



Oshawa Accessibility Advisory Committee Meeting Agenda

Tuesday, September 20, 2022, 6:30 p.m.

Electronic Meeting

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Pages

Additional Agenda Items

(As may be presented at the meeting)

Declarations of Pecuniary Interest

Presentations

2022 Accessible Capital Projects Update and Proposal for 2023

Randy Garey, Manager, Capital and Technical Services and Mitchell Wiskel, Manager, Parks Planning and Development to provide a presentation concerning Proposed 2023 Accessible Capital Projects.

Delegations

None

Referrals from Council and Committees

None

Correspondence

None

Reports

OAAC-22-43 - Application for Site Plan Approval Submitted by Build Up Real Development Co. Oshawa Inc. for 20 & 24 Beatrice Street West to permit 18 Stacked Townhouse Units and 6 Semi-detached Dwelling Units

Recommendation

That based on Report OAAC-22-43 being an application for Site Plan Approval for the property located at 20 and 24 Beatrice Street West to permit 18 stacked townhouse units and 6 semi-detached dwelling units, the Oshawa Accessibility Advisory Committee requests:

1. That the path of travel in the amenity/playground area be concrete not unit pavers and details be provided on the site plan and designed as per the Oshawa Accessibility Design Standards (OADS); and,
2. That the cross walk provided on an angle to cross from the sidewalk to the other side of the street near the amenities be redesigned and that consideration be given to providing a sidewalk along the east side of the project rather than the west for one continuous path of travel to the units and amenity areas; and,
3. That the minimum path of travel be 1800mm and details be provided on the site plan and designed as per OADS; and,
4. That entrances to amenity/playground areas have clear openings; and,
5. That consideration be given to providing some accessible units in the development as there are currently stair entrances to all residential units; and,
6. That accessible rest stations/benches in the amenity areas be provided and details be provided on the site plan and designed as per OADS; and,
7. That details be provided concerning curb ramps and depressed curbs and details be provided on the site plan and designed as per OADS; and,
8. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided and designed as per OADS; and,
9. That public stairs by the playground area include TWSIs and details be provided on the site plan and designed as per OADS; and,
10. That consideration be given to the relocation of the accessible parking spaces to be midway in the block for proximity to other amenities; and,
11. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
12. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel; and,
13. That consideration should be given to providing supplementary lighting to highlight wayfinding and ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
14. That accessible playground equipment and ground cover in the proposed playground area be provided and provide details and measurements on the site plan, and design as per OADS; and

15. That there are accessible rest stops/seating and tables in the communal amenity area, provide details on the site plan and designed as per OADS.

OAAC-22-44 - Application for an Official Plan Amendment and Rezoning submitted by Albany Street Investments Limited for 63 Albany Street to permit Multi-unit Residential Development and Underground Parking

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Recommendation

That based on Report OAAC-22-44 being an application for an Official Plan Amendment and Rezoning submitted by Albany Street Investments Limited for 63 Albany Street to permit a multi-unit residential development with a tower ranging from 10 to 15-storeys with a total of 286 apartment units, 18 3-storey block townhouse units and underground parking, the Oshawa Accessibility Advisory Committee requests:

1. That the substance of the paths of travel be indicated on the site plan with concrete being the preference and designed as per Oshawa Accessibility Design Standards (OADS); and,
2. That the path of travel be a minimum of 1.8 m.; and,
3. That consideration be given to providing accessible townhouse units as part of the development as there are currently only stair entrances; and,
4. That an accessible concrete path of travel join the town houses to the tower and the details be provided on the site plan and designed as per OADS; and,
5. That an accessible bench be located outside the main entrance with details provided on the site plan and designed as per OADS; and,
6. That curb ramps/depressed curbs details be provided on the site plan and designed as per OADS and confirm that there is a depressed curb at the main entrance to the apartment/condo; and,
7. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided and on public external stairs with details provided on the site plan and designed as per OADS; and,
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
9. That an additional 7 accessible parking spaces (4 Type A, 3 Type B) be provided. With details provided on the site plan and designed as per OADS; and,
10. If underground, place near the elevator and ensure that the elevator lobby entrances have power door operators; and,

11. Remove the drop off wording on the site plan as there is insufficient space for creating an accessible passenger loading zone; and,
12. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
13. That confirmation be provided on the site plan that there accessible entrances are to the apartment/condo and designed as per OADS; and,
14. That automated sliding doors are provided on the main entrance to the apartment/condo and power door operators are added to accessible entrances and design as per OADS; and,
15. That consideration be given to providing short term bike racks at ground level near the main entrance to the apartment/condo; and,
16. That the slope and height of the ramp into the parking garage be built to accommodate the height of an accessible van; and,
17. That details be provided on the site plan of the outdoor amenity areas, including accessible tables and seating and designed as per OADS; and,
18. That there are universally designed accessible electric vehicle (EV) charging options available with detail provided on the site plan and designed as per OADS.

OAAC-22-45 - Application for Site Plan Approval Submitted by D.G. Biddle & Associates on behalf of 2679875 Ontario Limited for 280 Taunton Road West to permit two Triplexes (6 Units)

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Recommendation

That based on Report OAAC-22-45 being an application for Site Plan Approval submitted by D.G. Biddle & Associates on behalf of 2679875 Ontario Limited for the property located at 280 Taunton Road West to permit 6 Triplexes (6 units), the Oshawa Accessibility Advisory Committee requests:

1. That a concrete sidewalk that is a minimum of 1.8 m be provided from the Taunton Road city sidewalk to each triplex building with details provided on the site plan and designed as per Oshawa Accessibility Design Standards (OADS); and,
2. That accessible ramps, designed as per OADS, be added for access to each of the triplex's ground level units and details be provided on the site plan; and,
3. That curb ramps/depressed curbs details be provided on the site plan and designed as per OADS; and,

4. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps, depressed curbs, public stairs are provided and designed as per OADS; and,
5. That paths of travel are free from overhanging and protruding objects; and,
6. That 2 accessible van parking spaces be provided near the entrance of the ground units with details provided on the site plan and designed as per OADS; and,
7. That an accessible path of travel be provided from the accessible parking space to each triplex building ground floor entrance; and,
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
9. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and
10. That power door operators are added on ground floor units for each triplex.

