13, 2021 differs to some degree from the proposed amendment recommended to be approved by City Council pursuant to Part 2 of this Recommendation in Report ED-23-35, such differences are not substantial enough to require further notice and another public meeting.

## **Public Discussion Agenda**

## **Matters Excluded from the Consent Agenda**

**ED-23-23 - Results of the Extended Pilot Project to Permit Sandwich Board Signs in the Central Business District Zones in the Downtown Oshawa Urban Growth Centre (Ward 4)**

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

1. That staff be directed to re-evaluate the feedback and outcomes of the sandwich board sign pilot project to bring back recommended possible alternative delivery options of the program that would simplify the application, renewal, and liability processes; and,
2. That, pursuant to Report ED-23-23 dated February 1, 2023, the City's sandwich board sign pilot project be extended until such time that Council approves the next direction on the program.

Moved by Councillor Giberson

That the motion for ED-23-23 concerning the Results of the Extended Pilot Project to Permit Sandwich Board Signs in the Central Business District Zones in the Downtown Oshawa Urban Growth Centre be withdrawn.

Motion Carried

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-23-23 dated February 1, 2023, the City's sandwich board sign pilot project not be further extended, such that as of April 1, 2023, sandwich board signs shall no longer be permitted in the Central Business District Zones in the Downtown Oshawa Urban Growth Centre, and the necessary by-law to amend Sign By-law 72-96 in this regard be passed in a form and content acceptable to the City Solicitor and the Commissioner, Economic and Development Services Department; and,
2. That the notice provisions of By-law 147-2007 (e.g. newspaper advertisements) be waived concerning notice for any proposed amendment to the Sign By-law 72-96 in consideration of the sandwich board sign pilot project being temporary with an end date of April 1, 2023 listed in the program; and,
3. That upon the expiration of the City's sandwich board sign pilot project on April 1, 2023, Municipal Law Enforcement and Licensing Services resume enforcement of the Sign By-law 72-96 and the Boulevard By-law 163-2006, as amended, as it relates to sandwich board sign restrictions in the Central Business District Zones in the Downtown Oshawa Urban Growth Centre; and,
4. That a copy of Report ED-23-23 dated February 1, 2023 and the related Council resolution be sent to the Region of Durham; and,
5. That staff investigate and report back with a By-law amendment to create allowance for sandwich board signs.

**ED-23-24 - Revised Application to Amend Zoning By-law 60-94, IBI Group on behalf of 650 Taunton Developments Limited (c/o Fieldgate Commercial), 646, 650 and 660 Taunton Road West (Ward 2)**

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED-23-24 dated February 1, 2023, the revised application submitted by IBI Group on behalf of 650 Taunton Developments Limited (c/o Fieldgate Commercial) to amend Zoning By-law 60-94 to permit additional Select Industrial uses at 646, 650 and 660 Taunton Road West, be approved generally in accordance with the comments contained in said Report and the necessary by-law be passed; and,
2. That, in accordance with Section 34(17) of the Planning Act and notwithstanding that the Zoning By-law Amendment proposed in Report ED-22-206 dated November 23, 2022 presented at the public meeting of November 28, 2022 differs to some degree from the proposed amendment recommended to be approved by City Council pursuant to Part 1 of this Recommendation, such differences are not substantial enough to require further notice and another public meeting.

Motion Carried

**ED-23-27 - Bill 23, More Homes Built Faster Act, 2022 - Municipal Housing Targets and Municipal Housing Pledges (All Wards)**

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

Whereas, the Province of Ontario introduced Bill 23, More Homes Built Faster Act, 2022, to ensure municipalities grow and provide housing to meet the needs of all in the Province of Ontario; and,

Whereas, the overall goal to deliver 1.5 million homes by 2032 is to be achieved by assigning a municipal housing target to twenty-nine (29) of Ontario's largest and fastest growing municipalities including the City of Oshawa; and,

Whereas, the City of Oshawa has been tasked with facilitating the delivery of 23,000 new homes by 2031 as noted in Attachment 1; and,

Whereas, staff note that as of year-end 2022, the City of Oshawa has approximately 7,500 potential residential units on lots and blocks in the development pipeline; and,

Whereas, staff anticipate that the remaining 15,500 units can be achieved through the development of the Kedron Part II Plan, the Columbus Part II Plan and the intensification of the existing built fabric of the City,

Therefore, be it resolved:

That Item ED-23-27 dated February 6, 2023 be endorsed as the City of Oshawa's pledge to the Minister of Municipal Affairs and Housing to facilitate the construction of 23,000 new homes in Oshawa by 2031, and that the Commissioner, Economic and Development Services Department be authorized to submit a copy of Item ED-23-27 to the Minister of Municipal Affairs and Housing prior to March 1, 2023.

Motion Carried

**ED-23-28 - Establishing a Process to Appoint a Municipal Representative to the Hamilton-Oshawa Port Authority Board of Directors (Ward 5)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

1. That, pursuant to Report ED23-28 dated February 1, 2023, City Council select three (3) Councillors, together with the Mayor, to form a working group made up of four (4) City of Oshawa elected officials, whose purpose will be to determine a process for jointly appointing a new municipal representative to the Hamilton-Oshawa Port Authority Board of Directors, together with the City of Hamilton elected officials, as generally outlined in said report; and,
2. That, pursuant to Report ED-23-28 dated February 1, 2023, the aforementioned working group will report back to City Council with a recommended process for jointly appointing a new municipal representative to the Hamilton-Oshawa Port Authority Board of Directors.

Motion Carried

**Items Introduced by Council Members**

None.

**Items Pulled from the Information Package**

None.

**Questions to Staff Concerning the Committee's Outstanding Items List**

None.

**Closed Consent Agenda**

Moved by Councillor Chapman

That all items listed under the heading of Closed Consent Agenda for the February 6, 2023 Economic and Development Services Committee meeting be adopted as recommended except ED-23-25, ED-23-30 and ED-23-32.

Motion Carried

## **Closed Correspondence with recommendations**

None.

## **Closed Staff Reports/Motions with recommendations**

### **ED-23-26 - Request by the Durham District School Board to Amend their Lease Agreement for a Portion of the City-owned Property at 110 Mary Street North (Ward 4)**

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Closed Item ED-23-26, dated February 6, 2023, concerning a request from the Durham District School Board to amend their current lease agreement for the use of a portion of the City-owned property at 110 Mary Street North, the Commissioner, Economic and Development Services Department be authorized to amend the subject Agreement generally consistent with the terms and conditions as set out in said Closed Item.

### **ED-23-29 - Matters Related to Appeals of Applications to Amend Zoning By-law 60-94 and for Approval of a Draft Plan of Subdivision for Lands South of Renaissance Drive, West of Park Road South (Ward 5)**

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Closed Report ED-23-29 dated February 1, 2023, Economic and Development Services staff be authorized to advance the recommendation outlined in said Report in regard to appeals filed by SO Developments Inc. for the applications to amend Zoning By-law 60-94 and for approval of a draft plan of subdivision, for lands located south of Renaissance Drive, west of Park Road South.

## **Closed Discussion Agenda**

Moved by Councillor Chapman

That the meeting recess for 5 minutes in order to shut down the web stream; and,

That in accordance with Section 239(2)(c) of the Municipal Act, the meeting reconvene in a session closed to the public consider Reports ED-23-25, ED-23-30, and ED-23-32.

Motion Carried

## **Matters Excluded from the Consent Agenda**

### **Closed Meeting Report**

The Committee recessed at 3:27 p.m. and reconvened at 3:34 p.m. in a session closed to the public with the following in attendance: Councillors Chapman, Giberson, Gray, Kerr, Marimpietri, McConkey and Neal. Also in attendance were R. Rossetti Council-Committee Coordinator; J. Lane, Council-Committee Coordinator; F. Bianchet, Council-Committee Coordinator; the Commissioner, Economic and Development Services Department; the Director, Planning Services; the Director, Facilities Management Services; the Manager, Policy; and the City Solicitor.

All other staff and members of the public left the meeting.

Closed meeting discussions took place.

The Committee rose from closed session at 4:29 p.m.

The following is a summary of the closed portion of the meeting.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-23-25 regarding an Update on the Combined Disposal and Acquisition Strategy Related to City-owned Lands on Eulalie Avenue.

The Commissioner, Economic and Development Services Department responded to questions from the Committee.

The Committee questioned the City Solicitor concerning Report regarding an Update on the Combined Disposal and Acquisition Strategy Related to City-owned Lands on Eulalie Avenue.

The City Solicitor responded to questions from the Committee.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-23-30 regarding the Potential Acquisition of Land on Simcoe Street South.

The Commissioner, Economic and Development Services Department responded to questions from the Committee.

The Committee questioned the Commissioner, Economic and Development Services Department concerning Report ED-23-32 regarding the Update on Lease Agreement concerning City-owned Land on Thornton Road North.