OAAC-22-46 - Application for Rezoning, Draft Plan of Condominium and Site Plan Approval Submitted by Woodland Homes for the Southeast Corner of Ritson Road North and Lupton Avenue to permit Four Single Detached Dwelling Units and Apartment Building

Recommendation

That based on Report OAAC-22-46 being an application for Rezoning, Draft Plan of Condominium and Site Plan Approval for the property located at the Southeast Corner of Ritson Road North and Lupton Avenue to permit four single detached dwelling units and an apartment building, the Oshawa Accessibility Advisory Committee requests:

1. That the materials for the paths of travel be indicated on the site plan, concrete preferred and designed as per the Oshawa Accessibility Design Standards (OADS); and
2. That indicators and measurements for the entrances on the site plan be provided and that paths of travel be 1800mm and designed as per OADS; and,
3. That curb ramps or depressed curbs details be provided on the site plan and designed as per OADS; and,
4. That details be provided on the site plan regarding an accessible connection from the development site to City sidewalks along Lupton and Ritson Road

North and designed as per OADS; and,

5. That there be an additional accessible path of travel (sidewalk) from the electric charging stations to the entrance and designed as per OADS; and,
6. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided and designed as per OADS; and,
7. That the proposed flush curb near the refuse area be limited to the width of the refuse area; and,
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
9. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
10. That sliding doors be provided at the main entrance and power door operators are added on the principal fire fighter entrance, the south entrance and to the mailroom that are designed as per OADS; and,
11. That the universal electric charging stations be accessible for all users including access to the path of travel recommended from the charging station to the entrance; and,
12. That an amenity area with accessible tables and benches be provided and details be provided on the site plan and designed as per OADS.

OAAC-22-47 - 2023 O.A.A.C. Proposed Operating Budget/Work Plan and 2022 Report of Accomplishments Update

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Recommendation

That Report OAAC-22-47, being the 2023 O.A.A.C Proposed Operating Budget /Work Plan and 2022 Report of Accomplishments Update, be endorsed and submitted to Finance Services for inclusion in the 2023 Budget Submission to City Council.

OAAC-22-48 - Events Working Group Status Report - September 2022

Recommendation

That verbal Report OAAC-22-48 concerning the Events Working Group activities for September 2022 be received for information.

OAAC-22-49 - 2023 Proposed Accessible Capital Projects

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Recommendation

That the proposed 2023 Accessible Capital Projects (\$150,000 subject to Council's funding approval) include the following:

- Accessible upgrades - Tribute Communities Centre (\$30,000); and,
- Motion activated doors (main entrance) – Donevan Recreation Complex (\$60,000); and,
- Accessible elevator upgrades – Centre Street Parking Garage (\$10,000); and,
- Contribution to accessible washroom - Laval Community Centre (\$50,000).

Items Introduced by Members

Adjournment

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 15, 2022
To: Members of the Oshawa Accessibility Advisory Committee
From: Lynda Lawson, Accessibility Program Coordinator
Re: Site Plan Application Review – SPA-2022-18
20 & 24 Beatrice Street West
Build Up Real Development Co Oshawa Inc. Submission 1

To ensure a timely response on the site plan review process during the COVID-19 pandemic, I have examined the site plan for 20 & 24 Beatrice Street West and have identified following items to facilitate your review:

1. That the path of travel in the amenity/playground area be concrete not unit pavers. Provide details on the site plan. Design as per the Oshawa Accessibility Design Standards (OADS);
2. That the cross walk provided on an angle to cross from the sidewalk to the other side of the street near the amenities be redesigned and that consideration be given to providing a sidewalk along the east side of the project rather than the west for one continuous path of travel to the units and amenity areas;
3. That the minimum path of travel be 1800mm. Provide details on the site plan. Design as per OADS;
4. That entrances to amenity/playground areas have clear openings;
5. That consideration be given to providing some accessible units in the development as there are currently stair entrances to all residential units;
6. That accessible rest stations/benches in the amenity areas be provided. Provide details on the site plan. Design as per OADS;
7. That details be provided concerning curb ramps and depressed curbs. Provide details on the site plan. Design as per OADS;
8. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided. Design as per OADS;
9. That public stairs by the playground area include TWSIs. Provide details on the site plan Design as per OADS;
10. That consideration be given to the relocation of the accessible parking spaces to be midway in the block for proximity to other amenities;
11. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols;

12. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel;
13. That accessible playground equipment and ground cover in the proposed playground area be provided. Provide details and measurements on the site plan. Design as per OADS; and
14. That there are accessible rest stops/seating and tables in the communal amenity area. Provide details on the plan. Design as per OADS.

Site Plan/Rezoning Checklist

Site Plan Location _20 & 24 Beatrice Street West_____

Applicant _____Build Up Real Development Co Oshawa Inc._____

File Number _____SPA-2022-18_____

Meeting Date _____September 20, 2022_____

1. External Ground and Path of Travel Surfaces

Reference - Section 2.1 and 3.3 pages 17-20; 65-70

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel made of a surface that is firm and stable?		<p>Path of travel in amenity/playground area is recommended as concrete not unit pavers.</p> <p>Concern about the cross walk provided on angle to cross from sidewalk to other side of street with amenities.</p> <p>Consideration be given to providing a sidewalk along the east side of the project rather than the west for one continuous path of travel to the units and amenity areas.</p>
2.	Is the path of travel a minimum of 1800 mm?	No	Recommend that path of travel be a minimum of 1800 mm

Item	Assessment	Response (Yes/No/NA)	Comments
3.	Where the clear width is less than 1800 mm, have passing areas, 1800 mm by 1800 mm, been provided at 30 m intervals or less?	No	Not required if design at 1800 mm.
4.	Do the entrances to exterior paths of travel have a clear opening of a minimum of 950 mm, whether the entrance includes a gate, bollard or other design feature?		Entrances to amenity area/playground have clear openings. Entrances to residential units are all prohibited due to stairs. Consideration be given to providing some accessible units in the development.