The Commissioner, Economic and Development Services Department responded to questions from the Committee.

This concludes the closed meeting report.

Moved by Councillor Chapman

That the Committee rise from closed session and report.

Motion Carried

**ED-23-25 - Update on the Combined Disposal and Acquisition Strategy Related to City-owned Lands on Eulalie Avenue (Ward 4)**

Moved by Councillor Gray

That Report ED-23-25, dated February 1, 2023, concerning the Update on the Combined Disposal and Acquisition Strategy Related to City-owned Lands on Eulalie Avenue be referred back to staff for further clarification.

Motion Carried

**ED-23-30 - Potential Acquisition of Land on Simcoe Street South (Ward 5)**

Moved by Councillor Giberson

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Closed Item ED-23-30 concerning the potential acquisition of land on Simcoe Street South, the Commissioner, Economic and Development Services Department be authorized to proceed as set out in said Closed Item.

Motion Carried

**ED-23-32 - Update on Lease Agreement concerning City-owned Land on Thornton Road North (Ward 2)**

Moved by Councillor Kerr

That the Economic and Development Services Committee recommend to City Council:

That, pursuant to Closed Report ED-23-32 dated February 1, 2023, staff be authorized to advance the approach for moving forward as generally set out in Section 5.5 of said Closed Report.

Motion Carried

**Items Requiring Direction**

**ED-23-34 - Options for the Potential Disposition of City-owned land located at 0 and 20 Harbour Road, at the northeast corner of Simcoe Street South and Harbour Road (Ward 5)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Closed Report ED-23-34 dated February 1, 2023, City staff be authorized to advance Option 3 in accordance with Section 5.3.3 of said Closed Report.

Affirmative (2): Councillor Marimpietri, and Councillor Chapman

Negative (3): Councillor Giberson, Councillor Gray, and Councillor Kerr

Absent (1): Mayor Carter

Motion Lost (2 to 3)

Moved by Councillor Gray

That the Economic and Development Services Committee recommend to City Council:

That pursuant to Closed Report ED-23-34 dated February 1, 2023, City staff be authorized to advance Option 2 in accordance with Section 5.3.3 of said Closed Report.

Affirmative (3): Councillor Giberson, Councillor Gray, and Councillor Kerr

Negative (2): Councillor Marimpietri, and Councillor Chapman

Absent (1): Mayor Carter

Motion Carried (3 to 2)

### **Matters Tabled**

#### **Item DS-21-58 - Update Employment Land Inventory List**

No items were lifted from the table.

### **Recess**

Moved by Councillor Gray

That the meeting recess at 4:33 p.m.

Motion Carried

The meeting recessed at 4:33 p.m. and reconvened at 6:30 p.m. with all members of the committee in attendance as well as Councillor Neal. Also in attendance were the Commissioner, Economic and Development Services Department; the Director, Planning Services; the Manager, Development and Urban Design Services; the Senior Planner; R. Rossetti, the Councillor-Committee Coordinator; F. Bianchet, the Council-Committee coordinator and J. Lane, the Council-Committee Coordinator.

### **Planning Act Public Meeting (6:30 p.m.)**

#### **Additional Agenda Items**

(See motion at the beginning of the 1:30 p.m. Meeting)

#### **Declarations of Pecuniary Interest**

None.

#### **Application ED-23-22**

##### **Presentation**

#### **Planning Services - Proposed City-initiated Amendments to the Oshawa Official Plan and a Proposed Pre-consultation By-law to Facilitate the City's Planning Approvals Processes**

The Committee unanimously agreed to not hear the presentation from the Senior Planner.

##### **Delegations**

None.

##### **Correspondence**

None.

##### **Reports**

#### **ED-23-22 - Proposed City-initiated Amendments to the Oshawa Official Plan and a Proposed Pre-consultation By-law to Facilitate the City's Planning Approvals Processes (All Wards)**

Moved by Councillor Chapman

That the Economic and Development Services Committee recommend to City Council:

1. That the proposed City-initiated amendments to the Oshawa Official Plan, as generally set out in Attachment 1 to Report ED-23-22 dated February 1, 2023, be approved and that the appropriate by-law be passed in a form and content acceptable to the City Solicitor and Commissioner, Economic and Development Services Department; and,
2. That the proposed Pre-consultation By-law, as generally set out in Attachment 2 to Report ED-23-22 dated February 1, 2023, be approved and that an appropriate formal by-law be passed in a form and content acceptable to the City Solicitor and Commissioner, Economic and Development Services Department.