2. Rest Areas

Reference – Section 2.6 and 2.10 pages 37-38

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are rest stops required for the path of travel (> 30 m)? <ul style="list-style-type: none"> If yes, are they spaced a maximum of 30 m apart? 		Provide rest stations/benches in amenity areas. Provide details on site plan. Design as per OADS.
2.	Is there a clear, stable and firm space of 915 X 1370 min for a mobility device adjacent to the bench?		Provide details on site plan. Design as per OADS.
3.	Is there a contrast with the ground, finish or texture to distinguish the path of travel from the rest area?		Provide details on site plan. Design as per OADS.

3. Curb Ramps and Depressed Curbs

Reference – Section 3.4 pages 71-75

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are there curb ramps or depressed curbs to help people safely and independently negotiate level changes on walkways and other pedestrian routes?	No	Provide details on the site plan. Design as per OADS.
2.	Are Tactile Walking Surface Indicators (T.W.S.I.) provided on the external path of travel where curb ramps and depressed curbs are provided?	No	Provide details on the site plan. Design as per OADS.

4. Ramps

Reference Section 2.2 pages 21-26

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the width of the ramp 1100 mm (minimum) or wider to accommodate handrails if required?	N/A	
2.	Is the gradient of the ramp a maximum of 1:15?	N/A	
3.	Is there a clear space/landing of 2440 mm X 2440 mm at the top and bottom?	N/A	
4.	Are intermediate landings provided? Where there is an intermediate landing (abrupt change in direction landing/ramp length exceeds 9000 mm) is there a clear space of 1670 mm x 1670mm?	N/A	

5. Stairs

Reference – Section 2.3 pages 27-30

Item	Assessment	Response (Yes/No/NA)	Comments/
1.	<p>Are Tactile Walking Surface Indicators (T.W.S.I.) provided at top of all flights of stairs?</p> <p>Note:</p> <ul style="list-style-type: none">• T.W.S.I shall be one depth back from leading edge of top steps; 610 mm depth extending full width of stair;• At landings incorporating an entrance into the stairs;• Where the pattern of a stairway is broken; and• Where a landing is greater than 2100mm and does not have a continuous handrail.		<p>All private stairs to units.</p> <p>Consideration be given to providing some accessible units in the development.</p> <p>Ensure that public stairs by the playground area include TWSIs. Provide details on site plan. Design as per OADS.</p>

6. Overhanging and Protruding Objects

Reference – Section 2.5 pages 33-35

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel free from protruding objects?	Yes	

7. Parking

Reference – Section 3.1 pages 55-59

Item	Assessment	Response (Yes/No/NA)	Comments
1.	How many parking spaces are provided on the site?	36/7 Visitor	
2.	Are the accessible parking spaces in an appropriate location?		Consider relocation to be midway in the apartment block for proximity to other amenities
3.	How many accessible parking spaces are required? Type A (Van) 1 Type B 1	2 - provided	1 Type A; 1 Type B
4.	Are the accessible spaces and access aisles the correct size as per the city/provincial requirements?	Yes	Provide details on site plan. Design as per OADS.

Item	Assessment	Response (Yes/No/NA)	Comments
5.	Are the access aisles marked by high colour contrast diagonal lines?	Unclear	Provide details on site plan. Design as per OADS.
6.	Do the accessible parking spaces connect to an adjacent accessible path of travel with a centre curb ramp on the access aisle with (a) tactile walking surface indicator(s)?	No	Provide details on site plan. Design as per OADS.
7.	Is accessible parking signage vertically posted as per city/provincial requirements provided?	No	Provide details on site plan. Design as per OADS.
8.	Is the International Symbol of Accessibility included as pavement markings?	Yes	Provide details on site plan. Design as per OADS.
9.	Are curb ramps or depressed curbs provided at the end of each accessible aisle?	No	Provide details on site plan. Design as per OADS.

NOTE: Ensure that cross and running slopes of accessible parking spaces are at a maximum of 1:50 (2%)

8. Passenger Loading Zones

Reference – Section 3.2 pages 61-63

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is a passenger loading zone (P.L.Z.) provided?	N/A	
2.	Is the P.L.Z. as close as possible to the nearest accessible entrance?	N/A	
3.	Is the P.L.Z. away from vehicular traffic flow?	N/A	
4.	Has a side access aisle, curb ramp and signage been provided as outlined in O.A.D.S.?	N/A	

9. Lighting

Reference – Section 5.7 pages 139-141

NOTE: To provide reasonable lighting levels, lighting should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel.

10. Entrances, Doors and Doorways

Reference Section 4.1 and 4.2 pages 79-91

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is at least one main entrance accessible via level, sloped or ramped accessible route?		All units have stairs to access. Consideration be given to providing some accessible units in the development.
2.	Are all accessible doors at entrances controlled by power door operators or motion/sensor sliding doors?	Currently N/A	
3.	Are accessible entrances located 30 m or less from accessible parking or passenger loading zones?	Currently N/A	
4.	Is directional signage needed to guide users to the accessible parking and entrances?	Currently N/A	

11. Additional Comments:

- Provide accessible playground equipment and ground cover in the proposed playground area. Provide details, including measurements of the amenity areas. Design as per OADS.
- Design rest stops in the proposed playground area to meet the requirements of the OADS. (Reference #2. Rest Areas).
- Design rest stops/seating and tables in the communal amenity area to be accessible. Design as per OADS.

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 15, 2022
To: Members of the Oshawa Accessibility Advisory Committee
From: Lynda Lawson, Accessibility Program Coordinator
Re: Rezoning and Official Plan Amendments Application Review – Z-2022-06, OPA-2022-04
63 Albany Street
Urban Solutions on behalf of Albany Street Investments Limited

To ensure a timely response on the site plan review process during the COVID-19 pandemic, I have examined the site plan for 63 Albany Street and have identified following items to facilitate your review:

1. That the substance of the paths of travel be indicated on the site plan with concrete being the preference and designed as per Oshawa Accessibility Design Standards (OADS); and,
2. That the path of travel be a minimum of 1.8 m.; and,
3. That consideration be given to providing accessible townhouse units as part of the development as there are currently only stair entrances; and,
4. That an accessible concrete path of travel join the town houses to the tower and the details be provided on the site plan and designed as per OADS; and,
5. That an accessible bench be located outside the main entrance with details provided on the site plan and designed as per OADS; and,
6. That curb ramps/depressed curbs details be provided on the site plan and designed as per OADS and confirm that there is a depressed curb at the main entrance to the apartment/condo; and,
7. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided and on public external stairs with details provided on the site plan and designed as per OADS; and,
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
9. That an additional 7 accessible parking spaces (4 Type A, 3 Type B) be provided. With details provided on the site plan and designed as per OADS; and,
- 10.. If underground, place near the elevator and ensure that the elevator lobby entrances have power door operators; and,
11. Remove the drop off wording on the site plan as there is insufficient space for creating an accessible passenger loading zone; and,

12. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and,
13. That confirmation be provided on the site plan that there accessible entrances are to the apartment/condo and designed as per OADS; and,
14. That automated sliding doors are provided on the main entrance to the apartment/condo and power door operators are added to accessible entrances and design as per OADS; and,
15. That consideration be given to providing short term bike racks at ground level near the main entrance to the apartment/condo; and,
16. That the slope and height of the ramp into the parking garage be built to accommodate the height of an accessible van; and,
17. That details be provided on the site plan of the outdoor amenity areas, including accessible tables and seating and designed as per OADS; and.
18. That there are universally designed accessible electric vehicle (EV) charging options available with detail provided on the site plan and designed as per OADS.

Site Plan/Rezoning Checklist

Site Plan Location _63 Albany Street_____

Applicant _____Urban Solutions on behalf of Albany Street Investments Limited

File Number _____Z-2022-06; OPA-2022-04_____

Meeting Date _____September 20, 2022_____

1. External Ground and Path of Travel Surfaces

Reference - Section 2.1 and 3.3 pages 17-20; 65-70

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel made of a surface that is firm and stable?	Unclear	Provide details on site plan. Design as per OADS. Concrete is preferred material.
2.	Is the path of travel a minimum of 1800 mm?	Not in all places.	Ensure that path of travel is a minimum of 1800 mm throughout the development. Provide details on site plan. Design as per OADS.
3.	Where the clear width is less than 1800 mm, have passing areas, 1800 mm by 1800 mm, been provided at 30 m intervals or less?		Not required if completed as above.

Item	Assessment	Response (Yes/No/NA)	Comments
4.	Do the entrances to exterior paths of travel have a clear opening of a minimum of 950 mm, whether the entrance includes a gate, bollard or other design feature?	Unclear	<p>Provide details on site plan. Design as per OADS.</p> <p>Only stair entrance on townhouse units. Consider accessible town house units as part of the development</p> <p>Add a concrete path of travel joining the town houses to the tower. Provide details on the site plan. Design as per OADS.</p>

2. Rest Areas

Reference – Section 2.6 and 2.10 pages 37-38

Item	Assessment	Response (Yes/No/NA)	Comments
1.	<p>Are rest stops required for the path of travel (> 30 m)?</p> <ul style="list-style-type: none"> If yes, are they spaced a maximum of 30 m apart? 		Recommend accessible bench outside of main entrance. Provide details on site plan. Design as per OADS.
2.	Is there a clear, stable and firm space of 915 X 1370 min for a mobility device adjacent to the bench?		Provide details on site plan. Design as per OADS.
3.	Is there a contrast with the ground, finish or texture to distinguish the path of travel from the rest area?		Provide details on site plan. Design as per OADS.

3. Curb Ramps and Depressed Curbs

Reference – Section 3.4 pages 71-75

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are there curb ramps or depressed curbs to help people safely and independently negotiate level changes on walkways and other pedestrian routes?	Unclear	Provide details on site plan. Design as per OADS. Confirm depressed curb at main entrance to apartment/condo. Provide details on the site plan. Design as per OADS.
2.	Are Tactile Walking Surface Indicators (T.W.S.I.) provided on the external path of travel where curb ramps and depressed curbs are provided?	Unclear	Provide details on site plan. Design as per OADS.

4. Ramps

Reference Section 2.2 pages 21-26

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the width of the ramp 1100 mm (minimum) or wider to accommodate handrails if required?	N/A	
2.	Is the gradient of the ramp a maximum of 1:15?	N/A	
3.	Is there a clear space/landing of 2440 mm X 2440 mm at the top and bottom?	N/A	
4.	Are intermediate landings provided? Where there is an intermediate landing (abrupt change in direction landing/ramp length exceeds 9000 mm) is there a clear space of 1670 mm x 1670mm?	N/A	

5. Stairs

Reference – Section 2.3 pages 27-30

Item	Assessment	Response (Yes/No/NA)	Comments/
1.	<p>Are Tactile Walking Surface Indicators (T.W.S.I.) provided at top of all flights of stairs?</p> <p>Note:</p> <ul style="list-style-type: none">• T.W.S.I shall be one depth back from leading edge of top steps; 610 mm depth extending full width of stair;• At landings incorporating an entrance into the stairs;• Where the pattern of a stairway is broken; and• Where a landing is greater than 2100mm and does not have a continuous handrail.		Add TWSIs to public external stairs. Provide details on site plan. Design as per OADS.

6. Overhanging and Protruding Objects

Reference – Section 2.5 pages 33-35

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel free from protruding objects?	N/A	

7. Parking

Reference – Section 3.1 pages 55-59

Item	Assessment	Response (Yes/No/NA)	Comments
1.	How many parking spaces are provided on the site?	346	Serious consideration should be given to providing visitor parking.
2.	Are the accessible parking spaces in an appropriate location?	2 – Type B Ground;	There are only 2 provided. Provide details of type and location of remaining 7 accessible parking locations. Provide details on site plan. Design as per OADS . For underground parking, place near elevator .

Item	Assessment	Response (Yes/No/NA)	Comments
3.	How many accessible parking spaces are required? Type A (Van) 4 Type B 5		Only see 2 on ground level and 9 are required Requires 3 more Type B and 4 Type A. Provide details on the site plan. Design as per OADS. If underground, place near the elevator. Ensure that the elevator lobby entrances have power door operators.
4.	Are the accessible spaces and access aisles the correct size as per the city/provincial requirements?		Provide details on the site plans. Design as per OADS.
5.	Are the access aisles marked by high colour contrast diagonal lines?		Provide details on the site plans. Design as per OADS.
6.	Do the accessible parking spaces connect to an adjacent accessible path of travel with a centre curb ramp on the access aisle with (a) tactile walking surface indicator(s)?		Provide details on the site plans. Design as per OADS.
7.	Is accessible parking signage vertically posted as per city/provincial requirements provided?		Provide details on the site plans. Design as per OADS.
8.	Is the International Symbol of Accessibility included as pavement markings?		Provide details on the site plans. Design as per OADS.
9.	Are curb ramps or depressed curbs provided at the end of each accessible aisle?		Provide details on the site plans. Design as per OADS.