Motion Carried

### **Adjournment**

Moved by Councillor Chapman

That the meeting adjourn at 6:41 p.m.

Motion Carried





**Oshawa Environmental Advisory  
Committee Minutes**

**February 7, 2023, 6:30 p.m.  
Committee Room**

**Present:** Lee Buchanan, Vice-Chair  
A.J. Groen  
Peter Kanellos  
Robert Mullins  
Emily Noel  
Emily Posteraro  
Gregory Waclawek

**Absent:** Valerie Bowler, Chair  
Leslie Carmichael  
Councillor Lee

**Also Present:** F. Bianchet, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
B. Morris, Planner A

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**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

None

**Presentations**

**Facilities Management Services - Redevelopment of Raglan Park**

Lindsay Clapp, Parks Project Coordinator provided a presentation concerning the redevelopment of Raglan Park.

**Delegations**

None

**Referrals from Council and Committees**

None

## **Correspondence**

None

## **Reports**

### **OEAC-23-07 - 2023 O.E.A.C. Work Plan**

Moved by Gregory Waclawek

That Report OEAC-23-07 dated February 7, 2023 concerning the 2023 O.E.A.C. Work Plan be received for information.

Motion Carried

### **OEAC-23-08 - 2023 Approved Budget**

Moved by Gregory Waclawek

That Report OEAC-23-08 dated February 7, 2023 concerning the 2023 O.E.A.C. Budget be received for information.

Motion Carried

### **OEAC-23-09 - Columbus Study Circulation: Draft Recommended Land Use and Road Plan, Land Budget and Supporting Documents**

Moved by Gregory Waclawek

That Report OEAC-23-09 dated February 7, 2023 concerning the Columbus Study Circulation be received for information.

Motion Carried

### **OEAC-23-10 - Major Transit Station Area Study Working Group Report - January 2023**

Moved by Gregory Waclawek

That based on Report OEAC-23-10 concerning the Major Transit Station Area Study Working Group activities for January 2023:

1. That O.E.A.C. be informed of, and given information packages upon the completion of each stage of the MTSA Study for the Advisory Committee's analysis, evaluation and subsequent recommendations; and,
2. That existing natural areas be maintained or replaced.

Motion Carried

## **Items Introduced by Members**

### **OEAC-23-11 - Outdoor Canopy for O.E.A.C. Events**

Moved by A.J. Groen

1. That staff investigate the purchase of an outdoor tent/canopy with the Oshawa Environmental Advisory Committee name/logo on it; and,
2. That the cost be withdrawn from the Oshawa Environmental Advisory Committee operating budget not to exceed \$500.00.

Motion Carried

### **OEAC-23-12 - Request for Presentation from Lorraine Johnson**

Moved by Emily Noel

That the Oshawa Environmental Advisory Committee request that Lorraine Johnson be invited to give the Committee a presentation on the 'Rogue Gardens and the Weed Police'.

Moved by A.J. Groen

That the motion concerning a request for a presentation from Lorraine Johnson be deferred to the March meeting of the Oshawa Environmental Advisory Committee.

Motion Carried

## **Adjournment**

Moved by Robert Mullins

That the meeting adjourn at 7:20 p.m.

Motion Carried





**Community and Operations Services  
Committee Minutes**

**February 13, 2023, 9:30 a.m.  
Council Chamber**

**Present:** Councillor Gray  
Councillor Lee  
Councillor Chapman  
Councillor Neal  
Councillor Nicholson  
Mayor Carter

**Also Present:** Councillor Marimpietri  
Councillor McConkey  
R. Rossetti, Council-Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
J. Lane, Council-Committee Coordinator  
R. Diskey, Commissioner, Community and Operations Services  
Department  
M. Saulnier, Director, Operations  
B. Mullen, Director, Community Support Services  
J. Naumovski, Director, Recreation Services  
M. Sluggett, Manager, Traffic, Streetlighting and Parking  
S. Gray-McQuat, Manager, Culture and Central Recreation  
Services  
L. Allin, Supervisor, Business and Customer Services

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**Public Meeting**

**Additional Agenda Items**

Moved by Councillor Lee

That Correspondence from Danielle Dunford be added to CO-23-06 regarding Various Residents requesting an Off Leash Park at Somerset Park as listed on agenda for the Community and Operations Services Committee Meeting of February 13, 2023.

Motion Carried

**Declarations of Pecuniary Interest**

None.

### **Presentations**

None.

### **Delegations**

None.