NOTE: Ensure that cross and running slopes of accessible parking spaces are at a maximum of 1:50 (2%)

8. Passenger Loading Zones

Reference – Section 3.2 pages 61-63

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is a passenger loading zone (P.L.Z.) provided?		Remove the drop off wording as there is insufficient space for creating an accessible passenger loading zone.

Item	Assessment	Response (Yes/No/NA)	Comments
2.	Is the P.L.Z. as close as possible to the nearest accessible entrance?	N/A	
3.	Is the P.L.Z. away from vehicular traffic flow?	N/A	
4.	Has a side access aisle, curb ramp and signage been provided as outlined in O.A.D.S.?	N/A	

9. Lighting

Reference – Section 5.7 pages 139-141

NOTE: To provide reasonable lighting levels, lighting should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel.

10. Entrances, Doors and Doorways

Reference Section 4.1 and 4.2 pages 79-91

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is at least one main entrance accessible via level, sloped or ramped accessible route?		Apartment/Condo: Provide confirmation on site plan. Design as per OADS. Add power door operators on doors from parking levels to the elevator.
2.	Are all accessible doors at entrances controlled by power door operators or motion/sensor sliding doors?		Provide automated sliding doors on main entrance to apartment/condo
3.	Are accessible entrances located 30 m or less from accessible parking or passenger loading zones?		Apartment/Condo: Yes
4.	Is directional signage needed to guide users to the accessible parking and entrances?		Apartment/ Condo - No

11. Additional Comments:

- Consider adding short term bike racks –ground level – south of main entrance in alcove
- Slope and height of ramp into parking garage to accommodate the height of an accessible van
- Provide outdoor amenity area details on the site plan, including accessible tables and seating. Design as per OADS.
- That there are universally designed accessible electric vehicle charging options available. Provide details on the site plan. Design as per OADS.

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 15, 2022
To: Members of the Oshawa Accessibility Advisory Committee
From: Lynda Lawson, Accessibility Program Coordinator
Re: Site Plan Application Review – SPA-2022-19
280 Taunton Road West
D.G. Biddle & Associates on behalf of 26799875 Ontario Limited

To ensure a timely response on the site plan review process during the COVID-19 pandemic, I have examined the site plan for 280 Taunton Road West and have identified following items to facilitate your review:

1. That a concrete sidewalk that is a minimum of 1.8 m be provided from the Taunton Road city sidewalk to each triplex building with details provided on the site plan and designed as per Oshawa Accessibility Design Standards (OADS); and,
2. That accessible ramps, designed as per OADS, be added for access to each of the triplex's ground level units and details be provided on the site plan; and,
3. That curb ramps/depressed curbs details be provided on the site plan and designed as per OADS; and,
4. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps, depressed curbs, public stairs are provided and designed as per OADS; and,
5. That paths of travel are free from overhanging and protruding objects; and,
6. That 2 accessible van parking spaces be provided near the entrance of the ground units with details provided on the site plan and designed as per OADS; and,
7. That an accessible path of travel be provided from the accessible parking space to each triplex building ground floor entrance; and,
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols; and,
9. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel; and
10. That power door operators are added on ground floor units for each triplex.

Site Plan/Rezoning Checklist

Site Plan Location _280 Taunton Road West_____

Applicant _____D.G. Biddle & Associates Ltd. on behalf of 2679875 Ontario Limited

File Number _____SPA-2022-19_____

Meeting Date _____September 20, 2022_____

1. External Ground and Path of Travel Surfaces

Reference - Section 2.1 and 3.3 pages 17-20; 65-70

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel made of a surface that is firm and stable?	Not present	Provide concrete sidewalk from Taunton Road city sidewalk to each triplex building. Provide details on site plan. Design as per OADS.
2.	Is the path of travel a minimum of 1800 mm?	Not present	Provide concrete sidewalks on site plan. Design as per OADS.
3.	Where the clear width is less than 1800 mm, have passing areas, 1800 mm by 1800 mm, been provided at 30 m intervals or less?		Not required if designed as above.
4.	Do the entrances to exterior paths of travel have a clear opening of a minimum of 950 mm, whether the entrance includes a gate, bollard or other design feature?	Entrances currently not accessible.	Recommend accessible ramp for access to each of the triplex's ground level units.

2. Rest Areas

Reference – Section 2.6 and 2.10 pages 37-38

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are rest stops required for the path of travel (> 30 m)? <ul style="list-style-type: none">If yes, are they spaced a maximum of 30 m apart?	N/A	
2.	Is there a clear, stable and firm space of 915 X 1370 min for a mobility device adjacent to the bench?	N/A	
3.	Is there a contrast with the ground, finish or texture to distinguish the path of travel from the rest area?	N/A	

3. Curb Ramps and Depressed Curbs

Reference – Section 3.4 pages 71-75

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are there curb ramps or depressed curbs to help people safely and independently negotiate level changes on walkways and other pedestrian routes?	Unclear	Provide details on the site plan. Design as per OADS.
2.	Are Tactile Walking Surface Indicators (T.W.S.I.) provided on the external path of travel where curb ramps and depressed curbs are provided?	Unclear	Provide details on the site plan. Design as per OADS.

4. Ramps

Reference Section 2.2 pages 21-26

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the width of the ramp 1100 mm (minimum) or wider to accommodate handrails if required?	Not currently present	Recommend accessible ramp be provided to each of the triplex buildings. Provide details on the site plan. Design as per OADS.
2.	Is the gradient of the ramp a maximum of 1:15?	Not currently present	Provide details on the site plan. Design as per OADS.
3.	Is there a clear space/landing of 2440 mm X 2440 mm at the top and bottom?	Not currently present	Provide details on the site plan. Design as per OADS.

Item	Assessment	Response (Yes/No/NA)	Comments
4.	Are intermediate landings provided? Where there is an intermediate landing (abrupt change in direction landing/ramp length exceeds 9000 mm) is there a clear space of 1670 mm x 1670mm?	Not currently present	Provide details on the site plan. Design as per OADS.