### **Referrals from Council**

#### **CO-23-07 - Notice of Motion - Request to make the section of Ormond between Coldstream and Parkwood Meadow Park 40Km (Ward 1)**

Moved by Councillor Nicholson

That the Notice of Motion CO-23-07, being the request to make the section of Ormond between Coldstream and Parkwood Meadow Park 40 Km/h be referred to staff for a report.

Motion Carried

### **Reports from Advisory Committees**

None.

### **Items Requiring Direction**

None.

### **Public Consent Agenda**

Moved by Councillor Lee

That all items listed under the heading of Public Consent Agenda for the February 13, 2023 Community and Operations Services Committee meeting be adopted as recommended.

Motion Carried

### **Correspondence with recommendations**

#### **CO-23-06 - Various Residents requesting an Off Leash Park at Somerset Park (Ward 2)**

That Correspondence CO-23-06, dated January 17, 2023, from various residents concerning a request for an off leash park at Somerset Park be referred to staff for a report.

### **Staff Reports/Motions with recommendations**

#### **CO-23-08 - Response to Correspondence CS-22-89 Request for an Accessible Swing at Coldstream Park (Ward 1)**

That the Community and Operations Services Committee recommend to City Council:

Whereas Correspondence CS-22-89, dated September 2, 2022, from a resident requesting an accessible swing to be installed at Coldstream Park was referred to staff for a report; and,

Whereas upon receipt of Correspondence CS-22-89, dated September 2, 2022, staff assessed the playground and determined that an accessible swing could be accommodated; and,

Whereas the accessible swing was installed at the end of September 2022;

Therefore be it resolved that Item 19, titled “Request for an Accessible Swing to be installed at Coldstream Park”, dated September 2, 2022, be removed from the Community and Operations Services Outstanding Items List.

**CO-23-09 - Staff Response to OEAC Report CS-22-44 concerning a reduction in use of road salt (All Wards)**

That the Community and Operations Services Committee recommend to City Council:

1. That Report CO-23-09, dated February 8, 2023, concerning Oshawa Environmental Advisory Committee recommendations on the use of road salt in the City be received for information; and,
2. That Report CO-23-09, dated February 8, 2023, be forwarded to the Oshawa Environmental Advisory Committee.

**CO-23-10 - Ice Allocation Policy (All Wards)**

That the Community and Operations Services Committee recommend to City Council:

That pursuant to Report CS-23-10, dated February 8, 2023, the Ice Allocation Policy be approved as presented.

**Public Discussion Agenda**

**Matters Excluded from the Consent Agenda**

None.

**Items Introduced by Council Members**

None.

**Items Pulled from the Information Package**

None.

**Questions to Staff concerning the Committee's Outstanding Items List**

None.

**Closed Consent Agenda**

**Closed Correspondence with recommendations**

None.

**Closed Staff Reports/Motions with recommendations**

None.

**Closed Discussion Agenda**

## **Matters Excluded from the Consent Agenda**

### **Items Requiring Direction**

None.

### **Matters Tabled**

#### **Item CS-21-105 - Fleet Services Decarbonization Strategy**

No items were lifted from the table.

### **Adjournment**

Moved by Councillor Chapman

That the meeting adjourn at 9:34 a.m.

Motion Carried



**Safety and Facilities Services Committee  
Minutes**

**February 13, 2023, 1:30 p.m.  
Council Chamber**

**Present:** Councillor Nicholson  
Councillor Kerr  
Councillor Lee  
Councillor Marks  
Councillor McConkey  
Mayor Carter

**Also Present:** Councillor Gray  
Councillor Marimpietri  
T. Adams, Chief Administrative Officer  
R. Diskey, Commissioner, Community and Operations Services  
K. Alexander, Director, Facilities Management  
D. Clark, Fire Chief  
P. Lyon, Director, Mun. Law Enforcement & Licensing Services  
H. Wright, Director, Business & Economic Development Services  
K. Man, Manager, Policy, Licensing and Business Services  
E. Campbell, Supervisor, Licensing Services  
M. Galea, Supervisor, Animal Services  
J. Lane, Council-Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
R. Rossetti, Council-Committee Coordinator

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**Public Meeting**

**Additional Agenda Items**

Moved by Councillor Kerr

That the Delegation of Tonya Martin, Vice President PIJAC Canada, concerning Report SF-23-03 be added to the Safety and Facilities Services Committee agenda for February 13, 2023.

Motion Carried

**Declarations of Pecuniary Interest**

None.

## **Presentations**

None.

## **Delegations**

Moved by Councillor Kerr

That the delegation of Tonya Martin, Vice President, Advocacy & Regulatory Affairs, PIJAC Canada be heard.

Motion Carried

### **Tonya Martin, Vice President, Advocacy & Regulatory Affairs, PIJAC Canada - Additional Information related to Report CORP-22-52 "Proposed Animal Welfare Standards for Pet Stores in the City of Oshawa" (All Wards)**

Tonya Martin, Vice President, Advocacy & Regulatory Affairs, PIJAC Canada, addressed the Safety and Facilities Services Committee concerning the Additional Information related to Report CORP-22-52 "Proposed Animal Welfare Standards for Pet Stores in the City of Oshawa".

Members of the Committee questioned the Vice President, Advocacy & Regulatory Affairs, PIJAC Canada.

## **Referrals from Council**

None

## **Reports from Advisory Committees**

None

## **Items Requiring Direction**

### **SF-23-08- Correspondence Submitted by Debi Foster Requesting to Rename the Harmony Valley Off-Leash Dog Park (Ward 3)**

Moved by Councillor Kerr

That the Safety and Facilities Services Committee recommend to City Council:

That Correspondence SF-23-08 from Debi Foster dated January 9, 2023 requesting to change the name of the Harmony Valley Off-Leash Dog Park, be referred to staff to update the 'Naming of Parks, Natural Areas and Facilities Procedure' No. P4-301-001, dated April 20, 2009, including the addition of conditions to be considered for the purposes of renaming a City Park, Natural Area or Facility.

Motion Carried

## **Public Consent Agenda**

Moved by Councillor Kerr

That all items listed under the heading of Public Consent Agenda for the February 13, 2023 Safety and Facilities Committee meeting be adopted as recommended, except Report SF-23-05.

## **Correspondence with Recommendations**

None

## **Staff Reports/Motions with Recommendations**

### **SF-23-03 - Additional Information related to Report CORP-22-52 "Proposed Animal Welfare Standards for Pet Stores in the City of Oshawa" (All Wards)**

That the Safety and Facilities Services Committee recommend to City Council:

That CORP-22-52, dated September 7, 2022, "Proposed Animal Welfare Standards for Pet Stores in the City of Oshawa" be received for information.

### **SF-23-04 - Additional Information related to Report CORP-22-53 "Regulating the Keeping of Animals: Permitted and Prohibited Animals Lists" (All Wards)**

That the Safety and Facilities Services Committee recommend to City Council:

1. That pursuant to Item SF-23-04, dated February 8, 2023 'Additional Information related to Report CORP-22-53 Regulating the Keeping of Animals: Permitted and Prohibited Animals Lists (Attachment 1), the Provincial Government be requested to amend the Provincial Animal Welfare Services Act, 2019 to include regulations for the keeping of exotic animals; and,
2. That staff be directed to continue to enforce existing standards for the keeping of animals through Schedule "A" Prohibited Animals List to the Responsible Pet Owners By-law 14 2010, as amended, as detailed in Attachment 1 to this memo.

### **SF-23-07 - Review of Business Licensing By-law 120-2005, as amended and Temporary Measures Related to Certain Short-Term Food Shop and Peddler Licenses (All Wards)**

That the Safety and Facilities Services Committee recommend to City Council:

1. That staff be authorized to initiate a public and industry stakeholder consultation process as detailed in Section 5.3 of Report SF-23-07, "Review of Licensing By-law 120-2005 and Temporary Measures Related to Certain Short-Term Food Shop and Peddler Licences", dated February 7, 2023; and,
2. That Council endorse the Review Guiding Principles as defined in Section 5.3.2 of Report SF-23-07, "Review of Licensing By-law 120-2005 and Temporary Measures Related to Certain Short-Term Food Shop and Peddler Licences", dated February 7, 2023; and,
3. That staff report back to the Safety and Facilities Services Committee with the results of the public and industry stakeholder consultation process and any proposed amendments to Licensing By-law 120-2005, as amended, and General Fees and Charges By-law 13-2003, as amended; and,

4. That in accordance with Section 5.4 of Report SF-23-07 dated February 7, 2023, concerning a review of Licensing By-law 120-2005 “Review of Licensing By-law 120-2005 and Temporary Measures Related to Certain Short-Term Food Shop and Peddler Licences”, dated February 7, 2023:
  - a. Temporary Measures Related to Certain Short-Term Food Shop and Peddler Licences be implemented for the duration of the Licensing By-law review exempting certain licensed Food Shops and Peddlers from having to pay additional Short-Term Food Shop and Peddler licence fees reflected in the General Fees and Charges By-law 13-2003; and,
  - b. That staff be delegated authority to waive any additional licence fees on a trial basis for those who have already obtained a valid licence for the year.