5. Stairs

Reference – Section 2.3 pages 27-30

Item	Assessment	Response (Yes/No/NA)	Comments/
1.	Are Tactile Walking Surface Indicators (T.W.S.I.) provided at top of all flights of stairs? Note: <ul style="list-style-type: none"> T.W.S.I shall be one depth back from leading edge of top steps; 610 mm depth extending full width of stair; At landings incorporating an entrance into the stairs; Where the pattern of a stairway is broken; and Where a landing is greater than 2100mm and does not have a continuous handrail. 	No	Provide details on site plan. Design as per OADS.

6. Overhanging and Protruding Objects

Reference – Section 2.5 pages 33-35

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel free from protruding objects?	Unclear	Provide details on site plan. Design as per OADS.

7. Parking

Reference – Section 3.1 pages 55-59

Item	Assessment	Response (Yes/No/NA)	Comments
1.	How many parking spaces are provided on the site?	8	

Item	Assessment	Response (Yes/No/NA)	Comments
2.	Are the accessible parking spaces in an appropriate location?	Not present	Provide 2 accessible van parking spaces. Provide details on site plan. Design as per OADS. Provide accessible path of travel from accessible parking space to each triplex building ground floor entrance.
3.	How many accessible parking spaces are required? Type A (Van) 1 Type B	Not present	Provide 2 accessible van parking spaces. Provide details on site plan. Design as per OADS.
4.	Are the accessible spaces and access aisles the correct size as per the city/provincial requirements?	Not present	Provide details on site plan. Design as per OADS.
5.	Are the access aisles marked by high colour contrast diagonal lines?	Not present	Provide details on site plan. Design as per OADS.
6.	Do the accessible parking spaces connect to an adjacent accessible path of travel with a centre curb ramp on the access aisle with (a) tactile walking surface indicator(s)?	Not present	Provide details on site plan. Design as per OADS.
7.	Is accessible parking signage vertically posted as per city/provincial requirements provided?	Not present	Provide details on site plan. Design as per OADS.
8.	Is the International Symbol of Accessibility included as pavement markings?	Not present	Provide details on site plan. Design as per OADS.
9.	Are curb ramps or depressed curbs provided at the end of each accessible aisle?	Not present	Provide details on site plan. Design as per OADS.

NOTE: Ensure that cross and running slopes of accessible parking spaces are at a maximum of 1:50 (2%)

8. Passenger Loading Zones

Reference – Section 3.2 pages 61-63

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is a passenger loading zone (P.L.Z.) provided?	N/A	

Item	Assessment	Response (Yes/No/NA)	Comments
2.	Is the P.L.Z. as close as possible to the nearest accessible entrance?	N/A	
3.	Is the P.L.Z. away from vehicular traffic flow?	N/A	
4.	Has a side access aisle, curb ramp and signage been provided as outlined in O.A.D.S.?	N/A	

9. Lighting

Reference – Section 5.7 pages 139-141

NOTE: To provide reasonable lighting levels, lighting should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel.

10. Entrances, Doors and Doorways

Reference Section 4.1 and 4.2 pages 79-91

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is at least one main entrance accessible via level, sloped or ramped accessible route?		Units are not presently accessible as there are stairs to at each building level. Recommend installing a ramp to make ground level unit accessible. Provide details on site plan. Design as per OADS.
2.	Are all accessible doors at entrances controlled by power door operators or motion/sensor sliding doors?		Provide power door operator on ground units in each triplex. .
3.	Are accessible entrances located 30 m or less from accessible parking or passenger loading zones?		Add accessible parking near the entrance of the ground units. Provide details on site plan. Design as per OADS.
4.	Is directional signage needed to guide users to the accessible parking and entrances?	No	

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 15, 2022
To: Members of the Oshawa Accessibility Advisory Committee
From: Lynda Lawson, Accessibility Program Coordinator
Re: Rezoning, Draft Plan of Condominium and Site Plan Approval Review –
Z-2022-07; C-O-2022-06; SPA-2022-20
Southeast corner of Ritson Rd. N. and Luple Ave.
Mark Foley, Woodland Homes

To ensure a timely response on the site plan review process during the COVID-19 pandemic, I have examined the plans for the south corner of Ritson Road N and Luple Ave and have identified the following items to facilitate your review:

1. That the materials for the paths of travel be indicated on the site plan. The material preference is concrete. Design as per the Oshawa Accessibility Design Standards (OADS);
2. That indicators and measurements for the entrances on the site plan be provided and that paths of travel be 1800mm. Design as per OADS;
3. That curb ramps or depressed curbs details be provided on the site plan..Design as per OADS;
4. That details be provided on the site plan regarding an accessible connection from the development site to City sidewalks along Luple and Ritson Road North. Design as per OADS;
5. That there be an additional accessible path of travel (sidewalk) from the electric charging stations to the entrance. Design as per OADS;
6. That Tactile Walking Surface Indicators (TWSI) are provided on the external path of travel where curb ramps and depressed curbs are provided. Design as per OADS;
7. That the proposed flush curb near the refuse area be limited to the width of the refuse area;
8. That the design of accessible parking spaces be in compliance with the Accessibility for Ontarians with Disabilities Act (AODA) and as per OADS in terms of their type, size, access aisles, markings, curb ramps/depressed curbs, crossing and running slopes, signage and symbols;
9. That lighting levels should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel;
10. That sliding doors be provided at the main entrance and power door operators are added on the principal fire fighter entrance, the south entrance and to the mailroom that are designed as per OADS;.

11. That the universal electric charging stations be accessible for all users including access to the path of travel recommended from the charging station to the entrance; and
12. That an amenity area with accessible tables and benches be provided. Provide details on the site plan. Design as per OADS.

Site Plan/Rezoning Checklist

Site Plan Location Southeast corner of Ritson Rd. N. and Luple Ave. _

Applicant _____ Mark Foley, Woodland Homes _____

File Number _____ Z-2022-07; C-O-2022-06; SPA-2022-20 _____

Meeting Date _____ September 20, 2022 _____

1. External Ground and Path of Travel Surfaces

Reference - Section 2.1 and 3.3 pages 17-20; 65-70

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel made of a surface that is firm and stable?	Unclear	Indicate the materials used for path of travel on site plan. Material preference is concrete. Provide details on the plan. Design as per OADS.
2.	Is the path of travel a minimum of 1800 mm?	Not in all instances	Design paths of travel to be 1800 mm for all sidewalks. Provide details on the site plan. Design as per OADS.
3.	Where the clear width is less than 1800 mm, have passing areas, 1800 mm by 1800 mm, been provided at 30 m intervals or less?		If design as above, not required.
4.	Do the entrances to exterior paths of travel have a clear opening of a minimum of 950 mm, whether the entrance includes a gate, bollard or other design feature?	Unclear	Provide indicators and measurements for the entrances on the site plan. Design as per OADS.

2. Rest Areas

Reference – Section 2.6 and 2.10 pages 37-38

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are rest stops required for the path of travel (> 30 m)? <ul style="list-style-type: none">If yes, are they spaced a maximum of 30 m apart?	N/A	
2.	Is there a clear, stable and firm space of 915 X 1370 min for a mobility device adjacent to the bench?	N/A	
3.	Is there a contrast with the ground, finish or texture to distinguish the path of travel from the rest area?	N/A	

3. Curb Ramps and Depressed Curbs

Reference – Section 3.4 pages 71-75

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Are there curb ramps or depressed curbs to help people safely and independently negotiate level changes on walkways and other pedestrian routes?	Unclear	<p>Provide details on the site plan. Design as per OADS.</p> <p>Provide details on the site plan regarding an accessible connection from development site to City sidewalks along Luple and Ritson Rd. N. Design as per OADS.</p> <p>Recommend the addition of an accessible path of travel (sidewalk) from the electric charging stations to the entrance.</p>
2.	Are Tactile Walking Surface Indicators (T.W.S.I.) provided on the external path of travel where curb ramps and depressed curbs are provided?		The proposed flush curb near the refuse area should be limited to the width of the refuse area. .

4. Ramps

Reference Section 2.2 pages 21-26

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the width of the ramp 1100 mm (minimum) or wider to accommodate handrails if required?	N/A	
2.	Is the gradient of the ramp a maximum of 1:15?	N/A	
3.	Is there a clear space/landing of 2440 mm X 2440 mm at the top and bottom?	N/A	
4.	Are intermediate landings provided? Where there is an intermediate landing (abrupt change in direction landing/ramp length exceeds 9000 mm) is there a clear space of 1670 mm x 1670mm?	N/A	

5. Stairs

Reference – Section 2.3 pages 27-30

Item	Assessment	Response (Yes/No/NA)	Comments/
1.	<p>Are Tactile Walking Surface Indicators (T.W.S.I.) provided at top of all flights of stairs?</p> <p>Note:</p> <ul style="list-style-type: none"> T.W.S.I shall be one depth back from leading edge of top steps; 610 mm depth extending full width of stair; At landings incorporating an entrance into the stairs; Where the pattern of a stairway is broken; and Where a landing is greater than 2100mm and does not have a continuous hand rail. 	N/A	No public external stairs.

6. Overhanging and Protruding Objects

Reference – Section 2.5 pages 33-35

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is the path of travel free from protruding objects?	N/A	

7. Parking

Reference – Section 3.1 pages 55-59

Item	Assessment	Response (Yes/No/NA)	Comments
1.	How many parking spaces are provided on the site?	81	Provide details on site plan. Design as per OADS.
2.	Are the accessible parking spaces in an appropriate location?	Yes	Provide details on site plan. Design as per OADS.
3.	How many accessible parking spaces are required? Type A (Van) 2 Type B 2	Yes	Provide details on site plan. Design as per OADS.
4.	Are the accessible spaces and access aisles the correct size as per the city/provincial requirements?	Yes	Provide details on site plan. Design as per OADS.
5.	Are the access aisles marked by high colour contrast diagonal lines?	Unclear	Provide details on site plan. Design as per OADS.
6.	Do the accessible parking spaces connect to an adjacent accessible path of travel with a centre curb ramp on the access aisle with (a) tactile walking surface indicator(s)?	Yes	Provide details on site plan. Design as per OADS.
7.	Is accessible parking signage vertically posted as per city/provincial requirements provided?	Yes	Provide details on site plan. Design as per OADS.
8.	Is the International Symbol of Accessibility included as pavement markings?	Yes	Provide details on site plan. Design as per OADS.
9.	Are curb ramps or depressed curbs provided at the end of each accessible aisle?	Unclear	Provide details on site plan. Design as per OADS.

NOTE: Ensure that cross and running slopes of accessible parking spaces are at a maximum of 1:50 (2%)

8. Passenger Loading Zones

Reference – Section 3.2 pages 61-63

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is a passenger loading zone (P.L.Z.) provided?	N/A	
2.	Is the P.L.Z. as close as possible to the nearest accessible entrance?	N/A	
3.	Is the P.L.Z. away from vehicular traffic flow?	N/A	
4.	Has a side access aisle, curb ramp and signage been provided as outlined in O.A.D.S.?	N/A	

9. Lighting

Reference – Section 5.7 pages 139-141

NOTE: To provide reasonable lighting levels, lighting should be provided at or beside all ramps, steps and stairs and evenly distributed along the path of travel. Consideration should be given to providing supplementary lighting to highlight wayfinding. Please ensure that lighting fixtures or posts do not encroach in the accessible path of travel.

10. Entrances, Doors and Doorways

Reference Section 4.1 and 4.2 pages 79-91

Item	Assessment	Response (Yes/No/NA)	Comments
1.	Is at least one main entrance accessible via level, sloped or ramped accessible route?	Yes	
2.	Are all accessible doors at entrances controlled by power door operators or motion/sensor sliding doors?		Provide accessible sliding doors at the main entrance and power door operators on the principal firefighting entrance and to the south entrance. Ensure that there is an accessible power door operator to the mailroom.
3.	Are accessible entrances located 30 m or less from accessible parking or passenger loading zones?	Yes	
4.	Is directional signage needed to guide users to the accessible parking and entrances?	No	

11. Additional Comments:

- Design universal electric charging stations that are accessible for all users including access to the path of travel recommended from the charging stations to the entrance.
- Provide an amenity area with accessible tables and benches. Provide details on site plan. Design as per OADS.