## **Public Discussion Agenda**

### **Matters Excluded from Consent Agenda**

#### **SF-23-05 - Short Term Rental Operator Licensing Program Evaluation/Review (All Wards)**

Moved by Councillor Marks

That the Safety and Facilities Services Committee recommend to City Council:

Whereas Council directed “that the new City policies related to short term rentals be reviewed in Quarter 1 of 2023 to determine how some tightening of certain gaps can be improved” (CORP-22-59); and,

Whereas in June 2020, Council amended Licensing By-law 120-2005, as amended to establish a licensing system for Short Term Rental Operators; and,

Whereas the licensing system for Short Term Rental Operators was initially launched September 30, 2020; and,

Whereas the COVID-19 Pandemic resulted in legislated restrictions on travel and tourism resulting in significant restrictions for renting Short Term Rentals throughout much of the period from 2020 until early 2022 and prevented the full implementation of the City of Oshawa’s licensing system for Short Term Rental Operators until 2022; and,

Whereas because of these restrictions, the first Short Term Rental Operator licence was not issued until November 2021 and subsequent licences were not issued until June of 2022;

Therefore be it resolved that a review of the Short Term Rental Operator licensing system as directed by City Council be deferred until 2024 in order to provide more time and experience to better understand the effects of the current licensing system prior to recommending by-law amendments to the Safety and Facilities Services Committee and Council.

#### **Amendment:**

Moved by Councillor McConkey

That the motion be amended to replace the words 'deferred until 2024' with the words 'deferred to the 4th Quarter 2023'.

Affirmative (1): Councillor McConkey

Negative (5): Brian Nicholson, Councillor Kerr, Councillor Lee, Councillor Marks, and Mayor Carter

Motion Lost (1 to 5)

The vote to adopt the recommendation contained in Report SF-23-05 concerning Short Term Rental Operator Licensing Program Evaluation/Review.

Motion Carried

### **Items Introduced by Council Members**

None.

### **Items Pulled from the Information Package**

#### **SF-23-06 - 2021 Oshawa Fire Services Annual Report (INFO-22-236) (All Wards)**

Moved by Councillor Marks

That the Safety and Facilities Services Committee recommend to City Council:

That Item SF-23-06 being the 2021 Oshawa Fire Services Annual Report be received for information.

Motion Carried

### **Questions to Staff Concerning the Committee's Outstanding Items List**

None

### **Closed Consent Agenda**

#### **Correspondence with Recommendations**

None

#### **Staff Reports/Motions with Recommendations**

None

### **Closed Discussion Agenda**

#### **Matters Excluded from Consent Agenda**

None

### **Items Requiring Direction**

None

### **Matters Tabled**

None

### **Adjournment**

Moved by Councillor Kerr

That the meeting adjourn at 2:03 p.m.

Motion Carried



**Oshawa Accessibility Advisory Committee  
Minutes**

**February 21, 2023, 6:30 p.m.  
Committee Room**

**Present:** Steven Moenster, Chair  
Dorothy McFarlane, Vice Chair  
Shanjay Kailayanathan  
Lisa Knowlton  
Yvonne Parks  
Rosemary McConkey  
Gino Vendettii

**Absent:** Julia McCrea  
Tanya Jewell

**Also Present:** J. Lane, Council-Committee Coordinator  
F. Bianchet, Council-Committee Coordinator  
L. Moebs, Principal Planner

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**Additional Agenda Items**

None

**Declarations of Pecuniary Interest**

**Rosemary McConkey - OAAC-23-10 - Columbus Study Circulation: Draft Recommended Land Use and Road Plan Land Budget and Supporting Documents**

Councillor McConkey has family who owns property in the Columbus Part II Plan.

**Presentations**

**Planning Services - Draft Recommended Land Use and Road Plan, Land Budget, Transportation Plan and Environmental Management Plan for the Columbus Study Area**

Laura Moebs, Principal Planner provided a presentation concerning the draft recommended land use and road plan, associated land budget, draft recommended transportation plan, draft recommended environmental management plan and revised draft policy text for the Columbus Part II Plan.

The Committee questioned the Principal Planner.

**Delegations**

None

## **Referrals from Council and Committees**

None

## **Correspondence**

None

## **Reports**

### **OAAC-23-03 - Information from Oshawa City Council**

Moved by Dorothy McFarlane

That Report OAAC-23-03, dated January 31, 2023 being Information from Oshawa City Council concerning information from its meeting of June 20, 2022 be received for information.

Motion Carried

### **OAAC-23-04 - BUILT Environment Subcommittee Report - January 2023**

Moved by Lisa Knowlton

That Report OAAC-23-04 being the first report of the Built Environment Subcommittee dated January 12, 2023 be received for information.

Motion Carried

### **OAAC-23-05 - 2023 National AccessAbility Week**

Moved by Rosemary McConkey

That the Oshawa Accessibility Advisory Committee (O.A.A.C.) requests that the City proclaim May 28 to June 3, 2023 as National AccessAbility Week to celebrate the City's commitment to the development of an inclusive, healthy and safe community; and,

That the O.A.A.C. flag be raised at City Hall from May 28 to June 3, 2023.

Motion Carried

### **OAAC-23-06 - 2022 Work Plan and Year End Accomplishments**

Moved by Rosemary McConkey

That Report OAAC-23-06 dated February 16, 2023 being the O.A.A.C.'s 2022 Year End Accomplishments be endorsed and included in the Council Information Package.

Motion Carried

**OAAC-23-07 - 2022 O.A.A.C. Year End Budget Update and the 2023 Approved 2023 Approved O.A.A.C. Budget**

Moved by Lisa Knowlton

That Report OAAC-23-07 dated February 16, 2023 concerning the 2022 O.A.A.C. Year End Budget Update and the 2023 Approved O.A.A.C. Budget be received for information.

Motion Carried

**OAAC-23-08 - 2023 Accessibility Awards**

Moved by Rosemary McConkey

That Report OAAC-23-08, dated February 16, 2023 concerning the 2023 Accessibility Awards be received for information.

Motion Carried

**OAAC-23-09 - Release of the Draft New Regional Official Plan - For Public and Agency Review**

Moved by Dorothy McFarlane

That Report OAAC-23-09 dated February 14, 2023 concerning the Draft New Regional Official Plan - for Public and Agency Review be received for information.

Motion Carried

**OAAC-23-10 - Columbus Study Circulation: Draft Recommended Land Use and Road Plan Land Budget and Supporting Documents**

Rosemary McConkey declared a conflict on this item. (Councillor McConkey has family who owns property in the Columbus Part II Plan.)

Moved by Dorothy McFarlane

That the Oshawa Accessibility Advisory Committee recommend to the Economic and Development Services Committee:

That based on Report OAAC-23-10 being the Columbus Study Circulation: Draft recommended land use and road plan land budget and supporting documents, provisions be made to ensure that the building design in the new neighbourhood areas incorporate accessibility features, offering barrier-free units and/or dwellings that meet the needs of people with disabilities, their families, and an aging population.

Motion Carried

## **OAAC-23-11 - BUILT Environment Subcommittee Report - February 2023**

Moved by Rosemary McConkey

That based on Report OAAC-23-11 being the Second Report of the BUILT Environment Subcommittee dated February 16, 2023:

1. That Items 1 to 5 concerning Site Plan Approval applications for the properties located at 600 and 656 Conlin Road; 650 Taunton Road; 1226 King Street East; 1915 Queensbury Drive; and, 1340 Conlin Road be received for information; and,
2. That Item 6 (BUILT-23-12) concerning updating the current Engineering Sidewalk Width Standards to comply with the Oshawa Accessibility Design Standards width be endorsed.

Motion Carried

### **Items Introduced by Members**

None

### **Adjournment**

Moved by Rosemary McConkey

That the meeting adjourn at 7:20 p.m.

Motion Carried



# Oshawa® Oshawa Animal Care Advisory Committee

## Minutes

February 28, 2023, 6:30 p.m.  
Committee Room

Present: Martin Field, P.A.W.S.  
Kathy Adams, ODAWG  
Melinda Diebel, Barn Cat Co-op  
MJ Galaski, Animal Rescue Krew  
Kim Marchbank, Team Chelsea  
Kelli Polsinelli, Wild Earth Rescue

Absent: Dianne Fil, Spay, Neuter Initiatives  
Kimberley Mack, Golden Rescue  
Linda Power, T.N.R.M. Advisory Group  
Brian Nicholson

Also Present: K. Feltham-Pittman, Manager, Animal Services  
J. Lane, Council-Committee Coordinator  
R. Rossetti, Council-Committee Coordinator

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**As there was no one to Chair the meeting, the meeting ended.**

**The meeting ended at 6:45 p.m.**