**Office of the Chief Administrative Officer
Innovation and Transformation**

Date: September 15, 2022

To: Oshawa Accessibility Advisory Committee (O.A.A.C.)

From: Lynda Lawson, Accessibility Program Coordinator

**Re: 2023 O.A.A.C. Proposed Operating Budget/Work Plan and 2022
Report of Accomplishments Update**

In accordance with the Advisory Committees of Council Policy and Procedure document, the proposed Annual Operating Budget/Work Plan and the current year's Report of Accomplishments Update must be submitted to Financial Services for budget consideration.

As we continue to navigate through COVID-19 recovery, all advisory committees are asked to be conscientious about every dollar budgeted and determine if any amounts can be deferred or permanently removed.

Please refer to the attached proposed 2023 O.A.A.C. Operating Budget/Work Plan that corresponds to the Committee's proposed 2023 strategic initiatives outlined in the 2019-2023 Accessibility Plan. It references 2023's budget and a starting point for conversation. Also included is a Report of the Accomplishments achieved, to date, from the OAAC's 2022 Work Plan.

Recommendation:

That Report O.A.A.C.-22-47, "2023 O.A.A.C Proposed Operating Budget /Work Plan and 2022 Report of Accomplishments Update", be endorsed and submitted to Finance Services for inclusion in the 2023 Budget Submission to City Council.

**The Corporation of the City of Oshawa
2023 Operating Budget
Oshawa Accessibility Advisory Committee**

Description	2022 Projected Actuals	2022 Approved Budget	2023 Proposed Budget	2023- 2022 Variance \$'s	2023- 2022 Variance %	Variance Explanation
Office Materials & Supply	300	300	300	-	-	
Food	350	1,000	1,000	-	-	
Advertising	160	1,500	-			engagement completed in 2022
Public Relations	-	2,600	3,000	400	15.4	brochures reprinted
Professional and Technical	1,500	3,000	3,000	-	-	
Car or Mileage Allowance	-	100	100	-	-	
Seminars & Training	-	1,500	1,500	-	-	
Contracted Services	200	300	300	-	-	
Total O.A.A.C.	2,510	10,300	9,200	(1,100)	(10.7)	

Oshawa Accessibility Advisory Committee (O.A.A.C.) 2023 Budget Submission Justification

The following proposed 2023 budget has been created:

Office Materials & Supply

As per 2022, a sum of \$300 is requested to cover the cost of office supplies, the production of orientation manuals for new O.A.A.C. members in 2023.

Food

A sum of \$1000 is requested to provide refreshments at the annual Special Council Meeting, community events volunteers attend to promote accessibility and for a year end volunteer thank you in 2023.

Advertising

The City conducts community engagement when developing a new Accessibility Plan. Advertisements inviting the public to provide feedback. This exercise was completed in 2022 and so the sum of is \$0 for 2023.

Public Relations

A sum of \$1750 is allocated for sponsoring an Accessibility Awareness Night at a sports/community promotional event. An additional sum of \$1250 is allocated for promotional materials to build awareness and the reprinting of brochures that have been depleted.

Professional and Technical Services

The budget request for 2023 remains at \$3,000. This account covers corporate requests for accommodations/supports (i.e. American Sign Language interpreters; CART Services). Appointed O.A.A.C. members may also require meeting accommodation services on a regular basis.

Car or Mileage Allowance

The car or mileage allowance account is \$100 to cover transportation costs related to seminars and training for O.A.A.C. members in 2023.

Seminars & Training

A sum of \$1500 is requested for seminars and training of O.A.A.C. members in 2023.

Contracted Services

A sum of \$300 is allocated to this category for 2023. This line item is to cover the cost of transportation costs for members requiring transportation as per the Advisory Committee's policy and procedures.

2023 OAAC Work Plan (as per the Council approved 2019-2023 Accessibility Plan)

Accessibility Issue	Action to be taken	Timing	Role of OAAC
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.

Accessibility Issue	Action to be taken	Timing	Role of OAAC
OAAC-5 Communicational Social Media Announcements	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.

2022 OAAC Report of Accomplishments (as of August 24, 2022)

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.	Completed.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.	Completed.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.	To be determined. Subject to COVID- 19 safety measures.

Accessibility Issue	Action to be taken	Timing	Role of OAAC	Status
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.	Peony Festival – Completed.
OAAC-5 Communicational Education	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.	To be determined. Has been limited due to COVID protocols.
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.	Prepared for seeking feedback from the public on the development of the next Accessibility Plan.

**Corporate Services Department
Facilities Management Services**

Date: September 15, 2022

Report: OAAC-22-49

To: Members of the Oshawa Accessibility Advisory Committee

From: Randy Garey, Manager, Capital and Technical Services

Re: **Accessible Capital Projects – 2023 Proposed Projects**

Please refer to Attachment 1 for the proposed projects for 2023 (subject to Council's funding approval).

Recommendation:

That the proposed 2023 Accessible Capital Projects (\$150,000 subject to Council's funding approval) include the following:

- Accessible upgrades - Tribute Communities Centre (\$30,000);
- Motion activated doors (main entrance) – Donevan Recreation Complex (\$60,000);
- Accessible elevator upgrades – Centre Street Parking Garage (\$10,000)
- Contribution to accessible washroom - Laval Community Centre (\$50,000).

Proposed Project	Budget	Comments
Accessible upgrades to Tribute Communities Centre. <ul style="list-style-type: none"> • Hearing Assist Technology • Accessible cup holders for all accessible platform seats • Change spill rail at 108 accessible table to tempered glass to alleviate sight line issues. 	\$30,000	<p>Previous allocation of \$5,000 in 2021 was identified as a contribution to the project. Facility was unable to proceed with project as a result of the Pandemic.</p> <p>Budget allocation would enable full implementation of technology equipment as well as implementing additional accessible measures within the facility.</p>
Motion activated doors at main entrance - Donevan Recreation Complex	\$60,000	Existing door configuration aged. Staff have had numerous public requests to modify entrance. Allocation is subject to feasibility.
Elevator Upgrades at Centre St. Parking Garage	\$10,000	Existing elevator features are dated ie. low lighting, handrail, colour contrast on floor.
Contribution to accessible washroom at Laval Community Centre.	\$50,000	Existing facility does not currently contain accessible washroom features.
	\$150,000	